



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
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BID/RFP ADDENDUM

Date: 11/20/2024

Addendum No. 1

BID/RFP No. ITB-24-005-VF BID/RFP TITLE: Outfitting, Relocation, Assembly and Installation of Logistics

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

The attached document provides revisions to Section 5.2 - Method of Award and answers to questions received.

Also, Bid due date will be extended to Tuesday, December 3rd, 2024.

All other terms and conditions of this ITB remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 1

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

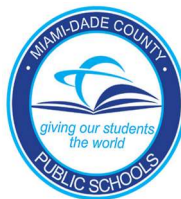
MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE



Invitation To Bid

ITB-24-005-VF

Outfitting, Relocation, Assembly and Installation of Logistics

ADDENDUM NO. 1

The following changes, additions, clarifications, and/or deletions amend the RFP document of the above captioned solicitation and shall become an integral part of the Contract Documents. Language that is struck through has been removed in its entirety while language that is underlined has been added to the Contract Documents.

REVISION #1:

Section 5.2 METHOD OF AWARD

~~The Procurement staff, assigned to this ITB, will evaluate and award all responsive and responsible bidders regularly engaged in industrial and commercial services related to the relocation, assembly and installation of logistics. The recommendation for award will be submitted through Procurement staff to the School Board. The award decision will be made by the School Board, whose decision shall be final. The agreement between the successful proposer(s) and the Board will be non-exclusive.~~

- ~~• Pricing rates will be an initial requirement for the award of this bid in order to establish the pool of preapproved vendors. Bidders that meet all the requirements of this solicitation will be added to the pool of preapproved vendors.~~
- ~~• Projects at or under the current threshold of \$2,499 may be awarded to bidders on a rotating basis.~~
- ~~• For projects over the threshold of \$2,499, awarded pre-approved bidders will be invited to participate in a Request for Quote (RFQ). Bidders will be required to submit a lump sum quote for the designated project to Procurement Management Services and/or Facilities Operations, Maintenance. The project will be awarded to the lowest responsive, responsible bidder, meeting specifications.~~
- ~~• Pricing must remain firm and fixed for a one-year period. The submitted pricing rates may be updated via the RFQ process to all awarded preapproved vendors on a yearly basis, and/or at the time of contract renewal.~~
- ~~• Please note that prices quoted shall not include sales tax, as The School Board of Miami Dade County, Florida, is a non-profit organization and, as such, does not pay sales tax on any material, equipment, services, etc.~~

Section 5.2 METHOD OF AWARD

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- Pricing rates will be an initial requirement for the award of this bid in order to establish the pool of preapproved vendors. Bidders that meet all the requirements of this solicitation will be added to the pool of pre-approved vendors.
- Projects will be assigned to the pool of pre-approved vendors based on pricing rates. Awarded vendors offering the lowest pricing rates will receive projects first, and successively projects will be assigned to the next lowest awarded vendor.



QUESTIONS AND ANSWERS:

Q1: As it pertains to The School Board of Miami-Dade County, Florida. Is there recognition for small or micro-owned business certifications with other agencies?

A1: M-DCPS will recognize certifications from other agencies via the interlocal certification application. The recognized agencies include Broward County Public Schools, The School District of Palm Beach County and Miami Dade County. An interlocal certification application must be submitted and processed prior to the bid due date.

Regarding the goals for ITB-24-005-VF, the 5% price preference is applied to only M-DCPS SBE/MBE certified firms.

Q2: Scope Limitation for Specialized Vendors: Can the District confirm if pre-approved vendors with specific expertise (such as AV and interactive boards) will be allocated only tasks within that scope, especially for the rotational assignments under \$2,499?

A2: Please refer to Revised Method of Award 5.2, Projects will be assigned to the pool of pre-approved vendors based on pricing rates.

Q3: Rotation Assignment Preferences: Is there an option to specify a preference for AV/technology moves in the DemandStar profile or vendor agreement? If not, how can we limit our engagement to AV-specific equipment only?

A3: No, this ITB is for comprehensive services. Please refer to Revised Method of Award 5.2, Projects will be assigned to the pool of pre-approved vendors based on pricing rates.

Q4: Assignment Process Clarification: For rotational jobs, will there be a way to confirm scope details (i.e., whether it involves AV versus general furniture) prior to accepting a task?

A4: There are no rotational jobs. Please refer to Revised Method of Award 5.2, Projects will be assigned to the pool of pre-approved vendors based on pricing rates.

Q5: Subcontractor Compliance and Reporting: Can you confirm whether subcontractors, like ASC, will need to submit independent compliance reports, or will this fall under the responsibility of the primary contractor?

A5: The primary contractor holds full responsibility for all compliance documentations. Please ensure that if working with a certified subcontractor Attachment 16 is fully completed.

Q6: Project Assignment Communication: How will communication about specific assignments be managed, and will there be a chance to decline an assignment if it falls outside our AV scope?

A6: Project assignments will be managed by the FF&E Coordinator and communicated to the Crew Chief who will then delegate assignments to their crew.

Q7: Is there going to be an extension to the deadline for submissions?

A7: Yes, Bid due date will be extended to Tuesday, December 3rd, 2024 via Demandstar.

REVISED SECTION 5 - SPECIAL CONDITIONS

5.1 GENERAL INFORMATION

The purpose of this Invitation to Bid (ITB) is to establish contracts at firm unit prices for specialized industrial and commercial services related to the relocation, assembly and installation of logistics for specific projects as required for the General Obligation Bond (GOB), Capital Improvements, School Operations and Maintenance Operations projects, as well as any District-wide administrative needs at Miami-Dade County Public Schools facilities.

The term of the resulting agreement shall be for a period of three (3) years with two (2) successive options to renew of one (1) year each, all at the discretion of the District. Options to renew will be evidenced in writing as a contract amendment to the resulting agreement, negotiated, executed and signed by the District prior to the expiration date of the resulting agreement or any valid extension thereof.

5.2 METHOD OF AWARD

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- Pricing rates will be an initial requirement for the award of this bid in order to establish the pool of preapproved vendors. Bidders that meet all the requirements of this solicitation will be added to the pool of pre-approved vendors.
- Projects will be assigned to the pool of pre-approved vendors based on pricing rates. Awarded vendors offering the lowest pricing rates will receive projects first, and successively projects will be assigned to the next lowest awarded vendor.

The agreement between the successful bidder(s) and the Board shall be non-exclusive. Procurement staff may apply scoring incentives for registered businesses certified by the M-DCPS Office of Education and Economic Access, at the recommendation of the Goal Setting Committee, and/or vendors claiming local preference, in accordance with School Board Policy 6320.05. The Goal Setting Committee recommended that this solicitation be open with a 5% price preference for SBE/MBE certified firms. As outlined in Section 5.7, Bidders must submit a copy of current certificate showing their certified firm designation (i.e., SBE, MBE, M/WBE, VBE, etc.) with their bid response. Bidders' certified firm certification(s) must be in place prior to the ITB due date.

5.3 PRICE ADJUSTMENTS

For firm fixed pricing, catalog discounts and/or preapproved vendor bids, it is expected that the prices submitted shall remain firm for the entire contract and extension period (if any). However, fluctuating market conditions may affect the ability of awarded bidder(s) to maintain the original bid prices. Therefore, the awarded bidder(s) may request a price adjustment based on verifiable changes in the market prior to the end of the initial contract term or each extension period to be valid for the upcoming contract extension period. This price adjustment is subject to approval by M-DCPS. All requests for price adjustments must be submitted in writing to M-DCPS Procurement Management Services, with substantial documentation,