



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
 1450 N.E. 2nd Avenue, Room 650
 Miami, FL 33132

Direct All Inquiries To
 Procurement Management Services
 Buyer's Name: Margarita Velazquez
 PHONE: (305) 995- 7254
 Email: mvelazquez@dadeschools.net
 TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: 12/17/21
 Addendum No. 3

BID/RFP No. ITB-21-025-MV BID/RFP TITLE: Stage and Auditorium Lighting

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

Please see response to questions submitted, below. Also, this solicitation's name has been updated to Stage and Auditorium Lighting. All other terms and conditions of the ITB remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 3

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE



The School Board of Miami-Dade County, Florida
PROCUREMENT MANAGEMENT SERVICES
 1450 NE 2nd Avenue, Ste. 650, Miami, Florida 33132
 305-995-4288
Bidder Qualification Form

INVITATION TO BID (ITB)

DUE DATE: Bids due on or before Tuesday, January 4, 2022 at 1:00 p.m. Eastern Time (ET) at the School Board Administration Building. **DUE TO SOCIAL DISTANCING GUIDELINES PLEASE REFER TO ATTACHMENT 16 Check Addenda for any revised opening dates before submitting your bid. Bid(s) received after the date and time stated above shall not be considered for award. Faxed and/or emailed bids are not allowed and will not be considered for award.	ITB NO.: ITB-21-025-MV	RELEASE DATE: November 10, 2021	PURCHASING AGENT: Margarita Velazquez
	BID TITLE: Stage and Auditorium Lighting		

SECTION 1 - BIDDER ACKNOWLEDGEMENT

THIS SECTION MUST BE COMPLETED IN ITS ENTIRETY INCLUDING THE SIGNATURE OF AN AUTHORIZED REPRESENTATIVE WHERE INDICATED BELOW AND SUBMITTED WITH THE BID. FAILURE TO PROVIDE THIS DOCUMENT, WITH THE BID, WILL RESULT IN BID BEING CONSIDERED NON-RESPONSIVE.

Bidder's Name and state "Doing Business As", where applicable:	"REMIT TO" ADDRESS FOR PAYMENT: If payment(s) is/are to be mailed to address other than as stated on left, please complete section below. <input type="checkbox"/> Check this box if address is the same as stated on the left.		
Address:	P.O. Box:		
City:	City:		
State:	Zip Code:	State:	Zip Code:
Telephone Number:	Sales Contact:		
Sales E-Mail Address:			
E-mail Address to Send Purchase Orders:			
Federal Tax Identification Number:			

<p>A. I hereby certify that I am submitting the following information as my firm's (Bidder) bid and I am authorized by Bidder to do so. Bidder agrees to complete an unconditional acceptance of the contents of all pages in this Invitation to Bid (ITB), and all appendices and the contents of any Addenda released hereto; Bidder agrees to be bound to any and all specifications, terms and conditions contained in the ITB, and any released Addenda and understand that the following are requirements of this ITB and failure to comply will result in disqualification of bid submitted; Bidder has not divulged, discussed, or compared the bid with other Bidders and has not colluded with any other Bidder or party to any other bid.</p> <p>B. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.</p> <p>C. I certify that my Bidder satisfies all necessary legal requirements as an entity to do business with The School Board of Miami-Dade County, Florida.</p> <p>D. I certify agreement with the School Board of Miami-Dade County Business Code of Ethics and agree to comply with this Code and all applicable School Board contracting and procurement policies and procedures. (School Board Rule 6Gx13- 3F-1.025)</p> <p>E. I certify that neither I, my company, its principals, or any wholly owned subsidiary are currently debarred or in default of any bid, purchase order, or contract with the School Board or any other private or governmental entity.</p> <p>F. I agree that this bid cannot be withdrawn within 90 days from date due.</p>	<hr/> Signature of Authorized Representative (Manual)
	<hr/> Name of Authorized Representative (Typed or Printed)
	<hr/> Title of Authorized Representative
	<hr/> E-Mail Address of Authorized Representative

ATTACHMENT 2 - MAILING LABEL

Please print the mailing label below and affix to your bid package to ease identification when M-DCPS receives your bid. Affix the mailing label below on the outside of your package even if you are utilizing UPS, FedEx or another carrier who prints the address information.



SEALED PROPOSAL ENCLOSED

(To be opened by the Contact Person noted below)

Bidder's Name:
Bidder's Address:
Bidder's Telephone Number:

BID BOX

Miami-Dade County Public Schools
Procurement Management Services
Attn: Margarita Velazquez
1450 NE 2nd Ave
Miami, FL 33132

ITB No.: ITB-21-025-MV
ITB Title: Stage and Auditorium Lighting
Proposal Due Date: Tuesday, January 4, 2022 by 1 p.m. ET

ATTACHMENT 12 - VENDOR PERFORMANCE REFERENCE VERIFICATION SURVEY FORM

Bidder must submit three (3) completed Vendor Performance Reference Verification Survey Form with ITB. Understand that each agency may be contacted to verify the validity of the partnership between the Bidder and the Agency/Client.

Reference for: ITB-21-025-MV Stage and Auditorium Lighting

Bidder's Name: _____

Agency (Client) Name: _____

Agency Contract: _____

Dollar Amount of Contract: _____

Brief description of product/services provided: _____

Please rate your experience with the vendor/bidder.

Please use the following scale to answer the questions:

Rating: **1 Poor** **2 Good** **3 Exceptional** **4 Not Applicable**

1. Rate the level of commitment of the Contractor when performing the work. _____
2. Rate the competency and accessibility of the personnel performing the work. _____
3. Rate the Contractor's success at keeping you updated/informed of problems/issues. _____
4. Rate the Contractor's knowledge of procedures required by regulatory agencies. _____
5. Rate the Contractor's success at working cooperatively with Owner's personnel. _____
6. Rate the Contractor's ability to meet deadlines. _____
7. Rate the accuracy and completeness of invoices and payment applications. _____
8. Rate the level of comfort and confidence you had in the contractor during the project. _____
9. Rate the overall performance of the Contractor. _____

Additional Comments: _____

Evaluator Name: _____ Title: _____

(Please print – Person completing survey)

Evaluator Signature: _____ Date: _____

(Person completing survey)

Evaluator Phone: _____ Evaluator Email: _____

Reference Verified By: _____ Date: _____

(Please print)

ATTACHMENT 14 - PROPOSAL SUBMITTAL RECEIPT FORM

All Bidders MUST adhere to the guidelines stated in the Instructions to Bidders. As such, all bidders will sign and acknowledge timely submittal of this ITB, as well as Procurement Management Services Staff. This form must be included within the timely bid package. **Please complete the following form and attach the form to the outside of your firm's bid response.**

ITB Name and Number:	ITB-21-025-MV Stage and Auditorium Lighting
ITB Due Date:	Tuesday, January 4, 2022 by 1:00 p.m. ET
Bidder's Name	
Business Address	
Bidder's Date and Time of Submission:	
Authorized Bidder's Signature:	
Procurement Management Staff Name and Signature:	
Verify Date and Time of Bidder's Submission:	

ATTACHMENT 16 - BID OPENING INSTRUCTIONS

ITB-21-025-MV STAGE AND AUDITORIUM LIGHTING

BIDS DUE: Sealed bids will be received by The School Board of Miami-Dade County, Florida until **1:00 P.M. local time, on Tuesday, January 4, 2022 at the M-DCPS School Administration Building located at 1450 NE 2nd Ave, Miami, FL 33132**, in a main sealed envelope or container (box), and via the e-bidding platform DemandStar.

For bid submittal requirements or instructions, please refer to **Section 5.3** of this ITB.

INSTRUCTIONS: Bidders can drop off their bids at the bid box at the 2nd Avenue entrance to the M-DCPS School Board Administration Building. Bidders should place security badge on the outside of their bid submissions. A picture ID is required to enter the premises.

The bid opening will take place virtually via zoom.

Tuesday, January 4, 2022 at 2:00 p.m. ET
Meeting ID: 963 8325 8347
Passcode: 978824
One tap mobile
+16468769923,,96383258347# US (New York)
+13017158592,,96383258347# US (Germantown)

SPECIAL INSTRUCTIONS: Bidders are required to practice social distancing guidelines when visiting the School Board Administration Building or any other M-DCPS site.

- ❖ Bidders will not be allowed on site without a face mask.
- ❖ Bidders will not be allowed to coningle.
- ❖ Bidders must stay 6 feet apart from others.
- ❖ Please only have 1 representative from your firm drop off the bid.

Should you have any trouble locating the site please call (305) 995-7254.

ITB-21-025-MV - Stage and Auditorium Lighting

ADDENDUM NO. 3

Issued Date: December 17, 2021

QUESTIONS AND ANSWERS:

Q1. Can you please give us more details on;

A. 4 - 34' Connector strips, each complete with the following:

- 1. 20 - 2P&G 18" Pigtails wired on 5 circuits**
- 2. 6 - DMX In/Out/Thru**

B. 2 - Wall outlet boxes, each complete with the following:

- 1. 3 - 2P&G Flush Connectors wired on 1 Circuit**
- 2. 1 - DMX In/Out/Thru**

C. 4 - 48' Connector strips, each complete with the following:

- 1. 30 - 2P&G 18" Pigtails wired on 6 circuits**
- 2. 9 - DMX In/Out/Thru**

D. 1 - 10' Connector strip (located above control room observation window), complete with the following:

- 1. 5 - 2P&G 18" Pigtails wired on 2 circuits**
- 2. 2 - DMX In/Out/Thru**

E. 16' Connector strips, each complete with the following:

- 1. 8 - 2P&G 18" Pigtails wired on 6 circuits**
- 2. 4 - DMX In/Out/Thru**

F. 2 - Wall outlet boxes, each complete with the following:

- 1. 3 - 2P&G Flush Connectors wired on 1 Circuit**
- 2. 1 - DMX In/Out/Thru**

A1. These items will be address project by project by the project manager. This bid is to establish a pool of vendors.

Q2. The document 16931 STAGE and CCTV STUDIO CONTROLS AND LIGHTING EQUIPMENT is dated January 2017 Is there any updates to this document?

A2. This is the new link for any updated documents: <https://design.dadeschools.net/#!/rightColumn/4562>

Q3. Is the zoom meeting for the above referenced project on Monday, November 29, 2021 at 11:00am mandatory?

A3. No

Q4. This Link is not working These Master Specifications may be accessed at:
<http://facilities.dadeschools.net/2004-MasterSpec.asp> Can you please provide a fixed link?

A4. <https://design.dadeschools.net/#!/rightColumn/4562>

Q5. I'm having difficulties opening the link with the specs. Can you please confirm if it is correct, or indicate when it will be made active...? <http://facilities.dadeschools.net/2004-MasterSpec.asp>

A5. Please refer to A4 of this addendum.