SECTION 3.0 – REVISED PRICE PROPOSAL

[Signature is required at the end of this Section 3.0]

Proposer must complete this section in its entirety, and may supplement this section with additional pages as to provide the District with a more detailed breakdown, backup and/or options of related cost associated with the services being solicited in this RFP.

Provide itemized detail for each fee in the spreadsheet below. This overall amount will be totaled and used in a calculation to assign the allocable points to the Pricing Section of the response.

The fees quoted are to include all travel and living expenses for the solution proposed. The Total Fees proposed will be firm and fixed for the life of the contract, a period of one year, with two (2) one-year contract extensions.

Below are details to consider in proposing total fees for the itemized price proposal for all components: administration, scanning, and scoring:

The Proposer shall offer all of the elements of this RFP and all service requirements and specifications listed within **Section 2.0 - Scope of Services**, including but not limited to all services, materials, training, maintenance and fees.

Proposer Name/ Firm Name	Item Description	Unit of Measure (Based on information listed in 2.2)	List Price/ Unit Cost	Discounts Available	Total Price
	Standardized achievement tests for K-2 English/Language Arts	Approximately 30,000 test booklets and 1,700 test administration manuals, per grade level	$ _____	_____	$ _____
	Standardized achievement tests for K-2 Mathematics	Approximately 30,000 test booklets and 1,700 test administration manuals, per grade level	$ _____	_____	$ _____
	Standardized achievement tests for grade 3 English/Language Arts	Approximately 10,000 test booklets and 1,000 test administration manuals	$ _____	_____	$ _____

All chargeable services shall be included in the proposed total price, including all labor customarily associated with delivery of the services contemplated by this RFP. Similarly, all expenses such as but not limited to travel, lodging and meals associated with delivery of the services contemplated by this RFP shall also be included in the total price.

The information in this RFP is to be utilized solely for preparing the proposal response to this RFP and does not constitute a commitment by the District to procure any product in any volume.

For this Section 3.0 – Revised Price Proposal:

_____ _____

Signature of Proposer's Authorized Representative *Title*

_____ _____

Printed Name: *Date:*

Balance of page intentionally left blank

1. Section 1.2 on RFP page 4 states: "M-DCPS is seeking proposals for the purchase and use of standardized achievement tests (copyrighted) for grades K-2 that are fully aligned to the Florida Standards (FS) Common Core (CC) in English/Language Arts and Mathematics; and for grade 3 in English/Language Arts only."
    a. May bidders submit for Grade 3 ELA only (and not Grades K-2)?
    Answer: Grade 3 may be considered separately from grades K-2.

    b. May bidders submit for a single grade? For instance, only Grade 2?
    Answer: Grade 3 may be considered separately from grades K-2; not K, 1, 2 alone.

2. Section 1.2 on RFP page 4 states: "The selected Proposer will be awarded a three (3) year agreement, with two (2) one-year options to renew at the District's sole discretion."
    a. Will M-DCPS award a single vendor for each program component (Grades K-2 ELA, Grades K-2 mathematics, Grade 3 ELA)? Or a single vendor across the entire program (all three components)?
    Answer: All components would be preferred, but grade 3 may be considered separately.

3. Section 1.9 on RFP page 7 states: "One (1) unbound, one-sided, original proposal, with all attachments and original signatures."
    a. May bidders use a clip to secure the pages of the unbound copy of the original proposal?
    Answer: Yes, bidders may use a clip.

4. Section 1.10 on RFP page 8 states: "A pre-proposal conference has been scheduled for the date, time, and place specified in this RFP Timetable (see Section 1.3)."
    a. Will M-DCPS provide call-in information so that bidders may participate remotely?
    Answer: No, at this time there is no call-in setup for remote participation.

5. Section 2.3 on RFP page 22, part "E", states: "Computer-based administration will be considered for Grade 3"
    a. If a bidder proposes a fully web-based administration for Grade 3, will M-DCPS also consider online test administration manuals that may be viewed online, downloaded, and/or printed locally rather than hard-copy manuals?
    Answer: Doing so would result in substantial program savings. Hard copies of required test administration manuals are preferred.

6. Section 2.3 on RFP page 22, part "M", states: "Demonstrate scoring options/procedures, including options for scanning/scoring in-district"
    a. If a bidder proposes fully web-based administration and scoring for Grade 3, will M-DCPS accept a solution that does not include in-district scanning/scoring?
    Answer: Yes.

7. Section 3.0 on RFP page 23, the Price Proposal, states: "Proposer must complete this section in its entirety…"
    a. If a bidder is proposing a solution only for standardized achievement tests for Grade 3 ELA, should the bidder leave the first two rows of the price proposal table regarding K-2 tests blank?

Answer: The section may be left blank or insert "no bid".

b. In the "Unit Cost" column, should bidders note the list price or the price after all discounts?
Answer: Yes, please refer to revised price proposal form.

c. In the "Unit of Measure" column, if a bidder is proposing a fully web-based solution, may bidder change the description from "Approximately 10,000 test booklets and 1,000 test administration manuals" to "Approximately 10,000 student licenses"?
Answer: Yes.

d. Will M-DCPS purchase annually or will the District purchase upfront in Year 1 of the 3-year base contract?
Answer: If M-DCPS considers a multi-year purchase, that model yields substantial discounts over an annual purchase.

8. Section 3.0 on RFP page 23, the Price Proposal, states: "The Proposer shall offer all of the elements of this RFP and meet all service requirements and specifications listed within **Section 2.0 – Scope of Services**, including but not limited to all services, materials, training, maintenance and fees."
   a. Where should bidders specify the costs for training? Should this be noted in the Price Proposal table, or only in the backup price narrative?
   Answer: The District typically trains the test chairperson at each school during three regional meetings. Please include the cost of any additional required training in the price proposal table.

   b. Regarding training:
      i. How many personnel will participate in training for this program? May bidders assume that 1,000 teachers will need to be trained for Grade 3 ELA, as 1,000 test administration manuals are specified in the RFP?
      Answer: Yes, for test administrators; approximately 280 Elementary/K-8 schools.
      ii. Does M-DCPS prefer centralized or site-based training for this program?
      Answer: Please refer to question and answer 8.b.i.
      iii. Does M-DCPS prefer a direct-to-staff or train-the-trainer model for this program?
      Answer: Please refer to question and answer 8.b.i.
      iv. When will the training(s) occur?
      Answer: Approximately one month before test administration.
      v. How many administrators will require training?
      Answer: One test chairperson at each school site (approximately 280).

9. Section 3.0 on RFP page 23, the Price Proposal, states: "All chargeable services shall be included in the proposed total price, including all labor customarily associated with delivery of the services contemplated by this RFP."
   a. The Price Proposal table does not include a "total price" column. Where should bidders specify the total price?
   Answer: Please refer to revised price proposal form.

10. Section 4.1, part 8, Proposed Agreement, states: "By submitting a proposal, the Proposer agrees to be bound by and to execute the Sample Agreement proposed in **Section 6.0** of this RFP."
    a. Should bidders return the unexecuted Sample Agreement with their proposals?
       Answer: That is not necessary.

    b. If a bidder requests a clarification or exception to the Sample Agreement, where should this be noted in the proposal?
       Answer: Please provide any exceptions on the Sample Agreement.

11. The Sample Agreement, part 16, Patents, Copyrights, and Royalties, states: "All books, manuals, films or other materials suitable for copyright or patent, regardless of means of transmission, produced as a result of the work or services performed under or in connection with this Agreement, are hereby reserved as the exclusive property of and sole ownership by The School Board of Miami-Dade County, Florida, unless and to the extent that the parties agree otherwise, as evidenced in writing and included as a part of this Agreement.

    a. As M-DCPS is seeking a copyrighted student achievement test, may bidders assume this clause is not applicable?
       Answer: As noted above, please provide.

12. The Sample Agreement, part 28, Insurance Requirements, states: "Contractor shall provide evidence of insurance…"
    a. Should bidders provide evidence of insurance with their proposals, or is this only required after contract award?
       Answer: The Certificate of Insurance is required upon submittal, please refer to Section 1.42 of the RFP.

13. Exhibit 4, Local Business Affidavit of Eligibility
    a. Should bidders not claiming this eligibility include Exhibit 4 with their proposals?
       Answer: The document should be submitted if it applies.

14. Please confirm that you are wanting a paper/pencil solution for grades K-2?
    Answer: We expect and prefer paper/pencil for grades K-2, but would consider computer-based.

15. Are you limiting this to norm referenced assessments?
    Answer: No, we would accept norm-referenced or criterion-referenced assessments directly tied to the Florida Standards.

16. Are you looking for an assessment aligned to the Common Core/FL Standards that is multiple choice?
    Answer: We would accept any objective items - like multiple choice, but could be technology enhanced.

17. Is the District seeking alignments of the proposed assessment only to the Florida Standards, only to the Common Core State Standards, or to both? Are alignments to be included with the proposal?
    Answer: Alignment to the FS is sought; as the FS are based largely on the CC, CC alignment will be considered. Yes, please include the alignment as an attachment.

18. Given that there is a limit of 10 pages in Section 2.0, should the alignment be an attachment?
    Answer: Yes.

19. Is there any interest in a Spanish version?
    Answer: No.

20. Are alternate forms required or preferred?
    Answer: Include as an option.

21. Do you want a consumable or reusable booklet for grade 3?
    Answer: Either would be considered.

22. Given that the Request for Proposals (RFP) asks for scoring and reporting "capability" and that we would potentially list multiple options for scoring and reporting as part of that capability, what scoring/reporting options are of most interest to you?
    Answer: Prefer local scanning and scoring; most essential would be student level data files.

23. The RFP calls for a standardized test and lists the term "norms" in Section 2 (K), is the District seeking a standardized norm-referenced test?
    Answer: We will consider norm-referenced or criterion-referenced.

24. What is the purpose of the assessment/how will the data be used?
    Answer: Primarily as a measure of student achievement - to guide instruction and assure appropriate placement. It will also be used as a measure of student achievement for teacher performance evaluations.

25. Does the District require pre- and post-test training and how many attendees?
    Answer: If it is required to implement the testing program.

26. Is the District interested in practice tests?
    Answer: Possibly, please include as option if available.

27. Can you provide more information on the preferred training model to implement the Standardized Assessments for Grades K–3?
    Answer: Generally, we provide three regional trainings for the test chairpersons of all schools, and they train the test administrators. If additional/alternative training is required to implement the testing program, please specify.

28. For a train-the-trainer model, if acceptable, how many District level trainers will need to be trained? Over what time period?
    Answer: Please refer to question and answer 27.

29. Will Miami-Dade provide facilities for training?
    Answer: Please refer to question and answer 27.

30. Is there an expectation that Grade 3 will test online in Year 1? If so, what percentage of the population would test online? How would the online testing for Grade 3 scale in Year 2 and beyond?
    Answer: May be included as an option in the proposal.

31. What scanner does the District currently use for local scanning?
    Answer: NCS 5000I for central scoring; multi-function printers (plain paper scanners) and at school sites (via Thinkgate).

32. Please verify the terms of the contract. In the RFP it states three years (initial term) with two, one-year options-to-renew and a period of one year, with two (2) one-year contract extensions.
    Answer: Initially three years, with two one-year contract extensions.

33. Will the District have materials shipped to one central address or to individual school addresses?
    Answer: All materials are to be shipped to the M-DCPS Test Distribution Center.

34. Will Miami-Dade consider alternative computer-based (vs paper-based) testing options for all/some of the targeted grade levels?
    Answer: Paper-based is preferred, but computer-based would be considered.

35. Will Miami-Dade consider alternative computer-based (vs paper-based) testing options for one (if not all) targeted subject areas?
    Answer: Paper-based is preferred, but computer-based would be considered.

36. Will Miami-Dade consider alternative computer-based (vs paper-based) testing options for one (if not all) schools (for example, ETO schools?)
    Answer: No, we are looking for a District-wide solution.

1.3 RFP TIMETABLE

The anticipated schedule for this RFP and contract approval is as follows:

RFP available for distribution:	Wednesday, October 29, 2014
Pre-Proposal Conference date, time and place:	Wednesday, November 5, 2014 at 10 a.m. EST Miami-Dade County Public Schools School Board Administration Building Procurement Management Services 1450 Northeast 2nd Avenue, Suite 650 Miami, Florida 33132
Deadline for receipt of questions:	Wednesday, November 5, 2014 at 5 p.m. EST Emailed to Buyer (See Section 1.4)
Deadline for receipt of proposals:	Thursday, November 20, 2014 No later than 2 p.m. (local time) (See Section 1.9 for location)
Selection Committee Meetings:	To Be Determined and Published via Procurement Management Services' website
Projected Board Approval of Contract:	February 2015
Projected contract start date:	July 2015

1.4 CONTACT PERSON

The contact person for this RFP is:

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