

MEMORANDUM

SUPERINTENDENT'S OFFICE

March 19, 2010
M0050-JAG
JAG/995-2414

2010 MAR 25 PM 3:34

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

Handwritten signatures and initials, including "R. Hinds" and "J. Gomez".

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

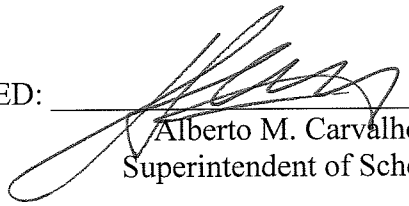
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 054-JJ03	KITCHEN EQUIPMENT	\$213,607	03/27/10 – 03/26/11
2. 014-GG03	CAFETERIA-SERVING LINES	\$116,608	03/28/10 – 03/27/11
3. 029-HH03	FOOD-SERVICE EQUIPMENT	\$96,122	03/28/10 – 03/27/11
4. 031-HH05	PAPER, MULTIPURPOSE XEROGRAPHIC	\$5,412,154	04/16/10 – 04/15/11

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FINANCIAL SERVICES

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 029-HH03

Contract Title: FOOD-SERVICE EQUIPMENT

Recommended Extension Award Amount: \$96,122

Current Extension Amount: \$705,149.50

Original Award Amount: \$2,107,367.85

Recommended Extension Period: March 28, 2010 – March 27, 2011

Current Extension Period: March 28, 2009 – March 27, 2010

Original Award Period: February 13, 2008 – March 27, 2009

Purpose of Contract: The purpose of this contract is to provide food-serving equipment, for the Department of Food and Nutrition and other District departments.

Terms of Contract Award and Extension: Thirteen (13) months, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional one-hundred eighty (180) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

Milo Food Service Equipment Dist., Inc.

Cost Savings: Yes No Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the second extension of this contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.