ITB-20-032-DP Microsoft Licensing
Questions and Answers

Q1: The ITB talks about 2 different submission dates, on page 1 it states that the due date is March 23, 2021 at 1:00PM and on page 3 it states that the due date is March 25, 2021 at 1:00PM. Can you please confirm what is the correct due date?

A1: The correct date was March 25, 2021. However, the due date has been extended to Thursday, April 8, 2021 at 1:00 PM (Eastern Time).

Q2: Do you have a list of products or licenses, I do not see an attachment on the bid?

A2: The spreadsheet included in the ITB zip file contains the list of licenses needed.

Q3: Can Microsoft Imagine Academy SKU 54R-00098 be removed from the ITB Bid Summary spreadsheet? This product is now included in M365 A3 and should not be purchased as a standalone SKU.

A3: A revised Bid Summary Spreadsheet has been included with this addendum.

Q4: Can you please replace the following SKUs and descriptions as per below?

- **AAA -73004 (M365 A3 Faculty Original) replace with AAD-38391 (M365 A3 Faculty UNIFIED)**
- **AAA-73002 (M365 A3 Student Use Benefit Original) replace with AAD-38397 (M365 A3 Student Use Benefit UNIFIED)**

A4: A revised Bid Summary Spreadsheet has been included with this addendum.

Q5: Can you please add the following <u>$0 SKU</u> which is required for device subscription management for all devices?

RQL-0001
MS EES O365 Pro Plus for DVDSEDU ADD
QTY: 700,000

A5: A revised Bid Summary Spreadsheet has been included with this addendum.

Q6: Will the district accept partner responses with additional quotes that include M365 A5?

A6: A revised Bid Summary Spreadsheet has been included with this addendum.

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Q7: Is there a recording of the virtual pre-bid conference available?

A7: A recording of the pre-bid conference is available at:

https://zoom.us/rec/share/2dkm-0Qsve8Ub-XZc4kjIbvoInLjqdFjWcGqE0FIuovtTNosppV6ftFrhHfcscTG.l92S7HR1oMffCZw_?startTime=1615985733000

Q8: Please confirm the Demandstar Category for this ITB. The addendum will be posted is

[008-208-80] Software, Microcomputer (Not Otherwise Classified)
[008-209-87] Software, Mainframes and Servers (Not Otherwise Classified)

A8: The ITB was posted on DemandStar with these category codes. Addendums will be added to the ITB on DemandStar, Periscope S2G, and our Bid Portal.

Q9: Please explain how SBE and Minority Firms can participate in this ITB. These are Microsoft Licenses with restricted resellers.

A9: Authorized Microsoft resellers who are also certified SBE/MBE would be assigned a preference of 2% for this ITB.

Q10: What are the criteria for selecting a winner?

A10: Award recommendation will be based on the lowest total cost submitted by a responsive, responsible bidder.

Q11: Are you required to sign up as a lobbyist in order to submit a bid?

A11: No.

Q12: Will MDCPS be contacting all the references prior to award?

A12: References submitted by the lowest bidder will be contacted.

Q13: Is the pricing on the spreadsheet for year 1? Or the total for the 3 years?

A13: Prices shall be firm and fixed during the term of the contract. At the end of the first year and every year thereafter, prices may be adjusted, based on verifiable changes in the marketplace, to establish a current price for the upcoming contract period.

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Q14: Is Microsoft committing to honor the year 1 price for all 3 years?

A14: Prices shall be firm and fixed during the term of the contract. At the end of the first year and every year thereafter, prices may be adjusted, based on verifiable changes in the marketplace, to establish a current price for the upcoming contract period.

Q15: Is MDCPS willing to accept A5 pricing? If yes, how do we submit?

A15: A revised Bid Summary Spreadsheet has been included with this addendum.

Q16: Is MDCPS willing to accept as part of the bid with A3, option to buy individual products and not do an A5?

A16: The spreadsheet includes some individual products. Please refer to the revised Bid Summary Spreadsheet for an A5 pricing option.

Q17: Are there any SLA's associated by servicing the contract?

A17: The MSFT Campus and School Agreement will be executed with the winning partner. Additionally, license request should be acknowledged the same day or no later than 24 hours after submission. M-DCPS will need a clear point of contact for license request submission and/or information needed.

Q18: May I know payment terms for this purchase? As minority business enterprise and Micro Business Enterprise certified, do we have a special treatment for payment process?

A18: Our typical payment terms are *net 14* for vendors certified by M-DCPS' Office of Economic Opportunity and *net 30* for non-certified firms, commencing after satisfactory delivery of goods and services, and upon receipt of invoice by Accounts Payable.

Q19: Would your team be open to giving vendors a 2-3 day extension for the bid, considering the effects covid-19 is having on getting documents notarized during certain lockdowns?

A19: The due date has been extended to Thursday, April 8, 2021 at 1:00 PM (Eastern Time).

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Q20: The bid says a performance bond may be required and it's not clear if that's 100% requited. Can you confirm if this is required for the bid?

A20: A performance bond is not required.

Q21: Would you please share your existing agreement number?

A21: 50935783