Direct All Inquiries To
Procurement Management Services

Buyer's Name: _____

PHONE: (305) 995-_____

Email: _____

TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No._____   BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

_____

_____

_____

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at http://procurement.dadeschools.net

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER:_____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER:_____   E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
         OF AUTHORIZED REPRESENTATIVE

         NAME (Typed): _____   TITLE: _____
         OF AUTHORIZED REPRESENTATIVE

Student Information System Q&A

1. Does the district have a preferred format for the video requirement?
   ANSWER: MP4

2. Can we provide separate videos to outline the modules listed in the District Objectives in addition to the 10-minute software demonstration video that demonstrates functionality?
   ANSWER: Yes

3. Are there any integration needs from your current school choice/other third parties into the online enrollment platform?
   ANSWER: Yes, the online enrollment platform must be able to ingest acceptance data from SchoolMint's Enroll platform which is currently being utilized for Application & Lottery management. This platform should then provide parents with the required actions necessary to fully enroll the student at the school to which there was an acceptance of an offer.

4. Approximately how many private school students do you need to track for the purpose of Title 1 allocation?
   ANSWER: 35,000

5. Do you currently utilize TrakNow for all district payment processing? Are you seeking an alternative payment solution or an integration with TrakNow?
   ANSWER: No, only for Food Services.

6. How frequently are you needing the SIS to receive updated immunization data directly from the state registry?
   ANSWER: Daily

7. How many years of student data do you need migrated from your legacy system?
   ANSWER: 15 years

8. Section 4.4 #5 states that vendors are to include a 10-minute max video demonstration. Can you please clarify if the requirement is for a single video or one video for each related module? If it is one video per module, can you please list the modules that require a video? For example, starting on page 16 - does the vendor need a video (max 10 minutes) that demonstrates Security and answer numbers 23-43 in written response, or does the 10-minute video need to demonstrate the items specifically in numbers 23-43?
   a. One 10-minutes video is all that is required but you may submit as many videos needed to describe your product. Questions 1 through 103 must be a written response but a video can be submitted for any question or module. **ANSWER: Yes**

9. Can vendors use electronic signatures on RFP forms that do not require notarization?
   ANSWER: Yes

10. If the solution will be vendor hosted, should vendors answer requirements 87-103 (only skipping requirements 82-85)?

ANSWER: Yes

11. In regard to the SIS RFP, when does the district intend to go live on a new SIS?
    ANSWER: Dependent on product selection

12. Can vendors mark content confidential to prevent public release while still allowing evaluation committee members to see the content?
    ANSWER: The solicitation informed all potential Proposers that all information submitted as part of, or in support of proposals will be available for public inspection after opening proposals, in compliance with Chapter 119, Florida Statutes. This means that Proposers should not submit any information which the Proposers considers to be a trade secret, proprietary or confidential.

    The evaluation process for the proposal is held in a public forum and publicly noticed where all the information is openly discussed. If your company elects to move forward with the documents as submitted and not withdraw the confidential restriction, these documents will not be utilized during evaluation process (presented to the evaluation committee for review, as such this may affect your firm's overall ability to be evaluated by the committee).

13. If Exhibit 4 does not apply to us, do we still need to sign and notarize? Or, should we just note "acknowledged" and "not applicable"?
    ANSWER: Please note not applicable.

14. As the ITN does not include detailed functionality specifications, can MDCPS confirm it is seeking to accept the awarded vendor's (or vendors') COTS solution(s) with as little customization as possible?

    ANSWER: Yes, but product functionality and flexibility will be taken into consideration

15. Given the multiple possible ways to phase in functionality with this implementation, is there a business need driving priority, such as to implement the SIS first vs. gradebook / classroom functionality first? Are there any priorities that vendors should consider as they develop phased approach recommendations?

    ANSWER: This is a Steering Committee decision and will be decided after the ITN results

16. Will the video demo recordings be publicly available after the negotiations/award, or will MDCPS protect the intellectual property of vendors by not making those publicly available?
    ANSWER: Please see response the Question 12.

17. Background
    a. Why is the School Board of Miami-Dade County looking for a new Student Information System? **ANSWER:** Noted in ITN
    b. What system(s) are used today?
       ANSWER:

       Wazzle Gradebook
       School Messenger
       Accelify Exceptional Student Education
       ELLevation - English Language Learners

Performance Matters
Aspen Scheduling (Secondary)
Focus School Software
Schoology/Clever
TrakNow
BusPlanner Web
SAP Human Capital Management
School Mint
District Data Warehouse

c. Is this RFP specific to either the vendor or the implementor?
ANSWER: No, please propose your best solution.

d. What is the budget for this project?
ANSWER: $10 million has been set aside using ESSER Funding and this does not include any district consultative or additional staff

e. Is hardware a necessary component for the future-state solution, or would software/platform-based solutions be considered?
ANSWER: There would be hardware considerations if locally hosted

18. Functionality

a. What types of functionality would the School Board require for mobile device access? (Ex: reports, update student information, manage tasks, etc.) ANSWER: The functionality of the solution should work across different platforms ie. web, mobile etc.

b. Are there any languages beyond English, Haitian-Creole, and Spanish that the project would need to include?
ANSWER: Currently MDCPS supports students from more than 160 countries and their associated languages but the primary speakers are English, Haitian-Creole, and Spanish.

c. Do the 348 traditional schools utilize the same system(s) for attendance tracking, student scores (for report cards and transcripts), discipline/case management, lunches, scheduling, etc.?
ANSWER: Yes

d. What systems do the 348 traditional schools utilize for attendance tracking, student scores (for report cards and transcripts), discipline/case management, lunches, scheduling, etc?
ANSWER: See 17B while the remainder reside on a legacy mainframe system

e. Do the 155 charter schools utilize the same systems(s) for attendance tracking, student scores (for report cards and transcripts), discipline/case management, lunches, scheduling,

etc.? If so, which system(s) do they use? If not, approximately how many different systems are used?

ANSWER: Yes

f. What systems do the 155 charter schools utilize for attendance tracking, student scores (for report cards and transcripts), discipline/case management, lunches, scheduling, etc?

ANSWER: All systems residing on legacy system; clarified in pre-work and planning phase

g. What budgeting platform is currently used?

ANSWER: Mainframe allocation system (CASAS)

h. What approach is currently used for Active Directory?

ANSWER: Azure AD.

i. Does the current approach for Active Directory include teachers and staff from Charter Schools?

ANSWER: Yes.

j. Are there use cases for both one-time and recurring payments?

ANSWER: Need clarification

k. What ancillary systems are currently updated by the legacy mainframe system?

ANSWER: See 17B

l. What reports are currently generated by the legacy mainframe system? Are these reports generated and distributed on a set schedule (ex: Daily, monthly, 1st day of the quarter, etc.)?

ANSWER: Provided in pre-work and planning phase

19. Integrations

a. Which legacy systems will the future state solution need to integrate with?

ANSWER: See 17B and discovered in pre-work and planning phase

b. Does the School Board of Miami-Dade County currently have a middleware tool to support integrations? If so, what tool does the School Board currently use?

ANSWER: SQL Server Integration Services

c. Approximately how many integrations total does the School Board of Miami-Dade County expect to include in this project?

ANSWER: Provided in pre-work and planning phase

d. Will some (or all) of the integrations need to be temporarily disabled during the eight FDOE reporting cycles throughout the year?

ANSWER: Provided in pre-work and planning phase

20. Migration
    a. What type of information would need to be migrated for employees?
       ANSWER: Provided in pre-work and planning phase

    b. Will any former employee records need to be included in the data migration? If so, approximately how many former employees would be included?
       ANSWER: Does not apply to Student Information Systems

    c. What type of information would need to be migrated for students?
       ANSWER: Provided in pre-work and planning phase

    d. Will any former student/parent records need to be included in the data migration? If so, approximately how many former students/parents would be included?
       ANSWER: No

    e. Are there any files or documents (example: performance evaluations, standardized test scores, etc.) that would need to be migrated?
       ANSWER: Provided in pre-work and planning phase

21. Please clarify that we can submit multiple videos (1 for each required/proposed module).
    ANSWER: Yes, that is correct.

22. Exhibit 9 and Section 5 are identical requirements. Should we include under the Minimum Requirements section in our narrative response and as an exhibit, or can we reference Exhibit 9 under the Minimum Requirements tab?
    ANSWER: Please sign off on Exhibit 9 and provide minimum requirements listed.

23. If our MBE partner is a local vendor, should we have him complete Exhibit 4?
    ANSWER: No, Exhibit 4 is for the proposer information.

24. References/Experiences: Section 5, item c. requests both reference letters and completed Exhibit 6 for each reference, and Section 7 of the response format also request references. Does the district want letters in addition to the completed Exhibits? And do we need to list the references again in Section 7?
    ANSWER: Please provide both reference letters and three different Exhibit 6 items. **The agencies noted on the Exhibit 6 will be contacted for reference checks.**

25. In the Scope of Services section, under Access, question 22 asks how the solution supports both on-premise and DISTRICT hosted installations….did the district mean VENDOR hosted installations? (on-premise and district hosted seem to mean the same thing)
    ANSWER: Vendor hosted