



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
 SCHOOL BOARD ADMINISTRATION BUILDING  
 Procurement Management Services  
 1450 N.E. 2nd Avenue, Room 650  
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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**BID/RFP ADDENDUM**

Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_

BID/RFP No. \_\_\_\_\_ BID/RFP TITLE: \_\_\_\_\_

**This addendum modifies the conditions of the above-referenced BID/RFP as follows:**

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*All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>*

*The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid.*

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

**I acknowledge receipt of Addendum Number \_\_\_\_\_**

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

**(PLEASE TYPE OR PRINT BELOW)**

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL I.D. \_\_\_\_\_ FAX # \_\_\_\_\_

BY: SIGNATURE (Manual): \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): \_\_\_\_\_ TITLE: \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

## **Addendum #2 – ITB-15-011-MT, Student Travel Services.**

**The following are the questions received for the above-referenced ITB.**

1. Price Proposal List, is there supposed to be an actual list that we're providing pricing on? Or does section 3.0 consist only of page 22, the Price Proposal, which needs to be signed? I'm confused by the word "List" on 6), as there is no missing page in the proposal and nothing seems to show an actual list.

**Answer: This ITB is seeking pre-approved vendors. As stated in Section 3.1, Price Proposal for Student Travel Services, "As stated in Section 2.0, Bidders MUST provide quotations and make bookings for individual or group travel..." As such, each Bidder is NOT required to provide pricing in this Bid response. However, the Bidder, if awarded will be required to provide quotes for services.**

2. Page 3 Section 1.2 and Page 19 Section 2.1

'Excluding Washington DC for Miami Dade County Public Schools.'

We understand that currently Close Up Tours is set up to provide Washington DC tours for M-DCPS. They are located in Virginia, which would preclude Local Preference. Also, their tours are, specifically, designed for an intensive experience for students. Therefore, their tours are more than double the cost of the standard tours to Washington DC. This would make the monopoly inadvertently set up for Close Up Tours cost prohibitive for the majority of students in M-DCPS to tour Washington DC. More tour operators available to serve the students of the District, the more opportunity for the better rates to be offered to the students. It would be a shame for students who are constituents within Congressman Curbelo's District be prohibited from visiting their Congressman in Washington DC due to a cost prohibitive tour with a company that is not even Florida based.

**Answer: Yes, the District awarded a contract to the above-referenced vendor in April 2015 for college tours to the Washington, DC area.**

**Section 1.2 and Section 2.1, the first sentences, have been deleted and replaced with the following, "M-DCPS is seeking preapproved vendors from qualified firms and/or individuals to provide student travel services, specifically in and out of state for Miami-Dade County Public Schools." As such, Bidders may provide quote for services in the Washington, DC area, excluding college tours.**

3. Page 19, Section 2.2 first paragraph makes references to overseas travel.

**Answer: Section 2.2, paragraph 1, has been deleted and replaced with the following, "As stated previously, M-DCPS is the fourth largest school district in the United States, comprised of approximately 392 schools, 345,000 students and over 40,000 employees. As noted above, the purpose of this ITB is to select preapproved vendors to provide student travel services."**

4. Page 8 Section 1.15 "School Board Policy 6320.05, which gives local preference to businesses located in Miami-Dade County, Florida,"

# Governor Signs Bill Limiting Use of Local Preferences

[May 23, 2015Newsadmin](#)

**By R. Bruce Kershner, NUCA of FL Director of Government Relations**

Governor Rick Scott signed SB 778 Thursday limiting the use of local preferences by cities and counties when awarding construction contracts. A top legislative priority for NUCA of Florida, the Governor's action culminates years of frustration in trying to prohibit the increasing use of local ordinances that gives preferences to local contractors on construction projects.

NUCA of Florida thanks our sponsors, Senator Alan Hays (R – Umatilla) and Representative Keith Perry (R – Gainesville), for their efforts in the passage of this legislation. The path to victory was not easy. Local governments and the unions were relentless in their opposition to the bill often citing the local preference ordinances as economic development tools. What should have been a bipartisan free market bill became a bitter debate drawn down party lines.

The law, which takes effect on July 1, 2015, only affects local construction preferences where at least 50 percent of their funding comes from the state. The law also prohibits school districts, state colleges or other political subdivisions from using local preference ordinances. The law requires disclosure in the bid documents for compliance with the new law.

**Answer: The New Local Preference rule applies to state funded construction projects and is not applicable to Student Travel Services.**

5. Page 9 Section 1.16

The School Board of Broward County was able to receive the bids and have them evaluated within one week so as to not disrupt services to the students, teachers and administrators. The urgency to maintain services that the District has come to know and expect is imperative.

**Answer: As stated in Section 1.3, ITB Timetable, the intention of the District is to present the recommendation of award to the Superintendent and the School Board for the October 14, 2015 meeting.**

6. Page 16 Section 1.37 Please explain. What is 'applicable provision?'

**Answer: This is Davis-Bacon Act Labor Standards and this is standard language included within our ITB templates.**

7. Page 18 Section 1.40 Subsection E. Is this a bond?

**Answer: No, this section references the insurance requirements of the District.**

**Please see the following amended insurance requirements for Bidders to this ITB:**

**A. Workers' Compensation/Employer's Liability Insurance.**

**Such insurance shall be no more restrictive than that provided by the Standard Workers' Compensation Policy, as filed for use in Florida by the National Board on Compensation Insurance, without restrictive endorsements. The minimum amount of coverage (inclusive of any amount provided by an umbrella or excess policy) shall be:**

**Part One: "Statutory"**

**Part Two: \$ 1,000,000 Each Accident**

**\$ 1,000,000 Disease - Policy Limit**

**\$ 1,000,000 Disease - Each Employee**

**B. General/ Liability Insurance**

**Such insurance shall be no more restrictive than that provided by the most recent version of standard Commercial General Liability Form (ISO Form CG 00 01) without any restrictive endorsements. The minimum limits (inclusive of amounts provided by an umbrella or excess policy) shall be:**

**\$ 2,000,000 General Aggregate**

**\$ 2,000,000 Products/Completed Operations Aggregate**

**\$ 1,000,000 Personal and Advertising Injury**

**\$ 1,000,000 Each Occurrence**

**Company shall name the Board as an additional insured on a form no more restrictive than the CG20 10.**

**C. Automobile Liability Insurance**

**Such insurance shall be no more restrictive than that provided by Section II (Liability Coverage) of the most recent version of standard Business Auto Policy (ISO Form CA 00 01) without any restrictive endorsements, including coverage for liability contractually assumed, and shall cover all owned, non-owned, and hired autos used in connection with the performance of the Contract. The minimum limits (inclusive of any amounts provided by an umbrella or excess policy) shall be:**

**\$ 1,000,000 Each Occurrence - Bodily Injury and Property**

**The insurance provided by the Company shall apply on a primary basis. Any insurance, or self-insurance, maintained by the Board shall be excess of, and shall not contribute with, the insurance provided by the Company.**

**Compliance with these insurance requirements shall not limit the liability of the Company. Any remedy provided to the Board by the insurance provided by the Board shall be in addition to and not in lieu of any other remedy (including, but not limited to, as an indemnitee of the Company) available to the Board under this Contract or**

**otherwise. Neither approval nor failure to disapprove insurance furnished by the Company shall relieve the Company from responsibility to provide insurance as required by this Contract.**

**M-DCPS and its members, officers, employees, and agent shall be named an additional insured on all liability coverages except Workers' Compensation Insurance.**

8. Page 19 Section 2.2.1 Scope of Services for Student Travel Services

“Within this Section, student travel will exclude all student travel for interscholastic competitions at the state and national level.” Again, why the exclusion?

**Answer: Interscholastic competitions and/or academic competitions are not included services within this ITB.**

9. Page 27 Section 6.0 Exhibit 8 is not included in the attachments.

**Answer: References made to Exhibit 8 have been deleted from this ITB.**

***The remainder of this page was left intentionally blank.***