



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
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BID/RFP ADDENDUM

Date: 05/18/2021

Addendum No. 1

BID/RFP# RFP-20-036-VF BID/RFP TITLE: Comprehensive On-site Healthcare Services for Students Atten

This addendum modifies the conditions of the above referenced BID/RFP as follows:

The attached document provides changes to Section 5 and Exhibit 10, and provides answers to questions received.

The deadline has been extended to Thursday, May 27, 2021 at 1:00 pm EST.

All other terms and conditions of the RFP will remain the same.

All information, specifications terms, and conditions for the above referenced BID/RFP, is included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number 1

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

**Request for Proposals
RFP-20-036-VF
Comprehensive On-site Healthcare Services for Students Attending C.O.P.E. Centers
North and/or South**

ADDENDUM NO. 1

The following changes, additions, clarifications, and/or deletions amend the ITB document of the above captioned solicitation and shall become an integral part of the Contract Documents. Underlined language has been added, strikethrough language has been removed.

CHANGES:

REVISION #1: Section 5d – Minimum Qualification Requirements and Exhibit 10 – Submitted Proposal Document Verification Form, Item d.

The minimum qualifications for each position along with titles names of the persons who will be housed on-site at each COPE Center (North and/or South) authorized to perform services for the agency under this proposal. Documentation submitted to comply with this requirement must include their titles, copies of their curriculum vitae/resume, and applicable state licensures.

QUESTIONS AND ANSWERS:

Q1: Exhibit 10, item d. Considering the significant likelihood that individuals whose names are submitted in the proposal may take other employment during the intervening months between proposal submission (May 20th) and start of services (August), can proposers list the minimum qualifications for each position the proposer plans to fill rather than actual names?

A1: Yes, along with titles. Please refer to Revision #1 of this addendum.

Q2: Please provide any data, annualized if possible, on supplies utilized at each of the two school clinics. Specifically, please provide detail on each type of supply and non-prescription pharmaceutical utilized and associated annualized cost.

A2: The annualized cost is incurred by the vendor and not the school site and as such M-DCPS does not have access to the annualized costs. We can only provide the list of items as per below:

- Needles
- Vaccines
- Band-Aids
- Ibuprofen
- Benadryl
- Alcohol Swabs
- Peroxide
- Gauze
- Doppler
- Tongue Depressors
- Cotton Swabs
- Blood pressure machines
- Otoscope
- Examination tools

Q3: Please provide annualized statistics on the number of offsite transports at each school for the past 2 years.

A3: There is not any annualized statistics for offsite transports. There is a log and there have not been any offsite transports for the past 2 years.

Q4: Please provide a layout, with dimensions, of the space(s) the winning bidder can utilize at each of the schools.

A4: Lobby area, reception space, bathroom, pre-exam area, two office spaces, examination room, biohazard closet, laundry room, and lounge; approximately 800 square feet.

Q5: Will our medical staff have access to free parking at each school?

A5: Yes.

Q6: Please confirm that the bidder awarded this contract will have no responsibility for costs associated with any care provided outside of the school clinic, other than the possible cost of transportation from the school to an offsite facility.

A6: The bidder WILL HAVE responsibility for costs associated with any care provided outside of the school clinic pursuant to the requirements as listed in the RFP.

Q7: Please confirm or clarify that bids should reflect all costs associated with providing the onsite services and associated supplies, other than PPE, outlined in section 4.3 of the RFP.

A7: Yes, confirmed.

Q8: Will there be any specific school or county required training our staff must complete (e.g., active shooter)? If so, please provide details and any associated costs.

A8: There will be no school site required training. Vendor's staff will be responsible for following school site policy and be aware of related M-DCPS guidelines, procedures, and protocols.

Q9: Will the district be providing an EHR portal?

A9: The question is unclear and cannot be answered.

Q10: What is the digital platform the District uses for registration, scheduling and intake?

A10: DSIS

Q11: When can we obtain questions and answers from other submitters?

A11: All questions received have been listed and addressed through this addendum.

Q12: Who is the incumbent?

A12: Rozalyn H. Paschal M.D. P.A. is the incumbent for COPE North and Community Health of South Florida, Inc. is the incumbent for COPE South.

Q13: What is the current contract value?

A13: The Board approved a total estimated amount of \$324,000 for the initial two-year period for COPE South and \$220,000 for the initial two-year period for COPE North.

Q14: Is there a ceiling price for this contract? If so, what is it?

A14: \$245,000 yearly for the services combined at COPE North and South.

Q15: Of the 150 patients expected per site, what is the anticipated breakdown of teen males/females and infants/toddlers?

A15: Teen males = 0-5
Teen females = 80-120
Infants/toddlers = 30-50

Q16: Are the expenses associated with the transportation service the responsibility of the vendor or district?

A16: The vendor.

Q17: Can the agency provide offsite supervision or is the agency required to provide onsite managing and supervision of personnel or will there be MDCPS support onsite?

A17: The agency is required to provide both offsite and onsite managing and supervision, and yes M-DCPS will provide onsite support.

Q18: Is documentation stored onsite or is it required the agency store documentation offsite?

A18: Both

Q19: What are the hours per day/Week for each discipline/employee?

A19: Current school hours are 9am - 4pm.

Q20: Can pricing be broken down to an hourly rate per discipline/employee?

A20: Pursuant to Section 8 – Proposal Pricing vendors must submit a monthly rate per location.

Q21: If a vendor is only able to fill the staffing aspect of the bid but not all of the medical requirements, will the district consider utilizing the vendor to only provide the nurse staffing piece of the bid?

A21: Vendors submitted a proposal must comply with the requirements as set forth in the RFP.

Q22: I have a question regarding the scope of service for this RFP. In relation to the services to be provided I am understanding these will include prenatal services (i.e. ultrasounds), is that correct? One of our clinical leaders is asking and I want to ensure I am providing the correct information.

A22: Prenatal services are required. All services are pediatric for infants/toddlers.

Q23: Does this role consider 1 FTE or more, if so how many?

A23: FTE's do not apply to this solicitation.

Q24: Who is currently in the role (RN, LPN, and ARNP)?

A24: All and/or any of the above. In addition, the individual who sits in the reception area is a Medical Assistant/Secretary.

Q25: Is this a 12-month position or 9 month?

A25: Services should be available to students for 12 months; however, the majority of services are provided during the 10-month school period when school is in session. During the summer months vendors are not required to be on school premises, however, should be available to students in rare cases where they require these services.

Q26: In addition, once you get the historical utilization statistics, would you please share with us.

A26: M-DCPS does not have access to historical utilization statistics.