



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
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BID/RFP ADDENDUM

Date: 2/25/2025

Addendum No. 1

BID/RFP No. RFP-24-027-YG BID/RFP TITLE: General Obligation Bond (GOB) End of Program Audit

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

Please see the attached answers to the questions received.

The deadline for receipt of proposals has been extended to Thursday, March 6, 2025 at 1:00 P.M.

All other terms and conditions of the RFP will remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

Request for Proposals
RFP-24-027-YG
General Obligation Bond (GOB) End of Program Audit

ADDENDUM NO. 1

QUESTIONS AND ANSWERS:

Q1: Has the scope of work changed compared to the work conducted by the previous auditor?

A1: Yes, the scope has changed since the mid-point GOB audit. See the scope section in RFP-17-017-CH (in 2018) as compared to the scope section in current RFP 24-027-YG (in 2025). To view previously issued M-DCPS solicitations please visit:
<https://procurement2.dadeschools.net/#!/fullWidth/4969> select Solicitations, Non-Construction.

Q2: Please provide a link to the reports issued by S Davis & Associates to the Audit and Advisory Committee & School Board on May 14, 2019 and June 19, 2019 respectively.

A2: The following link provides the requested reports:
https://mca.dadeschools.net/AuditCommittee/AC_May_14_2019/Item3.pdf

Q3: Which sections are included in the 10-page limit?

A3: Items 1 to 5, shown in RFP Page 17, Section 4.4, are the items to be included "In no more than ten (10) pages".

Q4: How many transactions are within the scope of this proposal?

A4: This question/transaction type is not sufficiently defined, so a response cannot be provided.

Q5: How many individuals are integral to the General Obligation Bond program for procurement, capital improvement, and accounts payable processes?

A5: The GOB is being implemented by various offices with approximately 100 individuals.

Q6: How many projects have been completed or are currently in progress since the last audit period?

A6: 150 projects

Q7: What is the preferred completion date for the audit?

A7: The preferred completion date is prior to the end of the 2025 calendar year.

Q8: Do you prefer an onsite, remote, or hybrid work structure?

A8: Hybrid and/or onsite, but not fully remote. The awarded proposer is expected to attend the applicable Audit Committee/ Board Meetings in person.

Q9: Are records (such as purchase orders, contracts, design schematics, invoices, checks, Certificates of Occupancy) maintained physically or electronically for all expenditures made using the General Obligation Bonds?

A9: The records are maintained both physically and electronically.

Q10: Are records (such as purchase orders, contracts, design schematics, invoices, checks, Certificates of Occupancy) stored in an indexed, easily searchable electronic library, or in a central physical location?

A10: The records are maintained both physically and electronically.

Q11: What key systems are currently in place for project management and general ERP?

A11: In house systems.

Q12: Does Miami-Dade County Public Schools and Office of School Facilities maintain a comprehensive listing of expenditures by project?

A12: Yes.

Q13: Does Miami-Dade County Public Schools maintain a listing of technology devices assigned by school/center?

A13: Yes.

Q14: Does Miami-Dade County Public Schools maintain a vendor master file?

A14: Yes.

Q15: Does the Office of Education and Economic Access maintain a listing of vetted and approved vendor file?

A15: The Office of Education and Economic Access (OEEA) maintains a listing of certified Small/Micro Business Enterprises (SMBE), Minority/Women Business Enterprises (MWBE), and Veteran Businesses (VBE) that have been vetted and approved through the M-DCPS Small/Minority Business Certification Program. The certification list is maintained through the Supplier Diversity and Compliance Management System or B2G now system.

This list includes vendors that have met the certification requirements and are eligible to participate in contracting and subcontracting opportunities within Miami-Dade County Public Schools (M-DCPS). The database is used to help departments identify qualified vendors for procurement opportunities, including those subjected to Goal Setting Committee (GSC) participation requirements.

If you are looking for a specific list of certified vendors, it can typically be accessed through OEEA website or by contacting the OEEA.

Q16: Does the Office of School Facilities reconcile their project spend to the Accounts Payable project spend on a regular basis?

A16: Yes, the Office of School Facilities regularly reconciles project expenditures to ensure accuracy and consistency in financial reporting.

Q17: What is the percentage allocation of total contract value required to be distributed to an MBE?

A17: Participation by an MBE is not a requirement of this RFP, however, proposers are encouraged to include MBE participation as it is a factor in the evaluation and scoring process, please refer to Section 7 for additional information.

To determine the specific MBE percentage requirements for a particular contract, you should review the Goal Setting Committee (GSC) decision for that project, solicitation documents, which specify participation goals and School Board Policy 6320.02, which provides guideline on small and minority business participation. Please find the link below to school board policy 6320.02.

<https://go.boarddocs.com/fl/sbmd/Board.nsf/goto?open&id=D9WK4H500493>