

ADDENDUM NO. 1

REQUEST FOR PROPOSALS (RFP) : 024-MM10 FOR FIELD CASE MANAGEMENT SERVICES FOR THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA February 15, 2011

PURPOSE OF ADDENDUM

This Addendum has been prepared to provide additional proposal information.

ACKNOWLEDGMENT OF ADDENDUM TO RFP

As required in the RFP, proposers are reminded that they should either acknowledge receipt of this addendum on their proposal, or attach this addendum to their proposal. In order to acknowledge receipt of this addendum on their proposal, proposers should properly complete Proposal Forms.

STATUS OF ADDENDUM

To date, this is the first (1st) addendum that has been issued for Request for Proposals : 024-MM10, Field Case Management Services.

ADDITIONAL INFORMATION REQUESTED

The following is provided in response to proposers' specific requests for additional information:

1. Q: Regarding the RFP, do you know if the contract will be awarded to one case management company or will it be awarded to more than one company in a rotation basis?

A: We do not know if the contract will be awarded to one or more case management firms. The RFP states: "It is anticipated that the Board may negotiate and contract with one or more vendor(s)."

2. Q: Also, being certified with you as small minority women business, is it also required from my company to provide all of the insurance requirements including workers' comp insurance?

A: Yes. Minority status does not change insurance requirements.

3. Q: Finally, is it possible to find out which other company I will be standing against if I decide to submit an RFT??

A: No. M-DCPS does not know which firms will propose.

4. Q: Do you have specific assistance for certified MWBE?

- A: Firms requiring specific assistance must contact the Division of Business Development and Assistance to determine what is available.
5. Q: It was agreed that The School Board will provide a list of all Attendees from the sign-in sheet. Will this Attendee List be post along all other responses to the submitted questions?
- A: See Sign-in Sheet attached.
6. Q: It was discussed that the definition of “Dedicated” means the Case Managers assigned to Miami -Dade County Schools will only work Miami-Dade County School referrals? These individuals in essence will be exclusive to Miami- Dade County schools and will not be able to provided case management services for any other clients during the contract period of this agreement and employed by “Consultant”.
- A: Agreed. M-DCPS prefers arrangements with dedicated case management nurses.
7. Q: Can you re-confirm that under the current contract arrangement with Claude B. Seltzer and Assoc. there are (5) Case Managers currently “Dedicated” and meeting the definition as defined in question #2.
- A: Yes.
8. Q: There is also an On-Site nurse housed in the Gallagher Bassett claim office (servicing Miami-Dade County Schools) and an Occupational Health and Wellness Nurse with the county that are not provided by Claude B. Seltzer and Assoc. and not included in the (5) “Dedicated” Case Managers referenced in question 3#, Correct?
- A: Yes. These nurses are provided through the Gallagher Bassett contract and are not provided by the current FCM vendor.
9. Q: Under Section IV – Page 3 Fee Structure: If there is an alternative Fee Structure arrangement in addition to the requested Hourly Rate; can we reference other options for consideration in this section?
- A: Yes. Alternative fee structure proposals will be considered.
10. Q: Since GENEX doesn’t provide leased/corporate owned cars for its Case Managers; do the Auto Insurance requirements set forth by this proposal still apply? (Our case managers drive their personal car and receive mileage reimbursement.)
- A: Please list any deviations to the requested insurance requirements in your proposal. These will be considered.

11. Q: **Regarding Fee for Services:** Presuming that this is Public Record, may you provide the current hourly rate that M-DCPS is paying for Field Case Management?

A: \$85.00.

12. Q: **Regarding Auto Insurance:** Based on my experience working in this field, the norm for auto insurance for Field Case Management is that Each Case Manager carries their own Individual Insurance 100,00-300,00 Bodily Injury Liability. Is this something that M-DCPS would consider?

A: Please list any deviations to the requested insurance requirements in your proposal. These will be considered.

13. Q: **Regarding General Liability Insurance:** In regard to General Liability Insurance, I spoke with an insurance agent from Aon Affinity Insurance Services. According the agent, they do not offer Commercial General Liability Insurance; they only offer General Liability Insurance. Attached is a copy of the policy that Aon Affinity Insurance Services offers to their customers. Please review to determine if this would be acceptable to you.

A: Yes.

14. Q: **Regarding all insurance requirements:** Is it acceptable to get a quote and policy information for each insurance and include them in the RFT for submission? The reason for asking this question is because the contract will not be awarded until May/June. If ABL Case Management, Inc. purchases all 3 insurance policies by Mach 6th for the purpose of complying with this RFP, we would have to do a considerable investment with no certainty that the contract will be awarded to ABL Case Management.

A: You may commit in your proposal to meeting the insurance requirements if awarded the contract. Please list any deviations to the requested insurance requirements in your proposal. These will be considered.

RFP 024-MM10

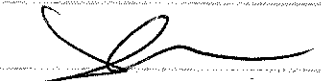
FIELD CASE MANAGEMENT SERVICES

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