



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
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BID/RFP ADDENDUM

Date: 1/9/2015

Addendum No. 1

BID/RFP No. RFP-14-021-MT BID/RFP TITLE: Travel Agency Services

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

Please see the following page(s) that address the questions received for this solicitation.

All other terms and conditions contained within the above-referenced RFP remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid.

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number 1

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

RFP14-021-MT, Travel Agency Services

1. 2.3- Required Information to be submitted by the proposer.
Please advise if statement in first paragraph, regarding advertising industry experience is an inadvertent request, not applicable to this solicitation.

ANSWER: On Page 24, Section 2.3 of this RFP, the following sentence, “The Proposer shall demonstrate their experience in the advertising industry, including experience in providing market and financial analysis of advertising sites.” shall be deleted.

2. 3.1- Price Proposal District Travel Services. Regarding grid for pricing proposal, please advise/clarify items being serviced. i.e. only air/car/hotel?

ANSWER: Section 2.2.1, Scope of Services for District Staff Travel, of this RFP describes all the services which must be priced within the Section 3.1.

3. 3.3- Price proposal Student Travel Services. Regarding grid for pricing proposal, please advise/clarify delineation requested of items being serviced/priced. I.e. student travel may be air only or it may be a comprehensive customized itinerary, possibly including any/all of the following. Air/hotel/transfers/motor coach charters/meals/pre-payment to attractions, tour director, etc.

ANSWER: Section 2.2.2, Scope of Services for Student Travel Services, of this RFP describes all the services which must be priced within the Section 3.3.