



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
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BID/RFP ADDENDUM

Date: 6/7/2021
 Addendum No. 3

BID/RFP No. ITB-20-065-MJ BID/RFP TITLE: Disinfectant Wipes

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

Please see attached for responses to the questions received for this solicitation. All other terms and conditions of this ITB will remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 3

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

**ITB-20-065-MJ DISINFECTANT WIPES
ADDENDUM #3**

Questions and Answers

1. Please advise on the count per canister you are requesting. Your list for approved brands list numerous counts from 100-400.

Answer: A minimum of 100 wipes per container is required. Please refer to addendum 1.

2. I cannot seem to pull the entire bid up on the above mentioned bid. We are interesting in submitting a bid for this. Can you send me the bid please? I logged in to Periscope and had no luck.

Answer: You can access the solicitation by visiting any of the following websites:

**<https://www.periscopeholdings.com/s2g>; <https://demandstar.com>;
<https://procurement.dadeschools.net>.**

3. In respect to the specifications for ITB-20-065-MJ, Disinfectant Wipes are you looking for a wipe to clean and disinfect hard surfaces that is an EPA registered disinfectant? If so, why are Zhejiang Ruolin Hygienic Products TMD Industrial Disinfectant Cleaning Wipes Kill 99.9% 160 ct and Ibiley Zhuji Jianhe Paper Jianhe 75% Alcohol Wipes 100 ct listed as approved items as they are not EPA registered disinfectants?

Answer: Please review Addendum 1, as changes were made to the Bid Summary Excel Spreadsheet.

4. Will only the products specified as "approved" be considered for this bid or will like or comparable products be considered.

Answer: Like or comparable products will be considered as stated in the Bid Summary Excel Spreadsheet. Samples are subject to approval by the District.

5. Our Dr J's disinfectant wipes meet the above solicitation specifications, except for the requested specs for the size of an individual wipe is 7" x 8"? Ours is 6" x 6.6". Will this be an issue?

Answer: As listed on the Bid Summary Excel Spreadsheet, the minimum size of an individual wipe is 7" x 8".

6. Is this for a bulk order, or are you looking for guaranteed pricing for a set amount of time for the product?

Answer: We are seeking pricing for a set amount of time for the product. The quantity listed on the Excel Spreadsheet is just an estimated quantity. Please refer to 6.1 Estimated Quantities.

7. If you are looking for guaranteed pricing, how long must it be for?

Answer: Pursuant to Section 5.1 of the ITB, pricing will be held for one year (1).

8. I'm an out of state vendor. The bid is asking for attorney information, what if i do not have an attorney?

Answer: As stated on Attachment 8, Bidder's Preference, Bidders whose principal place of business is outside of the State of Florida MUST have an Attorney, licensed to practice law in the out-of-state jurisdiction, as required by Florida Statute 287.084(2), execute the "Opinion

of Out-of-State Bidder's Attorney on Bidding Preferences' form and must submit this form with submitted bid.

9. Are out of State companies allowed to participate in this bid? If so, will the registration with the State of Florida along with the Business Tax Receipt be requested or will the ones from the participating state suffice?

Answer: Yes out of state companies may participate. Please provide a copy of your Occupational Tax Receipt from the city or county in which you are located. Also, you may register with the State of Florida or provide proof of business registration with the Division of Corporations Department from your home state.

10. Is there any current contract holder? If so, what is the current price? Is there a budget?

Answer: Cintas Corporation No.2 - Disinfectant Wipes 400/canister \$58.25. At this time the budget has not been determined.

11. How many wipes per canister do you consider standard? What is the expectancy?

Answer: Please refer to the answer for question #1.

12. Will other wipes be considered? Such as PDI Sani wipes?

Answer: Yes, other wipes will be considered. If samples are required, bidder(s) will be notified. For more information regarding samples, please refer to section 5.7 Samples.

13. Upon review, if there are bid terms and conditions Vendor may not be able to agree to, will Miami-Dade County allow Vendor to include clarifications or exceptions as part of its bid submission?

Answer: No

14. Specifically, "if" there are insurance requirements that Vendor may not be able to agree to will Miami-Dade County consider exceptions to insurance terms and conditions?

Answer: There will be no exceptions to the insurance terms and conditions.

15. Does Miami-Dade County consider electronic signatures to be valid "original" signatures (i.e.: DocuSign)?

Answer: Yes

16. Will Miami-Dade County waive the notary requirement?

Answer: No

17. What is the Minimum Order Quantity for each shipment?

Answer: There is no minimum order quantity for each shipment but we typically purchase about 2,500 canisters at a time.

18. Are equivalent samples due at time of bid, or upon request?

Answer: Samples are due upon request.

19. Is this 8,000 units, or 8,000 cases? If cases, what is the qty per case?

Answer: As stated in Addendum #1, Bid Summary Excel Spreadsheet, there is a minimum requirement of 100 wipes per container.

20. For out of state agencies, is the attorney signature a requirement, or can we go through a notary with our business license?

Answer: The attorney signature is a requirement. Please refer to the answer for question #8.

21. For the references, are we able to send the reference companies information without the questionnaire for contact?

Answer: Please have your selected references complete Attachment 12, Bidder Experience.

22. Would you be able to send me the upcoming bid package for Disinfectant Wipes?

Answer: Please refer to the answer for question #2.

23. Will you accept a bid for 6x8 wipe size vs the requested 7x8?

Answer: Please refer to the answer to question #5.

24. Are there any special instructions on how you would like to receive it? Does the dock have a lift gate? Do you have height restrictions for your pallets?

Answer: The dock is standard height, no lift gate. Tractor trailer trucks can back in to the dock and we will unload the pallets with our fork lift. There are no pallet height restrictions as long as the pallets can be unloaded from the truck without having to break them down.

25. Please clarify how ITB 20-065-MJ shall be submitted back to MDPSD. Section 5.3 states an electronic submission OR hard copy with electronic; however, attachment 16 states a hard copy submission AND electronic. Will a hard copy be required?

Answer: Please refer to section 5.3, Bid Submission. You can either submit an electronic submission or a hard copy with the electronic submission.

26. Will you accept total quantity in one shipment?

Answer: Quantities needed, will be listed on the Purchase Orders.

27. I cannot find where on the solicitation we are instructed to send questions. My apologies if it is not you, and if not, could you please direct me how to submit the following question? I can meet the specs of the requirement with a quality product however the container size is 80. Can this be submitted or should we be pricing on a "per piece" schedule which is to say entering the price for wipe?

Answer: The accepted minimum of wipes per container is 100. Pricing should be submitted as "per canister".

28. Would you please clarify if this bid is for 8,000 canisters or 8,000 cases? Also, what is the wipe-count preferred? We have several sizes available. We have 160-count canister and 800-count roll, among other sizes. Lastly, Ms. Montfort mentioned something about 3% in her presentation and then continued to say "if you have questions about the 3%, please submit them in writing." Would you clarify what this is in reference to?

Answer: The bid is for 8,000 canisters. As stated in addendum 1 – Bid Summary Excel Spreadsheet- Revised, a minimum of 100 wipes per container is required. The 3% refers to the SBE/MBE preference listed in section 5.2 Method of Award. This is a scoring incentive that is applied at the time of evaluation, to vendors that are certified with the District. For more information on how to become a certified vendor, please refer to section 5.5 Small/Micro, Minority/Women-Owned, and Veteran Business Enterprise Programs.