THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
1450 N.E. 2nd Avenue, Room 650
Miami, FL 33132

| Direct All Inquiries To |
| Procurement Management Services |
| Buyer's Name: _____ |
| PHONE: (305) 995- _____ |
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BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No._____   BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

_____

_____

_____

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at http://procurement.dadeschools.net

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER:_____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER:_____E-MAIL I.D._____FAX # _____

BY: SIGNATURE (Manual): _____
       OF AUTHORIZED REPRESENTATIVE

       NAME (Typed): _____   TITLE: _____
       OF AUTHORIZED REPRESENTATIVE

Proposers are instructed to indicate a response to ALL requirements and specifications contained in this Section in the order listed using the same numbering system.

Proposal responses must contain each of the enumerated documents below, each fully completed, signed, and notarized as required. Proposals that do not include the required documents may be deemed ineligible and may not be considered for contract award. All materials (except for plans and schematics, if any) are to be submitted on 8½" X 11" paper, neatly typed, with normal margins, spacing and quantities as outlined in this RFP.

The inability or denial expressed in a proposal, or omission in the proposal, to offer to comply/conform with the technical requirements of this Section of the RFP may result in deductions in the allocation of points by the Selection Committee.

All proposals must contain the following tabs/sections:

1) Cover Page
   Exhibit 1 found in **Section 10** is to be used as the cover page for the Proposal. This form must be fully completed and signed by an authorized officer of the Proposer submitting the proposal.

2) Table of Contents
   The Table of Contents should outline in sequential order the major areas of the proposal. All pages of the proposal, including the enclosures, must be clearly and consecutively numbered and correspond to the Table of Contents.

3) Proposer Qualification Form
   This form must be fully completed and signed by an authorized officer of the Proposer submitting the proposal.

4) Minimum Qualification Requirements
   Submit detailed verifiable information affirmatively documenting compliance with the Minimum Qualifications Requirements shown in Section 5.

5) Executive Summary
   Provide a brief summary of no more than ten (10) pages describing the basic services offered, experience and qualifications of the Proposer, staff and any other relevant information.

6) Proposed Approach and Methodology
   Provide a response to all of the items listed in **Section 4.4 and 7.3** of this RFP. If the Proposer is unable to provide a particular service, the Proposer is required to suggest an appropriate alternative in their response to that item. The Proposer must respond to ALL Requirements in the order listed in **Section 4.4 and 7.3** of this RFP using the same numbering system. The inability or denial expressed in a proposal, or omission in the proposal, to offer solutions or an explanation to the requirements of this section may result in deductions of the allocation of points by Selection Committee members under the weighted evaluation criteria.

7) Experience and Qualifications (including Corporate Past Performance and Key Personnel)
   Provide a response regarding the Proposer's qualifications, including but not limited to the following: full name, address and brief description of Proposer's organization. Also, provide a description of the organization's qualifications to provide the scope of services requested in this RFP, whereby resumes of Key personnel should be included within the Proposal. Lastly, please provide three (3) references whereby your company has successfully provided services requested within this RFP.

8) Price Proposal
   Provide pricing on the Proposal Pricing Form, refer to Section 8

RFP-21-038-MC

Revised January 2022

Q1:   Are there preferences for Florida based companies?
A1:   No

Q2:   Do you need a solution to help discover new assets (endpoints) that join your network?
A2:   All of the criteria that is required is set forth in the Scope of Work.

Q3:   Is there an existing solution to collect /track student damages?
A3:   This RFP is for a new Asset Management System and identifies various functions and requirements as set forth in the Scope of Work. The system must be capable of ingesting data using a flat file upon implementation.

Q4:   Are they interested in moving to cloud or stay on premise?
A4.   This RFP will consider any of the two options. Please refer to the Scope of Work (Section X & XI).

Q5:   Will there be an opportunity to resubmit questions after the rescheduled Pre-Proposal Conference on 4/7/22?
A5:   Questions will be due today, April 7, by 5pm EST.

Q6:   What help desk/service incident management system does the district use and is the district- looking for integration between the asset management system and this software?
A6:   The District utilizes Ivanti ISM. Yes, there is the need to integrate data from 3rd party applications. See section XIV of the Scope of Work.

Pg 15, Sec 4.2.1. Scope of Work
Q7:   Are inventory services part of the requested Scope of Work? If so, could you please provide the number of assets?
A7:   This SOW does not include inventory services. The District conducts their own inventory. However, the system must allow the District to record inventory, including date and user conducting the inventory.

Q8:   Is M-DCPS requesting services to complete a physical audit of all devices as part of this project?
A8:   No

Pg 17, Sec 4.2.1 EAMS Core Criteria for Evaluation & Pg 14 Sec 4.1 General Info
Q9:   Please indicate how many sites are to be included in our solution. Is it 476 as mentioned in Section 4.1 General Information or 600 per Section 4.2.1 EAMS Core Criteria for Evaluation?
A9:   The question is section 4.2.1 is related to scalability. The question asks for vendors to explain why their system could support potentially over 600 locations with an excess of 750,000 endpoints. There are currently approximately 476 locations, but we are requesting your response based on the idea of being able to scale up.

Pg 19 EAM System: Core Criteria. Sec V Question 51
Q10:   To minimize costs, would the District consider a smaller setup environment of 5 sites for testing, training and development with one being a warehouse?
A10:   The question stipulates vendors must provide an explanation as to how the system will allow the District to create these environments at <u>no cost</u>. We will require testing, development, and training environments in addition to the paid production environment.

Pg 19 EAM System: Core Criteria. Sec VI Question 53
Q11:   Please explain the format of the required documents for e-rate.
A11:   Please refer to E-Rate Document Retention: https://www.usac.org/e-rate/resources/document-retention/

Pg 19 EAM System: Core Criteria. Sec VI Question 54

Q12: Please provide further detail on e-rate workflow and Category Two requests.

A12: *The workflow used to generate request for Shopping Carts is created using an old version of FileMaker Pro v5.5 (circa 2001). The system is commonly known as netDB.*

Pg 19 EAM System: Core Criteria. Sec XIV Question 88

Q13: Please provide the output formats and data elements available for both assets and historical information.

A13: *Output will be in the form of a .csv file. The system must be capable of ingesting any data element provided in that file. Custom fields will be needed as per EAMS SYSTEM: REQUIREMENTS section on page 16.*

Pg 19 EAM System: Core Criteria. Sec XIV Question 89

Q14: Please explain the format of the historical data and provide a description of the legacy e-rate system?

A14: *Currently, all equipment purchased using E-rate funds is tracked using an old version of FileMaker Pro v5.5 (circa 2001). These systems are commonly known as Check In/ Out. It is capable of exporting data using .CSV and .TAB*

Pg 23, Sec 4.2.3 Required Information

Q15: Please clarify the page limit for the Executive Summary. On page 23 Section 4.2.3, the RFP states 10 pages and on page 27 section 6.2 Response Format it states a 2 page limit.

A15: *Executive Summary responses shall be limited to ten (10) pages. An addendum will be posted to correct section 6.2 as it erroneously states two (2) pages.*

Q16: The RFP asks for "Reference Letters" could you please clarify if letters from customers are required in addition to the completed Exhibit 6, Proposer's Experience Form.

A16: *Letters are not required in addition to the completed Exhibit 6, Proposer's Experience Form.*

Q17: Would M-DCPS accept a reference from a district using Resource Manager for textbooks and other curriculum materials (not necessarily devices)?

A17: *No*

Q18: Does M-DCPS want documentation of how we've been providing the services described in the RFP response for a minimum of 5 years? Or, does M-DCPS want documentation on how services will continue to be provided for the length of the contract?

A18: *M-DCPS would like to know how you have been providing the services described in the RFP response for a minimum of 5 years.*

Pg 27 Sec 6.1 Submittal Instructions

Q19: Will the District accept an electronic submittal only or do you require a hard copy in addition to the electronic (DemandStar) submission?

A19: *Yes the District will accept an electronic submittal only. You are not required to submit a hard copy.*

Pg 27 Sec 6.2 Response Format 8) Price Proposal

Q20: Is a Price Proposal Form missing from Section 8 or are we to submit pricing in our own format the Section 8 - Proposal Pricing Signature page?

A20: *No price proposal form available, please provide pricing on Section 8.*

Pg 30, Sec 7.4 Oral Presentations

Q21: Will the oral presentations be conducted virtually or on-line?

A21: *If oral presentations are required, they will be conducted virtually.*

Q22: What help desk/service incident management system does the district use and is the district looking for integration between the asset management system and this software?

A22: *Please refer to the response to question #6.*

Q23:   Will M-DCPS grant a two-week extension for submitting responses due to the following RFP being more of a detailed Response then usual?

A23:   Please visit either http://procurement.dadeschools.net or Demandstar for updates regarding this RFP. All updates will be made via an addendum.

Q24:   Based on 6.2 Executive Summary, it states:
" In no more than ten (10) pages, the Proposer must include the following information within the submitted proposal:

Executive Summary profiling of the service provider and/or agency submitting proposal;
   1. The provider's/agency's experience in providing an Enterprise Asset Management solution. Page 24 RFP-21-038-MC Revised January 2022

   2.   The names of the persons who will perform services for the agency under this proposal, including their titles, copies of their curriculum vitae/resume, and applicable state licensures.
   3.   Location of the provider's office, and if an agency, provide the number of partners, managers, supervisors, and other professional staff.

   4.   Provide a list of K12 districts where system is being used.

   5   As noted in Section 4.2.3, submit three (3) client reference letters from organizations comparable in complexity and/or size to M-DCPS. At least one reference must be from an organization with at least 250,000 assets in the proposed system. This must be documented on Exhibit 6, Proposer Experience Form, whereby each Proposer uses one form per reference. DO NOT include work/services performed for M-DCPS or M-DCPS employees as reference.

   6.   Proposal Pricing. Proposer must itemize and detail all chargeable fees to perform the identified services, as noted in Section 8.

   7.   Any other information and/or additional service/incentive that can be used by M-DCPS in the proposal evaluation process."

Is the Executive Summary limited to two (2) or ten (10) pages? Sections 6.2 and 4.2.3 include contradictory language. Please clarify what is to be included in the Executive Summary and the length requirement.

A24:   Please refer to the response for question #15.

Q25:   To clarify what was stated in section 4.2.1, is the expectation that the awarded vendor will conduct a comprehensive physical inventory of all technology assets across all M-DCPS schools and administrative buildings or will the awarded vendor be working with existing asset records?

A25:   No.

Q26:   *As per Section 4.21.1 Scope of Work*
"The District is seeking an integrated "off the shelf" packaged solution that will meet its core requirements out of the box with minimal modifications. The District expects the supplier to perform the related professional services (e.g., best practices guidance, training, project management, implementation, integration, inventory, initial asset data import, and report development training) in a timely and professional manner with EAMS experts. The system must be scalable and have the ability to expand the technology and the functions. "

a) The above statement indicates the supplier is only responsible for the initial asset data import. How does M-DCPS plan on capturing new asset record details as ongoing asset purchases are conducted.

A26a: The scope of work includes questions related to the ability of the system to allow for both manual (scanned or keystroke) and bulk upload of records.

b) Is there any expectation or desire for the supplier to provide ongoing data integration

services that would automate the creation of new asset records by integrating with M-DCPS procurement sources (manufacturers and/or resellers)? If so, who are the primary procurement sources for M-DCPS?

A26b: *Please refer to questions 87, 91, 92, 109-117 in the Scope of Work.*

Q27: With respect to manufacturer/reseller procurement data, does M-DCPS expect asset birth record details, meaning how the asset was configured as shipped by the manufacturer.

A27: **Yes**

Q28: **Print asset labels**
Does M-DCPS currently utilize barcodes? How are barcodes created and managed today?

A28: **Asset tags are affixed to the devices and are also displayed upon booting up the device on the lock screen.**

Q29: Device Collection and Detailed Device Storage: The platform must support detailed collection and instant storage assignment upon scanning, such as sequencing through numbered box slots that coordinate with a specified storage cart or facility.
   a) Is M-DCPS referring to RFID technologies or a handheld scanner when performing this function?

A29: **We do not utilize RFID tags currently, however, flexibility to use this technology in the future is a value add. We currently use handheld QR/Barcode scanners.**

Q30: "*Integrated Help Ticketing for Quick Ticket Creation During Device Collection: The platform must be capable of opening a help ticket associated with a scanned device without abandoning the process of device collection in the event of hardware/software repairs being necessary.*"

Does M-DCPS have an existing Service Management or Help Desk System that is in use today? If an existing Service Management or Help Desk System exists, are you looking to integrate that system with the new EAMS, or are you looking to replace that system with EAMS.

A30: **This RFP is specific to instructional mobile devices. The District currently uses Ivanti ISM for technical support tickets for services ranging from phones, instructional panels, cell phones, desktops, software, hardware, etc. Integration responses should be addressed in questions 92.**

Q31: The platform should integrate with the District's Student Information System (SIS) to roster data and allow teachers to see a view of students in their class and quickly distribute, collect, or conduct an audit of student assigned devices.

Additional details are needed to understand the type and level of integration desired.

A31: *Integration with an SIS is standard protocol for K-12 applications. Vendors are expected to integrate with Clever for rostering and SSO.*

Q32: "*The platform must have a fees feature whereby repair/replacement fees can be linked to users, assets, and tickets. The platform should, at a minimum, log fees; record payments; and generate invoices. The platform should include fee management automations including the ability to send triggered email alerts to parents, school staff, and students.*"
   a) Does M-DCPS have an existing Service Management or Help Desk System that is in use today? If an existing Service Management or Help Desk System exists, are you looking to integrate that system with the new EAMS, or are you looking to replace that system with EAMS.

A32a: *The question is not relevant to the quoted section. The SOW requires that the platform have a fees feature.*

   b) M-DCPS has an existing Service Management or Help Desk System, does that system have the ability to track service requests or help desk tickets at the Configuration Item (CI) level, meaning the device level. If tracking at the CI level is possible, is there a reason why the current Service Management or Help Desk System cannot track the cost of repairs for a specific device? In most cases, enterprise Service Management System have the ability to associate a CI (device) with a user (student).

A32b: *The Scope of Work clearly delineates the District's desired scope. Those interested in bidding will*

need to address the elements desired by the District.

    c) Trying to better understand why the New Asset System will need self-contained Service Ticketing and Cost Tracking capability when traditionally these functions are associated with Enterprise Grade Service Management Tools.

A32c: **The Scope of Work clearly delineates the District's desired scope. Those interested in bidding will need to address the elements desired by the District.**

    d) If the current Service Management System is capable of tracking costs at the device or user level, is the district open to integration between existing Service Management capability and the new Asset System to provide the desired Service Ticketing and Cost Tracking requirements?

A32d: **The platform must have a fees feature whereby repair/replacement fees can be linked to users, assets, and tickets. The platform should, at a minimum, log fees; record payments; and generate invoices. The platform should include fee management automations including the ability to send triggered email alerts to parents, school staff, and students.**

Q33: *"Inventory audit management tools that enable creation of dynamic device audit schedules: Platform administrators must be able to create multiple audit policies with time flexibility based on any field including hardware type, location funding source, etc."*

Please clarify the term "dynamic device audit schedules."

A33: *The ability to schedule audits based on flags in the system (model number, location, item spec, etc) that perform automated verification of devices via user login or network login during a specified window of time.*

EAM SYSTEM: CORE CRITERIA FOR EVALUATION

Q34: *"103- Describe how the product provides secure access and an audit trail for third-party users partnered with the District as asset service/repair providers. The product must be able to track repair status, beyond economical repair status, and end-of-life product swaps with replacement assets."*

Does M-DCPS have an existing Service Management or Help Desk System that is used to track repair/replacement fees? In most cases, an Enterprise Service Management tools is used to control all services requests and tickets, including external service provider activity. Please explain how current the current Service Management System interacts with third-party service providers.

A34: *The intent is to enable third-party users partnered with the district to provide asset service/repair services the ability to access the system to manage repair/replacement activity.*

Q35: *"104- Explain the method used to track student damages, fees for equipment use, and payments received."*

    a) Does M-DCPS have an existing Service Management or Help Desk System that is in use today? If an existing Service Management or Help Desk System exists, are you looking to integrate that system with the new EAMS, or are you looking to replace that system with EAMS.

A35a: *The system must be able to track student damages, fees for equipment use, and payments received. This RFP is specific to instructional mobile devices. The District currently uses Ivanti ISM for technical support tickets for services ranging from phones, instructional panels, cell phones, desktops, software, hardware, etc. Integration responses should be addressed in questions 92.*

    b) If M-DCPS has an existing Service Management or Help Desk System, does that system have the ability to track service requests or help desk tickets at the Configuration Item (CI) level, meaning the device level. If tracking at the CI level is possible, is there a reason why the current Service Management or Help Desk System cannot track the cost of repairs for a specific device? In most cases, enterprise Service Management System have the ability to associate a CI (device) with a user (student).

A35b: **The Scope of Work clearly delineates the District's desired scope. Those interested in bidding will need to address the elements desired by the District.**

c) Trying to better understand why the New Asset System will need self-contained Service Ticketing and Cost Tracking capability when traditionally these functions are associated with Enterprise Grade Service Management Tools.

A35c: The Scope of Work clearly delineates the District's desired scope. Those interested in bidding will need to address the elements desired by the District.

d) The current Service Management System is capable of tracking costs at the device or user level, is the district open to integration between existing Service Management capability and the new Asset System to provide the desired Service Ticketing and Cost Tracking requirements?

A35d: The Scope of Work clearly delineates the District's desired scope. Those interested in bidding will need to address the elements desired by the District.

Q36: *"115- Describe the receiving process and the ability of administrator to receive and scan a shipment of the products to the specified site through either manual tag entry or through inventory importing. Explain how the user can manually enter information about the product being received."*

Does M-DCPS have a centralized receiving location? If not, how many receiving locations exist?

A36: Typically, our vendors that supply the devices take on the role of centralized receiving and delivery upon purchase of the devices.

Q37: **"**116- Describe the workflow/process for importing purchases from an ordering system (SAP).*"*

Does the SAP procurement process track assets at the individual line item level? Meaning each asset is received into the system with individual details such as make, model, part number, description, purchase price, and serial number?

A37: *No, however, we are requiring .csv files with all asset information from vendors moving forward whenever devices are procured. Information from SAP would still need to be ingested as it will provide financial information that would need to be matched such as funding source, PO number, order date, etc.*

Q38: In addition to SAP Asset line-item tracking, what is the timing for when SAP updates asset receiving details?. In working with other SAP procurement environments, there are frequently time-lags before asset line-item details can be imported into the asset system from SAP, such lags can be very problematic.

Does M-DCPS use a standards catalog for defining purchase orders?

A38: Yes

Q39: *"130- Provide a district-wide pricing model with an unlimited number of assets and records. Include 150 hours of customization that may be used to modify the system. Customization hours may not be used for items already outlined in this RFP. "*

What is the maximum number of serialized assets that M-DCPS would anticipate managing, not including disposed or retired asset?

A39: There is no maximum. We are expecting unlimited assets.

Q40: *"Inventory Lifecycle Management: the platform must track the full lifecycle of devices. The platform must keep a detailed record of changes made to every device with advanced filtered reports. The platform must automatically track changes to ownership, location, hardware internals, and other crucial asset data."*

Under System Requirements
What is included in "Crucial Asset Data?

A40: Any identifying information such as records of service, fees, historical records of users that the device was checked out to, financial records associated to the asset, date of purchase, etc.

Q41: "Bulk actions for asset management: The ability to provide batch actions for assets is required which include bulk assign/unassign devices, print asset labels, link devices, change asset data, etc."

Under system requirements
a) What does the district mean by "Link devices" and "Change Asset Data"? Can you provide an example?

A41: *Link devices – for example linking a device to a cart that houses a lot of 30 devices. Change Asset Data – for example mass update a lot of 100 machines to include the same PO number on their record.*

b) What technology does the district have to print labels?

A41b: *The District does not print labels. Please refer to the response to question #28.*

Q42: *"Classroom-level inventory distribution, collection, and auditing tools for teachers: The platform should integrate with the District's Student Information System (SIS) to roster data and allow teachers to see a view of students in their class and quickly distribute, collect, or conduct an audit of student assigned devices. This should be done through the UI, a connected scanner, or by using a device's webcam."*

Under system requirements
Can the district share the data schema that will be used to determine student to teacher class schedules?

A42: **If awarded, the District's team will work directly with vendors to accomplish this. Vendors will need to integrate with Clever in order to have rostering and SSO. Clever is OneRoster compatible.**

Q43: **Under system requirements**
"Fees & Fines Management— The platform must have fees feature whereby repair/replacement fees can be linked to users, assets, and tickets. The platform should, at a minimum, log fees; record payments; and generate invoices. The platform should include fee management automations including the ability to send triggered email alerts to parents, school staff, and students."

How will the district share parental contact information?

A43: **This is part of the SIS feed.**

Q44: *"Inventory audit management tools that enable creation of dynamic device audit schedules: Platform administrators must be able to create multiple audit policies with time flexibility based on any field including hardware type, location funding source, etc."*

Can the district provide an example for an audit policy?

A44: **Physical device audits occur every January, June (check-in), and August (check-out). Likewise, dynamic audits occur daily.**

Q45: **Under Access, number 14**
"Describe how your product integrates with Microsoft SharePoint Server."

a) Can the district provide sample data stored in SharePoint?

A45a: **Sharepoint can hold any type of data.**

b) On-Prem SharePoint or Office 365 hosted SharePoint?

A45b) **Office 365**

Q46: Describe if your system allows system administrators to log on as different users (user impersonation).

Under Security, number 38

The question states "Log in as a different user". Does this imply one user signing in using another users account credentials or signing in with your own account credentials but having the ability to set your permissions to match the other user?

A46: *Signing in with your own account credentials but having the ability to set your permissions to match the other user.*

Q47: Describe if the product allows schools to work in multiple school years at a time (ability to work on the next school year before the current school year is complete)? Describe, in detail, how your product provides this ability.

Under Yearly Rollover, number 86

Can you describe the segmentation of data? Meaning, what data should not be visible. What workflows should be limited per year?

A47: **Question is not clear. However, we are requesting that archived snapshots of the data sets be kept for each academic year or at least a log of the data for the complete life-cycle of the device.**

Q48: **ADA Compliance**

Can you provide specific guideline standards or certifications you are referring to?

A48: **Please refer to Chapter 5 of the ADA Best Practices Tool Kit for State and Local Governments – Website Accessibility under Title II of the ADA.**

Q49: What is the purpose of a sub-contractor? How do you anticipate an application to be provided have a subcontractor component.

A49: **A subcontractor is not required for these services, however if the prime is not a certified African American firm then they can only become eligible to receive points for the certified firm participation if they are subcontracting work to a certified firm. It is the vendor's responsibility to indicate within their proposal, the proposed dollar amount or percentage of work to be spent with identified certified subcontractor, along with the scope of work the subcontractor will provide related to the solicitation.**

Q50: What is the minimum percentage of participation from a Minority Partner?

A50: **There is no minimum percentage of participation required from a Minority partner.**

Q51: Will Demandstar and Procurement@dadeschools.net be updated with addendums equally? Can we expect what is posted on one, will be posted on the other?

A51: **Yes, M-DCPS Procurement and Demandstar website will be updated accordingly.**

Q52: **Training**

a)   Who will be getting trained?

A52a: **All teachers, all administrators, all clerical support, all technicians.**

b)   Will training take place all at once?

A52b: **No. Training will be done in waves and in groups of no more than 30. We will need to train over 17,000 people.**

c)   In stages?

A52c: **Yes**

d)   How many per training session?

A52d: **30 per session max**

e)   Online training or self-pace is that sufficient?

A52e: **Online and Self-Paced will both be required**

Q53: a)   What type of documents will need to be attached to delivery?

A53a: **The provider needs to determine that in collaboration with Instructional Technology staff.**

b) Any size limit requirements? 500? 1M? 5M?

A53b: **Question is not clear.**

Q54: Are there preferences for Florida based companies?
A54: *Please refer to Exhibit 13 – Proposers Preference.*

Q55: Do you need a solution to help discover new assets (endpoints) that join your network?
A55: **No**

Q56: Is there an existing solution to collect /track student damages?
A56: **No**

Q57: What is the current process to allocate and record assets to students/staff (laptops, phones, etc.)?
A57: **The District currently uses a custom application built on the Zoho Creator platform.**

Q58: Does M-DCPS publish a fee structure of damages to assets for parents?
A58: **Yes**

Q59: Is M-DCPS interested in moving to cloud or stay on premise?
A59: *Both are being considered.*

Q60: Will the names and email addresses for the students be provided in relation to the charge-back requirement?
a) f not, how does M-DCPS plan on recording and notifying students/parents for charge-backs?
A60: **Yes, they will.**

Q61: How many BYOD devices are accessing the environment during any given day? (by OS, iOS, Android)
A61: **This question is not relevant to the RFP.**

Q62: How many corporate owned devices (ios and Android) are in the environment?
A62: **We only have limited iOS & Android devices in our environment. The majority are Microsoft devices.**

Q63: What MDM solution is being used to manage BYOD devices and apps?
A63: **This question is not relevant to the RFP, however, the platform must integrate at a minimum with Microsoft (MS) SCCM, MS Intune, and Google Chrome Console.**

Q64: What MDM solution is being used to managed corporate owned devices (Android and iOS)?
A64: **This question is not relevant to the RFP, however, Mobile Device Management (MDM) Integrations: the platform must integrate at a minimum with Microsoft (MS) SCCM, MS Intune, and Google Chrome Console.**

Q65: What MDM solution is being used to managed iOS and Android rugged devices such as those used for bar code scanning?
A65: **Please refer to the answer for question #64.**

Q66: Would M-DCPS be willing to provide an extension of one (1) week for the submission deadline since the Q&A was delayed a week?
A66: **Deadline extension has been posted as addendum on the procurement website as well as Demandstar.**

Q67: How many users and what type (Managers, Approvers, Technicians, etc.) of users would need access to the system?
A67: **This information will be provided at contract negotiation if bid is awarded to a vendor. The district-wide pricing model must include unlimited number of assets and records. Vendors can consider**

Q68:   Is SaaS preferred?
A68:   **This RFP will consider any of the two options. Please refer to the Scope of Work (Section X & XI).**

Q69:   What term is preferred? 1-5 year?
A69:   **5 years**

Q70:   Would a solution that has additional functionality (Space/Move Management, Project Management, Real Estate Management, etc) for future growth be beneficial?
A70:   **All information will be considered but, the Scope of Work clearly delineates the District's desired scope. Those interested in bidding will need to address the elements desired by the District.**

Q71:   Is the selected solution going to need to integrate with other solutions? If so. How many, what solutions and direction of integration?
A71:   **Please refer to section XIV of the RFP: Technical and Integration Requirements**

Q72:   Does the district have and use a solution for asset management work orders?
A72:   **Current work orders are initiated in the custom online application. It is expected that the solution include work order management.**

Q73:   How many Mobile users? What is the kind of mobile work that would be being done? What kind of devices?
A73:   **This question is not clear. This RFP is for the asset management of instructional mobile devices (laptops, tablets, etc)**

Q74:   Will Data Migration from existing system be a part of new implementation, if so how much and what formats of data? How clean is Data?
A74:   **Data will be integrated from existing systems using APIs or flat files and will be verified upon implementation of system.**

Q75:   Is there a desired number of productions, development, testing environments?
A75:   **Please refer to the answer for question #51.**

Q76:   Have demos already been done for any solutions, if so what solutions?
A76:   **No.**

Q77:   Training- Will the Train the trainer approach along with online resources work?
A77:   *All options are being considered.*

Q78:   Is there an expected go live date for new solution, what is driving the date?
A78:   **This will be coordinated at the time of contract negotiation if awarded.**
.
Q79:   Can we get an extension for response due date to allow for more than a week after receiving responses to questions?
A79:   *Please refer to the answer to question #66.*

Q80:   **SMWBE Participation:**
    Is there a minimum participation goal or requirement for subcontractor? Please provide the percentage of work Miami-Dade County Schools expects the subcontractor to complete.
A80:   **Please refer to the answer for question #50.**

Q81:   **Users**
    The RFP notes that there are 37,380 Miami-Dade employees. Will all of these employees require access to the system? Please provide an estimate of the number of users that will require access.
A81:   **All instructional, non-instructional support, district-level, and administrative employees will require**

access. Bid pricing models will be up to the vendor. Please refer to question 67.

Q82:   **Barcoding**
         a)   Does Miami-Dade Schools have existing barcode scanning equipment? Is the District
              interested in purchasing new equipment or keeping its existing barcode scanners?
A82a: Yes, we have existing scanners.

         b)   It was mentioned that there are over 400 locations in the Miami-Dade School system. Will all of
              these locations require barcoding equipment? If not, please provide a list of departments,
              groups, etc. that will require barcoding equipment?
A82b: *We do not require barcoding equipment as part of this RFP.*

Q83:   **Due Date**
         The Pre-Proposal Conference was moved back one week. Will the due date be extended
         accordingly?
A83:   Please refer to the answer to question #66.

Q84:   **Classroom-level inventory distribution, collection, and auditing tools**
         a)   Do classroom teachers currently have equipment to perform this task?
**A84a: Yes. All classroom teachers have cameras capable of scanning. Software must allow for
         mobile/camera-based scanning.**

         b)   How many classroom teachers will require scanners, etc. to complete the task in the proposed
              system?
A84b: *None*

         c)   Is Miami-Dade Schools seeking a solution that will allow for device tracking and updating of
              software through student devices?
**A84c: The Scope of Work clearly delineates the District's desired scope. Those interested in bidding will
         need to address the elements desired by the District.**