



The School Board of Miami-Dade County, Florida
SCHOOL BOARD ADMINISTRATION BUILDING
Procurement Management Services
1450 N.E. 2nd Avenue, Room 352
Miami, Fl. 33132

Direct All Inquiries To: PROCUREMENT
MANAGEMENT SERVICES
BUYER: SUZANNE F. LOPEZ, CPPB

PHONE: (305) 995-2830
TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM1

Date: July 17, 2013

Addendum No. 1

BID/RFP No.: 096-NN09

BID/RFP TITLE: CHILLER SERVICE CONTRACT

This addendum modifies the conditions of the above referenced BID/RFP as follows:

**PLEASE NOTE THAT THE PRE-BID CONFERENCE IS ON TUESDAY,
JULY 23, 2013, NOT THURSDAY**

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

1. If your bid/proposal has not been mailed, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been mailed, sign and return this addendum form with the revised pages by the time and date indicated on the revised Bidder Qualification Form.
BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS
CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number 1.

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____

OF AUTHORIZED REPRESENTATIVE
NAME (Typed)- _____ TITLE: _____

OF AUTHORIZED REPRESENTATIVE

FM-4354 Rev. (07-98)

BID PROPOSAL FORM (FORMAT A)**TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA**

BID 096-NN09	BUYER: SUZANNE F. LOPEZ	PAGE SC 1
TITLE Chiller Service Contract		

SPECIAL CONDITIONS

1. **PURPOSE:** The purpose of this bid is to establish a contract to furnish all necessary labor, transportation, material and equipment to test, service, inspect, repair and maintain chillers at the listed locations, in accordance with the attached specifications. The term of the bid shall be for two (2) years, beginning January 1, 2014 through December 31, 2016, and may, by mutual agreement between Miami-Dade County Public Schools (M-DCPS) and the awardee(s), be extended for three (3) additional one year periods, and if needed, 90 days beyond the expiration date of the current contract period. Procurement Management Services, may if considering to extend, request a letter of intent to extend from the awardee, prior to the end of the current contract period. All prices shall be firm for the term of the contract. The successful vendor(s) agrees to this condition by signing its bid.

2. **AWARD:** This service contract will be awarded per Maintenance Service Center (MSC) to qualified companies meeting the specifications contained herein, capable of inspections, preventive maintenance, repairs, emergency service, materials, parts, labor, training and documentation. Award may be made for each MSC, based on total low bid for that MSC, as determined by M-DCPS utilizing any combinations of service options deemed to be in the best interest of the District.
Please see page 13 of specifications for service options A and B award descriptions.

3. **PRE-BID CONFERENCE:** A **pre-bid conference** has been scheduled for **TUESDAY**, July 23, 2013 at **9:00 a.m.**, in the Training Room, located at 12525 N.W. 28 Avenue, Miami, Florida 33132. All participating vendors are encouraged to attend.

4. **BID SUBMITTALS:** Vendor is requested to provide one (1) original and one (1) copy of bid proposal. File to be completed may be downloaded at <http://procurement.dadeschools.net> (then click on) Current Bids/RFP's Under the Cone of Silence. Bids will be accepted until the time and date indicated on the Bidders Qualification Form, in Room 351, of SBAB, 1450 NE 2nd Ave, Miami, FL 33132. Bids and or files will not be accepted by E-Mail. Bidders are required to submit, with their bid package, all information and documentation indicated. Failure to provide documentation with the bid may result in the bid not being considered for award. Requested information includes, but is not limited to:
 - A. Bidder Qualification Form (fully executed and signed);
 - B. Bid Proposal Form (Format B);
 - C. Disclosure of Former School board Employees (fully executed if applicable);
 - D. Vendor Information Sheet;
 - E. Local Business Tax Receipt (formally Occupational License);
 - F. State of Florida License as a Mechanical or Class "A" Air Conditioning Contractor;
 - G. Certificate of Competency/State Certification for each technician;
 - H. License Information/Reference Sheet;
 - I. DERM APCF permit to purchase refrigerants;
 - J. Certification of EPA Universal Refrigerant Transition and Recovery;
 - K. Certification of Level II Supervisor (Eddy Current Test);