



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
 1450 N.E. 2nd Avenue, Room 650
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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BID/RFP ADDENDUM

Date: _____
 Addendum No. _____

BID/RFP No. _____ BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid.

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

Pre-Bid Conference
Questions and Responses
For ITB-15-016-AC Armored Car Services

1. Are the drivers and guards permitted to be armed at all times when servicing all of the locations?

ANSWER: Yes.

2. Are there any access restrictions for any of the locations?

ANSWER: The awarded bidder will discuss access restrictions with the Administration at each site and ensure a spot for pick up that is safe and secure for both driver and students.

3. What is the average liability of deposits picked up at each location on each service day?

ANSWER: The information requested may be discussed with the awarded bidder upon onboarding.

4. What is the average liability of change orders delivered to each location on each service day?

ANSWER: The information requested may be discussed with the awarded bidder upon onboarding.

5. Do your deposits include coin? If yes, what is the coin liability for each location?

ANSWER: The information requested may be discussed with the awarded bidder upon onboarding.

6. How many deposit bags are picked up at each location on each service day?

ANSWER: On average there can be multiple bags for pickup at each location. The service charge for this bid is based on a per stop basis.

7. What is the average premise time spent at each pick-up location?

ANSWER: M-DCPS does not track this information.

8. For the locations that are not serviced 5 days a week, is there any flexibility in the service days in order to optimize route performance?

ANSWER: This is a technicality that will be discussed with the awarded bidder upon onboarding.

9. Page 3 of the Bid document states that there are approximately 392 schools; page 20 of the Bid document states that there are approximately 320 school sites; the Addendum #1 includes a list of 326 locations. Can you kindly confirm that the list provided in Addendum #1 contains the correct locations and the correct total of 326 locations that will need service?

ANSWER: The information provided in the Addendum #1 supersedes any information previously provided in the ITB.

10. About how many total deposit bags do the schools go through each month for all locations combined?

ANSWER: M-DCPS does not track this information.

11. Please provide the depository for each location. Is the depository a central cash vault or a local bank branch?

ANSWER: The depository for Food Service deposits is the same for each location. The depository for the school sites may vary.

12. Please provide a complete location list including the below information for each location:

- a. Full address (street, city, state, zip)
- b. Depository
- c. Service window, including any block out times that service cannot be provided
- d. Days of service
- e. Identify the type of school (Elementary/K-8, Middle, Senior Highs, and Vocational) as reflected on page 22 of the Bid document.

ANSWER: Detail information regarding the names, addresses and level of each school site is available on our website at

<http://www.dadeschools.net/schools/schoolinformation/>. See Section 2.8 SERVICE SCHEDULE/ TIMES of the bid for days of service information.

Depository information will be provided to the awarded bidder.

13. The Price Proposal Form that was provided groups the schools by category. Please provide us with a full list of schools in each category.

ANSWER: The Estimated Total Pick-ups for each **service type** is provided on the Price Proposal Form for bidder reference. Each school site within the M-DCPS District may or may not require services as detailed in each category on the Price Proposal Form.

14. Is next day deposit delivery to the designated depositories acceptable?

ANSWER: Yes, next day deposit delivery is acceptable however any later is unacceptable.

15. Does the school district have any established contract limit for premise time and number of items (bags) deposited each service day?

ANSWER: No.

16. How is fuel assessed currently?

ANSWER: Fuel is to be included in the bid price.

17. Can a presentation be given before an award decision has been made? There are added benefits that Dunbar Armored, Inc. can offer the school district that we would like to present.

ANSWER: No. A presentation is not required.

18. Please provide us with your definition of an armored vehicle and what would be acceptable of an armored vehicle. Page 20 of the ITB document indicates that "You must provide an armored car...other vehicles...are not permitted." Typically, a one-person armored van is used when servicing school districts; is an armored van acceptable for servicing Miami-Dade schools.

ANSWER: An armored car as stated in SECTION 2.2 ARMORED CAR VEHICLE is defined as a vehicle that is built to provide security and protection should an incident occur. The acceptable vehicle will be approved upon award.

19. We do not provide billing details on a weekly basis; all billing invoices are monthly. Will you require separate billing invoices for each department (i.e. food services, etc.) or will a single invoice be sufficient so long as each department is identified?

ANSWER: As stated in **SECTION 2.19 ELECTRONIC BILLING PROCESS** the awarded bidder is required to submit invoices on a weekly basis. Payment arrangement for Non-Food Service stops are to be arranged with the Administrator at the school site.

20. Since we are awaiting a full list of locations, with addresses, and the proposal will need to be mailed on Friday November 6th to reach your location by the deadline, can we kindly be provided with an extension?

ANSWER: See Addendum #2 for additional information.