

MEMORANDUM

April 30, 2009
M0054-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

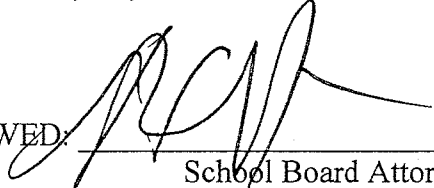
FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

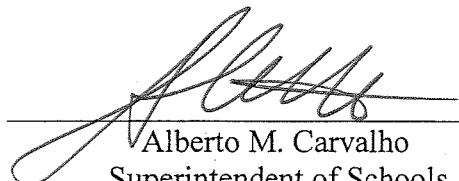


SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 109-EE06	PEST CONTROL, EXTERMINATION AND REMOVAL SERVICE	\$38,025	05/10/09 – 08/09/09
2. 014-EE05	OFFICE SUPPLIES, CATALOG DISCOUNT	\$2,266,461.87	05/18/09 – 05/17/10
3. 052-HH02	CUSTODIAL SUPPLIES	\$203,751.90	06/18/09 – 06/17/10
4. 096-HH01	STUDENT DESKS	\$1,102,061.65	08/04/09 – 08/03/10

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 096-HH01

Contract Title: STUDENT DESKS

Extension Award Amount: \$1,102,061.65

Extension Period: August 4, 2009 – August 3, 2010

Purpose of Contract: The purpose of this contract is to purchase, at firm fixed prices, student desks, seats and miscellaneous items, for various school locations throughout the District.

Original Award Period: August 4, 2008 – August 3, 2009

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Previous Extension Period: N/A

Previous Extension Amount: N/A

Vendors Recommended for Contract Extension: Three (3)

Hertz Furniture Systems, LLC

Virco, Inc.

Schoolhouse Products, Inc.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, in order to benefit from continuity of service, and firm fixed prices. This contract will be utilized for the 2009 opening of school. Benchmarking was completed against the School Board of Palm Beach County and the District's prices were found to be lower. A request for a cost reduction was made to all awarded vendors, however, no additional discounts were offered. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.