

MEMORANDUM

December 10, 2009
M0037-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 094-GG06	AIR CONDITIONERS, WINDOW AND WALL	\$632,810	12/19/09 – 12/18/10
2. 065-HH03	CAFETERIA COMPARTMENT TRAYS	\$2,717,157	12/27/09 – 12/26/10
3. 037-JJ03	FOOD-SERVICE SUPPLIES	\$1,776,151	01/02/10 – 01/02/11

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FINANCIAL SERVICES
JAN 14 2010

REVIEWED: _____

School Board Attorney

APPROVED: _____

Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

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SUPERINTENDENT'S OFFICE

CONTRACT EXTENSION SUMMARY

Contract No.: 037-JJ03

Contract Title: FOOD-SERVICE SUPPLIES

Recommended Extension Award Amount: \$1,776,151

Current Extension Amount: N/A

Original Award Amount: \$963,866.42

Recommended Extension Period: January 2, 2010 – January 2, 2011

Current Extension Period: N/A

Original Award Period: May 20, 2009 – January 1, 2010

Purpose of Contract: The purpose of this contract is to purchase food-service supplies, for the Department of Food and Nutrition and other District departments.

Terms of Contract Award and Extension: May 20, 2009, through January 1, 2010, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Eight (8)

All Florida Paper, Inc.
Dade Paper and Bag Co.
Serv-Pak Corporation
Wallace Packaging, LLC
AGE Paper and Aluminum Products
Shore Distribution Resources, Inc.
Berkley Square
Calico Industries, Inc.

Cost Savings: Yes ☐ No ☒ Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.