



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
1450 N.E. 2nd Avenue, Room 650
Miami, FL 33132

Direct All Inquiries To
Procurement Management Services

Buyer's Name: _____

PHONE: (305) 995-_____

Email: _____

TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No. _____ BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

SECTION 2 – RFP TIMETABLE

The anticipated schedule for this RFP and contract approval is as follows:

RFP available for distribution:	Wednesday, August 18, 2021
Pre-Proposal Conference date, time and place:	Wednesday, September 1, 2021 at 9 a.m. Via Zoom at: https://zoom.us/j/94344642509?pwd=MWNaSyTqZXdlbnNRdW5BTW9CTUxXQT09 Meeting ID: 943 4464 2509 Passcode: 677298 One tap mobile 3126266799,,94344642509# US (Chicago) 6468769923,,94344642509# US (New York)
Deadline for receipt of questions:	Wednesday, September 1, 2021 at 5 p.m. EST Emailed to cmontfort@dadeschools.net
Deadline for receipt of proposals:	Tuesday, September 21, 2021 EST No later than 1 p.m. (local time)
Virtual Opening of Proposals:	Tuesday, September 21, 2021 EST 2:00pm Via Zoom
Virtual Opening Location	Via Zoom at: Meeting ID: 963 8325 8347 Passcode: 978824 One tap mobile +16468769923,,96383258347# US (New York) +13017158592,,96383258347# US (Germantown) (See instructions on Exhibit 18)
Selection Committee Meetings:	To Be Determined and Published via Miami-Dade County Public Schools' District Advisory Committee Meeting Calendar @ http://meetings.dadeschools.net/list.asp
Projected Board Approval of Contract:	Anticipated November 2021
Projected contract start date:	Anticipated January 2022

PRE-PROPOSAL CONFERENCE

A pre-proposal conference has been scheduled for **the date, time, and place specified in this RFP Timetable. Attendance is highly recommended but not mandatory.** Please note, Proposers may ask questions, however, all questions MUST be submitted in writing by the due date stated in this Section.

**Pre-Proposal Conference attendance is not required. In compliance with Florida Statutes, Chapter 119, commonly known as the Florida Sunshine Law, this meeting will be recorded in its entirety.*

Exhibit 15 - MAILING LABEL

PROPOSAL LABELING REQUIREMENTS

The box below, with all appropriate information, must appear as a label to allow proper processing of proposal. The label will allow the Buyer to properly handle the sealed container without revealing the contents until the proposals are opened.

In addition to the below label, all proposers MUST attach Exhibit 9, Proposal Submittal Receipt Form to the outside of the proposal.

SEALED PROPOSAL ENCLOSED

(To be opened by the Contact Person noted below)

Proposer's Name:
Proposer's Address:
Proposer's Telephone Number:

BID BOX

Miami-Dade County Public Schools
Procurement Management Services
Attn: Charisma Montfort
Asst. Procurement Officer
School Board Administration Building
1450 N.E. 2nd Avenue, Suite 650
Miami, FL 33132

RFP No. RFP- 20-028

RFP Title: In School Nursing Services

Proposal Due Date: September 21, 2021 by 1 p.m. (local time)

EXHIBIT 9
PROPOSAL SUBMITTAL RECEIPT FORM

All Proposers MUST adhere to the guidelines stated in Section 2. As such, all proposers will sign and acknowledge timely submittal of this RFP, as well as Procurement Management Services Staff. As stated in Section 6.1, please complete the following form and attach the form to the outside of your firm's proposal response.

RFP Name and Number:	RFP-20-058-CM IN-SCHOOL NURSING AND RESPIRATORY THERAPIST SERVICES
RFP Due Date:	Tuesday, September 21, 2021 at 1:00pm E.T.
Proposer Name and Address:	
Proposer's Date and Time of Submission:	
Authorized Proposer's Signature:	
Procurement Management Staff Name and Signature:	
Verify Date and Time of Proposer's Submission:	

EXHIBIT 18 – BID OPENING INSTRUCTIONS

RFP-20-028-CM Nursing Services

BIDS DUE: Sealed bids will be received by The School Board of Miami-Dade County, Florida until **1:00 P.M. local time, on Tuesday, September 21, 2021 at the MDCPS School Administration Building located at 1450 NE 2nd Ave, Miami, FL 33132, in a main sealed envelope or container (box), and via the e-bidding platforms Periscope S2G or DemandStar.**

For submittal requirements or instructions, please refer to Section 6 of this RFP.

INSTRUCTIONS: Bidders can drop off their bids in the bid box at the 2nd Avenue entrance to the MDCPS School Board Administration Building. Bidders should place security badge on the outside of their bid submissions. A picture ID is required to enter the premises.

The bid opening will take place virtually at 2:00pm via zoom.

Tuesday, September 21, 2021 EST 2:00pm via Zoom
Meeting ID: 963 8325 8347
Passcode: 978824
One tap mobile
+16468769923,,96383258347# US (New York)
+13017158592,,96383258347# US (Germantown)

SPECIAL INSTRUCTIONS: Proposers are required to practice social distancing guidelines when visiting the MDCPS School Board Administration Building or any other MDCPS site.

- ❖ Proposers will not be allowed on site without a face mask.
- ❖ Proposers will not be allowed to congregate.
- ❖ Proposers must stay 6 feet apart from others.
- ❖ Please only have 1 representative from your firm drop off the bid.

Should you have any trouble locating the site please call (305) 995-4288.