

MEMORANDUM

October 28, 2009
M0031-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services *Barry S. Meltz for JAG*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 027-HH08	MUSIC FURNITURE AND EQUIPMENT	\$257,123	11/20/09 – 02/19/10
2. 010-HH11	TELEVISION-PRODUCTION STUDIO EQUIPMENT SUPPLY AND INSTALL	\$1,692,538	01/16/10 – 01/15/11
3. 023-JJ07	E10 AND DIESEL FUEL #2 FOR NORTH AND SOUTH OF FLAGLER STREET – TRANSPORT DELIVERY	\$17,100,000	02/01/10 – 01/31/11

A feasibility review was conducted by Procurement and the Department of Transportation, to compare the District's pricing to the County's fuel contract. It was determined that the County's pricing structure was not advantageous to the District, and the terms and conditions of the County's fuel contract did not mitigate the risk of delivery of fuel in the event of an emergency, i.e. tropical storm or hurricane.

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FINANCIAL SERVICES

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

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cc: Mr. Barry S. Meltz

SUPERINTENDENT'S OFFICE

CONTRACT EXTENSION SUMMARY

Contract No.: 023-JJ07

Contract Title: E10 AND DIESEL FUEL #2 FOR NORTH AND SOUTH OF FLAGLER STREET – TRANSPORT DELIVERY

Recommended Extension Award Amount: \$17,100,000

Current Extension Amount: N/A

Original Award Amount: \$19,781,000

Recommended Extension Period: February 1, 2010 – January 31, 2011

Current Extension Period: N/A

Original Award Period: February 1, 2009 – January 31, 2010

Purpose of Contract: The purpose of this contract is to purchase, at firm service charges, with escalation/de-escalation of fuel prices based on the OPIS average rack price for fuel, quantities, as may be required, of E10 and Diesel #2 fuel, north and south of Flagler street, transport delivery, for the Department of Transportation.

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

Mansfield Oil Company of Gainesville, Inc.

Cost Savings: Yes No Amount:

Justification: A feasibility review was conducted by Procurement and the Department of Transportation, to compare the District's pricing to the County's fuel contract. It was determined that the County's pricing structure was not advantageous to the District, and the terms and conditions of the County's fuel contract did not mitigate the risk of delivery of fuel in the event of an emergency, i.e. tropical storm or hurricane.

It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from low service-charge prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.