

MEMORANDUM

December 10, 2009
M0037-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 094-GG06	AIR CONDITIONERS, WINDOW AND WALL	\$632,810	12/19/09 – 12/18/10
2. 065-HH03	CAFETERIA COMPARTMENT TRAYS	\$2,717,157	12/27/09 – 12/26/10
3. 037-JJ03	FOOD-SERVICE SUPPLIES	\$1,776,151	01/02/10 – 01/02/11

2010 JAN 14 AM 10:55

FINANCIAL SERVICES
JAN 14 2010

REVIEWED: _____

School Board Attorney

APPROVED: _____

Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

2010 JAN 14 PM 3:54

SUPERINTENDENT'S OFFICE

CONTRACT EXTENSION SUMMARY

Contract No.: 065-HH03

Contract Title: CAFETERIA COMPARTMENT TRAYS

Recommended Extension Award Amount: \$2,717,157

Current Extension Amount: N/A

Original Award Amount: \$2,817,993.20

Recommended Extension Period: December 27, 2009 – December 26, 2010

Current Extension Period: N/A

Original Award Period: October 15, 2008 – December 26, 2009

Purpose of Contract: The purpose of this contract is to purchase cafeteria compartment trays, for the Department of Food and Nutrition and other District departments.

Terms of Contract Award and Extension: October 15, 2008, through December 26, 2009, with an option to extend for four (4) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Four (4)

Edward Don and Company
All Florida Paper, Inc.
Dade Paper and Bag Co.
Cheney Brothers, Inc.

Cost Savings: Yes ☒ No ☐ Amount: \$247,000 based on original bid quantities.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. The awardees have given the District additional savings in this new extension period. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.