



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
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BID/RFP ADDENDUM

Date: 8/28/2020
 Addendum No. 1

BID/RFP No. ITB-19-079-MJ BID/RFP TITLE: Car Wash Services

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

Please see attached the answers to submitted questions. All other terms and conditions apply.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 1

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

Addendum #1, ITB-19-079-MJ CAR WASH SERVICES

1. How big is the fleet?

Answer: We currently have a fleet of 500 vehicles.

2. How many years is the contract?

Answer: The initial term of the contract is three (3) years with two (2) one (1) year options to renew.

3. What are the scheduled hours and days of service?

Answer: Monday through Friday between the hours of 7 am to 5 pm.

4. Is there a minimum limit on the number of vehicles required to be cleaned per shift/per day?

Answer: No, there is no limit.

5. Is the School Board supplying all car wash cleaning supplies and products?

Answer: No, the school board will not be supplying car wash cleaning supplies and products.

6. Who is the current vendor providing these services? What is the current vendor's monthly invoicing amount? What was the amount of this contract per year/per month?

Answer: The current vendor is El Car Wash and the monthly invoicing has always been approximately \$3,000. The amount of the P.O. per year has been \$36,000. Please be aware, now we will have an additional 150 vehicles.

7. Is the School Board providing water and electricity for the vendors?

Answer: No, the School Board will not be providing water and electricity for the vendors.

8. Is the School Board providing storage facilities for the vendor to store supplies on location?

Answer: No, the School Board will not be providing storage facilities for the vendor to store supplies on location.

9. Do vendors need to possess a Miami Dade County Car Wash Business Permit, as required by Miami Dade County Ordinances?

Answer: Yes

10. There is no detailed scope of work for: washing (interior). There is no mention of the "specific" cleaning requirements(i.e., wiping dashboards, interior windows, door sills, window sills, electronic equipment, cleaning seats, carpets, shampooing etc.); Does the absence of any "specific" scope of work for washing (interior) mean: it is not required?

Answer: Exterior only, if there is a self-service vacuum for the interior.

11. Will daily log sheets with vehicle identification numbers for cleaning services be provided by School Board personnel? Will School Board personnel verify washing/cleaning of each vehicle and sign the completed log?

Answer: No, daily log sheets will not be provided. On the monthly invoice, vendor must provide a daily log of the vehicle ID that received the car wash service and submit to School Police for approval before it's submitted to Accounts Payable for payment.

12. To clarify, the School Board only wants the vendor to provide at a minimum a self-service vacuum service? Does this mean that vendors are not required to vacuum; only required to provide vacuums?

Answer: Yes, that is correct.

13. Are vendors required to disinfect/sanitize the interiors of these vehicles for COVID 19 utilizing EPA Approved disinfectants?

Answer: No

14. Is PPE use mandatory for employees? Are vendors responsible for providing PPE for employees?

Answer: All affected parties should follow CDC guidelines.

15. How do I begin to complete the bid?

Answer: You can access the solicitation documents from our procurement website as <http://procurement.dadeschools.net>, please click on solicitation, non-construction,

16. On page 4 under Prices (WHAT IS F.O.B.) and what is that paragraph entails?

Answer: Freight on board is a designation that is used to indicate when liability and ownership of goods is transferred from a seller to a buyer. This paragraph is a description of what to include when completing your pricing for a solicitation.

17. Is a solicitation another name for BID?

Answer: Yes, solicitation is another name for bid.

18. What is convicted vendor list is it a type of retribution or disciplinary?

Answer: The convicted vendor list is a list of persons that have been convicted for a public entity crime.

19. What is the master bid file? That deals with cancellation of a bid?

Answer: A master bid file is a file that is created for each solicitation to keep record of all documents internally.

20. What is a Notice of Protest?

Answer: There are two types of protest, protest of the specifications and protest of award. For a protest of the specifications contained in an Invitation to Bid (ITB) or in a Request for Proposals (RFP) or Invitation to Negotiate (ITN), the Notice of Protest shall be filed in writing within seventy-two (72) hours after the posting of a solicitation. The Formal Written Protest shall be filed within ten (10) calendar days after the date the notice of protest is filed. Failure to file a Notice of Protest or failure to file a Formal Written Protest shall constitute a waiver of proceedings under this rule. The Formal Written Protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and legal holidays shall be excluded in the computation of the seventy-two (72) hour time period provided by this paragraph.

For a protest of award, any person who is adversely affected by the Board's decision or intended decision, shall file a Notice of Protest in writing with the Clerk of the Board, who shall maintain an office in the Board Administration building, within seventy-two (72) hours after the posting of the bid tabulation or after receipt of the notice of the Board's decision or intended decision and shall file a Formal Written Protest within ten (10) calendar days after filing the Notice of Protest. The protesting bidder shall also be required to post a bond, consistent with this rule. Failure to file a Notice of Protest or failure to file a Formal Written Protest shall constitute a waiver of proceedings under F.S. Chapter 120.57. The formal written protest shall state with particularity the facts and law upon which the protest is based.

21. What is the F.A.C. Rule 28110.005(2)

Answer: This is the Florida Administrative Code that addresses bid protest bonds that are required for procurements under Chapter 287, F.S. Please see the link below for more information regarding this code:

<https://www.flrules.org/gateway/RuleNo.asp?title=BID%20PROTESTS&ID=28-110.005>

22. Would you consider adding a line item for "MOBILE" service where we come to you. I know there is a concern with cost but consider this. How much does it cost for your employee to drive 15 minutes to a stand-alone car wash, then wait 30-60 minutes depending on the type of service, then drive back to their original destination? If you assume a 60 minutes round trip for an employee that makes \$20 an hour, that's probably a cost to you of \$23 per hour with payroll overhead and taxes. Add that \$23 to the cost of any service provided and you're easily paying \$30 for even a basic car wash.

Answer: No, this is not an option.

23. Do you have larger vehicles that cannot go through a traditional conveyor car wash?

Answer: No

24. Would you consider awarding contracts to multiple vendors?

Answer: Yes, please refer to section 6.2 Method of Award for more information regarding the award.

25. To clarify, the Scope of Work states: "vendors must have at least 4 or more locations (i.e., car wash locations within each region to facilitate services at the same location daily – **not mobile**) within both North and South region (totaling 8 locations) to facilitate services?

Answer: Yes, 4 or more locations in each region, totaling 8 or more locations.

26. Are vendors allowed upon award and agreement of the parties to modify the servicing methods, in order to provide prompt, reliable, and timely services with the School Board's approval; which in turn may provide cost savings (i.e., providing mobile services at agreed locations with agreed days, and hours, if, feasible)?

Answer: Services being provided must align with what is awarded. Mobile services is not an option for us at this time.