



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
 SCHOOL BOARD ADMINISTRATION BUILDING  
 Procurement Management Services  
 1450 N.E. 2nd Avenue, Room 650  
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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**BID/RFP ADDENDUM**

Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_

BID/RFP No. \_\_\_\_\_ BID/RFP TITLE: \_\_\_\_\_

**This addendum modifies the conditions of the above-referenced BID/RFP as follows:**

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*All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>*

*The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.*

**I acknowledge receipt of Addendum Number \_\_\_\_\_**

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

**(PLEASE TYPE OR PRINT BELOW)**

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL \_\_\_\_\_ FAX # \_\_\_\_\_

BY: SIGNATURE (Manual): \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): \_\_\_\_\_ TITLE: \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

**Addendum #2**  
**ITB-23-002-MC**  
**Hood Cleaning Services**

**The following list addresses the questions received regarding this solicitation.**

**Question 1:** Could you please post the previous bid tabulation and contract?

**Answer:** Please refer to the attached bid tabulation and the awarded board agenda item. For any additional information, please submit a Public Records Request (PRR) to [pr@dadeschools.net](mailto:pr@dadeschools.net).

**Question 2:** Could you please provide the list of locations to be cleaned for the past contract? We'd like to compare it with the current ones in case some have been added or taken away.

**Answer:** The site locations remained the same from the last contract. Please refer to Exhibit A for the location list.

**Question 3:** What's the budget for this year?

**Answer:** The budget for this year is not available, however last year's cost was \$180,000.

**Question 4:** In case we win the bid, is there the possibility of adjusting the dollar amount for the following year due to external financial events? (i.e. wage changes, supply costs increase etc.)

**Answer:** Please refer to Section 5.3 Price Adjustments for complete details.

**Question 5:** Can we schedule a walkthrough of one location?

**Answer:** A walkthrough cannot be scheduled at this time. The services rendered under this bid are basic cleaning services and filter changes, if warranted. No repair service is required. Any irregularities observed should be noted in the report for follow up action by the Food and Nutrition Department.

**Question 6:** When would the work start?

**Answer:** The item will be presented to the Board as soon as possible. At such time, the Board will determine whether to award or approve a contract, reject all bids or responses, or take any other action that ends the solicitation and review process. If approved, the work will begin soon thereafter.

**Question 7:** Will bidders be required to archive photos of before, during, and after service and attach to all post service reports?

**Answer:** The expectation is that all bidders will provide all necessary documentation and photos as part of the detail master report. Please refer to Section 6.5 Reports for more information.

**Question 8:** Will bidders be required to a report and/or present by request, photos denoting deficiencies found upon inspection and/or service?

**Answer:** Please refer to the answer for Question #7.

**Question 9:** What was the pricing of the last contract?

**Answer:** Please refer to the answer for Question #1.

**Question 10:** How much money was paid on this contract in a 1-year period for 2022?

**Answer:** Please refer to the attached Spend Report for January 16, 2022 – January 15, 2023. For any additional results, please submit a Public Records Request (PRR) to [pr@dadeschools.net](mailto:pr@dadeschools.net).

Financial Services  
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD INVITATION TO BID ITB NO. ITB-17-010-HR – HOOD  
CLEANING SERVICES**

**COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS**

**LINK TO STRATEGIC  
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services at the request of the Department of Food and Nutrition, released the above-referenced solicitation. The purpose of this Invitation to Bid is to establish a contract, at firm unit prices, to provide exhaust hood and duct cleaning services for specified school food-service locations, for The School Board of Miami-Dade County, Florida. This is a term bid which states that the Board may purchase quantities, as may be needed, but is not obligated to purchase any guaranteed amount. This ITB was advertised on the Procurement Management Services' website, the Demandstar website, BidNet, Florida Bid, *South Florida Times* and the *Diario Las Americas* newspapers, and emailed to 190 potential bidders.

The initial term of the bid shall be for a period of two (2) years commencing January 16, 2019, through January 15, 2021, and may by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for three (3) additional one (1) year periods.

Strategies were employed to increase SBE/MBE (Small/Micro Business Enterprise) participation. The Goal Setting Committee recommended that this solicitation be open.

Five (5) vendors responded to this advertised bid. Based on the evaluation criteria listed in the ITB, the contract shall be awarded to one (1) vendor.

In FY 2017-2018, the District spent \$49,000 on hood cleaning services.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firm and all subcontractors.

Fund Source  
Various

**RECOMMENDED:** That The School Board of Miami-Dade County, Florida:

1. **AWARD INVITATION TO BID NO. ITB-17-010-HR – HOOD CLEANING SERVICES**, to provide exhaust hood and duct cleaning services for specified school food-service locations, with an initial effective date of January 16, 2019 through January 15, 2021, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for three (3) additional one (1) year extension periods thereto, as follows:

**PRIMARY**

AIRWAYS CLEANING AND FIREPROOFING CO. OF  
FLORIDA, INC.  
4720 OAKES ROAD, BAY E  
DAVIE, FLORIDA 33314  
OWNER/OFFICER: TIMOTHY GREENE, GENERAL MANAGER

Item 1 – Exhaust hood and duct cleaning services @ \$174 per hood.

2. **AUTHORIZE Procurement Management Services** to purchase, up to the total estimated amount of \$180,000 for the initial contract term, and an amount not to exceed \$90,000, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not guarantee any estimated quantities will be purchased.

RYS/hr

Tabulation  
ITB-17-010-HR Hood Cleaning Services

Description	Unit	D & V PROCLEANING SERVICES (NON- RESPONSIVE)	Best & Final Offer	AIRWAYS CLEANING AND FIREPROOFING CO.	Best & Final Offer	FAT FREE INC.	Best & Final Offer	ATLANTIC COAST RESTAURANT AND MECHANICAL SERVICES	Best & Final Offer	FLEETWASH INC.	Best & Final Offer
Hood Cleaning Services & Supplies	Per Hood	\$149.99	\$147.99	\$174	\$174	\$340	\$338	\$400	\$375	\$424.89	\$413



ITB-17-010 HR  
 Hood Cleaning Services  
 January 16, 2022 - January 15, 2023  
 Spend Report

					Net Order Value	Invoice Amount	Number of PO's	Avg Value of Order	Percent Overall Spend	
					\$	\$		\$	%	
Bid Title	Material Group		Vendor	Competitive Status						
ITB-17-010-HR HOOD C	16594	EXHAUST SYS.,RANGE-C	6500442 AIRWAYS CLEANING	C	Competitive	180,000.00	137,770.00	1	180,000.00	100.0
ITB-17-010-HR HOOD C	16594	EXHAUST SYS.,RANGE-C	Result			180,000.00	137,770.00	1	180,000.00	100.0
<b>Overall Result</b>						180,000.00	137,770.00	1	180,000.00	100.0