

MEMORANDUM

December 10, 2009  
M0041-JAG  
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u>                                   | <u>AWARD<br/>AMOUNT</u> | <u>EXTENSION<br/>PERIOD</u> |
|---------------------|---|-------------------------|-----------------------------|
| 1. 088-EE03         | A-LA-CARTE PROGRAM                                      | \$384,669               | 01/04/10 – 02/05/10         |
| 2. 100-HH06         | IRRIGATION-SYSTEM<br>REPLACEMENT AND GENERAL<br>REPAIRS | \$222,613               | 01/14/10 – 01/13/11         |
| 3. 011-JJ05         | ART & SPECIALTY PAPER                                   | \$141,420               | 01/14/10 – 01/13/11         |
| 4. 026-JJ02         | GERMICIDAL DETERGENT                                    | \$228,545               | 02/26/10 – 02/25/11         |
| 5. 103-FF04         | WIRELESS SERVICE AND<br>EQUIPMENT                       | \$1,980,000             | 06/14/10 – 06/13/11         |

REVIEWED: \_\_\_\_\_

School Board Attorney 11/12/10

APPROVED: \_\_\_\_\_

Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

### CONTRACT EXTENSION SUMMARY

Contract No.: 011-JJ05

Contract Title: ART & SPECIALTY PAPER

Recommended Extension Award Amount: \$141,420

Current Extension Amount: N/A

Original Award Amount: \$519,248.79

Recommended Extension Period: January 14, 2010 – January 13, 2011

Current Extension Period: N/A

Original Award Period: January 14, 2009 – January 13, 2010

Purpose of Contract: The purpose of this contract is to purchase art and specialty paper for Stores and Mail Distribution stock.

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Three (3)

AFP Industries, Inc.  
Pyramid School Products  
Daboter, Inc., d.b.a. Smith Office & Computer Supply

Cost Savings: Yes ☒ No ☐ Amount: \$2,099.49

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from firm fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.