ADDENDUM NO. 1

REQUEST FOR PROPOSALS (RFP) 025-MM10
FOR
CASUALTY ACTUARIAL SERVICES
THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
February 13, 2011

PURPOSE OF ADDENDUM

This Addendum has been prepared to provide additional proposal information.

ACKNOWLEDGMENT OF ADDENDUM TO RFP

As required in the RFP, proposers are reminded that they should either acknowledge receipt of this addendum on their proposal, or attach this addendum to their proposal. In order to acknowledge receipt of this addendum on their proposal, proposers should properly complete Proposal Forms.

STATUS OF ADDENDUM

To date, this is the first (1st) and final addendum that has been issued for Request for Proposals: 025-MM10, Casualty Actuarial Services.

ADDITIONAL INFORMATION REQUESTED

The following is provided in response to proposers' specific requests for additional information:

1. Q: How long has the County been having an actuarial evaluation performed?

   A: **M-DCPS has been having actuarial evaluations performed since before 1990.**

2. Q: Was the contract awarded using the RFP process?

   A: **Yes. A contract was awarded to AMI Risk Consultants, Inc. as a result of a RFP for Casualty Actuarial Services in 2006.**

3. Q: Is the incumbent prevented from bidding on this work for the current RFP?

   A: **No.**

4. Q: Can we get a copy of the successful bid proposal that led to the most recent actuarial report?

   A: **Yes. See attached.**

5. Q: Can we get a copy of the most recent actuarial report?

   A: **Yes. See attached.**

6. Q: How many hours were billed for the prior analyses and reports for the last three year, by year?

   A: Current actuary fee is a flat annual fee.

7. Q: Is an on-site presentation of findings required or desired?

   A: **On-site presentations will be held at the discretion of M-DCPS.**

8. Q: Can any part of the proposal submission be in pdf format?

   A**: Please refer to Section II, General Requirements and Information, of RFP #025-MM10. Proposers are required to submit nine sealed proposals (three originals plus three copies in paper and three (3) CD's containing your proposal in Microsoft Word format and all proposal attachments in electronic form).**

   Proposers must submit a total of six (6) paper copies. These may not be submitted in PDF format. The three (3) electronic copies are required to contain the Proposer's completed Proposal Forms (Section IV) in Microsoft Word format. Other files contained within your three electronic copies are acceptable in PDF format.

9. Q: Are the historical self-insured retentions (both specific and aggregate) available?

   A: **Please see attached actuarial report.**

10. Q: Are historical exposures available?

    A: **Please see attached actuarial report.**

11. Q: Are workers subject to collective bargaining agreements?

    A: **Yes.**