

MEMORANDUM

SUPERINTENDENT'S OFFICE

March 19, 2010  
M0050-JAG  
JAG/995-2414

2010 MAR 25 PM 3:34

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management Services

*Handwritten signatures and initials, including "R. Hinds" and "J. Gomez".*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

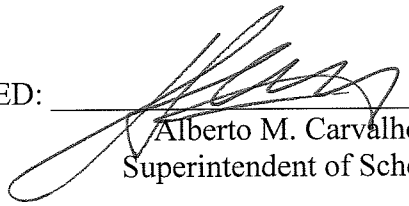
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 054-JJ03	KITCHEN EQUIPMENT	\$213,607	03/27/10 – 03/26/11
2. 014-GG03	CAFETERIA-SERVING LINES	\$116,608	03/28/10 – 03/27/11
3. 029-HH03	FOOD-SERVICE EQUIPMENT	\$96,122	03/28/10 – 03/27/11
4. 031-HH05	PAPER, MULTIPURPOSE XEROGRAPHIC	\$5,412,154	04/16/10 – 04/15/11

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FINANCIAL SERVICES

REVIEWED:   
School Board Attorney

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

**CONTRACT EXTENSION SUMMARY**

Contract No.: 031-HH05

Contract Title: PAPER, MULTIPURPOSE XEROGRAPHIC

Recommended Extension Award Amount: \$5,412,154

Current Extension Amount: N/A

Original Award Amount: \$5,925,904.32

Recommended Extension Period: April 16, 2010 – April 15, 2011

Current Extension Period: N/A

Original Award Period: April 16, 2008 – April 15, 2010

Purpose of Contract: The purpose of this contract is to purchase multipurpose xerographic paper for Stores and Mail Distribution stock.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Two (2)

Mac Papers, Inc.  
Consolidated Papers, Inc.

Cost Savings: Yes  No  Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of this contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.