

MEMORANDUM

DEPUTY SUPERINTENDENT
BUSINESS OPERATIONS,
PLANNING AND CONSTRUCTION

2009 MAR -6 PM 3:16

March 5, 2009
M0046-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer


FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 036-GG05	FIRST-AID SUPPLIES	\$121,524.84	03/12/09 – 03/11/10

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 036-GG05

Contract Title: FIRST-AID SUPPLIES

Extension Award Amount: \$121,524.84

Extension Period: March 12, 2009 – March 11, 2010

Purpose of Contract: The purpose of this contract is to purchase first-aid supplies, for Stores and Mail Distribution and Maintenance Materials Management.

Original Award Period: March 12, 2008 – March 11, 2009

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Previous Extension Period: None

Previous Extension Amount: None

Vendors Recommended for Contract Extension: Seven (7)

Moore Medical, LLC

Aaron Industrial Safety, Inc.

Henry Schein, Inc.

Kentron Health Care, Inc.

William V. Macgill & Co.

SZY Holdings, LLC, d.b.a. Ever Ready First Aid & Medical Supply Co.

Safetec of America, Inc.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension and second year of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.