

DEPUTY SUPERINTENDENT  
BUSINESS OPERATIONS,  
FINANCE AND CONSTRUCTION

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MEMORANDUM


November 6, 2008

M0018-JAG

JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

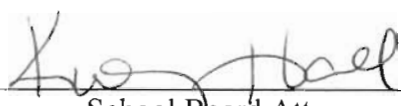
THROUGH: Ofelia San Pedro, Deputy Superintendent

FROM: Joseph A. Gomez, Assistant Superintendent   
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 075-DD08	ART SUPPLIES AND EQUIPMENT CATALOG DISCOUNT	\$45,846.27	11/17/08 – 02/16/09
2. 097-GG01	OUTDOOR FURNITURE	\$432,000	11/20/08 – 11/19/09
3. 029-GG05	MARKER BOARDS	\$203,233.75	01/01/09 – 12/31/09
4. 006-HH11	SECURITY-SYSTEMS SERVICES	\$1,309,834.19	01/16/09 – 01/15/10

REVIEWED:   
School Board Attorney

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

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SUPERINTENDENT'S OFFICE

## CONTRACT EXTENSION SUMMARY

Contract No.: 075-DD08

Contract Title: ART SUPPLIES AND EQUIPMENT CATALOG DISCOUNT

Extension Award Amount: \$45,846.27

Extension Period: November 17, 2008 – February 16, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm educational discounts, art supplies and equipment for various locations.

Original Award Period: November 17, 2004 – November 16, 2006

Terms of Contract Award and Extension: Two (2) years, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Previous Extension Period: November 17, 2007 – November 16, 2008

Previous Extension Amount: \$253,430.16

Vendors Recommended for Contract Extension: Fourteen (14)

ABC School Supply	Lakeshore Learning Materials
AFP Industries, Inc.	Midwest Technology Products
Childcraft Education Corporation	Nasco
Dick Blick Company	Oriental Trading Company, Inc.
Get Smart, Inc.	S & S Worldwide
Highsmith, Inc.	School Specialty
Holmquist Educational Consultants, Inc.	Utrecht Art Supplies

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, at firm educational discounts, to provide continuity of service. Benchmarking was conducted against the School Board of Palm Beach County and the District's educational discounts were found to be equal or better. The awarded vendors will be invited to submit quotations for art supplies and equipment catalog discounts, for various locations, for a specified term or for any single requisition exceeding the threshold for quotations. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the final year of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.