EXHIBIT 10
SUBMITTED PROPOSAL DOCUMENT VERIFICATION FORM

All proposers are required to submit the following information to be considered for award. Failure to submit any of the required documents with the proposal may cause the proposer to be considered non-responsive and ineligible for further consideration.

REQUIREMENT	YES	NO
a. A Local Business Tax Receipt. Any person, firm, corporation or joint venture, with a business location in Miami-Dade County, Florida, which is submitting a proposal, shall meet the County's Local Business Tax Receipt requirements in accordance with Miami-Dade County, Florida, code. Proposers with a location outside Miami-Dade County shall meet their local Occupational Tax requirements. A copy of the license must be submitted. Noncompliance with this condition may cause the proposer not to be considered for award.		
b. Copy of current registration with the Florida Dept. of State, Division of Corporations to conduct business in the State of Florida or applicable home state.		
c. Submission of all documents/plans stated in **Sections 4, 5, 6, and 8**, such as Cover Page, Table of Contents, Executive Summary, adherence to the technical qualifications, Proposer qualifications, including resumes, Pricing, and the required forms and attachments, as stated in **Section 5.0** of this RFP.		
d. Proposer must have a minimum of at least three (3) years within the past five (5) years of experience operating as a service provider of school-aged childcare programs with a minimum of five (5) sites and a minimum total enrollment of 500 students. Proposer must provide a letter from each site as proof of this experience. A copy of current lease agreement, contract, or proof of ownership for each site must be provided.		
e. Proposer must provide proof that the direct provider and/or contracted direct provider is recognized as a not-for-profit organization (i.e., Internal Revenue Service 501C3 or 509A2). Proposer must submit a letter stating that they will maintain this eligibility throughout the term of the Agreement.		
f. Proposer must submit a copy of the organization's most recently completed IRS Form 990 and most recently completed audit performed and signed by an Independent Certified Public Accountant and to include financial comments.		
g. Copy of M-DCPS Certification documents.		

Please sign below confirming all items noted above are included in your submission.

_____ _____
Signature of Proposer's Authorized Representative *Title*

_____ _____
Printed Name *Date*

For Department Use Only:

_____ _____