



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
SCHOOL BOARD ADMINISTRATION BUILDING  
Procurement Management Services  
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Miami, FL 33132

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**BID/RFP ADDENDUM**

Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_

BID/RFP No. \_\_\_\_\_ BID/RFP TITLE: \_\_\_\_\_

**This addendum modifies the conditions of the above-referenced BID/RFP as follows:**

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*All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>*

*The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.*

**I acknowledge receipt of Addendum Number \_\_\_\_\_**

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

**(PLEASE TYPE OR PRINT BELOW)**

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL I.D. \_\_\_\_\_ FAX # \_\_\_\_\_

BY: SIGNATURE (Manual): \_\_\_\_\_  
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): \_\_\_\_\_ TITLE: \_\_\_\_\_  
OF AUTHORIZED REPRESENTATIVE

## **RFP-17-026-CH Questions**

### **Professional Development for Non-Public Schools**

- 1) Please clarify: P. 1 and P. 7 say: three (3) years initial term , with two (2), one (1) year options to renew; however; p. 4 says: three (3) year agreement, with one (1) two-year option to renew?**

**Answer:** The correct term is noted on page 1. This RFP is for a three (3) year initial term with two (2) – one year options to renew.

- 2) Section 2.4(g)-Is this section applicable? If so, please provide more detail as to a “registered” apprenticeship program?**

**Answer:** Please disregard sections 2.4g and h. They are not applicable.

- 3) Section 2.4(h)-this is a Title II request and it seems an evacuation plan is not appropriate. Please discuss.**

**Answer:** Please disregard sections 2.4g and h. They are not applicable.

- 4) Section 2.4(n)-we are a limited liability company and not an individual. Companies per se do not obtain CEU’s. Should this question be answered as “N/A”?**

**Answer:** Yes.

- 5) Will multiple vendors be selected or is MDCPS looking for one provider?**

- a. If so, how many vendors will be selected?**
- b. How will schools select their vendor(s)?**

**Answer:** The Selection Committee will review and determine what is in the best interest of the District.

- 6) Is it required to submit the Sample Agreement with the response?**

**Answer:** Yes, please provide acknowledgement of the agreement and notate any redlined items.

- 7) Section 2.3 is absent from the RFP. Is this intentional or overlooked in the printing of the RFP?**

**Answer:** Please note that the section numbering is off. Section 2.3 is the Scope of Services. Items listed as 2.2.1 and 2.2.2 are actually 2.3.1 and 2.3.2.

- 8) How many schools represented by the Archdiocese of Miami will be included?**

**Answer:** There are approximately 40 Archdiocese schools.

- 9) How many schools represented by the Center for Advancement of Jewish Education will be included?**

**Answer:** There are approximately 20 CAJE schools, which may include satellite campuses.

**10) How many total teachers and school administrators across all schools will be included?**

**Answer:** There are approximately 2500 staff members who are eligible for professional development services.

**11) To what extent – and how - will the Office of Professional Development at Miami Dade County Public Schools be involved in the delivery of services?**

**Answer:** The Office of Professional Development will ensure that high quality, professional development services are delivered to schools according to the state's protocol standards and Title II requirements.

**12) Does the district plan to select a single vendor for this contract, or will it be a multi-vendor award?**

**Answer:** The Selection Committee will review and determine what is in the best interest of the District.

**13) If a vendor is currently providing instructional services to non-public schools under Title I, will they be able to continue providing professional development in their schools if another contractor is selected for this RFP?**

**Answer:** The vendor(s) selected for this contract will be responsible for delivering PD services to the non-public schools, according to Title II guidelines, regardless of services provided through other programs.

**14) What is the Title II allocation for this contract?**

**Answer:** The Title II allocation for professional development services for the 2018-2019 school year is approximately \$650,000.00.

**15) How many schools will be eligible to receive funding for services under this contract? How many schools will be participating in 2018-2019?**

**Answer:** Approximately 40 schools in the Archdiocese, 20 in CAJE, and 15 independent schools.

**16) Are all schools currently receiving Title I services eligible for the Title II program? Will there be any schools receiving Title II services only (and not Title I services)?**

**Answer:** All non-public schools that are not-for-profit are eligible for Title II services. Each entitlement program has defined criteria, and in some cases, the schools can select which entitlement services they wish to participate.

**17) If more than a single vendor is selected, how will schools be paired with the vendor? Will schools make their own selection or will the district assign the vendor?**

**Answer:** The selection of the vendor will be made by the selection committee.

**18) Will schools be able to use the services of more than one vendor? For example, if Vendor “A” offers a workshop that fills a need for one school and Vendor “B” offer a workshop that fills a different need for that same school, will both vendors be able to serve that school?**

**Answer:** The Selection Committee will review and determine what is in the best interest of the District.

**19) Is the Title II allocation for this contract pooled, or does each school have its own individual allocation based on eligible student population?**

**Answer:** The Archdiocese and CAJE groups receive the majority of the funds, and the allocation is based on student FTE.

**20) Who is the current provider (or providers) for this program?**

**Answer:** FACTS Education Solutions

**21) Please clarify requirement “g” noted in section #2.4 (page 26) which states “...evidence of a registered apprenticeship program”. Can you provide an example?**

**Answer:** Please disregard sections 2.4g and h. They are not applicable.

**22) Does MDCPS currently use a LMS (Learning Management System) and which one, if so?**

**Answer:** The district uses Frontline, My Learning Plan professional development management system.

**23) What are compatible formats to MDCPS School Board operating systems?**

**Answer:** Not applicable

**24) Is this RFP fully funded, and are those funds available for payment to the successful bidding vendor? Is there a not to exceed number on this RFP, like the \$275K for RFP 14-055-nd?**

**Answer:** Yes, this RFP is fully funded, through a reimbursement process.

**25) Is there another LMS delivering Professional Development coursework outside of the MDCPS operating system?**

No.

**26) Are there any updates to the previously estimated 100 as the number of schools participating?**

**Answer:** School information and student enrollment is updated annually after October FTE.

**27) Are there any updates to the previously estimated 2500 as the number of professional development participants anticipated?**

**Answer:** No, 2500 is still the current estimate.

**28) Was there, and can we get a copy of the tech survey of the schools referenced in the RFP 14-055-nd, that was to occur?**

**Answer:** Not applicable

**29) Can we get a copy of approved current school-wide/district-wide educational improvement plan referenced in the RFP?**

**Answer:** Not applicable

**30) Can we get a copy of MDCPS current needs assessment used for planning, delivery, description of materials used and follow-up and evaluation?**

**Answer:** Yes, the needs assessment results can be made available.

**31) Can we get a copy of all current contractor and/or its subcontractor (s) submissions for professional development under RFP 14-055-nd: (a) Mind Streams Education contract with MDCPS (b) submitted Mind Streams professional development program.**

**Answer:** Not applicable

**32) Is a standard 3 ring binder acceptable to submit proposal?**

**Answer:** Yes.

**33) How many copies need to be submitted and in what format do we submit these documents and electronic copies?**

**Answer:** Please follow copy requirements outlined in Section 1.9 of the RFP.

- One (1) unbound original proposal with all attachments and original signatures.
- Six (6) bound copies of the original proposal.
- Six (6) electronic versions on CD or USB Drive in Microsoft Word, Excel or PDF format.

**34) As there is a limit to the number of pages for this submission, could we put our Professional Development Catalog in an Appendix?**

**Answer:** Information in the appendix is acceptable.

**35) In regards to the option for Internships, as we have experts that deliver our Professional Development, could we include other opportunities to involve interns?**

**Answer:** The professional development services must be delivered by certified, qualified subject area experts, as defined in the requirements.

**36) May the proposer also request administrative fees for services provided?**

**Answer:** Fees and costs must be associated with the delivery of services as outlined in the RFP.

**37) To what extent – and how - will the Office(s) at Miami Dade County Public Schools be involved in the delivery of professional learning services to the target schools? For example, might a vendor be named to build capacity of MDCPS staff so that they might then support schools identified in the RFP?**

**Answer:** The Office of Professional Development will ensure that high quality, professional development services are delivered to schools according to the state's protocol standards and Title II requirements.

**38) Does the district plan to select a single vendor for this contract, or will it be a multi-vendor award?**

**Answer:** The Selection Committee will review and determine what is in the best interest of the District.

**39) If a vendor is currently providing instructional services to non-public schools under Title I, will they be able to continue providing professional development in their schools if another contractor is selected for this RFP?**

**Answer:** All non-public schools that are not-for-profit are eligible for Title II services, regardless of services provided by other programs. Entitlement funds can only be used to supplement, not supplant services.

**40) What is the Title II allocation for this contract?**

**Answer:** See response in question #14.

**41) How many schools will be eligible to receive funding for services under this contract? How many schools will be participating in 2018-2019?**

**Answer:** Approximately 40 schools in the Archdiocese, 20 in CAJE, and 15 independent schools.

**42) Are all schools currently receiving Title I services eligible for the Title II program? Will there be any schools receiving Title II services only (and not Title I services)?**

**Answer:** All non-public schools that are not-for-profit are eligible for Title II services. Each entitlement program has defined criteria, and in some cases, the schools can select which entitlement services they wish to participate.

**43) If more than a single vendor is selected, how will schools be paired with the vendor? Will schools make their own selection or will the district assign the vendor?**

**Answer:** The Selection Committee will review and determine what is in the best interest of the District.

**44) Will schools be able to use the services of more than one vendor? For example, if Vendor "A" offers a workshop that fills a need for one school and Vendor "B" offer a workshop that fills a different need for that same school, will both vendors be able to serve that school?**

**Answer:** The Selection Committee will review and determine what is in the best interest of the District.

**45) Is the Title II allocation for this contract pooled, or does each school have its own individual allocation based on eligible student population?**

**Answer:** The Archdiocese and CAJE groups receive the majority of the funds, and the allocation is based on student FTE.

**46) Who is the current provider (or providers) for this program?**

**Answer:** See response in question #20.