



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
 1450 N.E. 2nd Avenue, Room 650
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No. _____ BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

**ITB-20-043-TM CLASSROOM AND MISCELLANEOUS FURNITURE
ADDENDUM #4**

Questions and Answers

- 1- If there is a price increase in raw materials that affects the market and by that all vendors. How do we present that to MDCPS?
- a. Do we need to send an updated MSRP list every time we get an increase or do we just send you a letter informing you of the percentage price increase from the manufacturer?

Answer: Please see Section 6.8 Posting Authorized Product and List.

The percentage being offered should remain the same and can only be changed during contract extension but if there are any revisions to the MSRP price lists, revisions can be submitted for review.

- 2- Are the vendors allow to do outside delivery at the warehouse (i.e. deliver at the parking lot and the warehouse employees bring it inside the warehouse) or inside delivery (all items need to be placed inside the roof & rolling door of the warehouse at the loading dock)?

Answer: The type of delivery needed will be specified as needed for FF&E & S&MD orders; inside deliveries/installations and or palletization to be delivered at the locking dock.

- 3- Is the price of delivery to be included on the discount or would it show as a separate line item on the quotes while using this bid?

Answer: Discounts should include all applicable costs, warehouse delivery, freight and installation when applicable.

- 4- In order to evaluate this bid would you like for bidders to add a column "L" with the firm delivered price for each item included on this bid?

Answer: If additional space is needed add as an extra sheet, do not make any changes to Excel spreadsheet.

- a. All vendors MSRP's are different:
 - i. If an MSRP shows to be \$1,500 for one vendor with 55% discount and \$1,000 for another vendor with 50% discount on an equivalent item. The first vendor final price will be \$675 while the second will be \$500 even though the second discount is lower.

Answer: As stated in section 5.2 Method of Award, the School Board of Miami-Dade County may award this contract to the bidder offering the single highest discount off Manufacturer's MSRP, or catalog pricing, and to qualified companies meeting the specifications contained herein.

- 5- Would multiple vendors be awarded on a single line item?

Answer: As stated in section 5.2 Method of Award, the award will be based on best value and the highest percentage discount and may include a combination of awards.

- 6- Is this bid only going to be used for pricing of the items outlined on the spreadsheet and no other items?

Answer: Yes, the bid will only be used for the items listed on the spreadsheet.

- 7- How would you differentiate the final price of each item on lines like 6 or 44 on the spreadsheet?
- i. For line 44, all 3 items on this line will have a different final price 14", 16" & 18" chairs.
 - ii. For line 6, hard plastic and laminate will have completely different prices.
 - iii. Are we supposed to add lines to the spreadsheet to differentiate?

Answer: If additional space is needed add as an extra sheet, do not make any changes to Excel spreadsheet.

8. The 5% preference to Florida bidders, is that added on after we submit the bid by you?

Answer: See 5.2 Method of Award: The Goal Setting Committee assigned a SBE/MBE price preference of 3%. The 5% preference is for local (Miami Dade) vendors only. All scoring incentives are applied during the time of the evaluation.