



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
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BID/RFP ADDENDUM

Date: 05/16/2022

Addendum No. 4

BID/RFP No. ITB-21-040-MC BID/RFP TITLE: Personal Protective Equipment (PPE)

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

Please see below questions and answers for the above solicitation. Note: The bid due date and opening has been re-scheduled for Tuesday, May 24, 2022. All other terms and conditions of the ITB will remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 4

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

**ITB-21-040-MC Personal Protective Equipment
Addendum 4 - Pre-bid Conference Questions and Answers
held on April 27, 2022**

Q1: In the pricing table, where it lists the estimated quantities for the products, is this representative of yearly quantity, or is it for the cumulative 3 years of the of the contract?

A1: The estimated quantity is for the cumulative 3 years of the contract. Keep in mind that quantities are estimated; however, quantities ordered will generally be by the truckload.

Q2: Can you please advise the estimated start date for the initial contract year?

A2: Please refer to page 3, Section 3 – Calendar (Projected Board Approval of Contract)

Q3: Can you advise what the general order pattern/frequency may be, i.e. orders monthly, every other month, etc. and/or are orders heavier or lighter during certain times of the year?

A3: Orders are lighter towards the end of the school year. How often these items are ordered will depend on school usage, mandates.

Q4: Notice that some of the glove styles listed do not have estimated quantities listed (i.e. Lines 4, 5, 7, 8, 9, 11 and 12), can you advise why none are listed?

A4: The quantities listed are determined by past usage. Since there is no past usage, the quantity is unknown. However, if the item(s) are needed, the quantity will be made clear on the PO.

Q5: Does your warehouse have a standard loading dock that a truck would back up into to unload product, or do you require a truck with a lift gate to lower product off the truck?

A5: We have a standard loading dock that a truck would back up into to unload product.

Q6: We did not see payment terms listed, are your standard terms net 30?

A6: Yes, the standard term is net 30.

Q7: In regards to the quantities of gloves and masks, is "Est Qty" the number of cases needed or the total number of individual items?

A7: The "Est Qty" refers to the unit. For gloves it is a box of 100, and for the masks it is box of 50.

Q8: Can you confirm if the disposable surgical mask needs to be Adult or Youth?

A8: Adult

Q9: With regards to ITB-21-040-MC PERSONAL PROTECTIVE EQUIPMENT, are we allowed to submit other gloves for brand approval?

A9: Yes, however, they would have to meet the specs and be tested.

Q10: Do we need to submit glove samples for brand approval? If so, how many samples are necessary?

A10: Yes, 2-boxes of 100 gloves each, along with supporting documents depending on the type of glove., However, samples should be provided upon request. Please refer to section 5.8 Samples for more information.

Q11: "In the pricing spreadsheet, items 4, 5, 7, 8, 9, 11, and 12 don't have any quantities or units listed." Does this mean that those items are not needed for this bid? It is unclear whether the items are not needed or just repeat information from the most recently filled row in the spreadsheet.

A11: Refer to the response for question #4.

Q12: Can we submit the proposal in digital format and in excel?

A12: The proposal may be submitted electronically using Demandstar; however, if preferred a hard copy may be submitted.

Q13: On the Excel sheet that provides the products and quantities, there is some line items that don't show the qty that is needed. Can you please assist on the all the quantities needed?

A13: Refer to the response for question #4.

Q14: What products are on the bid?

A14: Please refer to Section 8, Bid Summary excel spreadsheet to find products that are on the bid.

Q15: "For surgical mask, MDC is requesting 100,000 qty."

Can you please confirm if this is 100,000 boxes of 50, totaling 5,000,000 masks. Or if this is for total 100,000 masks?

A15 The unit of issue is by the box.

Q16: Can we submit multiple brands with different prices for the same product type request? We manufacture our own products and also have the capability to source/import different brands as such we would like to provide options.

A16: Yes, you may submit multiple brands with different prices, however any non-approved mask will have to be submitted with supporting documents and evaluated at MT&E upon request. The mask needs to come in an unopened box.

Q17: Section 7.1 Estimated Quantities mentions that "additional quantities may be purchased above the initial amount". Is the initial amount the estimated quantity in the excel sheet?

A17: Yes

Q18: Is the estimated quantity on the excel sheet representative of the 3 year quantity, can you share an estimated initial order amount that is referenced in section 7.1?

A18: Please refer to the response for question #1.

Q19: What are the payment terms after an invoice is submitted?

A19: Refer to the response for question #6.

Q20: Are the estimated quantities in the excel sheet, each or unit quantities?

A20: Please refer to the response for question #7.

Q21: Do I need to bid on every item?

A21: No, vendors do not have to bid on every item.

Q22: Could you please send me the electronic submission information for Bid ITB-21-040-MC please?

A22: Please visit either <http://procurement.dadeschools.net> or the Demandstar website to obtain this information. To obtain information on electronic submission please refer to section 5.4 Bid Submission.

Q23: Can it be submitted via Demandstar?

A23: Yes, vendor responses can be submitted electronically on DemandStar.

Q24: As for the Disposable Face mask, Item #2, is the county requesting kids or adults surgical mask?

A24: Please refer to the response for question #8.

Q25: For items 4 & 5, is the county also requesting 4,000 boxes of 100 as in item #3?

A25: Please refer to the response for question #4.

Q26: For items 7, 8 & 9, is the county also requesting 3,000 boxes of 100 as in item #6?

A26: Please refer to the response for question #4.

Q27: For items 11 & 12, is the county also requesting 4,000 boxes of 100 as in item #10?

A27: Please refer to the response for question #4.

Q28: Are samples required for all items submitted that are not listed under "Approved Brands" or do we have to wait to be contacted for request?

A28: Yes, vendors will be contacted if and when samples are needed.

Q29: After clarification of the glove alternates during Zoom Meeting, do we still have to provide a price for items #4, 5, 7, 8, 9, 11 & 12 (Alternates)?

A29: Yes, price quotes are necessary if the vendor chooses to bid on these items.

Q30: For the disposable face mask, the dimensions given on excel sheet are for both children (14.5 cm X 9.5 cm) & adults (17.5 cm X 9.5 cm). Although the adult shows as preferred, will you be needing a portion of the indicated quantity in children size?

A30: Please refer to the response for question #8.

Q31: For the disposable face mask, some of the approved brands are Non-Med & others Medical. Will MDCPS be needing Non-Med or Medical grade face mask? If Medical grade needed, will it be ASTM Level 1, 2 or 3?

A31: Although, Section 8 excel spreadsheet list the approved brands as both Non-Med and Medical. Vendor(s) should take into consideration the cost of said item(s), so that what is provided is feasible to both the District and the vendor, alike.

Q32: In order to be considered for award, do we have to bid on all items?

A32: Please refer to the response for question #21.

Q33: Will the Bid Due Date/Time be extended?

A33: Please visit either <http://procurement.dadeschools.net> or Demandstar for updates regarding this ITB. All updates will be made via an addendum.

Q34: If you may provide us with the latest historical record/price record for this event in past times

A34: Please visit <http://procurement.dadeschools.net> for a copy of the current contract.

Q35: Will the county accept industry increase letters for price evaluation for year 2 and year 3? The CPI does not represent the actual fluctuations of this commodity.

A35: Please refer to page 14, Section 5.3 – Price Adjustments, regarding price increases.

Q36: Can the CPI be omitted or at least consider the other factors affecting any cost increase by the Industry?

A36: Please refer to the response for question #35.

Q37: Can we quote on two (2) different sizes of Diversey Oxivir Wipes ? Approved item states 160cs canister, must count be 160 for any Diversey Oxivir wipe?

A37: Please refer to Section 8, Bid Summary excel spreadsheet, it is specific to what is needed.

Q38: I am working on your GSA Request and was wondering if you can provide the quantity you are looking for?

A38: The quantities listed are determined by past usage. Due to current market concerns of some item(s), and/or the materials to make said item(s); line items that are missing estimated quantity(ies) are unknown, since we have not used the item or size in the past. For example: The nitrile market.

Q39: I have another question about the need for samples. Our product is called out as an approved brand Zep Clean'EMs Spirit II Disinfectant Towels 300 ct. I assume we do not have to submit samples since we are approved? I just want to confirm that.

A39: Approve branded samples do not need to be submitted, these items have already been tested and approved.

Q41: Can you please provide the last tabulation/prices paid for the items on the bid?

A41: Please refer to the response for question #34.

Q42: Is this a set aside bid with local preference?

A42: Please refer to page 14, Section 5.2 – Method of Award. To be considered for local preference, you must complete Attachment 10, Local Business Affidavit of Eligibility.

Q43: How many expected buys will occur for this contract? All at once or as needed? For the disinfectant wipes, what was the volume bought last year?

A43: Purchases will be made on a as needed basis.

Q44: Please verify the mil thickness for line item 3:

A44: Line item 3 is 4 mil.

Q45: Please verify the quantities requested and verify the mil thickness

- a) Line item 4
- b) Line item 5
- c) Line item 11
- d) Line item 12

A45: Please refer to Section 8 - excel spreadsheet for verification regarding the mil thickness. In regards to the quantities, please refer to the response for question #38.

Q46: Regarding line item 5, please clarify if this is in fact Vinyl.

A46: Yes, line item 5 is Vinyl.

Q47: Please verify the quantity of each line item:

- a) line item 7
- b) line item 8
- c) line item 9

A47: Please refer to the response for question #45.

Q48: For the quantities of gloves and masks, is "Est Qty" the number of cases needed or the total number of individual items?

A48: Please refer to the response for question #7.

Q49: If we are providing any comparable brands, what specifications / information are needed to be submitted with those?

A49: Please refer to the response for question #37.

Q50: Do we need to submit Attachment 10 LOCAL BUSINESS AFFIDAVIT OF ELIGIBILITY, even if we are not local businesses?

A50: No. Attachment 10 - should be completed by local vendors only.

Q51: Do I need to submit my minority certificate with the proposal?

A51: Proof of minority certification is required to apply scoring incentives, (if applicable) as recommended by the Goal Setting Committee on this ITB. Please refer to page 14, Section 5.2 - Method of Award. (Please read this section in its entirety).

Q52: We can hold pricing for 60 days, but can't hold pricing for the entire term requested. Your account is set up under Sourcewell and changes in pricing may occur under the Sourcewell terms. We cannot send price reports for the changes. Would you still like us to participate?

A52: All vendors are welcome to participate. In regards to price adjustments, please refer to page 14, Section 5.3 Price Adjustments.

Q53: Will this be a line item award or an all item award?

A53: This bid will be awarded per line item.

Q54: Are samples needed at the time of the bid or if requested?

A54: Please refer to page 17, Section 5.8 Samples, "Requests for samples will be issued by the M-DCPS Procurement Management Services department subsequent to bid opening as bid responses are reviewed and evaluated." (Please read this section in its entirety regarding samples request and submission deadlines.)

Q55: Will this be one large order or are the quantities shown an estimate for a period of time? If a period of time, what is the period of time? A year, 2 years, a month, ETC.

A55: Estimated 4K boxes a year, of different sizes. However, there may be multiple orders throughout the term of the bid.

Q56: We noticed the bid conference date was change. Is the bid due date also changed?

A56: Please refer to the response for question #33.

Q57: Can you please clarify quantities? As an example, the way I read the masks quantities is that you want 100,000 boxes and each box contains 50, so 5 million masks each. Is that correct?

A57: Please refer to the response for question #15.

Q58: Is there an idea around timeline of delivery of the products from the awarded vendor/supplier? Are they going to want all items delivered at once, in phases, rolling, etc.?

A58: In regards to the delivery timeline, please refer to Section 7.2 Deliveries; Every 3-4 months to replenish, but based on the lead time of the vendor.