

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA SCHOOL BOARD ADMINISTRATION BUILDING

Procurement Management Services 1450 N.E. 2nd Avenue, Room 650 Miami, FL 33132

PUBLIC	SCHOOLS		Direct All Inquiries To Procurement Management Services				
			Buyer's Name:				
			PHONE: (305) 995				
			Email:				
		BID/RFP ADDENDUM					
			Date: Addendum No				
BID/R	FP No	BID/RFP TITLE:					
This a	addendum modifies th	e conditions of the above-refe	renced BID/RFP as follows:				
		terms, and conditions for the ab fanagement website at http://pro	ove-referenced BID/RFP, are included on the document curement.dadeschools.net				
refere	, •	roposal has not been submitted	nation and requirements constitute an integral part of the substitute the pages marked REVISED and mail				
I ackn	nowledge receipt of A	ddendum Number					
PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.							
		(PLEASE TYPE OR	PRINT BELOW)				
LEGAL	NAME OF BIDDER:						
MAILIN	IG ADDRESS:						
CITY, S	STATE ZIP CODE:						
			FAX #				
	<u></u>						
BY:		SIGNATURE (Manual):					
	NAME (Typed):		TITLE:				

OF AUTHORIZED REPRESENTATIVE



The School Board of Miami-Dade County, Florida PROCUREMENT MANAGEMENT SERVICES

1450 N.E. 2nd Ave., Miami, Florida 33132 (305) 995-4288

Proposer Qualification Form

REQUEST FOR PROPOSALS

DUE DATE: Proposals due on or before 1:00 p.m. Eastern	RFP NO.:		RELEASE DATE:	PURCHASING AGENT		
Time (ET), September 21, 2021 at the School Board	RFP-20-		August 18 2021	Charisma Montfort, SPSM		
Administration Building.	028-CM		ragast to 2021	305-995-2364		
**DUE TO SOCIAL DISTANCING GUIDELINES PLEASE	020-CIVI			cmontfort@dadescools.net		
REFER TO EXHIBIT 18 FOR MORE INFORMATION**						
Check Addenda for any revised opening dates before submitting			School Mursing and	Pasniratory Thoranist		
your proposal. Proposal(s) received, after the date and time		REP TITLE: In-School Nursing and Respiratory Therapist Services				
stated aborto, criain fiet be contended to arrain in arrow and or						
emailed proposals are not allowed and will not be considered for	I/NIONALI	<u> </u>				
PROPOSER AC				ATIVE WILEDE INDIGATED DELOW AND		
THIS SECTION MUST BE COMPLETED IN ITS ENTIRETY INCLUDING THE SIGNATURE OF AN AUTHORIZED REPRESENTATIVE WHERE INDICATED BELOW AN SUBMITTED WITH THE PROPOSAL. FAILURE TO PROVIDE THIS DOCUMENT, WITH THE PROPOSAL, WILL RESULT IN PROPOSAL BEING CONSIDERED NOW						
Proposer's Name and state "Doing Business As", where applicable:			"REMIT TO" ADDRESS FOR PAYMENT: If payment(s) is/are to be			
		mailed to address other than as stated on left, please complete section				
Address:		below. Check this box if address is the same as stated on the left. P.O. Box:				
			ουλ.			
City:						
State: Zip Code:			State: Zip Code:			
Telephone Number:			Contact:			
Sales E-Mail Address:						
E-mail Address to Send Purchase Orders:						
Federal Tax Identification Number:						
hereby certify that: I am submitting the following information as my firm's Proposer						
Proposer to do so. Proposer agrees to complete an unconditional acceptance of the contents of this Request For Proposals, and all appendices and the contents of any Addenda released			Signature of Authorized Representative (Manual)			
hereto; Proposer released Addenda and understand that the following are requirements of this			ature of Authorized Repres	seritative (wanuar)		
RFP and failure to comply will result in disqualification of proposal. submitted; Propodivulged, discussed, or compared the proposal with other Proposers and has not colling the proposers and the proposers are colling to the proposers and the proposers are considered to the proposers and the proposers are considered to the proposers are considered	uded with					
any other Proposer or party to any other proposal.			Name of Authorized Representative (Typed or Printed)			
BIDDER CERTIFICATION AND IDENTIFICATION						
A. I certify that this bid is made without prior understanding, agreement, or connection	on with any					
corporation, firm, or person.			Title of Authorized Representative			
 Submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder. 						
Vendor certifies that it satisfies all necessary legal requirements as an entity to do business			ail Address of Authorized R	Pepresentative		
with The School Board of Miami-Dade County, Florida.						
3. I certify agreement with the School Board of Miami-Dade County Business Code of Ethics and agree to comply with this Code and all applicable School Board contracting and procurement policies and procedures. (School Board Rule 6Gx13- 3F-1.025)						
4. I certify that I, nor my company or its principals, or any wholly owned subsidiary are currently debarred or in default of any bid, purchase order or contract with the School board or any other private or governmental entity.						

Visit our web site at <u>procurement.dadeschools.net</u> to download a vendor registration package. The website also displays Bids, RFPs, bid opening, scheduled Selection Committee Meetings, award recommendations, and the current Board approved Procurement/Purchasing Regulations.

I agree that this proposal cannot be withdrawn within 120 days from date due.

SECTION 2 – RFP TIMETABLE

The anticipated schedule for this RFP and contract approval is as follows:

RFP available for distribution: Wednesday, August 18, 2021

Pre-Proposal Conference date,

time and place: Wednesday, September 1, 2021 at 9 a.m.

Via Zoom at:

https://zoom.us/i/94344642509?pwd=MWNaSytqZXd1enNRdW5BTW9CTUxXQT09

Meeting ID: 943 4464 2509 Passcode: 677298

One tap mobile

3126266799,,94344642509# US (Chicago) 6468769923,,94344642509# US (New York)

Deadline for receipt of questions: Wednesday, September 1, 2021 at 5 p.m. EST

Emailed to <a href="mailedtocontrol-co

Deadline for receipt of proposals: Tuesday, September 21, 2021 EST

No later than 1 p.m. (local time)

Virtual Opening of Proposals: Tuesday, September 21, 2021 EST 2:00pm Via Zoom

Virtual Opening Location Via Zoom at:

Meeting ID: 963 8325 8347

Passcode: 978824 One tap mobile

+16468769923,,96383258347# US (New York) +13017158592,,96383258347# US (Germantown)

(See instructions on Exhibit 18)

Selection Committee Meetings: To Be Determined and Published via Miami-Dade County

Public Schools' District Advisory Committee Meeting Calendar @ http://meetings.dadeschools.net/list.asp

Projected Board Approval of Contract: Anticipated November 2021

Projected contract start date: Anticipated January 2022

PRE-PROPOSAL CONFERENCE

A pre-proposal conference has been scheduled for the date, time, and place specified in this RFP Timetable. Attendance is highly recommended but not mandatory. Please note, Proposers may ask questions, however, all questions MUST be submitted in writing by the due date stated in this Section.

Page 11 RFP-20-028-CM

^{*}Pre-Proposal Conference attendance is not required. In compliance with Florida Statutes, Chapter 119, commonly known as the Florida Sunshine Law, this meeting will be recorded in its entirety.

Exhibit 15 - MAILING LABEL

PROPOSAL LABELING REQUIREMENTS

The box below, with all appropriate information, must appear as a label to allow proper processing of proposal. The label will allow the Buyer to properly handle the sealed container without revealing the contents until the proposals are opened.

In addition to the below label, all proposers MUST attach Exhibit 9, Proposal Submittal Receipt Form to the outside of the proposal.

SEALED PROPOSAL ENCLOSED

(To be opened by the Contact Person noted below)

Proposer's Name:
Proposer's Address:
Proposer's Talanhone Nu

Proposer's Telephone Number:

BID BOX

Miami-Dade County Public Schools

Procurement Management Services

Attn: Charisma Montfort

Asst. Procurement Officer

School Board Administration Building
1450 N.E. 2nd Avenue, Suite 650

Miami, FL 33132

RFP No. RFP- 20-028

RFP Title: In School Nursing Services

Proposal Due Date: September 21, 2021 by 1 p.m. (local time)

EXHIBIT 9 PROPOSAL SUBMITTAL RECEIPT FORM

All Proposers MUST adhere to the guidelines stated in Section 2. As such, all proposers will sign and acknowledge timely submittal of this RFP, as well as Procurement Management Services Staff. As stated in Section 6.1, please complete the following form and attach the form to the outside of your firm's proposal response.

RFP Name and Number:	RFP-20-058-CM IN-SCHOOL NURSING AND RESPIRATORY THERAPIST SERVICES
RFP Due Date:	Tuesday, September 21, 2021 at 1:00pm E.T.
Proposer Name and Address:	
Proposer's Date and Time of Submission:	
Authorized Proposer's Signature:	
Procurement Management Staff Name and Signature:	
Verify Date and Time of Proposer's Submission:	

EXHIBIT 18 – BID OPENING INSTRUCTIONS

RFP-20-028-CM Nursing Services

BIDS DUE: Sealed bids will be received by The School Board of Miami-Dade County, Florida until 1:00 P.M. local time, on Tuesday, September 21, 2021 at the MDCPS School Administration Building located at 1450 NE 2nd Ave, Miami, FL 33132, in a main sealed envelope or container (box), and via the e-bidding platforms Periscope S2G or DemandStar.

For submittal requirements or instructions, please refer to Section 6 of this RFP.

INSTRUCTIONS: Bidders can drop off their bids in the bid box at the 2nd Avenue entrance to the MDCPS School Board Administration Building. Bidders should place security badge on the outside of their bid submissions. A picture ID is required to enter the premises.

The bid opening will take place virtually at 2:00pm via zoom.

Tuesday, September 21, 2021 EST 2:00pm via Zoom Meeting ID: 963 8325 8347 Passcode: 978824 One tap mobile +16468769923,,96383258347# US (New York) +13017158592,,96383258347# US (Germantown)

SPECIAL INSTRUCTIONS: Proposers are required to practice social distancing guidelines when visiting the MDCPS School Board Administration Building or any other MDCPS site.

- Proposers will not be allowed on site without a face mask.
- Proposers will not be allowed to comingle.
- Proposers must stay 6 feet apart from others.
- Please only have 1 representative from your firm drop off the bid.

Should you have any trouble locating the site please call (305) 995-4288.