



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
 1450 N.E. 2nd Avenue, Room 650
 Miami, FL 33132

Direct All Inquiries To Procurement Management Services Buyer's Name: _____ PHONE: (305) 995-_____ Email: _____ TDD PHONE: (305) 995-2400
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BID/RFP ADDENDUM

Date: _____

Addendum No. _____

BID/RFP No. _____ BID/RFP TITLE: _____

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

**Invitation to Bid
ITB-23-008-MF
Student Laptops**

ADDENDUM NO. 1

QUESTIONS AND ANSWERS:

Q1: Will MDCPS require financing for ITB-23-008-MF?

A1: No, we will not be requiring financing.

Q2: Will minority businesses be required to obtain additional insurance besides general medical and personal vehicle coverage such as described on Section 5 titled Special Conditions and detailed on subsection 5.5 titled Insurance Requirements paragraphs A titled Workers Compensation/Employer's Liability Insurance. Paragraph B, titled General Liability Insurance, and paragraph C titled Automobile Liability Insurance.

A2: Vendors are to comply with Insurance Requirements as listed in Section 5.5 of the ITB.

Q3: Are there any Accessibility Requirements (screen readers, etc.)?

A3: No, there are no additional requirements beyond what is stated in the bid. However, please keep in mind that all contracts must comply with ADA requirements, if applicable.

Q4: Is there a minimum amount of systems that will be requested at given periods throughout the term?

A4: Though we do not have an exact number of systems, the District will be issuing a mass purchase of approximately \$30 million. Other purchases throughout the term of the bid will be issued in smaller purchase orders. The price of the systems will determine the quantities the District will be purchasing.

Q5: Will there bid one award per vendor with an alternate per vendor OR only one award for the ITB with only one alternate?

A5: The intent is to award one primary with one alternate per manufacturer/brand however, if availability of inventory is not available from a single vendor the District may choose to split the order to achieve our goal of delivering the devices to schools within the necessary timeframe.

Q6: Is the plan to keep the same specification for 3 years? or once awarded, the District will work with prime awardee for new specification and pricing.?

A6: The contract is for one year and is renewable for up-to three years. As per the contract, the District has the option to refresh the specifications during the term of the contract. For refer to Section 5 – Special Conditions of the solicitation for additional information.

Q7: What is the Non-ESSER budget?

A7: Those would be purchases from other general funding sources that individual schools have access to.

Q8: During the Pre-Bid Mr. Bryant from OEO stated this bid was for \$33 Million ESSER and \$7 Million non-ESSER which is different from what is in the bid and stated by Mr. Mateo, what is the total of ESSER and Non-ESSER? What is the estimated budget dollars for the remaining year of the contract?

A8: Please adhere to the solicitation language. ESSER-funded purchases will be approximately \$30 million and non-ESSER is anticipated to be in the \$7-\$10 million range. No guarantee is given or implied as to any sums payable or the quantity or scope of any award under this ITB. Board is not obligated to place

any order for goods/services as a result of this award. Order placement shall be based upon the needs and best interest of Board.

Q9: Can you please expand on the device insurance requirement?

A9: As part of the quote for devices, the District is seeking to remove the cost of this insurance from parents. The District has an existing contract with a device insurance provider (which could change over the next five years). The insurance policy will cover out-of-warranty damages/malfunction, accidental damage, loss, theft, flood, and perils. So, as part of this bid, the awarded vendor is asked to cover the cost of insuring the devices for five years. Thus, the price of the device must include the cost of providing insurance for the devices for five years with the District's contracted insurance provider.

Q10: Are we to use the Securanty Award and Add that to our price? Do we need to register with Securanty in order to resell the Insurance? Is the Securanty price per year?

A10: Yes, the vendor is to cover the yearly insurance cost for five years as part of their pricing for the devices. Securanty has yearly insurance policies for devices so if the cost was (for example) \$27 per year then the awarded vendor would need to cover that cost for five years. The details surrounding the operationalization of this will be discussed upon contracting with awarded vendors. Please refer to RFQ-22K-016 – Laptop Insurance Tabulation for pricing information, pricing is good through July 25, 2025.

Q11: Where are the details of the "...currently negotiated insurance policy for mobile devices..." ?

A11: The insurance policy covers out-of-warranty damages/malfunction, accidental damage, loss, theft, flood, and perils. The provider of the insurance is Securanty. More information is available by contacting them directly; their website is <https://securanty.com/>

Q12: Who will be responsible for filing the Claims?

A12: The details surrounding the operationalization of this will be discussed upon contracting with awarded vendors. This does not impact a firm's ability to respond to this solicitation.

Q13: Will the Insurance Company have Miami-Dade Schools as the Insured? And Awardee as a consignee?

A13: Yes, the insurance policy will have Miami-Dade County Public Schools as the insured. The details surrounding the operationalization of this will be discussed upon contracting with awarded vendors. This does not impact a firm's ability to respond to this solicitation.

Q14: Is the District looking for (1) one bundle price per device?

A14: Yes, the District is looking for a single bundle price per device.

Q15: Does the District want the Google CEU bundled into the price of the Windows device?

A15: Yes, the District is looking for a single bundle price per device.

Q16: Will the Google CEU License be used on the new device or older devices?

A16: The Google licenses may be used on older devices however, they will be used at the District's discretion as needed. As a reminder, the Google CEU License must not be encumbered.

Q17: OEM manufacturers have shifted from 128 Solid State Drives to the use of Universal Flash Storage (UFS). Would MDCPS accept responses with UFS?

A17: No, the District will not accept flash storage as an alternative to the 128GB or larger NVMe M.2 PCI Express SSD hard drives in the specifications.

Q18: Can we provide an alternative price using UFS?

A18: No, the District will not accept flash storage as an alternative to the 128GB or larger NVMe M.2 PCI Express SSD hard drives in the specifications.

Q19: When do the ESSER dollars expire?

A19: ESSER dollars expire on September 30, 2024; thus, all devices must be delivered to school sites and received by school personnel prior to that date.

Q20: Since this bid is to be submitted electronically through DemandStar, can we do electronic signature? And electronic notary?

A20: Yes.

Q21: Asset Tag what size for the tag?

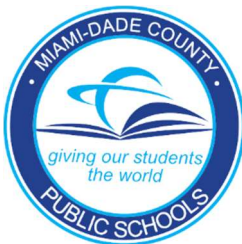
A21: We are looking for a logo (the logo should be no smaller than 2" x 2" and no larger than 4"x 4" along with a barcode readable asset tag also approximately 1"x2". Minimally the serial number in text and Code 39 barcode, District logo, and any other information as specified by the District format, including font and font size, must be approved by District. Must be resistant to water, scratches, fading, heat, and abrasion.

Q22: Does the branding cover the entire laptop cover? Or is it just the MDCPS logo?

A22: Branding does not cover the entire laptop cover. We are looking for a logo (the logo should be no smaller than 2" x 2" and no larger than 4"x 4" along with a barcode readable asset tag also approximately 1"x2".

Q23: Please provide the artwork image for the UV Branding and size of image.

A23: The logo printed in color (the logo should be no smaller than 2" x 2" and no larger than 4"x 4" along with a barcode readable asset tag also approximately 1"x2". The District will provide a high-resolution version of the logo for the awarded vendor.



Q24: Please provide the list of attendees to the Pre-bid conference.

A24: Please refer to Response for Question #25.

Q25: Can we get a link to the recording or transcript to the Pre-Bid Conference?

A25: You may view the Pre-Bid Conference using the following link: [ITB-23-008-MF - Student Laptops](#).

Q26: Can we ask clarifying questions when the Q&A are posted?

A26: No, the question deadline was Friday, March 15, 2024 at 5PM (EST).

Q27: Regarding this solicitation and today's meeting ITN-23-008-MF. If we ourselves are a NY/NJ certified Women owned business do we qualify for the minority participation goal or do we still need to subcontract with a minority organization.

A27: For ESSER funded purchases, the Goal Setting Committee recommended mandatory participation by African American or Non-Minority Women subcontractors certified in and outside the Metropolitan

Statistical Area (MSA). For non-ESSER funded purchases, the Goal Setting Committee recommended that this solicitation be open with a 10% price preference for any M-DCPS certified African American or Non-Minority Women owned firms. For additional assistance regarding certification please contact Mr. Eric Bryant at 305-995-1307 or via email at: ebryant@dadeschools.net . You may also visit the Office of Equal Opportunity website at: <https://oeo.dadeschools.net/#!/fullWidth/273>.

Q28: In the Scope of Work, section 6.1, the district states “OEMs may only partner with one local vendor...”. Is the district anticipating three total proposals to review, one from each OEM?

A28: Please refer to Response for Question #5.

Q29: For the 5-year Insurance/Damage protection, the price proposal sheet states that the proposer must use the district’s currently negotiated insurance policy for mobile devices. Would the district consider options that reflect the terms of this insurance policy, but are provided by a different company?

A29: No, the vendor is expected to work with the currently negotiated insurance provider.

Q30: For clarity, can the district elaborate on what the currently negotiated student device insurance policy is? Please provide insurance coverage and provider if possible, or a reference link to this policy.

A30: The district’s currently negotiated insurance policy for mobile devices covers out-of-warranty damages/malfunction, accidental damage, loss, theft, flood, and perils. The provider is named Securranty, and more information can be found at <https://securranty.com/>. This coverage was procured under “RFQ-22K-016 - Laptop Insurance.”

Q31: For small businesses to adhere to this ITB policy on warehousing, is it allowed for certified minority owned businesses to utilize storage facilities instead of having a warehousing space?

A31: Storage facilities are not advised. Climate controlled and secure warehouses are advised that are owned, operated, and, most importantly, insured by a vendor are desired. Storage facilities do not carry the necessary insurance to cover losses should they occur for this type of equipment.

Q32: Also, that you know of, are there any grants for small businesses through the county?

A32: This question does not apply to this ITB request, however the Office of Equal Opportunity (OEO) may be able to provide additional information at 305-995-1307 or via <https://oeo.dadeschools.net/#!/fullWidth/273>. You may also visit Miami-Dade County website at <https://www.miamidade.gov/global/home.page> for additional information.

Q33: Based upon the District having an existing contract for the insurance - Must the vendor include the insurance cost in the pricing proposal as a combined cost with the device? Is it the Districts intent to pay the insurance provider directly?

A33: Please refer to Response for Question #10.

Q34: Options – If the manufacturer was able to provide a one time more competitive price for the Esser funds purchase. Would the District consider allowing the vendor to provide a price for Esser fund and a separate price for run-rate life of the contract.

A34: Please provide a single price that should be held constant during the course of the bid as per the language of the contract. The District is seeking the best pricing and devices under the scope of this contract which includes both ESSER and non-ESSER funds. Vendors are encouraged to provide the best possible pricing to the District. Non-ESSER funds will primarily be used by schools for individual purchases. Vendors are encouraged to create a business case for their respective manufacturers of the totality of this contract.

Q35: Concerning Section 5.8 – Warranties and Insurance, How do we go about getting the additional insurance quotes from Securranty? When we go to <https://securranty.com/dadeschools> , it only has option for 1 Year at \$27.00. Or does everyone use \$27 x 5 Years = \$135.00 ? And we all vendors would use that same Insurance pricing on the proposal?

A35: Please refer to Response for Question #10.

Q36: Are any changes to the district logo?

A36: The District will ensure that the awarded vendor has an updated logo.

Q37: Can the district provide vendors with updated logo?

A37: Please refer to Response for Question #23.

Q38: Will MDCPS accept UV-printed logo and asset tag on the devices' top lid – or – must the asset tag be positioned beneath the device?

A38: Yes, the District will accept UV-Printed logo and asset tagging of the devices on the top lid.

Q39: Can MDCPS provide clarity as to when all devices must be delivered by? Is there a distribution list available?

A39: ESSER dollars expire on September 30, 2024; thus, all devices must be delivered to school sites and received by school personnel prior to that date.

Q40: Will the Vendor be penalized for not meeting their committed volumes if there are delays to the order process outside of the vendor's control, for example, significantly delay on order placement, delays in providing distribution data to deliver units, among others.

A40: Due to the nature of the ESSER funds, timelines must be met. ESSER dollars expire on September 30, 2024; thus, all devices must be delivered to school sites and received by school personnel prior to that date.

Should unforeseen circumstances arise, the District will attempt to work with the vendor as much as possible within the requirements stated in the contract. That said, vendors should be able to fulfill what they state they can within the stipulated timeframe to avoid breaching the terms of this contract.

Q41: Are Chrome Flex licenses expected to be assigned (eventually) to devices belonging to this project?

A41: Currently the Chrome Flex licenses are to be uninstalled and unassigned. The District requests the ability to install and assign those licenses to any devices it chooses during the life of the licenses.

Q42: Will MDCPS provide vendors with Microsoft Letter of Eligibility for Shape the Future STRATEGIC (not to be confused with ENTRY or STANDARD).

A42: The District has an active Academic Strategic Microsoft Shape the Future award letter from Microsoft. This letter is available and is good for two years starting on May 30, 2023.

Q43: Can MDCPS provide Score sheet showing how the “recommended mandatory” participations will be weighted.

A44: This solicitation is an ITB, as such scoring does not apply. The evaluation will be based on the lowest cost, availability of supply, District funding deadlines, submission of all required documentation, and compliance with the conditions stated in the ITB. For ESSER funded purchases, the Goal Setting Committee recommended mandatory participation by African American or Non-Minority Women

subcontractors certified in and outside the Metropolitan Statistical Area (MSA), as such bidders who do not meet the recommended mandatory certified firm participation goal will not be considered for award for the ESSER funded purchase portion of this ITB.

Q45: Which will be the deadline for delivery?

A45: Due to the nature of the ESSER funds it is critical that timelines be met. ESSER dollars expire on September 30, 2024. All devices must be delivered to school sites and received by school personnel prior to that date. For purchases using non-ESSER funds the deadline for delivery will be stated on the issued purchase order.

Q46: We would like to know a little more in detail regarding how the insurance policy previously negotiated with the district works?

A46: Please refer to Response for Question #10.

Q47: What is the amount and how should we place (add) that value into the proposal to adjust our bundle price? This value is per unit we assume?

A47: All expected costs that the vendor will incur should be included in the bundle price to the district on a per-device basis. Thus the price of each device must take into account all the requirements to include five years of insurance coverage with the Districts insurance provider, all services inclusive of etching, delivery, etc. and the Google Flex license.

Q48: Has the District Considered Latex Ink Print? Latex ink is as it is as durable as UV without environmental concerns and is water-based. To ensure the durability the RFP requires, the Asset Stickers will need to be laminated whether it is UV or latex (This was not asked for in the specifications). This is not to protect the ink. It is to protect the substrate on which the ink is printed. This should be addressed.

A48: Part of the specification is that the printed labels are expected to be resistant to water, scratches, fading, heat, and abrasion. Vendors are encouraged to meet or exceed the minimum specifications requested by the District. Note that the District is asking for UV ink, but rather UV etching.

**MIAMI-DADE COUNTY PUBLIC SCHOOLS
PROCUREMENT MANAGEMENT SERVICES
REQUEST FOR QUOTATION TABULATION**

RFQ-22K-016 - Laptop Insurance

Validity Dates 7/26/2023 through 7/25/2024

Item	Description	AKKO, Inc.	Asurion	Safeware, The Insurance Agency, Inc.	School Device Coverage	Securranty, Inc.
1	HP PROBOOK X360 11 G3 EE	\$ 24.30	No Bid	\$ 34.68	\$ 37.00	\$ 27.00
2	HP PROBOOK X360 11 G5 EE	\$ 24.30	No Bid	\$ 34.68	\$ 37.00	\$ 27.00
3	HP Fortis x360 G9 EDUCATION EDITION	\$ 31.50	No Bid	\$ 34.68	\$ 41.00	\$ 27.00
4	LENOVO 11.6 THINKPAD 11E 5TH GEN	\$ 24.30	No Bid	\$ 33.82	\$ 29.00	\$ 27.00
5	LENOVO 500W GEN 3	\$ 24.30	No Bid	\$ 33.82	\$ 45.00	\$ 27.00
6	DELL LATITUDE 3120	\$ 24.30	No Bid	\$ 35.54	\$ 29.00	\$ 27.00
7	APPLE MACBOOK AIR	\$ 71.96	No Bid	\$ 69.34	\$ 117.00	\$ 59.95
8	APPLE IPAD 64GB	\$ 31.50	No Bid	\$ 37.49	\$ 29.00	\$ 27.00
Total Low Items 1 through 8		\$ 256.46	No Bid	\$ 314.05	\$ 364.00	\$ 248.95
The insurance should be written by an insurance carrier with an AM Best Rating of A- or better.		Information not included	No Bid	Information not included	Yes	Yes
Itemized list of all failures, damages and losses covered		Yes	No Bid	Yes	Yes	Yes
Details of device insurance (i.e. deductible, etc.)		Yes	No Bid	Yes	Yes	Yes