



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA
 SCHOOL BOARD ADMINISTRATION BUILDING
 Procurement Management Services
 1450 N.E. 2nd Avenue, Room 650
 Miami, Fl. 33132

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 Procurement Management Services
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BID/RFP ADDENDUM

Date: 10/13/2020

Addendum No. 1

BID/RFP# RFP-19-008-VF BID/RFP TITLE: Teenage Parent Prevention Program (TAP)

This addendum modifies the conditions of the above referenced BID/RFP as follows:

The attached document lists changes to solicitation and provides answers to questions received regarding this RFP.

All other terms and conditions of the RFP will remain the same.

All information, specifications terms, and conditions for the above referenced BID/RFP, is included on the document posted on the Procurement Management website at <http://procurement.dadeschools.net>

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

1. If your bid/proposal has not been submitted, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been submitted, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number _____

PLEASE NOTE: If your firm has forwarded a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
 OF AUTHORIZED REPRESENTATIVE

NAME (Typed): _____ TITLE: _____
 OF AUTHORIZED REPRESENTATIVE

**Request for Proposals
RFP-19-008-VF
Teenage Parent Prevention Program (TAP)**

**ADDENDUM NO. 1
Questions and Answers**

The following changes, additions, clarifications, and/or deletions amend the RFP document of the above captioned solicitation and shall become an integral part of the Contract Documents. Underlined language has been added, strikethrough language has been removed.

CHANGES:

REVISION # 1: Exhibit 15 has been updated as attached **Revised Mailing Label**.

REVISION # 2: Section 8 – Proposal Pricing has been updated as attached **Revised Proposal Pricing**.

REVISION # 3: 3.2 TERMS OF CONTRACT AGREEMENT

The initial term of the contract shall be for a period of three (3) years with two (~~4~~) one (1) year options to renew and if needed, an additional ninety (90) days beyond the expiration of the renewal period, at the District's sole discretion.

QUESTIONS AND ANSWERS:

Q1: Page 29 exhibit 3 - on the part where it says addendum. am i supposed to fill that out?

A1: Yes, please complete Exhibit 3 noting acknowledgment to the addendums issued for this solicitation.

Q2: Page 33 exhibit 6- vendor experience it says prime proposer and client contact. That is to go with each parent letter of recommendation?

A2: Exhibit 6 should be submitted to comply with the requirements as stated in Section 5 – Minimum Qualification Requirements and Exhibit 10. “Three (3) client reference letters from organizations of comparable size and complexity to M-DCPS. This must be documented on Exhibit 6, Proposer Experience Form, whereby each Proposer uses one form per reference. DO NOT include work/services performed for M-DCPS or M-DCPS employees as reference.”

Q3: Exhibit 17 - section 2 term of agreement. Am i supposed to fill in the intentional 3 yr contract date?

A3: Exhibit 17 is a sample of the Proposed Contract Agreement. It is not necessary to execute the agreement at the time of submittal. If a firm is recommended to be awarded on a contract, after Board approval, District staff will request execution of an agreement.

Q4: Exhibit 17 - section 3 compensation- amount not to exceed? not sure what to put on there. and on procurement authority to enter into this agreement shall be ___? no sure on there as well

A4: Exhibit 17 is a sample of the Proposed Contract Agreement. It is not necessary to execute the agreement at the time of submittal. If a firm is recommended to be awarded on a contract, after Board approval, District staff will request execution of an agreement.

Q5: Exhibit 17 - section 4 payments- it talks about lump sum payment /partial payment. Not sure what to put on there as well

A5: Exhibit 17 is a sample of the Proposed Contract Agreement. It is not necessary to execute the agreement at the time of submittal. If a firm is recommended to be awarded on a contract, after Board approval, District staff will request execution of an agreement.

SECTION 8 – REVISED PROPOSAL PRICING

(Signature required at the end of this Section)

Proposer must complete this Section in its entirety and may supplement this section with additional pages as to provide the District with a more detailed breakdown, backup and/or options of related cost associated with the services being solicited in this RFP.

The Proposer shall offer all elements of this RFP and meet all service requirements and specifications listed within Section 4 - Scope of Services, including but not limited to all costs associated with the performance of these services, including labor, materials, transportation, training, maintenance, fees, etc.

The following chart reflects the **maximum** approved daily rates. The School Board shall not render payment for any rates which exceed the following:

Item	Description	Unit of Measure	Unit Price
1	Gold Seal Rates for Infants 0-12 Months (to include Base Rate as noted within State of Florida approved Payment Rate Schedule and Administrative Fee)	Per Day	\$33.91
2	Gold Seal Rates for Toddler 1-2 Years (to include Base Rate as noted within State of Florida approved Payment Rate Schedule and Administrative Fee)	Per Day	\$29.56
3	Gold Seal Rates for Toddler 2-3 Years (to include Base Rate as noted within State of Florida approved Payment Rate Schedule and Administrative Fee)	Per Day	\$28.69
4	Gold Seal Rates for Toddler 3-4 Years (to include Base Rate as noted within State of Florida approved Payment Rate Schedule and Administrative Fee)	Per Day	\$26.69
5	Gold Seal Rates for School Age Child (to include Base Rate as noted within State of Florida approved Payment Rate Schedule and Administrative Fee)	Per Day	\$23.60

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF THE PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS PRICE PROPOSAL WHERE INDICATED BELOW BY AN AUTHORIZED REPRESENTATIVE OR PROVIDE THE FORM AS PRESENTED MAY RENDER THE PROPOSER NON-RESPONSIVE.

Signature of Proposer's Authorized Representative

Title

Printed Name:

Date:

Exhibit 15 – REVISED MAILING LABEL

PROPOSAL LABELING REQUIREMENTS

The box below, with all appropriate information, must appear as a label to allow proper processing of proposal. The label will allow the Buyer to properly handle the sealed container without revealing the contents until the proposals are opened.

In addition to the below label, all proposers MUST attach Exhibit 9, Proposal Submittal Receipt Form to the outside of the proposal.

SEALED PROPOSAL ENCLOSED

(To be opened by the Contact Person noted below)

Proposer's Name:
Proposer's Address:
Proposer's Telephone Number:

BID BOX

Miami-Dade County Public Schools

Miami-Dade County Public Schools
Procurement Management Services
Attn: Vanessa Flores, Procurement Director
1450 NE 2nd Avenue
Miami, FL 33132

RFP No. 19-008-VF
RFP Title: Teenage Parent Prevention Program (TAP)
Proposal Due Date: Thursday, October 22, 2020 at 1:00 p.m. EST