



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
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BID/RFP ADDENDUM

Date: 04/03/2025

Addendum No. 1

BID/RFP No. RFP-23-020-VF BID/RFP TITLE: Background Screening Services

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

The attached document provides answers to the questions received.

All other terms and conditions of this RFP remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 1

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

Request for Proposals
RFP-23-020-VF
Background Screening Services

ADDENDUM NO. 1

QUESTIONS AND ANSWERS:

- Q1: Our system doesn't not support multilingual functionality. However, it is a webportal so anyone can use Google translate or other widgets to translate the website.**
- A1: This is a statement, not a question, however pursuant to Section 4.3.1 of the RFP multilingual functionality in English/Spanish is required, Haitian Creole and other languages are preferred.
- Q2: Do you want a single vendor to provide both the services for Component 1 and Component 2 or are you open to awarding it separately?**
- A2: This solicitation seeks to award a single vendor to provide comprehensive background screening services encompassing both Component 1 and Component 2.
- Q3: What was the total spend during the last calendar year for these similar services?**
- A3: The total spend for the 2023-2024 school year was approximately \$170,000.
- Q4: Will you accept submissions for some, but not all, services requested in the RFP? Specifically, our firm does not currently provide E-Verify and electronic I-9 processing. Would a vendor that meets all other requirements still be considered?**
- A4: Proposals must address all requirements outlined in the RFP, however pursuant to Section 1 of the RFP, E-Verify is only required for construction and Professional Service Contracts utilizing federal funds, which are not applicable here. Electronic I-9 processing is also not a requirement of this RFP.
- Q5: Does your department have an anticipated volume of caseload for this contract?**
- A5: The anticipated annual volume is between 40,000 and 60,000 screenings, inclusive of monthly database re-screenings.
- Q6: Do you intend to award this contract to a single provider? If not, how many awards are anticipated?**
- A6: Please refer to the answer to question 2.
- Q7: Who was the vendor awarded the previous contract for these services?**
- A7: Raptor Technologies, LLC is the current vendor.
- Q8: What level of background screening is required for district personnel (e.g., criminal and/or sex offender status)?**
- A8: Level 2 – 7d1z fingerprint-based background screening, which includes criminal and sex offender registry checks, is required.
- Q9: Regarding Section 4.3.1 – Specifications, Component 2: Identification Badging and Management, 6. "Integration with District's Mobile Application" – could you elaborate? What mobile application is this and what level of "integration" is required? What are the desired outcomes for this integration?**

A9: The platform should be accessible through the Miami-Dade County Public Schools (M-DCPS) District Mobile App via a link-ready integration and a mobile-friendly interface. The desired outcome is seamless access to identification badging and management functionalities directly from the district's mobile application.

Q10: For the ID cards, are they with Photos or without Photos?

A10: ID badges must include a photograph (sourced from a driver's license or uploaded), name, school affiliation, volunteer role, date, time, location, and QR/scan code.

Q11: Are these background Screenings all Level 1 and Level 2?

A11: Level 1

Q12: How many background Screenings are expected monthly?

A12: The expected monthly volume is approximately 3,000 screenings, with potential for higher volumes during peak months.

Q13: To ensure I provide the most accurate and competitive offer, I would need the ORI number used for volunteers. Could you kindly provide this information?

A13: The ORI number will be provided upon award with the successful vendor.