



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
1450 N.E. 2nd Avenue, Room 650
Miami, FL 33132

Direct All Inquiries To
Procurement Management Services

Buyer's Name: _____

PHONE: (305) 995-_____

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BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No. _____ BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

RFP-20-028-CM In School Nursing Services

Questions

1. Our company operates both a home health agency and a nurse registry in Miami Dade county. Does Miami Dade County require a home health agency or could a nurse registry working together with a subcontracted respiratory therapy company be acceptable?
This is acceptable.
2. Given the large number of nurses being required, approximately how many companies are being awarded this contract?
The Selection Committee will review and make a recommendation that is in the best interest of the District. We cannot pre-determine number of awardees.
3. Do the nurses need to be vaccinated?
Our current policy does not require vaccination.
4. How long is the school year? Should we estimate 9 months of actual nursing services.
The time period for In-School Nursing Services Program for students with disabilities and/or 504 plans is July 1 through June 30.
5. Is it possible to know the current range of rates for RN, LPN and RT?
RN: \$38/ hour
RN Supervisor: \$40/hour
LPN: \$35/hour
RT: \$28/hour
***Please note that rates were recently increased due to the pandemic.**
6. Who are the current vendors providing services and what are the hourly billing rates? **The current vendors for the In School Nursing Program include: EduHealthCare, LLC.; Nationwide Health Services Inc.; CR and RA Investments, LLC.**
7. Are your current vendors meeting your needs?
Overall, performance is meeting our needs, however, we have a deficit of school nurses on both ESE and Comprehensive Health sides.
8. Do you plan to award one or multiple vendors?
Please see response to Question 3.
9. If we bid on both ESE and Comprehensive Health Services, is it possible to be awarded both services or partial award? Meaning we may only be awarded ESE services OR Comprehensive Health Services?
The award will be separate by services. It is possible to be awarded for both or just one.
10. Can you confirm that resumes/licensure of potential staff should be included in an appendix in our bid submission?
Yes.

11. How will vendors be notified of award?
Please see response to Question 3.
12. Will assigned nurses have access to technology (printers, laptops/computers, internet) or is it the responsibility of the contractor to provide?
For Comprehensive Health services, there is no need for access to technology. For ESE we will provide access to technology needed.
13. When attempting to submit a bid on DemandStar, the first page asks for a Bid Amount before proceeding to upload our response. What amount should we put in this field as it varies based on position?
Please note that the dollar amount will be included in the narrative.
14. We currently have comprehensive health nurses working on a contract for the 21/22 SY, will this RFP replace their current contract or will this be a new contract?
This will replace all current contracts.
15. How many working hours in a day for ESE services?
The workday hours are based on the assigned locations.
16. Do we need to provide substitute nurses for ESE services?
Yes, either by having floaters or supervisors cover. If a student is absent, the nurse assigned can be moved to fill an uncovered school.
17. On p.14 the estimated hours are from 2017-2019, do you have an estimate for 21/22 SY?
RN services approximately 20,000 hours per month; LPN services approximately 35,000 hours per month; RT services approximately 200 hours per month
18. Can you please verify that agencies are responsible for providing PPE for ESE services?
Yes, page 15 states that the agency(ies) selected must provide all personal protective equipment (PPE) for employees based on CDC guidelines for nursing services provided in school settings.
19. Are vendors responsible for providing PPE for Comprehensive Health Services?
See response to question 20.
20. Can you elaborate on the competency test to be used mentioned on page 19? Is this a test we are responsible for developing or is there a standardized test we can reference?
The test referenced is part of the licensing requirements.
21. Can you clarify Medicaid requirements? Are agencies expected to have a Medicaid number for billing ESE services? Is Medicaid number required for comprehensive health services?
No.
22. Is the district expecting every nursing candidate to be bilingual in Spanish, French, or Creole?
On page 19, requirements set forth state Documentation of bilingual capacity in one or more of the following areas: English/Spanish; English/Haitian Creole; English/French.

23. Can the district please explain how contract needs will be disseminated to awarded vendors post implementation?
The Selection Committee will review submitted proposals and provide recommendations in the best interest of the District.
24. Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)?
Please see response to Question 12.
25. If multiple vendors are awarded, how will the district disseminate the FTE to each vendor?
Please see response to Question 23.
26. What supplies are required of vendor supplied staff (e.g. laptops, cell phones, etc.)?
Please see response to Question 12.
27. Will the vendor supplied LPN and RNs be required to travel?
No.
28. Would the district be willing to accept and utilize electronic timekeeping?
Page 17 states that the nurse must utilize the “Contracted Nurse Weekly Payment Deliverable Form” to document the arrival and departure time. The form must include the principal’s signature.
29. Will the district review other SPED service classifications if submitted with the vendor proposal (e.g. Special Education and General Education Teachers)?
- a. What are the district’s expectations of contract providers to assist in Medicaid reimbursement documentation services? We would provide the documentation for the billing of Medicaid Reimbursement, but would ask the district, as we do all of our other schools, to have the means to submit that documentation to whatever parties needed. Would this be sufficient? **Page 17 states that the Contracted agency employees will be required to complete the M-DCPS Medicaid reimbursement paper and digital logs to document their services. Documentation of the satisfactory completion of the required M-DCPS Medicaid reimbursement paper and digital logs by the contracted agency employees will be required each month prior to the agency receiving payment for services provided.**
30. Can the vendor explain Section 4.3.1 in our own terms? Example: we explain how we can implement our staff, and how that aligns with the 3 models listed. If not, can the district elaborate on what they are looking for in the 3 different Service Delivery Models?
Please provide a response that matches what your company is able to provide.
31. Can the vendor submit resumes of candidates that have the contact info redacted? These would be candidates that are available to work, just not personal info attached until finalizing the award
Yes.
32. Does the vendor need to supply 3 references or 3 reference letters?

Please provide three different client experiences on Exhibit 6 that can be utilized for reference checks.

33. Can the district please provide the total amount of FTE RN, LPN, and RT needed for this RFP?
At this time, we do not have the exact numbers.

34. Can the district please provide the total amount of full-time vendor supplied RN, LPN, and RT utilized during the 2019-20 SY, as well as how many are in place for the 2020-21 SY?
2019-20 we had 138 RN, 210 LPN, in 2021-22 still hiring as new orders are submitted

35. Can the district please clarify if this will be a single award bid, or multi award?
Please see response to Question 3.

36. What vendors are currently providing these services for the district?
Please see response to Question 7

37. Are the current vendors meeting the district's needs?
Yes.

38. What are the current hourly bill rates by vendor?
All rates are the same regardless of vendor. Please see response to Question 5 for rate information.

39. Do you anticipate awarding one or multiple vendors?
Please see response to Question 3.

40. How many billable hours are in a school day?
5-6 hours

41. How many comprehensive health nurses do you anticipate needing for the 2021-2022 school year?
200+

42. Will the district consider medical assistants for any position under this contract?
Yes, for Comprehensive Health Services nursing services.

43. Does the district plan to issue RFPs for other related services?
Potentially.

44. How many openings per discipline do you have?
At this time, we do not have that exact information.

45. When will we be notified if we are an awarded vendor?
Yes, awarded vendors will be notified and contracts will be negotiated.

46. How many contractors did you use this previous school year? For the ION School Nursing Program for students with disabilities and or 504 plans, three contracted agencies were used.

47. Will you have separate RFPs per discipline or is this all-encompassing?
This is all-encompassing.
48. What agencies do you currently use for In-School Nursing and Respiratory Therapist Services?
Please see response to Question 7.
49. What rates do those agencies charge for In-School Nursing and Respiratory Therapist Services?
Please see response to Question 5.
50. On page 14 you list the hours needed for 2017- 2019, is this an error and should be for the new contract? Are the hours the same for this contract?
Yes
51. Will this be a single or multi-award?
Please see response to Question 3.
52. What is the annual spend that is projected for the contract? How will it be divided per year?
We do not have the exact breakdown of information at this time.
53. Is it possible to know the estimated contract value for this requirement?
The contract value varies based on the overall District need.