



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
 SCHOOL BOARD ADMINISTRATION BUILDING  
 Procurement Management Services  
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**BID/RFP ADDENDUM**

Date: 11/6/2020

Addendum No. 1

BID/RFP# RFP-20-004-VF BID/RFP TITLE: Social-Emotional Learning/Mental & Emotional HealthProgram

**This addendum modifies the conditions of the above referenced BID/RFP as follows:**

The attached document lists changes to solicitation and provides answers to questions received regarding this RFP.

Also attached is a copy of the pre-proposal meeting recording.

All other terms and conditions of the RFP will remain the same.

*All information, specifications terms, and conditions for the above referenced BID/RFP, is included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>*

*The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.*

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

**I acknowledge receipt of Addendum Number 1**

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

**(PLEASE TYPE OR PRINT BELOW)**

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE ZIP CODE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL I.D. \_\_\_\_\_ FAX # \_\_\_\_\_

BY: SIGNATURE (Manual): \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): \_\_\_\_\_ TITLE: \_\_\_\_\_  
 OF AUTHORIZED REPRESENTATIVE

**Request for Proposals  
RFP-20-004-VF  
Social-Emotional Learning/Mental & Emotional Health Program**

**ADDENDUM NO. 1  
Questions and Answers**

The following changes, additions, clarifications, and/or deletions amend the RFP document of the above captioned solicitation and shall become an integral part of the Contract Documents. Underlined language has been added, strikethrough language has been removed.

**CHANGES:**

**REVISION # 1: Section 6.2, Page 16.** All proposals must contain the following tabs/sections: a completed electronic version of the ~~Exhibit 20-Excel Response Workbook~~ and the following tabs/sections:

**QUESTIONS AND ANSWERS:**

- Q1: Is there an electronic submission option for this RFP or is this only physical delivery/paper bid? Page 15, Section 6 – Submission Requirements, did briefly mention about submitting electronically via BidSync but Exhibit 19 only gave an instruction on how to register to BidSync.**
- A1: At this time only physical delivery will be accepted, please refer to Section 6.1 – Submittal Instructions. Please ensure responses are submitted by the due date and time of the RFP as listed in the solicitation.
- Q2: Can the vendors submit for this RFP electronically instead of a physical delivery? If so, how do we submit electronically?**
- A2: Please refer to the answer to Question 1.
- Q3: We provide nonviolent crisis intervention training and materials, would this be relevant to the RFP?**
- A3: This RFP would not be relevant.
- Q4: The RFP states that vendors are required to confirm that none of their employees has committed a crime referenced in School Board Policies 6320 and 8475. Could you please provide the relevant text of list of crimes from those two policies so that we may comply?**
- A4: The School Board Policy Manual can be found through the following link: <https://go.boarddocs.com/fl/sbmd/Board.nsf/Public?open&id=welcome>, and the referenced Florida Statute sections can be found at the bottom of each Board Policy.
- Q5: I am writing to clarify the submission process for the RFP-20-004-VF Social-Emotional Learning/Mental & Emotional Health Program. Firstly, given Covid-19 protocols, we are working 100% remotely in our organization from Seattle, WA. With that, I am wondering if there might be an alternative to submitting a physical binder and mailing it to your offices. I understand that this is not likely to change, but that it might be worth asking just in case.**
- A5: Please refer to the answer to Question 1.
- Q6: Secondly, from what I can tell, this is the same RFP as 19-034-CM from earlier this year. We submitted a compete proposal with all of the required forms in January. Given that it's within the same year, and the unusual circumstances of 2020, is there a possibility that we could utilize that proposal for this opportunity as well? We may want to send an addendum to highlight some of the new resources and supports we have put in place since the pandemic, but the forms are all included and our references are still valid, etc.**

- A6: No, that is not acceptable. Proposers wishing to participate on this solicitation must submit a response by the due date and time.
- Q7: I am emailing to inquire about whether or not teletherapy bids will be accepted for this Mental and Emotional Health Program.**
- A7: This RFP does not focus on Teletherapy.
- Q8: If we are not a local business in Miami-Dade county, should we leave Exhibit 4 blank or should we fill out each box with N/A so it is considered "fully completed"?**
- A8: Exhibit 4 need only be submitted if you are a local business.
- Q9: On page 16 of the RFP, it states, "All proposals must contain a completed electronic version of the Exhibit 20 - Excel Response Workbook." Can you please elaborate on what is needed as I don't see an exhibit 20 in the RFP.**
- A9: Please refer to Revision #1 of this addendum.
- Q10: Is the district anticipating a multi-vendor award?**
- A10: That determination will be made by the Selection Committee.
- Q11: Will the district consider a K-5 program?**
- A11: The District seeks a K-12 program.
- Q12: While looking through the RFP I noticed it only goes up to Exhibit 19, but at the top of page 16 it says that all proposals must contain a completed electronic version of the "Exhibit 20-Excel Response Workbook." I just checked the Miami-Dade procurement page and I don't see an Excel workbook posted from what I can see. Is this possibly a typo brought in from a past RFP they may have released?**
- A12: Please refer to Revision #1 of this addendum.
- Q13: For this RFP, is Miami-Dade Public Schools looking for a program that meets Florida's Mental and Emotional Health Education rule for grades 6-12 only or is the district looking for a program for all grades?**
- A13: K-12 for the SEL Program and 6-12 for the Mental Health Program.
- Q14: Is M-DCPS open to awarding multiple contracts under this RFP?**
- A14: That determination will be made by the Selection Committee.
- Q15: How does M-DCPS currently measure and monitor social-emotional learning in the district?**
- A15: Via surveys and internal data.
- Q16: Is this the first social-emotional learning curriculum program of its kind at M-DCPS?**
- A16: No.
- Q17: How has M-DCPS previously measured social-emotional learning?**
- A17: Through surveys and internal data.

**Q18: Which vendor(s) has M-DCPS used to measure and report social-emotional learning?**

A18: Various.

**Q19: Would M-DCPS be interested in a social-emotional learning (SEL) program that includes research-based SEL data collection, comprehensive data analysis and reporting, and intervention and progress monitoring tools to help educators take action and support SEL growth over time?**

A19: Yes.

**Q20: How many students does M-DCPS anticipate serving under this scope of work?**

A20: There are approximately 345,000 students in M-DCPS.

**Q21: What is the anticipated budget for this program?**

A21: The estimated budget is \$500,000.00.

**Q22: For 'Exhibit 13 – Proposer's Preference' form, the 'Notice' section states: "The State of Florida provides a Proposer's preference for Proposers whose principal place of business is within the State of Florida for the purchase of personal property." We are an out-of-state vendor (New York) and our attorneys do not seem to be familiar with this form and are unsure of what to do. Do we still need to fill out this form for the RFP submission? If so, is this the correct form? Because this form is talking about a purchase of personal property. Can you also recommend an attorney for us to use? We need clarification on what to do with this form.**

A22: Please complete this form if your company is a local, State of Florida, company. M-DCPS cannot recommend an attorney.

**Q23: Where is Exhibit 20?**

A23: Please refer to Revision #1 of this addendum.

**Q24: For the local business tax receipt requirement on page 14, we are a nonprofit outside of Miami-Dade and exempt from local business tax. Can we submit our 501c3 status or charitable license to meet this criteria or is there some other alternative you prefer?**

A24: Yes, a 501c3 status or charitable license will be acceptable. In addition, letter signed by an officer of your organization confirming that your organization is exempt is also requested.

**Q25: For the state registration to conduct business on page 14 it references other applicable states; will a registration from a state other than Florida meet the requirement?**

A25: Yes, please provide a copy of this document when submitting your proposal.

**Q26: If a proposal includes subcontractors, do they also complete the local, state and other forms or are those only for the principal proposer?**

A26: All documents are to be completed by the prime proposer; a listing of subcontractors should be included on Exhibit 1 – Cover Page for Proposal.

**Q27: Should we skip the Local Business Affidavit (exhibit 4) if we are not a local business?**

A27: Yes, Exhibit 4 need only be submitted if you are a local business.

**Q28: If submitting electronically, do we skip exhibit 15 mailing label?**

A28: Please refer to the answer to Question 1.

**Q29: Does exhibit 17 (sample agreement) have to be signed and submitted with the proposal even though the terms of agreement aren't yet finalized?**

A29: No, that is a sample agreement and any deviations may be negotiated after award.

**Q30: If submitting electronically, is an "electronic signature" typed or pasted into the document sufficient?**

A30: Electronic signatures are accepted.

**Q31: Can two organizations make a joint proposal? If so, who should complete the forms since the information will differ?**

A31: Firms submitting proposals may subcontract organizations in order to provide the full array of services requested, however only a prime proposer may be listed in the proposal documents. Subcontractors shall be listed on Exhibit 1 – Cover Page for Proposal.

**Q32: I was unable to locate Exhibit 20 - Excel Response Workbook which was named on p. 16. here doesn't seem to be any exhibits or pages after Exhibit 19 on p. 56. Can you please share a copy of Exhibit 20 at your convenience?**

A32: Please refer to Revision #1 of this addendum.

**Q33: My secondary question is in light of recent data around the upswing of COVID would electronic submissions of this RFP be considered or potentially considered in the future?**

A33: Please refer to the answer to Question 1.

**Q34: Since we are a non-profit organization, do we need to complete the Vendor Application Form?**

A34: The vendor application form is not a requirement of the submittal, however if selected as an awardee your organization will need to complete a Vendor Application Form in order to be registered in the M-DCPS system and receive purchase orders and payments.

**Q35: Are collaborative proposals that combine other organizations in order to provide the full array of services requested acceptable?**

A35: Firms submitting proposals may subcontract organizations in order to provide the full array of services requested, however only a prime proposer may be listed in the proposal documents. Subcontractors shall be listed on Exhibit 1 – Cover Page for Proposal.

**Q36: How many organizations/vendors are invited to submit a proposal?**

A36: This solicitation is open to all firms who which to submit a proposal.

**Q37: Must you be invited to submit or is it open to all?**

A37: Please refer to the answer to Question 36.

**Q38: Since we are a non-profit and don't pay a business tax, we were unaware we needed a County Local Tax Receipt. However, we submitted our application for one today. Will that be a problem?**

A38: Please refer to response to question 25, in addition if you have already submitted an application for the County Local Tax Receipt you may submit confirmation of such as evidence to meet the minimum qualification requirement.

**Q39: Will you be sending a link to the virtual bidder's conference? If so, is the link shareable?**

A39: The link and details of the pre-proposal conference can be found in the solicitation document.

**Q40: Can the District describe its anticipated rollout and reach for this initiative?**

A40: Not at this time.

**Q41: Does the District prefer that the selected vendor conduct the trainings directly with school staff or will the District consider a Train the Trainers model?**

A41: No preference at this time.

**Q42: Will the School Board of Miami-Dade County consider multiple awards for this RFP?**

A42: Please refer to the answer to Question 10.

**Q43: Is this RFP for grades 6-12 only? If not, which other grades are included?**

A43: Please refer to the answer to Question 13.

**Q44: For each grade level covered under this RFP, what is the average number of students per class per grade level?**

A44: It varies.

**Q45: Is the District looking for a curriculum that teachers can be taught to use with students, or is the District looking for the vendor to directly teach students?**

A45: No preference at this time.

**Q46: If the teachers are directly teaching students, how many teachers will need training for each grade level?**

A46: It varies.

**Q47: Is it mandatory that the SEL program cover suicide prevention and the impacts of substance abuse?**

A47: The Mental Health portion for grades 6-12 must meet the state requirements for these topics.

**Q48: What types of accommodations does the District need vendors to provide for students who are deaf or have visual impairments?**

A48: Features for students who are Deaf or Hard of Hearing (DHH)

- Automatic closed captioning
- "Window" for interpreter

Features for Students who are Visually Impaired or Blind:

- Keyboard shortcuts (please see listing below). Keyboard shortcuts are also called "hot keys" and they are defined as a key or combination of keys providing quick access to a particular function within a program.
- Magnification feature
- Text to Speech
- Audio description - Audio Description involves the accessibility of the visual images of theater, television, movies, and other art forms for people who are blind, have low vision, or who are otherwise visually impaired.

A full listing of the keyboard shortcuts that were requested for the digital platforms:

## Meeting

- Alt+F1: Switch to active speaker view in video meeting
- Alt+F2: Switch to gallery video view in video meeting
- Alt+F4: Close the current window
- Alt+V: Start/stop video
- Alt+A: Mute/unmute audio
- Alt+M: Mute/unmute audio for everyone except host
  - Note: For the meeting host only
- Alt+S: Launch share screen window and stop screen share
  - Note: Will only work when meeting control toolbar has focus

## Chat

- Alt+Shift+T: Screenshot
- Switch to Portrait/Landscape View: Alt+L
- Ctrl+W: Close current chat session
- Ctrl+Up: Go to previous chat
- Ctrl+Down: Go to next chat

## Students with Significant Cognitive Disabilities (modified curriculum):

- We would like to review the content for students who have a significant cognitive disability and follow a modified curriculum and may make adjustments.

**Q49: What level of effectiveness evidence does the SEL and Mental & Emotional Health Program require? Is a strong research foundation sufficient?**

A49: Must be evidence-based.

**Q50: Can prices be increased, if needed, for renewal contracts?**

A50: Please refer to Section 3.2 of the solicitation.

**Q51: Section 4.3, Page 13. Tier 3 services are not listed under Program Requirements. Please confirm that Tier 3 services are outside the scope of this procurement.**

A51: For the most part yes.

**Q52: Section 4.3, Page 13. The RFP states “Proposer(s) must possess evidence that staff conducting the trainings has the knowledge and skills to effectively support the training plan.” Please clarify if the training is to be conducted face-to-face and/or virtually, the number of training sessions, the number of participants, and the timing of the training sessions.**

A52: All to be determined.

**Q53: Section 6.1, Page 15. Please confirm that bids can be submitted via BidSync in lieu of mailing a printed proposal to the district. If so, please clarify the steps for submitting proposals electronically. When logged into BidSync for this bid 20-004-VF, there does not seem to be an option to upload documents and submit your proposal, and it indicates to contact the district for instructions regarding the proposal submission process.**

A53: Please refer to the answer to Question 1.

**Q54: Throughout the RFP, it refers to “manual” signatures. Are electronic signatures acceptable for proposals submitted in BidSync and/or for hard copy responses that are mailed to the district?**

A54: Electronic signatures are accepted.

- Q55: Section 6.2, Page 16 states “all proposals must contain a completed electronic version of the Exhibit 20 – Excel Response Workbook and the following tabs/sections.” The solicitation only includes Exhibits 1-19. Will the district be providing the Excel document Exhibit 20?**
- A55: Please refer to Revision #1 of this addendum.
- Q56: Section 7.2, Page 17. How are the points for overall cost awarded? For example does the proposer with the lowest technical cost receive all 20 points and the other vendors receive a percentage of the cost points? Similarly, how are the points for small business enterprise/MBE participation awarded?**
- A56: Please refer to the answer to Question 1 and to Section 7 of the solicitation. The Selection Committee members review all aspects and make weighted determinations in the best interest of the District.
- Q57: Section 8, Page 21. What number of students should proposers base their unit price on? Section 4.1 on page 12 indicates that there are 345,000 students in grades K-12. Is the social emotional/mental health training being requested for all grades?**
- A57: Please refer to the answer to Question 20. K-12 for the SEL Program and 6-12 for the Mental Health Program.
- Q58: Exhibit 10, Page 37. The Submitted Proposal Document Verification Form requires “evidence of a master’s degree in psychology, social work, counseling or any other mental health related field. Proposer must submit a copy of this degree.” Will the district allow resumes, including educational attainment information, instead of requiring a copy of a degree? If not, would the district consider allowing the proposer to submit the degree on an alternate timeline but prior to contract execution?**
- A58: Proposer’s may submit a copy of their resume to comply with this requirement. This documentation shall be submitted with the proposal before the due date and time as listed in the solicitation.
- Q59: Exhibit 15, Page 44. For proposals submitted electronically through BidSync, please confirm that Exhibit 15 – Mailing Label and Exhibit 9 – Proposal Submittal Receipt Form are not required. If Exhibit 9 is required, please clarify where it should be included in the list of documents from Section 6.2**
- A59: Please refer to the answer to Question 1.
- Q60: Exhibit 16, Page 45. Please confirm that Exhibit 16 – Statement of “No Response” does not need to be returned in proposal responses.**
- A60: Exhibit 16 – No Response only needs to be returned when a proposer is not submitting a response to the RFP.
- Q61: Section 6 - Submission Requirements, Section 6.1 - Submittal Instructions. M-DCPS has stated that proposals can be submitted electronically thorough Bid Sync. However, when logging into Bid Sync there is no electronic submission option. Could M-DCPS provide instructions on how to submit our bid electronically?**
- A61: Please refer to the answer to Question 1.
- Q62: Section 6 - Submission Requirements, Section 6.2 - Response Format. "All proposals must contain a completed electronic version of the Exhibit 20 - Excel Response Workbook" The bid document does not contain Exhibit-20. Could M-DCPS please provide instructions on how to procure Exhibit 20?**
- A62: Please refer to Revision #1 of this addendum.



- Q63: Section 3 – Special Conditions, Section 3.3 - Additional Information. “A copy of any written communication or email must be sent to the Executive Assistant to the Clerk of the School Board.” The bid document does not provide an email or contact for the Executive Assistant. Could M-DCPS please provide instructions on who vendors should copy on email communications?**
- A63: The “Notice of and/or formal written Protest” shall be filed with:
- The Office of the School Board Clerk Miami-Dade County Public Schools  
1450 N.E. Second Avenue, Suite #311 Miami, Florida 33132  
Phone: (305) 995-1440  
Fax: (305) 995-1448  
E-Mail: [Dllopiz@dadeschools.net](mailto:Dllopiz@dadeschools.net)  
[celiarubio@dadeschools.net](mailto:celiarubio@dadeschools.net)
- Q64: Does the winning proposer have to have a brick and mortar business established in Miami-Dade?**
- A64: No.
- Q65: Is the expectation that proposers have the capacity to provide services for students on Tiers 1-3?**
- A65: This RFP is for a program, not services.
- Q66: Are there time of day restrictions for implementation of services?**
- A66: Not at this time.
- Q67: Will students be referred for services or is there an expectation that services will be provided to all 6-12 grade students in the county along with their teachers?**
- A67: This is for a program for all students, not a referral system.
- Q68: Is it necessary to complete Exhibit 9 proposal submission receipt if we are e-submitting our proposal?**
- A68: Please refer to the answer to Question 1.
- Q69: Are we permitted to redline for the district's consideration Exhibit 17 - Proposed Contract Agreement - to better align our client agreement with the RFP terminology (Specifically to note we are an authorized reseller of the product we are proposing)?**
- A69: Proposers should clearly state with specificity any contract provisions which they propose to submit as deviations. Any deviations will be reviewed once the solicitation is awarded and during contract negotiations.
- Q70: Attached please find Apex Learning’s current additional insured form. Will MDCPS accept this form to meet the insurance specifications listed in Exhibit 17 (pp. 41-52), Section 32?**
- A70: After award and upon request (not with your submittal), please submit insurance certificates complying with the insurance requirements as listed in Section 9 – Insurance Requirements of the solicitation.
- Q71: Section XXIV “Patents & Royalties” and Paragraph 30 of Exhibit 17 “Proposed Contract Agreement” would provide The School Board with exclusive ownership of pre-existing, proprietary intellectual property that Vendor has developed without reference to the School Board. While the last sentence does indicate “This section shall not apply to Contractor materials with current patent, copyright and/or trademarks,” to ensure complete clarity between the parties: Does the School Board agree that pre-existing intellectual property, and derivatives thereto created during the term, which a Vendor uses to provide the service will not be owned by the School Board, but rather licensed to the School Board solely to provide the Services as set forth**

**in Vendor's proposal? Alternatively, would the School Board agree to negotiate the nuances of the Patents, Copyrights, and Royalties provision upon award?**

A71: School Board agrees that pre-existing intellectual property will not be owned by the School Board. School Board does not agree that any derivatives thereto created during the term of the Agreement with the assistance provided by the School Board will not be owned or partially owned by the School Board. The School Board agrees to negotiate the nuances of the Patents, Copyrights, and Royalties provision upon award.

**Q72: Section 9 "Insurance Requirements" includes terms which differ from the terms of Section 32 "Insurance Requirements" of the Proposed Contract Agreement. We presume the terms of Section 32 of the Insurance Requirements of the Proposed Contract Agreement will govern the award? If not, Section 9 includes a requirement for the vendor's certificate of insurance to provide notice to the School Board in the event of cancellation of a policy. COI's and insurance companies are unwilling to provide notice of cancellation of a policy to the School Board. However, the vendor can provide notice to the School Board in such event. Does the School Board agree that vendor will provide notice of cancellation of an insurance policy, rather than the COI/Insurer?**

A72: After award and upon request (not with your submittal), please submit insurance certificates complying with the insurance requirements as listed in Section 9 – Insurance Requirements of the solicitation. Exhibit 17 – Proposed Contract Agreement, is a sample agreement. The Board will work with the vendor in regard to the cancellation notification.

**Q73: The insurance provisions in Section 9 and Section 32 require a vendor to maintain a separate Cyber Liability coverage. Some vendors have General Commercial Liability coverage that provide coverage for the claims that may be covered by a separate cyber liability policy. Does the School Board agree that a vendor may maintain a comprehensive commercial general liability policy which covers claims related to the use of SaaS, rather than a separate cyber liability policy?**

A73: No, the Board requires a separate Cyber Liability Policy.

**Q74: Does the curriculum need to be for elementary, secondary, or both?**

A74: The SEL program is for elementary and secondary, and the mental health program is for secondary.

**Q75: What is the total estimated number of students for the contract?**

A75: There are approximately 345,000 students in M-DCPS.

**Q76: What is the estimated number of Elementary schools and the estimated number of Secondary schools?**

A76: There are 350 schools total.

**Q77: Will the curriculum goal be global SEL, behavioral health, intervention/prevention?**

A77: Global SEL for the SEL program and mental and emotional health for the mental health following the FLDOE requirement.

**Q78: Should student licenses and professional services be packaged separately for pricing?**

A78: Pricing all together per student.

**Q79: Do we need to present alignment with FL state SEL standards?**

A79: Yes.

**Q80: What is the District's timeline for Service delivery?**

A80: To be determined.

**Q81: Does the District require hardcopies of the proposal or will you accept electronic submissions through BidSync? Or does the District require BOTH hardcopy/physical and electronic (BidSync) methods of proposal delivery?**

A81: Please refer to the answer to Question 1.

**Q82: Page 16 has a reference to an Exhibit 20--is the District planning to release an Exhibit 20 or is this a typo in the RFP?**

A82: Please refer to Revision #1 of this addendum.

**Q83: The RFP indicates that 'Online Notarization' is acceptable--would it be acceptable if the online notary conducting the notarization of the forms resides in a different state than the signatory?**

A83: Refer to Florida Statutes 117.209 Authority to perform online notarizations.

**Q84: For this submission, are vendors required to fill in all the blanks of the Exhibit 17 Proposed Contract Agreement and return it with the submission? Or is this is just a sample that should be left blank but still included in the submission packet?**

A84: Please refer to the answer to Question 29 and Question 69.

**Q85: Will the pre-proposal recording be emailed?**

A85: A copy of the pre-proposal recording can be found at the following link:

[https://zoom.us/rec/share/jzsHzvsV20FMhGZ9LOEr5IMvleDZrm\\_8zYtbQkqsehKOO2mXCy0M5ntBeKaHMvh\\_.RsDOg-FHfchhabiq](https://zoom.us/rec/share/jzsHzvsV20FMhGZ9LOEr5IMvleDZrm_8zYtbQkqsehKOO2mXCy0M5ntBeKaHMvh_.RsDOg-FHfchhabiq)

Access Passcode: RFP-20-004-VF

**Q86: What does it mean about "or applicable home state" "Copy of current registration with the Florida Department of State, Division of Corporations to conduct business in the State of Florida or applicable home state."**

A86: Please submit a copy of your firm's business registration with your home state Division of Corporation, a Certificate of Good Standing, or documentation providing proof of your firm's "Active" status to conduct business in your home state.

**Q87: Will implementation take place across the whole district at once or will this be a phased implementation?**

A87: To be determined.

**Q88: Will after school programs be considered?**

A88: No, this if for the regular school day.

**Q89: On Budget, can you clarify if \$500k is annual or total for 3-years?**

A89: The estimated budget is annually.

**Q90: Are the SBA and MBE/WBE points awarded to a firm who partners with a MBE/WBE - SBA or must the prime/general be an SBA/MBE?**

A90: Per the advertised evaluation criteria noted in Section 7 – Evaluation/Selection Process, there are a maximum available points for SBE/MBE participation. Participation can be at the prime or subcontractor level. Please be advised that Section 3.4 outlines how your proposal should incorporate identified certified contractors.

**Q91: Is this for a one-year contract?**

A91: Please refer to Section 3.2 of the solicitation.

**Q92: Can you clarify the Tier 3 scope of work required?**

A92: These programs are centered around Tier 1 and 2 – more universal programs.

**Q93: Do you already have an SEL Curricula for K-12 that you are currently using?**

A93: Various programs are currently being used.

**Q94: Are previously approved contracts accessible on board documents?**

A94: Previously awarded solicitations may be found by visiting the Procurement Management Services website at: [http://procurement.dadeschools.net/bidsol/asp/bid\\_portal.htm](http://procurement.dadeschools.net/bidsol/asp/bid_portal.htm) and completing a search, however corresponding executed contracts for these solicitations are not included on the website. If proposers wish to receive copies of the executed contracts they must submit a Public Records Request through the Citizen Information Center.

**Q95: Do you require interoperability with your district-wide LMS and/or single sign on?**

A95: Yes.

**Q96: Would you consider implementing a program in K-5 and a different program for 6-12.**

A96: Yes.

**Q97: Is the goal of this RFP for the 6-12 mental health requirements to provide intervention for substance abuse/suicidality/self-harm (tier 2 and 3 intervention) or inform students about its existence and give them information about how to cope (tier 1)?**

A97: Informational – Tier 1.

**Q98: To clarify, you are not looking for a provider to provide direct services to the students, but a provider to train the district staff and then provide technical assistance with monitoring and data collection as it is implemented?**

A98: Yes.

**Q99: Can Proposal be delivered via US Mail?**

A99: Yes. Please ensure that the proposal is received by the due date and time as listed in the solicitation.

**Q100: How do we ensure we receive all addendum?**

A100: Any addendum will be posted on the following websites:

M-DCPS Procurement Management Services:  
[http://procurement.dadeschools.net/bidsol/asp/bid\\_portal.htm](http://procurement.dadeschools.net/bidsol/asp/bid_portal.htm)

DemandStar: <https://network.demandstar.com/>

BidSync/Periscope: <https://www.bidsync.com/bidsync-cas/>

**Q101: Is this a full year program?**

A101: To be determined.

**Q102: What is your current LMS?**

A102: The District is currently involved in an RFP process for acquiring an LMS.

**Q103: Can we have access to current SEL (school based) protocols?**

A103: Refer to Section 4 - Scope of Services of the solicitation.

**Q104: Will you consider a K-5 SEL program?**

A104: The District will consider a K-12 program.

**Q105: Will you consider a K-8 SEL Program?**

A105: Please refer to the answer to Question 104.

**Q106: If you do not have a K-12 program that covers SEL K-12 and Mental Health 6-12, should you not submit? Or is possible the curriculum would be reviewed and considered. (so the district might decide on a K-5 solution and then a different program for 6-12?)**

A106: Please submit your response and the selection committee will make the determination for award.

**Q107: Is the only way to submit in person rather than an electronic submission?**

A107: Please refer to the answer to Question 1.

**Q108: I have follow-up questions pertaining to the Non-Incumbent Status Participating vendors that have not held a contract for related or un-related categories in the last 6 months or more will receive a bonus of 5 points. As a company that currently provides services to MDCPS which required no payment from the district and therefore have no current service contract for payment, would our firm be eligible for Non-Incumbent status consideration?**

A108: If you are a certified firm who has not received payment from M-DCPS within the past 6 months, your firm is eligible for the additional 5 points.

**Q109: Can you provide me with a recording of this meeting?**

A109: A copy of the pre-proposal recording can be found at the following link:

[https://zoom.us/rec/share/jzsHzvsV20FMhGZ9LOEr5IMvleDZrm\\_8zYtbQkqsehKOO2mXCy0M5ntBeKaHMvh..RsDOg-FHfchhabjq](https://zoom.us/rec/share/jzsHzvsV20FMhGZ9LOEr5IMvleDZrm_8zYtbQkqsehKOO2mXCy0M5ntBeKaHMvh..RsDOg-FHfchhabjq)

Access Passcode: RFP-20-004-VF

**Q110: When the RFP refers to the application needing to be filled out in ink not pencil, does this mean the application needs to be filled out by hand? Or can we fill it out on a computer?**

A110: Proposal responses may be completed via a computer or by hand.

**Q111: On page 16 of the RFP, Tab 6: Proposed Approach and Methodology states to "provide a response to all of the items in Section 4 and Section 7.3"; however, section 7.3 - Proposer Evaluation Criteria Breakdown includes everything that is to be placed throughout tabs 6-10. Is this information in section 7.3 to be repeated in Tab 6?**

A111: For Tab 6: Proposed Approach and Methodology proposers shall include a response to all of the items in Section 4 and Section 7.3 a). For Tab 7: Experience and Qualifications (including Corporate Past Performance and Key Personnel) proposers shall include a response to all of the items in Section 7.3 b).

**Q112: We see you are open to the possibility of more than one publisher meeting the need for RFP-20-004-VF. With your anticipated budget of \$500K to service 345K students (giving about \$1.5/student), are you open to a comprehensive program serving a subgroup of the total population at a higher per student rate? Or if the solution is more than \$1.5/student, will it not be considered?**

A112: Proposers must submit pricing per student and not a subgroup. Proposers shall submit pricing and the selection committee will score accordingly.

**Q113: Can you specify the grade levels you are aiming to serve with the social emotional / Mental Health Curricula?**

A113: Grades K-12 SEL Program and 6-12 Mental Health.

**Q114: If the need spans a wide grade-range, can you clarify if you intend to use one curricula for all or if you would select multiple to fill the needs?**

A114: The District intends to use one.

**Q115: Regarding the Accessibility for Students with Disabilities, can you clarify the requirements you are looking for to meet those needs? For example, does both curriculum and staff/student training need to be accessible for the hearing and visually impaired (or only the curricula offering?) And, what qualifies as suitable accommodations?**

A115: Please refer to the answer to question 48.

**Q116: Your request states that "The program must also provide content for students on a modified curriculum." Can you clarify the population of students you are referring to?**

A116: Students with disabilities.

**Q117: The link below is not working. Can you please send me the correct link?**  
<http://oeo.dadeschools.net/certifications.asp>

A117: The link for the Office of Economic Opportunity (OEO) is as follows:  
<http://oeo.dadeschools.net#!/fullWidth/273>.

The link for the Supplier Diversity and Compliance Management Program with OEO is as follows:  
<https://miamidadeschools.diversitycompliance.com/>

**Q118: Please clarify the meaning of an evidenced-based program according to Miami-Dade PSD. Will a program consisting of evidenced-based practices meet the district's requirements?**

A118: Yes, the District seeks an evidenced-based program based on accurate, true and demonstrable evidence, facts, data and intelligence derived from an official and reliable source.

**Q119: What SEL curriculum for K-12 is currently in place?**

A119: Various.

**Q120: Does the MH education program also need to be evidence-based?**

A120: Yes.

**Q121: Have contracts for evidence based SEL and MH programs for the district been granted before? Are they open to the public? If yes, would they also be accessed through the procurement office.**

A121: Please refer to the answer to question 94.

**Q122: Please clarify each aspect of the role of the winning contractor.**

A122: Refer to Section 4 - Scope of Services of the solicitation.

**Q123: What is meant by "enhanced interaction" with respect to students, counselors, instructional staff, etc?**

A123: It refers to involving all stakeholders.

**Q124: Section 6.2, Page 16 instructs vendors to respond to all of the requirements in Section 4, however, Sections 4.1 and 4.2 only include information about the District—there are not any requirements to respond to. Please clarify the role of the proposed vendor in Sections 4.1 and 4.2.**

A124: Proposed vendors should be familiar with Sections 4.1 and 4.2 and ensure the response meets any requirements listed in these sections. Program requirements are specifically listed in Section 4.3.

**Q125: Section 4.2, Page 13 describes Tier 1, Tier 2 and Tier 3 services provided by the District. Please describe the scope of work that vendors need to respond to related to each Tier. Are vendors being asked to provide direct student support (e.g. small group and 1:1 counseling) or are vendors being asked to provide content that district counselors can use to provide direct student support? Providing direct student support seems to be outside of the budget of the project, and would require more specificity in terms of anticipated number of students that will need Tier 2 and Tier 3 support.**

A125: This RFP does not require direct support to students. The District seeks universal programs.

**Q126: Section 4, Page 13. Please clarify the role of the vendor with respect to training teachers. What is the total amount of time that you would expect teachers to spend being trained on 1) SEL curriculum and 2) mental health? How many teachers will need to be trained?**

A126: The information asked through the above questions is still to be determined by the District.

**Q127: Would the District consider extending the deadline for proposals by one week to allow vendors to incorporate changes from the pre-bid conference and amendment into their offers, and to print and ship their proposals?**

A127: No.