



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
1450 N.E. 2nd Avenue, Room 650
Miami, FL 33132

Direct All Inquiries To
Procurement Management Services

Buyer's Name: Margret Fley

PHONE: (305) 995- 2339

Email: fley.m@dadeschools.net

TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: 08/22/2023

Addendum No. 2

BID/RFP No. ITB-22-032-MF BID/RFP TITLE: Sustainable Sanitation and Cleaning Supply Program

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

The attached document provides answers to questions received. The deadline for this solicitation has been extended until Tuesday, August 29, 2023 at 1pm EST.

All other terms and conditions of the ITB will remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 2

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

**QUESTIONS AND ANSWERS
FOR
ITB-22-032-MF SUSTAINABLE SANITATION AND CLEANING SUPPLY PROGRAM**

ADDENDUM 2

- Q1: Please let me know what the solicitation number for the past is bid, I could find it on Demand star, and I would like to get the tally.**
- A1: The previous solicitation was ITB-16-077-HR – Sanitation and Cleaning Supply Program. The award document and tabulation is included on this addendum.
- Q2: Price is based on “total meals served per year”, have never participated in a bid presented like this, pls discuss during call.**
- A2: The pre-bid conference was held on July 26, 2023, at 11AM EST. Please refer to the following link for the recording of the pre-bid conference. Link: [ITB-16-077-HR - Pre-Bid Conference](#) For additional information related to previous solicitations, please submit a public records request to pr@dadeschools.net.
- Q3: Can you provide the previous bid tab?**
- A3: Please refer to response to question 1.
- Q4: Can you share your “current” price per unit in case there were any price changes during last contract period?**
- A4: Please see the response to Question 1. In addition, in fiscal year 2022-2023 the District accepted a 15% price increase to the awarded pricing paying an annual total amount of \$415,969.95.
- Q5: Can you provide estimated annual usage for each item listed? Need this to evaluate our Net Cost for Chemicals and Equipment.**
- A5: The estimated quantity is 36,000,000 meals per year, please refer to the Price Proposal Form.
- Q6: If we quote an alternate program- need to know how many dispensers would need to be replaced.**
- A6: Bid response must be in accordance with listed scope of work, please refer to Section 6 – Scope of Work starting on page 19. Dispensers will be replaced on a case by case basis, based on need throughout the term of the contract.
- Q7: Would we be responsible for take down and install of new program dispensers?**
- A7: Yes, at all locations as required.
- Q8: Is the scope limited to dining services only?**
- A8: Yes, at food service areas “kitchens”. Please refer to Section 6 of the solicitation.
- Q9: Spec states Antibact liquid or Foam Hand Soap. Pls state if both forms must be Antibacterial.**
- A9: Yes, both forms must be antibacterial.
- Q10: Since the CDC announced that Antimicrobial Soaps provide no added benefit outside of healthcare, would Miami Dade Schools consider non-Antimicrobial options for their students and faculty?**
- A10: No

- Q11: If we quote an alternate program or system, we must submit a request with information for this to be approved- BEFORE – we can bid on it, correct? (Section 6.9)**
- A11: Please refer to Section 5.8 Samples and Section 6 Scope of Work for further information. Approved brands are listed in Section 6.6 any item submitted as an “or equal” product must be submitted for sample testing. No samples must be submitted at the time of bid response. Pursuant to Section 5.8 Samples, M-DCPS will notify bidders subsequent to bid opening, to submit samples and supporting documentation.
- Q12: We are not a minority owned business but do deal with minority owned suppliers for mdse to be bid. How can we register them as minority “suppliers”?**
- A12: Please contact the Office of Economic Opportunity. Their website is:
<https://oeo.dadeschools.net/#!/fullWidth/273>.
- Q13: Asking for price to firm for 3-year period? Can you change to: Pricing firm for 1yr with pricing to be reviewed at end of each 1yr period with possibility of price increase?**
- A13: Please refer to section 5.3 Price Adjustments for information regarding price increases.
- Q14: Also, for the Unit per Meal Price, how many decimal points can we use?**
- A14: There isn't a limit in the number of decimal points that can be used, however the current pricing has 6 decimal points \$0.008099/meal.
- Q15: Do you have a formula that is used to determine your price per meal? We need some idea of product usage to determine a true Net cost.**
- A15: Yes, the price submitted by the vendor is then divided by the number of meals that is provided to each student within the District.

Financial Services
Mr. Ron Y. Steiger, Chief Financial Officer

**SUBJECT: AWARD INVITATION TO BID ITB NO. ITB-16-077-HR –
SANITATION AND CLEANING SUPPLY PROGRAM**

COMMITTEE: FISCAL ACCOUNTABILITY & GOVERNMENT RELATIONS

**LINK TO STRATEGIC
BLUEPRINT: EFFECTIVE AND SUSTAINABLE BUSINESS PRACTICES**

Procurement Management Services at the request of the Department of Food and Nutrition, released the above-referenced solicitation. The purpose of this Invitation to Bid is to establish a contract, at firm unit prices, for services which provides a comprehensive sanitation and cleaning supply system, including a staff training program to be utilized at food service sites for The School Board of Miami-Dade County, Florida. This is a term bid which states that the Board may purchase quantities, as may be needed, but is not obligated to purchase any guaranteed amount. This ITB was advertised on the Procurement Management Services website, the Demandstar website, BidNet, Florida Bid, *South Florida Times* and the *Diario Las Americas* newspapers, and emailed to 241 potential bidders.

The initial term of the bid shall be for a period of three (3) years commencing July 25, 2018, through July 24, 2021, and may by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year periods.

Strategies were employed to increase local participation. The Goal Setting Committee recommended that this solicitation be open, with 5% local preference points and a 5% SBE/MBE participation rate.

Three (3) vendors responded to this advertised bid. Based on the evaluation criteria listed in the ITB, the contract shall be awarded to two (2) vendors.

M-DCPS OEO staff verified the Small, Micro, Veteran and/or M/WBE certification status of the prime firm and all subcontractors.

In FY 2017-2018, the District spent \$463,500 on the current sanitation program. In year 1 of the recommended sanitation program, the District will spend an estimated maximum of \$372,554 with a minimum cost savings of \$90,946.

Fund Source
Various

RECOMMENDED: That The School Board of Miami-Dade County, Florida:

1. **AWARD** INVITATION TO BID NO. ITB-16-077-HR – SANITATION AND CLEANING SUPPLY PROGRAM, to provide a comprehensive sanitation and cleaning supply system including a staff training program, with an initial effective date of July 25, 2018 through July 24, 2021, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the successful bidders, be extended for two (2) additional one (1) year extension periods thereto, as follows:

PRIMARY

PORTION-PAC CHEMICAL CORPORATION
400 NORTH ASHLAND AVENUE
CHICAGO, ILLINOIS 60622
OWNER/OFFICER: CHUCK AINSWORTH, DIRECTOR,
BUSINESS DEVELOPMENT

Item 1 – Sanitation services and cleaning supply program @
\$0.008099 per meal.

ALTERNATE

SANITECH SYSTEMS, INC.
4033 HOLDEN ROAD
LAKELAND, FLORIDA, 33811
OWNER/OFFICER: GREGORY GUICE, PRESIDENT

Item 1 - Sanitation services and cleaning supply program @
\$0.0085 per meal.

2. **AUTHORIZE** Procurement Management Services to purchase, up to the total estimated amount of \$1,173,999 for the initial contract term, and an amount not to exceed \$391,333, for each subsequent one (1) year extension period(s). Board authorization of this recommendation does not guarantee any estimated quantities will be purchased.

RYS/hr

TABULATION, ITB-16-077-HR SANITATION AND CLEANING SUPPLY PROGRAM

Item	Description	Quantity	Unit		Vendors					
				Current Price (Sanitech Systems)	A Wright Approach, LLC		Portionpac Chemical Corporation		Sanitech Systems Inc.	
GROUP A: Rates for the Servicing the ENTIRE M-DCPS District					Price	Best & Final Offer	Price	Best & Final Offer	Price	Best & Final Offer
Item 1	To provide sanitation services and a cleaning supply program for approximately 370 sites on a per-meal basis in accordance with the attached specifications and special conditions. All products listed (a through g) are to be included in the price per unit. (Sites and meals may increase or decrease as requirements for newschools are added or school sites are closed.)	46,000,000 meals per year	Meal	\$0.0103 x 45,000,000 meals per 10-month period	\$0.40	\$0.29	\$0.008099	\$0.008099	\$0.0085	\$0.0085
				\$463,500		\$13,340,000.00		\$372,554		\$391,000