

# RFP-19-024-CM

## Program Evaluation Consultants

### Questions

1. I believe the District has issued bids for these services in the past. Are there any vendors providing these services currently under contract?
  - Yes
2. If there are contracts in place, are these services something that is generally bid out on a recurring basis? After any contracts are awarded from this RFP, is it likely that it will remain a continuing need and bid out again in the future?
  - Independent contracts, usually for grant opportunities.
3. If there are any contracts in place for these services, could you provide the approximate spend amount on the incumbent contracts?
  - Spend on incumbent contracts range from \$5,000-\$34,000 annually.
4. Could you also elaborate on specific needs and services that have been requested under the current contract?
  - As described in the RFP: needs assessments, literature review, develop evaluation plans and research designs, collect data, analyze data, interpret results, and prepare recommendations and reports
5. Can you please confirm where we should include the quote or cost for services in the RFP?
  - There is no Price Proposal section in this solicitation. You are able to include previous project pricing as an addendum, if you would like.
6. Will there be a conference line for proposers for the Jan. 7th pre-proposal conference for proposers who are unable to join the conference in person?
  - One was provided
7. Are the proposed staff resumes/curriculum vitae and evidence of graduate degrees included in the 30-page proposal limit?
  - CVs may be included as an addendum
  - In which section of the proposal should proposers place the evidence of graduate degrees?
    - As described on pages 56-57
8. According to the following statement in section 2.3 of the RFP, it appears that the required forms and attachments (14 pages) and proposed agreement (9 pages) are included in the 30-page proposal limit.
  - The proposal page limit is in reference to Section 2.
9. In no more than thirty (30) pages, each proposer must include the following information outlined in Section 3.1 within the submitted proposal. Sample deliverables may be provided in an addendum, which must not be included in the 30-page count. (RFP 19-024-CM, pg. 27)
  - Please see response to Question 8.
10. Is it the intent of M-DCPS that these documents count toward the 30-page proposal limit?
  - Please see response to Question 8.
11. In which section of the proposal prescribed in Section 3.1, Contents of Proposal, should proposers include the Local Business Tax Receipt and the copy of current registration with the Florida Department of State, Division of Corporations? Are these documents included in the 30-page proposal limit?
  - These documents can be included as an addendum.

12. Section 2.2 Scope of Services instructs proposers to “Provide evidence of your firm’s experience and technical qualifications to conduct each of the activities described below”. However, some of the items below 2.21 – 2.31 request either a description of the activity listed or a description of the firm’s experience conducting the activity listed. Should proposers include both a description of their approach to and a description of their experience doing each of the activities listed (2.21 – 2.31) in the Technical Qualifications section of their proposal?
  - A description of the firm’s experience/ability to provide the services requested. Where there is a range of approaches (i.e., data analyses), state range of expertise.
13. Who are the current consultants funded under previous similar proposals?
  - Available on Board Item E-141, August 24, 2016
14. Where can I find either their pre-award bids or their awards in order to understand the language?
  - All awards are located on the Procurement Solicitation portal at [http://procurement.dadeschools.net/bidsol/asp/bid\\_portal.htm](http://procurement.dadeschools.net/bidsol/asp/bid_portal.htm).
15. Are there any consultants specifically in the area of application for student loans for the School of Advanced Studies at Miami-Dade funded in this category?
  - Not at this time
16. Are there any consultants specifically in the area of the student loan application process for the international baccalaureate programs?
  - Not at this time
17. Under the MDCPS 5000 Role Models of Excellence Program, has anyone tracked the Wilson Scholars to determine in addition to their scholarships who is advising them on how much if any student loan debt is required?
  - Not at this time