Clear Form

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
1450 N.E. 2nd Avenue, Room 650
Miami, FL 33132

Direct All Inquiries To
Procurement Management Services

Buyer's Name: Maritza Cozart

PHONE: (305) 995- 1613

Email: mcozart@dadeschools.net

TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: 12/14/20

Addendum No. 1

BID/RFP No. ITB-20-019-MC BID/RFP TITLE: Student and Class Pictures

This addendum modifies the conditions of the above-referenced BID/RFP as follows:

The deadline for this solicitation has been extended to Thursday, January 7, 2021 @ 1pm EST. Pages 3, 20, 32, and 33 has been revised to reflect this change. Also, the bid proposal spreadsheet has been revised to correct clerical errors. All other items will remain the same.

All information, specifications terms, and conditions for the above-referenced BID/RFP, are included on the document posted on the Procurement Management website at http://procurement.dadeschools.net

The attached pages containing clarifications, additional information and requirements constitute an integral part of the referenced bid. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package.

I acknowledge receipt of Addendum Number 1

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward him/her a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

SECTION 4 - CALENDAR

ITB Release Date	Thursday, November 19, 2020
Pre-Bid Conference*	Thursday, December 3, 2020 at 10:00 a.m. EST
Pre-Bid Conference Location	Via Zoom at: https://zoom.us/j/6078118343 Meeting ID: 607 811 8343 One tap mobile +13126266799,,6078118343# US Chicago) +16468769923,,6078118343# US (New York)
Deadline for Questions	Thursday, December 3, 2020 at 5:00 p.m. EST
Bid Due Date/Time	Thursday, January 7, 2021 at 1:00 p.m. EST
Virtual Bid Opening Meeting	Thursday, January 7, 2021 at 2:00 p.m. EST (see instructions on Attachment 14) Meeting ID: 963 8325 8347 Passcode: 978824 One tap mobile +16468769923,,96383258347# US (New York) +13017158592,,96383258347# US (Germantown) Dial by your location +1 646 876 9923 US (New York) +1 301 715 8592 US (Germantown) +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 408 638 0968 US (San Jose) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) Meeting ID: 963 8325 8347 Find your local number: https://zoom.us/u/adjhCY1qMR
Projected Board Approval of Contract	April 2021
The contact person for this ITB is: Email Address: Telephone: Fax:	Maritza Cozart mcozart@dadeschools.net (305) 995-1613 (305) 995-2307

**Pre-Bid Conference attendance is not required. In compliance with Florida Statutes, Chapter 119, commonly known as the Florida Sunshine law this meeting will be recorded in its entirety.*

ATTACHMENT 1 - MAILING LABEL

Please print the mailing label below and affix to your bid package to ease identification when MDCPS receives your bid. Affix the mailing label below on the outside of your package even if you are utilizing UPS, FedEx or another carrier who prints the address information.

SEALED PROPOSAL ENCLOSED

(To be opened by the Contact Person noted below)

Bidder's Name:
Bidder's Address:
Bidder's Telephone Number:

BID BOX

Miami-Dade County Public Schools
Procurement Management Services
Attn: Maritza Cozart
1450 NE 2nd Avenue
Miami, FL 33132

ITB No.: ITB-20-019-MC
ITB Title: Student and Class Pictures
Proposal Due Date: Thursday, January 7, 2021 by 1 p.m. EST

ATTACHMENT 13 – PROPOSAL SUBMITTAL RECEIPT FORM

All Bidders MUST adhere to the guidelines stated in the Instructions to Bidders. As such, all bidders will sign and acknowledge timely submittal of this ITB, as well as Procurement Management Services Staff. This form must be included within the timely bid package. **Please complete the following form and attach the form to the outside of your firm's bid response.**

ITB Name and Number:	ITB-20-019-MC Student and Class Pictures
ITB Due Date:	Thursday, January 7, 2021 by 1:00 p.m. EST
Bidder's Name	
Business Address	
Bidder's Date and Time of Submission:	
Authorized Bidder's Signature:	
Procurement Management Staff Name and Signature:	
Verify Date and Time of Bidder's Submission:	

ATTACHMENT 14 – BID OPENING

ITB-20-019-MC
Student and Class Pictures

BIDS DUE: Sealed bids will be received by The School Board of Miami-Dade County, Florida until **1:00 P.M. local time, Thursday, January 7, 2021 at the MDCPS School Administration Building located at 1450 NE 2nd Ave., Miami, Florida, 33132.**

INSTRUCTIONS: Bidders can drop off their bids at the bid box right next to the auditorium. Bidders should place security badge on the outside of their bid submissions. **The bid opening will take place virtually at 2:00pm via zoom.** A picture ID is required to enter the premises.

Thursday, Januay 7, 2021 EST 2:00pm via Zoom
Meeting ID: 963 8325 8347
Passcode: 978824
One tap mobile
+16468769923,,96383258347# US (New York)
+13017158592,,96383258347# US (Germantown)

Dial by your location

+1 646 876 9923 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 963 8325 8347
Find your local number: https://zoom.us/u/adjhCY1qMR