REVISED

P4	**Vendor Overview and References**- including 1. Organizational Headquartes information 2. Regional or local offices 3. Primary contact for RFP 4. Corporate qualifications and experience 5. Other value added service or options 6. Vendor install base and references (Provide two references as a minimum- typical size and volume K-12 school system or equivalent) 7. Response to Term and Conditions – note any exceptions or objections 8. Milestone based payment schedule – provide acceptance of a milestone based payment schedule and discuss any conditions or limitations 9. Background checks and investigations – provide acceptance to this requirement and describe any issues or concerns with this requirement 10. M/WBE Participation		
P5	**Vendor Required Attachments** – such as: 1. Florida Business License (If applicable) 2. Certificate of insurance 3. Latest audited financial statement 4. Vendor standard licensing agreement 5. High level project plan and schedule 6. Key staff resumes – include "hands-on" team not corporate staffing		

- Representative, Information Technology Services (ITS);
- Representatives, Office of School Facilities (2);
- Representative, Office of Intergovernmental Affairs, Grants Administration and Community Engagement;
- Representative, Office of Risk and Benefits Management;
- Representative, Public Information Office;
- Representative, District/School Operations;
- Representative, Office of Economic Opportunity/W/MBE; and
- Representative, Procurement Management Services (non-voting).

Proposals will be reviewed and evaluated by the selection committee, on the basis of qualifications, and evaluation criteria as set forth in the RFP. Proposals deemed to be in conformance with RFP requirements will be reviewed and scored by the selection committee. Proposers may be requested to provide a presentation at a committee meeting. At the meeting, each proposer will be allotted time to give an overview/presentation of their product and support solutions. The presentation may include a live demonstration of their proposed products. In addition, Proposal(s) defined as best meeting the M-DCPS' requirements, after demonstrations, may be required to provide, at no charge to the M-DCPS, a Proof of Concept (POC) to verify and demonstrate the claimed functionality and infrastructure, and scalability of product as stated in the proposal.

B. EVALUATION PROCESS

Evaluation Process for the proposal is as follows:

TIER I: CONFORMANCE:

Proposals submitted will be reviewed for conformance to Required Items specified in Section IV DETAILED EVALUATION CRITERIA. Non-conforming proposals will be eliminated from further consideration.

TIER II: FURTHER EVALUATION CRITERIA:

Conforming proposals will be scored a maximum of 100 points based on the following guidelines utilizing Items detailed in Section IV and cost proposal sheets.
Note: A maximum of eighty (80) points are awarded to all Vendors. Depending on the Type of Solution, a maximum of twenty (20) points are awarded to Cloud/SaaS solutions and a maximum of twenty (20) points are awarded to In-House solutions. Cloud/SaaS and