MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM *(FORMAT A)* **TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA**

BID	BUYER	PAGE
093 – NN10	BARBARA D. JONES	SC 1

TITLE

MOBILE CUSTOM CATERING FOOD TRUCK

SPECIAL CONDITIONS

1. **PURPOSE:** The purpose of this bid is to establish a contract, at firm unit prices, for the purchase and delivery of a **new** Custom Mobile Catering Food Truck, with custom wrapping and design, for the Department of Food and Nutrition. The Department may request the purchase of a **replica** of the customized food truck in the future, during the contract period and extensions. If requested, the awarded vendor shall provide an updated quotation, for consideration. The term of the contract shall be for one year from the date of award, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the Awardee, be extended for three (3) additional one-year periods, and if needed, 90 days beyond the expiration date of the current contract period. The Board, through Procurement Management Services, may, if considering extending, request a letter of intent to extend from the Awardee, prior to the end of the current contract period. The Awardee will be notified when the recommendation has been acted upon. All prices shall be firm for the term of the contract. The successful vendor(s) agrees to this condition by signing this bid.

2. **AWARD:** Award this bid will be made on a total low basis to the vendor who offers the lowest price meeting specifications, (Items 1 and 2) for the cost of the truck plus conversion to include specified equipment contained herein **(Attachment A)**. The successful Awardee will be contacted for all future orders. The Board reserves the right to reject any and all bids for excessive pricing. All vendors agree to this condition by signing their bid.

3. **BID SUBMITTALS:** Bidders are requested to submit **one (1) original (clearly marked)** of their bid. Bidders are requested to submit, with their bid package, all information requested herein. Bidders are required to submit, with their bid package, or within five (5) days of request, all information requested herein. Failure to submit the following documentation may result in the bid not to be considered for award. Bids will be accepted until the time and date indicated on the Bidders Qualification Form. Requested information includes, but is not limited to:

   a. Bidder Qualification Form (Mandatory)
   b. Bid Proposal Form – Attachment B ((Mandatory)
   c. Vendor Information Sheet (please complete) (Mandatory)
   d. Disclosure of Employment of Former School Board Employees
   e. Local Business Tax Receipt, if applicable (formerly Occupational License)
   f. Valid e-mail address for SAP system communications (i.e. PO's)
   g. Vendor application, if you are not a current M-DCPS vendor. Please download the application from http://procurement.dadeschools.net/
   h. Three (3) references from past customers
   i. Copy of LP Gas Installation License/Certificate. (ADDED)

4. **PRICING:** Prices shall remain firm and fixed during the term of the initial contract period.

SPECIAL CONDITIONS (CONTINUED)

5. **DELIVERIES:** Delivery shall be completed within sixty (60) calendar days after receipt of the purchase order. The delivery will be made to the Department of Food and Nutrition, The School Board of Miami-Dade County, Florida, or to the address indicated on the purchase order, unless otherwise scheduled by The School Board of Miami-Dade County, Florida, Procurement Management Services. "Less delivery time is preferred"

6. **TRAINING, TECHNICAL AND OPERATIONAL ASSISTANCE:** Awarded vendor(s) must provide at no charge, technical and operational assistance and training of truck and its components as needed throughout contract.

7. ~~**GRAPHIC WRAP:** Graphic wrap on the truck shall be approved by a designee(s) of the Department of Food and Nutrition. The full graphic vinyl wrap shall be covered with a ten (10) year "no fade" warranty made of 3-M material or equal. Number of colors will not be limited.~~

8. **FEDERAL/STATE/NSF/HEALTH CODES:** The custom mobile catering food truck shall meet or exceed all federal, state, municipal, health and National Sanitary Foundation codes.

9. **QUALITY OF SERVICE**: The successful bidder(s) must be prepared to furnish continuous top quality service, by acknowledging receipt of the purchase order, making required corrections, adhering to lead times, resolving problems or issues, and delivering products by the purchase orders' due date. Vendor's invoices submitted to Accounts payable or the requesting location, and should match the purchase order received and/or revised.

10. **NEW MERCHANDISE:** This bid shall be for new merchandise only. Newly manufactured items containing used or re-built parts, newly re-manufactured, used, shopworn and/or demonstrator equipment is not acceptable and will be rejected.

11. **WARRANTY VEHICLE/EQUIPMENT:** Awarded vendors shall provide the necessary individual basic warranty information in detail for each piece of equipment installed in the truck. The truck shall carry its own individual warranty and shall be independent of the equipment installed in the truck. The warranty for all equipment after delivery and acceptance by the school shall be for a minimum of two (2) years for parts and labor or the same as the manufacturer's warranty whichever is greater.

BID NO. 093-NN10

REVISED MOBILE FOOD CATERING TRUCK SPECIFICATIONS

ATTACHMENT A

Custom Food Catering Truck must meet all applicable Florida Health local codes and standards and include restaurant quality equipment. Electrical shall meet or exceed federal, state and local codes and standards. Truck must accommodate a driver and passenger, with the capability of an additional seat (drop down/folding) with appropriate seat belt(s). **Truck shall not exceed 26 feet bumper to bumper. The interior of the kitchen area shall be approximately 18 feet and must accommodate the following items.**

INTERIOR FEATURES/EQUIPMENT

1. Refrigerator
2. Refrigerator, Open Case (beverage case)
3. Commercial Ventilation Unit and Hood (Specific for the cooking equipment it services)
4. Commercial Heating Holding and Proofing Cabinet
5. Commercial Refrigerated Chef Base (sand prep table)
6. Commercial Grade Stainless Steel Flooring, Ceiling and Walls
7. Stainless Steel Counter Tops – (NSF and ANSI Standards)
8. Commercial Fire Suppression System
9. Commercial Steam Table (3-Well)
10. Commercial Grill – Flat Top
11. Commercial Grill Top
12. 3-Compartment Stainless Steel Sink System, made with NSF approved components and appropriate drain area.
13. Microwave Oven
14. Freezer
15. Commercial Stainless Steel Exhaust Fan
16. Preparation Table and Counter top, stainless steel with cutting board
17. Burners 24" - Four (4) top and oven/broiler combo
18. Sink (hand wash) with soap and hand towel dispensers (hot/cold water)
19. Electric Beverage Cooler/Compartment
20. Shelving – Stainless Steel
21. Kitchen must have a minimum of 1-1/2" of prime insulation in the walls and ceilings.

FOOD VEHICLE FEATURES

1. Emergency Exit
2. Air Conditioning - Minimum 15000BTU
3. **Generator: 12,000 Watt Diesel with commercial outlets and breaker box, to operate equipment.**
4. Exterior construction must be smooth seam sealed and have test strength to withstand 3200 PSI
5. Power steering, power brakes, and automatic transmission
6. Manual Waterproof Awning.
7. Camera/Back-Up Warning System.
8. Security Alarm System.
9. Truck to operate on diesel fuel
10. Electronic Menu Boards on both sides of window
11. Fluorescent Lighting
12. Hot Water Heater
13. Water Pump
14. Waste Water Tank
15. Fresh Water Tank
16. Serving Window, (drop down, to enable a minimum of two (2) lines) – Approx. 72" x 42"
17. Propane Tanks (2) or sufficient number to operate
18. Safety Kit (complete with safety items)
19. Radio AM/FM with speakers, microphone and IPod hook-up.
20. Railing, portable and safe step, to enable children to reach serving window.
21. ~~Graphic Design – OCS Certified to uphold manufacturer's warranty. – Wrap – full graphic vinyl wrap with ten (10) year no-fade warranty. 3M preferred.~~

Vendor shall provide with the bid a preliminary set of detailed drawings, material safety data sheets for every component used in the manufacturing of the unit and equipment specifications sheets along with each piece of equipment.