ITB-23-011-MJ BULK FUEL
ADDENDUM 2

QUESTIONS AND ANSWERS

1. When will bid tabulations be provided after the bid opening?
   Answer: Bid Tabulations will be posted on the procurement website after the contract has been awarded. http://procurement2.dadeschools.net

2. Can an estimated start date please be shared?
   Answer: The anticipated start date is May 15, 2024.

3. Are common carriers considered subcontractors?
   Answer: Yes, a common carrier will be considered a subcontractor.

4. What form of payment is required or preferred? (Purchasing card, check, ACH or other)
   Answer: Payment would either be via Check or ACH, depending on the vendor's preference.

5. Are there any SBE, MBE, M/WBE, VBE requirements in place for this contract
   Answer: There are no certified firm requirements for this contract. Please review section 5.2 Method of Award for more information.

6. Is there a requirement for which OPIS posting to be using?
   Answer: Yes, the requirement is to utilize the weekly OPIS report that is sent out on Thursday evening.

7. Please confirm which OPIS report we are to use for bidding purposes
   Answer: The weekly OPIS report that comes out on Thursday evening, which is for the following week, beginning Monday and continuing thru Friday.

8. What are the terms of payment? (Net 10, 30, 45 or other)
   Answer: Payment terms are Net 30.

9. Is it a requirement to bid on both transport delivery and on-site delivery directly into vehicles?
   Answer: No, it is not a requirement.

10. Can previous bid tabulations please be provided?
    Answer: We would need you to specify the time period for the bid tabulation that you are requesting. Please specify a time period and submit your request via prr@dadeschools.net.

11. What OPIS report was used for bidding purposes previously

Answer: The weekly OPIS report that is published on Thursday evening.

12. Can invoice and BOL examples please be provided from the current contract and awardees
    Answer: Yes, please refer to the Exhibit 1 folder attached to this addendum.

13. Who was previously awarded this contract
    Answer: Mansfield Oil Company of Gainesville, Inc.

14. Please confirm if there are any bonding requirements for this contract and the bond %
    Answer: There are no bond requirements for this contract.

15. Can a list of certified M-DCPS subcontractors please be shared
    Answer: All M-DCPS certified contractors can be found on the OEO website: http://oeo.dadeschools.net

16. When is the anticipated date of award?
    Answer: Please refer to the response to question #2.

17. Have any addenda been released for this bid?
    Answer: One (1) addendum has been released prior to this addendum.

18. Will the decision to award be made at the March 13th board meeting?
    Answer: No, this contract will not be awarded on March 13.

19. Upon request for samples to be evaluated, will the county be responsible for the costs incurred by said testing?
    Answer: The vendor will be responsible for the cost.

20. Do you consider common carriers to be subcontractors?
    Answer: Please refer to the response to question #3.

21. On page 19 section marked "Other Departments and Locations" you mention that On site delivery and the dispensing of fuel into individual vehicles will be required. Would this only be required in the event of emergencies, or will you require us to fill up individual vehicles on a regular basis?
    Answer: The District currently has one (1) location that requires the fueling of individual vehicles on a regular basis.

22. Will a metered BOL be acceptable for delivery?
    Answer: Yes, it is acceptable.

23. Is there an MBE / DBE requirement for this bid?
    Answer: Please refer to the response to question #5.

24. What is the typical load size per location?
    Answer: Typically, we order 7,500 gallons for diesel and 8,000 gallons for unleaded at each location with the exception of the North terminal because they currently receive onsite fueling. There have been times when we had to split a load of fuel between two sites however, it doesn't happen very often.

25. Questions specifically for the wet hosing (on-site fueling)
    a. Could you please tell us what your current schedule to have a truck come and fill up induvial vehicles?
       Answer: Tuesdays and Thursdays

    b. What is the average amount of fuel you order for those induvial vehicles to be filled up with?
       Answer: The current vendor usually brings 2,500 gallons of diesel and 1,000 gallons of unleaded.

    c. How many vehicles require fueling up via a fuel truck?
       Answer: There are 178 vehicles at that location that could potentially require fuel. Approximately 50 diesel vehicles and 11 unleaded vehicles fuel up per delivery.

26. Please provide bill of ladings for all fuel grades on this solicitation.
    Answer: Please refer to the Exhibit 1 folder attached to this addendum.

27. Please provide a current invoice for all fuel grades on this solicitation.
    Answer: Please refer to the Exhibit 1 folder attached to this addendum.

28. Please provide tax exemptions/certificates.
    Answer: Please refer to the Exhibit 2 folder attached to this addendum.

29. Please provide the tabulations for the current contract.
    Answer: Please refer to the Exhibit 3 folder attached to this addendum.

30. Who is the current vendor?
    Answer: Please refer to the response to question #13.

31. Can you please provide the anticipated contract start date?
    Answer: Please refer to the response to question #2.

32. Would the School Board consider extending the bid due date?
    Answer: Through this addendum the bid due date has been extended to April 2, 2024.

33. Please provide all bid submission and contract documents from the last awarded bidder.
    Answer: For a copy of this information, please submit a public records request to prr@dadeschools.net.

34. Will bids be considered responsive if electronic signatures are used? (i.e. DocuSign)
    Answer: Yes, it will be considered as responsive.

35. Or are wet signatures required for bids to be considered responsive?
    Answer: Both wet and electronic signatures are acceptable.

36. Are there any reporting requirements? If yes, please describe them.
    Answer: More information is required to provide a response to this question.

37. We prefer to receive payment via ACH/bank draft. Will the School Board's payment only be via ACH/bank draft or by purchasing card or check only?
    Answer: ACH is an option for payment. If you are interested in receiving payment via this method, you will need to contact the Procurement department for further assistance.

38. Will contract renewals be based upon mutual agreement?
    Answer: Mutual Agreement is one of the factors that determines the renewal of the contract.

39. Please confirm if the bid solicitation will serve as a binding contract, or if we should be expecting a contract after award.
    Answer: The solicitation will serve as the binding contract.

40. Do you prefer vendor fees to be included in the differential? Yes or No.
    Answer: Yes.

41. Is it acceptable to itemize vendor fees on each invoice? Yes or No.
    Answer: Yes, but not necessary. Currently one vendor incorporates the service fee into the price. Another vendor has all amounts itemized.

42. Will the awarded vendor be required to use a company provided portal for invoicing or any other purpose?
    Answer: No, but the invoices will need to be emailed to us in a timely manner. We will provide the awarded vendor with the email address of staff that processes invoices for payment.

43. Please indicate whether the tank is above or below ground for each site.
    Answer: The above ground tanks are located at:

    Central West (9237) **South (9233)** **Jack Schee (9239)**

13775 NW 6th Street	**660 SW 3rd Avenue**	**2755 NW 122nd Street**
Miami, FL 33182	**Florida City, Florida 33030**	**Miami, FL 33167**

The in-ground tanks are located at:

Northeast (9234)	**Southwest (9235)**	**Northwest (9236)**
5901 NW 27th Avenue	**11601 SW 160th Street**	**9900 NW South River Drive**
Miami, FL 33142	**Miami, FL 33157**	**Miami, FL 33166**

Will the above ground tanks require the delivery truck to provide a pump for offloading?
Answer: Yes, the delivery truck will need a pump when delivering to locations with above ground tanks.

44. Can you please provide your payment terms (Net 30, 45, 60 etc.)?
Answer: Please refer to the response to question #8.

45. Will a transport tractor-trailer be permitted for all delivery locations?
Answer: Yes, they are permitted.

46. Are deliveries currently shipped on a tank wagon or transport truck?
Answer: Fuel is shipped on a transport truck for the six (6) locations listed in question #43. A tank wagon is used when delivering onsite diesel and unleaded fuels to the North Terminal(9232).

47. Can you please confirm there are no bonds (Bid, Performance or Payment) requirements for this solicitation?
Answer: Please refer to the response to question #14.

48. If there are bond requirements, what percentage of the contract are the bonds to be valued at?
Answer: Please refer to the response to question #14.

49. Are there any DBE (MBE, WBE, etc…) goals for this solicitation?
Answer: Please refer to the response to question #5.

50. If there is a goal, what is the goal percentage?
Answer: Please refer to the response to question #5.

51. Is the DBE goal a requirement or an aspirational goal?
Answer: Please refer to the response to question #5.

52. Please provide who the current vendor is using as their DBE to fulfil the goal requirement.
Answer: There is no goal requirement for the current solicitation.

53. Is Good Faith Effort documentation required to be submitted with the bid?
    Answer: All required documentation is listed within the solicitation.

54. Can you please provide which locations require dyed diesel?
    Answer: We have one site that has a small tank for dyed diesel fuel. That is at Central West. There are schools with generators that could potentially use this bid to obtain fuel, however the Department of Transportation is not responsible for ordering or paying for fuels delivered directly to schools.

55. Does the School Board consider a common carrier a subcontractor?
    Answer: Please refer to the response to question #3.

56. Can you please confirm that product specification or MSDS sheets are not required to be submitted with the bid?
    Answer: They are not required to be submitted with this bid; however, the department may request these documents at a later date.