



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
 SCHOOL BOARD ADMINISTRATION BUILDING  
 Procurement Management Services  
 1450 N.E. 2nd Avenue, Room 650  
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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**BID/RFP ADDENDUM**

Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_

BID/RFP No. \_\_\_\_\_ BID/RFP TITLE: \_\_\_\_\_

**This addendum modifies the conditions of the above-referenced BID/RFP as follows:**

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*All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>*

*The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid.*

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

**I acknowledge receipt of Addendum Number \_\_\_\_\_**

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

**(PLEASE TYPE OR PRINT BELOW)**

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL I.D. \_\_\_\_\_ FAX # \_\_\_\_\_

BY: SIGNATURE (Manual): \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): \_\_\_\_\_ TITLE: \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

**Addendum #2 for RFP16-046-MT, Title I Equitable Supplementary Educational Services (ESES) for Non-Public School Students and Subject to their selection by a participating non-public school.**

**The following is a list provides answers to the questions received:**

1. What are the current (2016-2017) allocations for each program component (Instruction, Professional Development, Parent Involvement, and Administration)?

**Answer: Instructional – \$3,663,851.00; Professional Development – \$47,377.00; Parental Involvement – \$98,008.00; and Administration – \$256,470.00.**

2. Page 21 of 75 in the RFP (Section 2.2) states that services “...must take place during the school day (unless otherwise requested by the participating non-public school and approved by the District) throughout the school year.” For the current year (2016-2017), are all services in all schools taking place during the school day, or are there some schools with after schools models? If there are after school programs in 2016-2017, how many schools have that after school schedule?

**Answer: Most of the services take place during the school day, with some schools having an after-school model. Currently, there are 14 schools with after-school schedules.**

3. How many weeks of tutoring is expected by the district? Does it vary by school? Is there a limit to the number of sessions a student can receive?

**Answer: Please see sample agreement provided in Section 6.0 of this RFP regarding session limits.**

4. Does each school have its own budget for the program and is therefore limited to that budget or does the district pool the funds for all the schools?

**Answer: After timely and meaningful consultation with private school authorized representatives, the District pools funds for several consortiums: 1) the Archdiocese of Miami; 2) Center for the Advancement of Jewish Education (CAJE); 3) Agudath Israel of South Florida; and 4) Lincoln-Marti Schools, who are the authorized representatives of their respective consortiums’ membership. Small independent private schools do not pool funds.**

5. If each school must operate within the confines of its generated allocation, does that mean that school programs can vary in size and scope depending on the funds generated? Or does the district expect a common start date and a common end date for all schools in the program?

**Answer: Each school, or consortium of schools, must operate within the confines of their general allocation. School programs can vary in size and scope depending on funds generated. It is expected for the Title I, Non-Public Schools Program to begin at the same time the Title I Program begins in Public Schools.**

6. The RFP requests services in language arts/reading, mathematics, science, or social studies. Since service is provided during the school day, can a student only receive the supplemental program in 1 of the 4 subjects? Do any students currently receive service in more than one subject?

**Answer: Students can receive tutoring in more than one subject if their individual schedule permits (if pull-out model is used), as long as the services are supplemental to the core academic instruction provided by the school in those subjects. For services to be supplemental, a student cannot be pulled from a specific subject area for tutoring in that same subject area. The services must be above and beyond those provided by the individual private school core academic instruction. Title I services must supplement, not supplant, services which schools are required to provide as part of their regular school curricula.**

7. What is the total number of teachers currently providing services to the program?

**Answer: There are approximately 148 (One Hundred Forty-eight, Full-Time Equivalent – FTE; 2 (two) Part-time teachers = 1(one) FTE) teachers currently providing services to the program. Some teachers are employed full-time and others are part-time teachers, depending on the specific agreed-upon school service delivery model selected by the school, and the individual/consortium school allocation(s).**

8. What is the largest number of teacher/tutors in any one school and what is the smallest number of teacher/tutors in any one school?

**Answer: Please see sample agreement provided in Section 6.0 of this RFP regarding teacher/pupil ratios and limitations on class size. Maximum 1:6 ratio.**

9. What are the certification requirements of the teachers/tutors? Can teachers hold out-of-state certification and be eligible to teach in the program?

**Answer: Please see sample agreement provided in Section 6.0 of this RFP regarding teacher certification.**

10. Does the district have restrictions or “caps” on Administrative Costs? For example, “...cannot exceed XX% of the total Instructional cost”.

**Answer: Please see sample agreement provided in Section 6.0 of this RFP regarding administrative cost caps.**

11. Page 29 of 75 (Item #7) states that 5 points will be awarded for SBE/MBE participation. In order to be credited with the 5 points, what level of participation by the SBE/WBE entity is required? Is there a district minimum needed to be reached in order to attain full credit (5 points)?

**Answer: The proposer MUST be a certified SBE/MBE with the District and/or partner with a certified SBE/MBE. There is no minimum level of participation that is required.**

12. Page #23 (Item D) of the RFP states that the proposer must "...provide a description of proposed staff development sessions as part of a month-by-month calendar of activities..." Do the monthly activities required by this section refer to sessions for the Title I private school teachers, or is this referring to professional development for the contractor's teachers? Is it the expectation that the selected vendor must provide monthly PD at each of the individual private school sites for the teachers of eligible/participating Title I students?

**Answer: The Professional Development is for the private school teachers, not the contractors' teachers. Please see sample agreement provided in Section 6.0 of this RFP regarding professional development requirements.**

13. On pages 25-26, Item "D" of the RFP states that responders are to submit "... letters of recommendation from the non-public school directors in those districts as stated in Exhibit 6 of this RFP". Please clarify "non-public school directors". Are you referring to public school district administrators who oversee the federal program for NP, or are you referring to the private school officials who manage a school or cluster of schools?

**Answer: Letters of recommendation can be from either district level administrators and/or private school officials in the State of Florida.**

14. Page 21 (Section 2.1) of the RFP states that "...M-DCPS is seeking to select a third-party contractor(s) that will provide Equitable Supplementary Educational Services (ESES). The District may, at its sole discretion, select a primary and alternate agency to provide required Equitable Supplementary Educational Services (ESES)". Can you clarify if the intent is to select a single vendor to provide all services and an alternate to serve students that the primary cannot serve, or is the district seeking to select more than one vendor (multiple vendors) in addition to an "alternate"? What is the intended use of an "alternate agency"?

**Answer: It is the intent of the District to select more than one vendor. That is the intended use of the term "alternate agency."**