



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
 1450 N.E. 2nd Avenue, Room 650
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No. _____ BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

5.9 SAMPLES

If bid samples are required, M-DCPS will notify bidders, subsequent to bid opening, to submit samples and supporting documentation. Bidders must submit samples for testing within five (5) business days of request from M-DCPS. Manufacturers may submit samples on behalf of any and all bidders offering their products. However, it is the sole responsibility of the bidder to ensure that samples and supporting documentation are delivered timely. Requests for samples will be issued by the M-DCPS Procurement Management Services department subsequent to bid opening as bid responses are reviewed and evaluated. Bidders must submit the samples, and supporting documentation within five (5) business days of request, to the following location:

**The School Board of Miami-Dade County, Florida
Materials Testing and Evaluation
Alberto Velazquez
7040 West Flagler Street
Miami, Florida 33144
786-275-0787
Hours 8:30 AM to 3:00 PM**

NOTE: SAMPLES DELIVERED TO ANY OTHER LOCATION MAY NOT BE EVALUATED.

All bid samples submitted for testing to the Materials Testing and Evaluation Department (MT&E) must be identified with the following: bid number, bid title, vendor's name, vendor's product number, manufacturer's name, manufacturer's brand name, and manufacturer's product number (See label sample below). The corresponding complete technical specifications along with illustrative materials and/or Materials Safety Data Sheets should also be submitted to MT&E. Failure to submit samples, and supporting documentation within five (5) business days of request and/or non-compliance with any of the requirements set forth herein may deem the bidder non-responsive and ineligible for award.

LABEL FOR SAMPLES SUBMITTED:

BID NUMBER: ITB-20-043-TM

BID TITLE: _____

VENDOR'S NAME: _____

VENDOR'S PRODUCT NUMBER: _____

MANUFACTURER'S NAME: _____

MANUFACTURER'S BRAND NAME: _____

MANUFACTURER'S PRODUCT NUMBER: _____