



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
SCHOOL BOARD ADMINISTRATION BUILDING  
1450 Northeast Second Avenue  
Miami, FL 33132

## BIDDER QUALIFICATION FORM

BID NO. \_\_\_\_\_

BID TITLE \_\_\_\_\_

Direct all inquiries to Procurement Management Services:

BUYER NAME: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PHONE: (305) \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

TDD PHONE (305) 995-2400

Bids will be accepted until 2:00 PM on \_\_\_\_\_ in room 351, School Board Administration building, 1450 NE 2nd Avenue, Miami, FL., 33132, at which time they will be publicly opened. Bids may not be withdrawn for \_\_\_\_\_ days after opening. (Refer to Instructions to Bidders, para. IV.B.)

THE SUBMISSION OF THE BID BY THE VENDOR, ACCEPTANCE AND AWARD OF THE BID BY THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND SUBSEQUENT PURCHASE ORDERS ISSUED AGAINST SAID AWARD SHALL CONSTITUTE A BINDING, ENFORCEABLE CONTRACT. UNLESS OTHERWISE STIPULATED IN THE BID DOCUMENTS, NO OTHER CONTRACT DOCUMENTS SHALL BE ISSUED.

I. A. BIDDER CERTIFICATION AND IDENTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.

B. Vendor certifies that it satisfies all necessary legal requirements as an entity to do business with the School Board of Miami-Dade County, Florida.

II. INDEMNIFICATION

The Bidder shall hold harmless, indemnify and defend the indemnities (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorney's fees and court costs arising out of bodily injury to persons, including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Bidder, whether or not due to or caused in part by the negligence or other culpability of the indemnity, excluding only the sole negligence or culpability of the indemnity. The following shall be deemed to be indemnities: The School Board of Miami-Dade County, Florida and its members, officers and employees.

III. PERFORMANCE SECURITY, is required on this bid. YES ☐ NO ☐

Refer to **INSTRUCTIONS TO BIDDERS**, para. VII., and VI.

IF PERFORMANCE SECURITY IS REQUIRED, PLEASE INDICATE THE TYPE TO BE FURNISHED:

Performance Bond ☐ Check (Cashier's, Certified, or equal) ☐

An original, manual signature is required on the Bidder Qualification Form.  
(Bidder is requested to use blue ink)  
(Do not use pencil)

**Legal Name of Vendor** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone No.** \_\_\_\_\_ **E-mail address** \_\_\_\_\_

**By: Signature (Original)**

**Of Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**Name (Typed or Printed)**

**Of Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

# INSTRUCTIONS TO BIDDERS

## NOTICE OF ESTABLISHMENT OF A CONE OF SILENCE

The School Board of Miami-Dade County Public schools enacts a Cone of Silence from issuance of a solicitation to written recommendation of award. All provisions of School Board Rule 6Gx13-8C-1.212 apply.

### I. PREPARATION OF BIDS

**A. BIDDER QUALIFICATION FORM** qualifies the bidder and the bid and must be completed and submitted as page 1 of the bid.

**1. PERFORMANCE SECURITY.** The form of performance security the bidder will submit, when required to do so, must be furnished. Performance security shall not be submitted with the bid.

**2. BIDDER CERTIFICATION AND IDENTIFICATION.** Bid must contain an original manual signature from an authorized representative. An unsigned bid will be considered non-responsive.

**B. INSTRUCTIONS TO BIDDERS.** Defines conditions of the bid.

**1. ORDER OF PRECEDENCE.** Any inconsistency in this bid shall be resolved by giving precedence in the following order:

- A. Specifications
- B. Special Conditions
- C. Instructions To Bidders

**2. FOR M/WBE designated bids.** The SPECIAL CONDITIONS-Minority/Women owned and controlled Business Participation Statement and the M/WBE Certification Application MUST be completed and SUBMITTED with the bid if the bidder is not certified by Miami-Dade County Public Schools. Failure to submit the completed application with the bid will be considered non-responsive.

**C. BID PROPOSAL FORM.** Defines requirement of items to be purchased, and must be completed and submitted as page 2 and subsequent pages, if any, of the bid. The bidder should indicate his/her name in the appropriate space on each page.

**1. ITEM SPECIFICATION.** Specifying a certain brand, make or manufacturer is to denote the quality, type, and standard of the article desired. Articles offered must be new merchandise only, of equal or superior grade. On blank lines provided, the bidder is requested to insert the brand name, manufacturer's number and other information necessary to sufficiently identify article offered. Failure to do so may prevent consideration of the item. Also, refer to paragraph X. Packaging.

**2. PRICES.** Prices are requested in units of quantity specified in the bid specifications. In case of a discrepancy in computing the total amount of bid, UNIT PRICE quoted will govern. All prices bid shall include delivery F.O.B. destination, freight prepaid (bidder pays and bears freight charges. Bidder owns goods in transit and files any claims) and shall include all cartage, drayage, packing, etc., delivered to and unloaded at the receiving station at the site designated in BID PROPOSAL FORMS and there received by the designated agent of the Board.

**3. TAXES.** The Board does not pay Federal Excise and State taxes on direct purchases of tangible personal property. The applicable tax exemption number is shown on the purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of Board-owned real property as defined in Chapter 192 of the Florida Statutes.

### II. SUBMITTING OF BIDS

**A. BID FORMS AND ENVELOPES.** Bids must be submitted on forms furnished by the Board and in sealed envelopes.

Envelopes must be clearly marked with bid number, bid title and bid opening.

**B. ERASURES OR CORRECTIONS.** When filling out the bid proposal form, bidders are required to complete bid proposal in ink.

1. Use of pencil is prohibited.
2. Do not erase or use correction fluid to correct an error.
3. All changes must be crossed out and initialed in ink.

Those bids for individual items that do not comply with Items 1, 2 and 3 above will be considered non-responsive for that item(s).

**C. PLACE, DATE AND HOUR.** Bids shall be submitted by U.S. Mail, Courier/Express Service, or deposited in the BID BOX located in Room 351, 8:00 A.M. to 4:30 P.M., Monday through Friday, SCHOOL BOARD ADMINISTRATION BUILDING, 1450 N.E. Second Avenue, Miami, Florida 33132. Bids received after the date and hour specified in the BIDDER QUALIFICATION FORM will not be considered.

**D. PUBLIC ENTITY CRIMES.** Section 287.133(2)(a) Florida Statute. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

**E. SUBMITTING A "NO BID."** If not submitting a bid at this time, return the form entitled "NOTICE TO PROSPECTIVE BIDDERS." Failure to respond, either by submitting a bid or the "NOTICE TO PROSPECTIVE BIDDERS" form for three consecutive times, may result in the company being removed from the School Board's bid list.

**F. AVAILABILITY OF BID INFORMATION.** Immediately following the public opening, bids will be read, upon request, and then compiled in a tabular form, a copy of which will be available for examination in Procurement Management Services.

### III. CANCELLATION OF BIDS OR REQUEST FOR PROPOSALS

An invitation for bids may be canceled, in whole or in part, as may be specified in the solicitation, when it is in the best interest of the Board. The reasons shall be made a part of the master bid file.

A. Prior to opening, a solicitation may be canceled in whole or in part, prior to the date and hour specified in the Bidder Qualification Form for receipt of bids, when the Assistant Superintendent, Procurement Management Services, determines in writing, that such action is in the best interest of the Board for reasons including, but not limited to:

1. The Board no longer requires the supplies, services, or construction;
2. The Board no longer can reasonably expect to fund the procurement;
3. A review of a valid protest filed by a bidder as may be determined by the administrative staff; or
4. Proposed amendments to the solicitation would be of such magnitude that a new solicitation is desirable.

B. When a solicitation is canceled prior to opening, notice of cancellation shall be sent to all businesses solicited, via facsimile or mail, and bids or proposals returned to the vendor unopened.

The notice of cancellation shall:

1. Identify the solicitation;
2. Briefly explain the reason for cancellation; and
3. Where appropriate, explain that an opportunity will be given to compete on any future re-solicitation for procurements of similar supplies, services, or construction.

#### IV. CHANGE OR WITHDRAWAL OF BIDS

A. **PRIOR TO BID OPENING.** Should the bidder desire to change or withdraw his/her bid, he/she shall do so in writing. This communication is to be received by the District Director, of Procurement Management, Room 352, School Board Administration Building, prior to date and hour of bid opening. The bidders name, the bid number, the bid title and the date the bid is due must appear on the envelope.

B. **AFTER BID OPENING.** After bids are opened, they may not be changed, nor withdrawn, for 90 days after the determined opening date, unless otherwise specified on the "BIDDER QUALIFICATION FORM."

C. **FAILURE TO ACCEPT BID AWARD.** Bidders who, prior to the Bid Award by The School Board of Miami-Dade County, Florida, indicate that they are unable to accept the bid award shall either:

1. Pay to the Board, as liquidated damages, an amount equal to 5% of the unit price bid, times the quantity, or \$10, whichever amount is larger, or
2. Lose eligibility to transact new business with the Board for a period of 14 months from the date the Board acts on the withdrawn bid.

#### V. PROTESTS TO CONTRACT SOLICITATION OR AWARD

A. The Board shall provide notice of a decision or intended decision concerning a solicitation, contract award, or exceptional purchase by electronic posting which can be accessed at the district's website [www.dadeschools.net](http://www.dadeschools.net).

B. Any person who is adversely affected by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods of ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the solicitation. The formal written protest shall be filed within 10 days after the date the notice of protest is filed. Failure to file a notice of protest or a formal written protest shall constitute a waiver of these proceedings. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time periods established herein.

C. All notice of protests will be reviewed by Procurement Management Services, who will offer the protesting bidder the opportunity to meet and discuss the merits of the protest. If the protest is not resolved, the bidder may seek an administrative hearing pursuant to §120.57 Fla. Stat., by filing a formal written protest within 10 days after filing the notice of protest. Petitions for hearing pursuant to §120.57 Fla. Stat., must be filed in accordance with School Board Rule 6Gx13- 8C-1.064.

#### VI. AWARDS

A. **RESERVATION FOR REJECTION OR AWARD.** The Board reserves the right to reject any or all bids, to waive irregularities or technicalities, and to request rebids. The Board reserves the right to award on an individual item basis, any combination of items, total low bid or, if an alternate bid is accepted, on such terms as are specified for the alternate bid, whichever manner is in the best interest of the Board.

B. **NOTIFICATION OF INTENDED ACTION** will be posted on the District's website 7-10 days prior to a regularly scheduled Board meeting.

C. **OFFICIAL AWARD DATE.** Awards become official upon the Board's formal approval of the award.

D. **PURCHASE ORDERS.** Purchase orders mailed to successful bidders are the official notification to deliver materials described therein; and the time allowed for delivery begins with the date of the purchase order. In the event that the successful bidder fails to deliver the materials in accordance with the terms and conditions of the bid and purchase order, the bidder shall be considered to be in default of the contract and subject to the default provisions stated in Instructions to Bidders, Section VI. E.

E. **DEFAULT.** A vendor who fails to perform according to the terms of the contract (bid) shall be considered in default. In the event of default, which may include, but is not limited to poor performance and/or non-performance, a vendor shall either (1) pay liquidated damages of 10 percent of the unit price of the item(s) awarded times the quantity when no purchase order has been issued, 10 percent of the purchase order when a purchase order has been issued or \$100, whichever is greater or (2) lose eligibility to transact new business with the Board for a period of 14 months from date of termination of award by the Board. Bidders that are determined ineligible may request a hearing pursuant to Chapter 120 of the Florida Statutes, and School Board Rule 6Gx13- 8C-1.064.

F. The intent of the bid documents is to include only the written requirements for materials, equipment, systems, standards and workmanship necessary for the proper execution and completion of the work by the Bidder. The bid documents shall not be construed to create an entitlement to any other scope of work except as specified herein.

#### VII. PERFORMANCE SECURITY (FOR SUCCESSFUL BIDDERS ONLY)

A. **PURPOSE.** A performance bond or check may be required to guarantee performance.

B. **BONDING COMPANY.** Performance Bonds shall be written through a reputable and responsible surety bond agency licensed to do business in the State of Florida and with a surety company or corporation meeting both of the following specifications:

##### 1. Awards Greater than \$500,000

A minimum rating in the latest revision of Best's Insurance Reports of:

<u>Contract Amount</u>	<u>Minimum Rating by A.M. Best</u>
\$ 500,000.01 to \$ 2,500,000	None
\$ 2,500,000.01 to \$ 5,000,000	B + or NA-3
	No Minimum Class
\$ 5,000,000.01 to \$10,000,000	A- Class IV
\$10,000,000.01 or more	A- Class V

Current certificate of authority as acceptable surety on Federal Bonds in accordance with the latest edition of the United States Treasury Department Circular 570 entitled "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" shall be accepted for an amount not exceeding the underwriting limitation thereon.

##### 2. Awards of \$500,000 or Less

Bonds shall be written with a surety company or corporation meeting the qualifications as set forth in Paragraph VII.B. above or the qualifications set forth in section 287.0935, Florida Statutes.

C. **AMOUNT.** When required as defined herein, the firm or individual(s) to whom an award has been made shall execute and deliver to The School Board of Miami-Dade County, Florida, a Performance Bond, Cashier's/Certified Check, or equal.

1. Awards less than \$200,000 shall be exempt from performance security.

2. Performance security shall not be required, unless otherwise defined in the bid specifications. If performance security is required, it shall equal 100% of the award amount.

D. **RELEASE OF PERFORMANCE SECURITY.** Return to the Awardee of his/her cash security, or notification to the Awardee and the bonding company to cancel the performance bond, will be made when all goods/services have been accepted and invoices have been approved for payment.

## VIII. SAMPLES

When bid samples are required, the buyer will notify bidder to submit samples of the items bid in accordance with the following procedures:

A. All samples must be identified with the bidder's name, bid number, item number, and product name and number. Where non-compliance with this requirement is noted, said item may be considered as being unidentifiable and may not be eligible for consideration in the award recommendation.

B. All samples are to be delivered within 7 calendar days after receipt of notification from buyer, unless otherwise stated in the Special Conditions of the bid. If the bidder does not submit samples by the date and time indicated by the buyer, the bid submitted for that item may not be considered for award.

C. Bidder must obtain, from Materials Testing and Evaluation, a signed receipt acknowledging delivery of samples. Bidder shall include a self-addressed, stamped envelope for return of sample receipt when submitting samples by mail or delivery service. The bidder will receive the original copy of the receipt and the duplicate copy will remain with the Miami-Dade County Public Schools receiving department as the file copy. Bidder shall be solely responsible for delivery of samples and for retaining sample delivery receipts, which must be presented in any dispute regarding receipt of bid samples.

D. Samples should be delivered to the following address:

MIAMI-DADE COUNTY PUBLIC SCHOOLS  
MATERIALS TESTING AND EVALUATION  
7040 West Flagler Street  
Miami, Florida 33144  
Telephone Number: 786-275-0780

Miami-Dade County Public Schools will not be responsible for samples sent to a location other than the location mentioned in the bid.

E. PAYMENT FOR SAMPLES. The Board will buy no samples and will assume no cost incidental thereto.

F. RETURN OF SAMPLES. Samples not destroyed in testing may be claimed by unsuccessful bidders 14 days after bid award date and by successful bidders 14 days after final payment; but the Board will assume no responsibility for samples not claimed within the time specified, and it will pay for no samples damaged in testing.

G. EVALUATION AND TEST RESULTS. If a sample submitted for testing does not comply, the buyer will advise the bidder to contact Materials Testing and Evaluation for further details.

## IX. SUBSTITUTIONS

Should the bidder find it necessary to use a material, equipment, product or system other than specified, the bidder shall secure from the Board, through Procurement Management Services, written approval for the use of the alternate materials, equipment, product or system. The Board is not obligated to approve requests for substitutions and has the discretion to require the bidder to provide the materials as specified in the bid documents. In no case shall the bidder be entitled to additional time and/or money arising out of the Board's failure to approve requests for substitutions.

## X. PACKAGING

A. TYPE. If packaging is different from that specified, the bidder must note the manner and amounts in which packaging is to be made; otherwise the successful bidder shall furnish packaging as specified. All packaging, wrapping and bundling shall be adequate to insure that materials will be received in undamaged condition. The Board assumes no responsibility for damages of any kind incurred in transit.

B. CONTAINER IDENTIFICATION. The following identification shall be printed, stenciled or legibly written in a conspicuous location on each shipping container:

1. BID NUMBER AND/OR PURCHASE ORDER NUMBER
2. VENDOR'S NAME AND/OR TRADEMARK
3. NAME(S) OF ITEM(S) CONTAINED
4. ITEM NUMBER(S) WITH QUANTITY(IES)

## XI. PURCHASES BY OTHER PUBLIC AGENCIES

With the consent and agreement of the successful bidder(s), purchases may be made under this bid by Miami Dade County, Florida, and other governmental agencies or political subdivisions within the State of Florida. Such purchases shall be governed by the same terms and conditions stated herein. This agreement in no way restricts or interferes with the right of any State of Florida Agency or political subdivision to rebid any or all of these items.

## XII. RECYCLING REQUIREMENTS

Miami-Dade County Public Schools supports recycling and recommends the use of recycled products where possible. Vendors are requested to submit a letter, along with their bid, indicating whether each item bid and/or its packaging contains pre-consumer or post-consumer waste, and if the product and/or packaging may be recycled.

## XIII. ENVIRONMENTAL PRODUCTS

Miami-Dade County Public Schools encourages the use of environmentally safe products.

## XIV. DELIVERY AND BILLING

A. DELIVERY. Saturdays, Sundays, and holidays excepted, deliveries shall be made as follows: Schools and Departments - 8:00 A.M. to 3:00 P.M. Merchandise shall be unloaded at the receiving station of the designated delivery point and received there by a designated agent of the Board. A delivery ticket, or one copy of the invoice, prepared as indicated below, shall accompany each delivery.

B. RECEIVING INSPECTION AND TESTING. Delivered items which do not fulfill all requirements will be rejected. Rejected items shall be removed and replaced promptly by the vendor, at no cost to the purchaser.

C. INVOICES. Each invoice shall be issued by the successful bidder and shall be submitted in DUPLICATE to the Accounts Payable Section, P.O. Box 01-2570, Miami, Florida 33101. To be considered for payment, each invoice must show the following information, which appears on the Purchase Order:

1. Purchase Order Number
2. Item Descriptions
3. Quantities and Units
4. Price Extensions
5. Total price of all items on invoice

D. PAYMENT. Unless otherwise specified by Miami-Dade County Public Schools, payment will be made only after delivery, authorized inspection, and acceptance. Payment will be made only to the successful bidder, unless otherwise requested, in writing, by the successful bidder and accepted by Miami-Dade County Public Schools Administration. When bidders are directed to send invoices to a school, the school will make directed payment to the bidder.

## XV. NO GRATUITY POLICY

It is the policy of Procurement Management Services not to accept gifts, gratuities, or favors of any kind, or of any value whatsoever, from vendors, members of their staffs, or families.

## XVI. COMPLIANCE WITH STATE/FEDERAL REGULATIONS

A. All contracts involving federal funds will contain certain provisions required by applicable sections of Title 34, Section 80.36(l) and Section 85.510 Code of Federal Regulations and are included by reference herein. The vendor certifies by signing the bid that the vendor and his/her principals are not presently debarred, suspended, proposed debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions and may, in certain instances, be required to provide a separate written certification to this effect.

During the term of any contract with the Board, in the event of debarment, suspension, proposed debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions, the vendor shall immediately notify the Assistant Superintendent, Procurement Management Services, in writing. Vendors will also be required to provide access to records, which are directly pertinent to the contract and retain all required records for three years after the Board makes final payment.

B. For all contracts involving Federal funds in excess of \$10,000, the Board reserves the right to terminate the contract for cause, as well as for convenience, by issuing a certified notice to the vendor.

## XVII. COMPLIANCE WITH LAWS

Bidders shall comply with all federal, state of Florida and local laws applicable to it and the performance of its obligations under this bid.

## XVIII. BACKGROUND SCREENING REQUIREMENTS

In accordance with the requirements of sections 1012.32, 1012.465, and 435.04, Florida Statutes (2004) as well as with the requirements of HB 1877, The Jessica Lunsford Act (2005), effective September 1, 2005, Bidder agrees to certify under oath and penalty of perjury by completing the attached Sworn Statement Pursuant to Sections 1012.32, 1012.465, and 435.04, Florida Statutes (2004) and HB 1877, The Jessica Lunsford Act (2005), which is incorporated fully herein by reference, that Bidder and all of its employees who provide or may provide services under this Agreement have completed all background screening requirements as outlined in the above-referenced statutes.

Additionally, Bidder agrees that each of its employees, representatives, agents, subcontractors or suppliers who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level 2 screening requirements as described in sections 1012.32 and 435.04, Florida Statutes, and further upon obtaining level 2 clearance, must obtain a required Board issued photo identification badge which shall be worn by the individual at all times while on Board property when students are present.

Bidder agrees to bear any and all costs associated with acquiring the required background screening - including any costs associated with fingerprinting and obtaining the required photo identification badge. Bidder agrees to require all its affected employees to sign a statement, as a condition of employment with Bidder in relation to performance under this Agreement (bid), agreeing that the employee will abide by the heretofore described background screening requirements, and also agreeing that the employee will notify the Bidder/Employer of any arrest(s) or conviction(s) of any offense enumerated in s. 435.04, Florida Statutes within 48 hours of its occurrence.

Bidder agrees to provide the Board with a list of all of its employees who have completed background screening as required by the above-referenced statutes and who meet the statutory requirements contained therein. Bidder agrees that it has an ongoing duty to maintain and update these lists as new employees are hired and in the event that any previously screened employee fails to meet the statutory standards. Bidder


further agrees to notify the Board immediately upon becoming aware that one of its employees who was previously certified as completing the background check and meeting the statutory standards is subsequently arrested or convicted of any disqualifying offense. ***Failure by Bidder to notify the Board of such arrest or conviction within 48 hours of being put on notice and within 5 business days of the occurrence of a qualifying arrest or conviction, shall constitute grounds for immediate termination of this Agreement(bid) by the Board.***

Failure by Bidder to perform any of the duties described in this section shall constitute a material breach of the Agreement (bid) and default entitling the Board to utilize the provisions of section VI. E of this bid as well as entitling the Board to terminate the Agreement(bid) immediately with no further responsibility for the Board to make payment or perform any other duties under this Agreement (bid).

## XIX. COMPLIANCE WITH SCHOOL CODE

Bidder agrees to comply with all sections of the Florida K-20 Education Code, Title XLVIII, Florida Statutes as it presently exists, and further as it may be amended from time to time. Further Bidder agrees that failure to comply with the Florida K-20 Education Code shall constitute a material breach of this Agreement (bid) and may result in the termination of this Agreement (bid) by the Board.

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

  
SUPERINTENDENT OF SCHOOLS

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FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AFFIX  
POSTAGE  
HERE

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
BUREAU OF PROCUREMENT AND MATERIALS MANAGEMENT  
ROOM NO. 352 BID BOX  
1450 N.E. 2<sup>ND</sup> AVENUE  
MIAMI, FLORIDA 33132

BID NO.: \_\_\_\_\_  
BID TITLE: \_\_\_\_\_  
BID OPENING DATE: \_\_\_\_\_

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THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
Bureau of Procurement and Materials Management

NOTICE OF PROSPECTIVE BIDDERS

NO BID

If not submitting a bid at this time, for informational purpose only, detach this sheet from the bid documents, complete the information requested, fold as indicated, staple, affix postage and return address, and mail. **NO ENVELOPE IS NECESSARY.**

NO BID SUBMITTED FOR REASON(S) CHECKED AND/OR INDICATED:

**Our company does not handle this type of product/service.**

**We cannot meet the specifications nor provide an alternate equal product.**

**Our company is simply not interested in bidding at this time.**

**OTHER, (Please specify)** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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We do not want to be retained on your mailing list for future bids for this type or product and/or service.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

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NOTE:

Failure to respond, either by submitting a bid or this completed form, may result in your company being removed from the School Board's bid list. To qualify as a respondent to the bid, vendor must submit a *NO BID*.

# Vendor Information Sheet



## 1A.

Federal Employer Identification Number

Or

Owner's Social Security Number

## 1B.

Name of Firm, Individual(s), Partners or Corporation

Street Address

City

State

Zip Code

## 2. Telephone/Fax/Contact Person

Telephone number

Fax number

Contact Person

E-mail address

## 3. Ownership Disclosure

If the contract or business transaction is with a corporation, partnership, sole proprietorship, or joint venture, the full legal name and business address shall be provided for the chief **officer**, director, or owner who holds, directly or indirectly the majority of the stock or ownership. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. **Post Office addresses are not acceptable.**

Name	Title	Address	Gender	Race-ethnicity	Stock Ownership

**NOTE:** The information provided by the vendor on this form should be consistent with that provided on the "Vendor's Application". All vendors must have a current vendor's application on file with M-DCPS, and have provided information and/or be familiar with M-DCPS' policy regarding the following: (a) Employment Disclosure, (b) Drug Free Workplace, (c) Family Leave Policy, (d) Code of Business Ethics, (e) Conflict of Interest, (f) Perception, (g) Gratuities, and (h) Business Meals. **Failure to provide M-DCPS a current vendor application may cause the vendor not to be awarded any new business with M-DCPS.** Vendor applications can be downloaded at: <http://procurement.dadeschools.net>



**Miami-Dade County Public Schools**  
**SWORN STATEMENT - NEW CONTRACTS**

ATTACHMENT \_\_\_\_\_

**SWORN STATEMENT PURSUANT TO SECTION 1012.465,  
FLORIDA STATUTES AS AMENDED BY  
HB 1877, THE JESSICA LUNSFORD ACT**

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted to The School Board of Miami-Dade County, Fl

(Hereinafter "Board" or "School Board") by \_\_\_\_\_

\_\_\_\_\_  
(Print individual's name and title)

for \_\_\_\_\_

(Print Name of entity submitting sworn statement)

whose business address is \_\_\_\_\_

\_\_\_\_\_

and its Federal Employer Identification Number (FEIN) is  
\_\_\_\_\_. If the entity has no FEIN, include the Social Security  
Number (SSN) of the individual signing this sworn statement and so indicate.

2. I, \_\_\_\_\_, am duly authorized to make this  
(Print individual's name and title)  
sworn statement on behalf of \_\_\_\_\_.  
(Print Name of entity submitting sworn statement)

3. I understand that during the 2005 Legislative Session, House Bill 1877, The Jessica Lunsford Act (hereinafter "The Act" or "Act") was passed and approved by Governor Bush on May 2, 2005, with an effective date of September 1, 2005.

\_\_\_\_\_  
Initials

4. I understand that the Act amends the background screening requirements of section 1012.465, Florida Statutes (2004) for all non-instructional school district employees or **“contractual personnel”** by requiring all non-instructional school district employees or contractual personnel who are permitted access on school grounds when students are present to undergo and pass “level 2 background screening,” and further I understand the Act defines **“contractual personnel”** to include any vendor, individual, or entity under contract with the Board.
5. I understand that pursuant to section 1012.465, Florida Statutes as amended by the Act, non-instructional school district employees or contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level 2 screening requirements as described in sections 1012.32 and 435.04, Florida Statutes.
6. I understand that as a \_\_\_\_\_ (eg. a private bus  
Type of entity  
service contractor) all contractual personnel, as defined in section 1012.465, Florida Statutes, must meet level 2 screening requirements as outlined in sections 1012.32 and 435.04, Florida Statutes in order to do business with The School Board of Miami-Dade County, Florida.
7. I understand that “level 2 screening requirements,” as defined in sections 1012.32 and 435.04, Florida Statutes means that fingerprints of all contractual personnel must be obtained and submitted to the Florida Department of Law Enforcement for state processing and to the Federal Bureau of Investigation for federal processing.
8. I understand that the School Board will implement local procedures to comply with level 2 screening requirements, as defined in sections 1012.32 and 435.04. I understand that my company must comply with these local procedures as they are developed.
9. I understand that any costs and fees associated with the required background screening will be borne by my company.
10. I understand that any personnel of the contractor found through fingerprint processing and subsequent level 2 background screening to have been found guilty of, regardless of adjudication, or entered a plea of nolo contendere or guilty to any offense outlined in Section 435.04, Florida Statutes (or any similar statute of another jurisdiction), shall not be permitted to come onto school grounds or any leased premises where school-sponsored activities are taking place when students are present, shall not be permitted direct contact with students, and shall not be permitted to have access to school district funds.

11. I understand that the failure of any of the company's or my affected personnel to meet level 2 screening standards as required by section 1012.465, Florida Statutes, may disqualify my company from doing business with The School Board of Miami-Dade County, Florida.
12. I hereby certify that the foregoing statement is true and correct in relation to the company for which I am submitting this sworn statement. I further certify that this statement is being given knowingly and voluntarily by me on behalf of my company.

The company submitting this sworn statement agrees to be bound by the provisions of SECTIONS 1012.32, 1012.465, AND 435.04 OF THE FLORIDA STATUTES AS AMENDED BY HB 1877, THE JESSICA LUNSFORD ACT 2005.

I CERTIFY THAT THE SUBMISSION OF THIS FORM TO THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA ON BEHALF OF THE COMPANY IDENTIFIED IN PARAGRAPH ONE (1) ABOVE BINDS THE COMPANY TO FULLY COMPLY WITH THE BACKGROUND SCREENING REQUIREMENTS OF SECTIONS 1012.32, 1012.465, AND 435.04, FLORIDA STATUTES.

\_\_\_\_\_  
(Signature)

Sworn to and subscribed before me this \_\_\_\_\_ day or \_\_\_\_\_, 20\_\_\_\_.

Personally known \_\_\_\_\_

OR Produced Identification \_\_\_\_\_

Notary Public -State of \_\_\_\_\_

\_\_\_\_\_  
(Type of Identification)

My commission expires \_\_\_\_\_

\_\_\_\_\_  
(Printed typed or stamped commissioned  
name of notary public)

\_\_\_\_\_  
Initials

## MIAMI-DADE COUNTY PUBLIC SCHOOLS

## BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 098-FF04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 1
TITLE PRINTERS: CONSUMABLES: REMANUFACTURED		

**SPECIAL CONDITIONS**

1. **PURPOSE:** The purpose of this bid is to establish a contract, with approved vendors, for the purchase of Printer: Consumables, Remanufactured, for Miami-Dade County Public Schools. The term of the bid shall be from date of award, through December 31, 2007, and may, by mutual agreement between Miami-Dade County Public Schools (M-DCPS) and the awardee(s), be extended for three (3) additional one year periods, and if needed, 90 days beyond the expiration date of the current contract period. Procurement Management Services may, if considering extending request a letter of intent to extend from the awardee, prior to the end of the current contract period. The awardee(s) will be notified when the recommendation has been acted upon. The successful vendor(s) agrees to this condition by signing its bid.
2. **AWARD:** The bid will be awarded to three (3) responsive and responsible vendor's, for each group (Primary, First Alternate, Second Alternate), offering the lowest total discounted prices on the items listed per Group. A maximum of 3 vendors per Group will be awarded. Submissions will be evaluated and ranked from low to high per Group using a weighted factor as indicated on the Bid Response form. The top three, offering the lowest total discounted prices, meeting all requirements per Group, will be awarded. Group 6, Balance of Line will be awarded to the vendors receiving awards in Groups 1 through 5. Groups are identified as follows:
  - Group 1 – Brother
  - Group 2 – Canon
  - Group 3 – Epson
  - Group 4 – HP
  - Group 5 – Lexmark
  - Group 6 – Balance of Line (% Off List for Balance of Line, Bidder is requested to supply a price list in hard copy or on diskette, CD or DVD with bid submission for this group)

The bidders are required to respond to all items in a Group to be considered for award in that Group. In the event of a discrepancy in manufacturer code(s) and/or packaging on the electronic format or bid form posted, the bidder(s) shall so indicate on the printed copy, which will be used for the evaluation.

Pricing solicited for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. Only the Primary vendor will be used for the posting. If the primary awardee fails to perform under the terms and conditions of the contract, the First Alternate awardee will be contacted. Prices quotes submitted by Primary and First Alternate and Second Alternate after the initial 180 days, and during any extension period will determine the low bid status for that quote period, as defined in the Request for Quote, after the initial 180 days. The Board reserves the right to issue Request for quotes during the initial 180 day period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.

3. **ESTIMATED QUANTITIES:** The factored quantity shown on the Bid Proposal Form, illustrate a comparison of M-DCPS usage of items specified and will be used to factor bid prices to determine the total low bid. They do not indicate the total quantity of an item to be purchased during the contract term. No guarantee is expressed or implied, as to the quantities that will be used during the contract period.
4. **NON-EXCLUSIVITY:** MDCPS reserves the right to procure the items herein described in any manner it sees fit, including, but not limited to, awarding of other contracts, and use of contracts awarded by GSA, the State of Florida, any other county or municipality, or authorized contract, whichever is considered to be in the best interest of the Board.
5. **REQUEST FOR QUOTATION PURCHASE:** The awarded bidder(s) shall be approved to participate in Request for Quotations as required. The awarded bidder(s) shall be invited to offer a fixed price for item(s), as specified. These prices must remain fixed and firm as per the Request for Quote (RFQ). Awarded vendor(s) will be placed in a database and shall be contacted via fax, letter, E-mail or other electronic methods for quotes. All awarded vendors(s) will be invited to offer quotes. Results may be posted to the Internet and District Shopping Cart. Schools and District Offices will utilize these prices to make selections based on the specifications required at their site.

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 098-FF04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 2
TITLE PRINTERS: CONSUMABLES: REMANUFACTURED		

**SPECIAL CONDITIONS: CONTINUED**

6. **ACQUISITION/POSTING AUTHORIZED PRODUCT:** Awarded product will be posted on the Districts web and/or Shopping Cart. Awardees will be requested, upon notification, to:
  - Supply electronically, in a format to be determined by M-DCPS, information that may include thumbnails,
    - Full size pictures .jpg format, and descriptive text in a downloadable file.
    - The requested information will be used to populate the shopping cart, for items awarded, with sufficient information and descriptive detail to allow for easy use and item selection, for the District's end users.
    - Develop a unique section, at the vendor's web site, an on-line catalog, from which the district will create requisitions and upon approval generate purchase orders or P-Card transactions.
    - Provide a billing arrangement that may allow for electronic submission of invoices

It is the intent of the District to utilize the Shopping Cart (or other E-Procurement systems) as the procurement method, and schools and offices will be required to utilize the items as specified and posted at this site.
7. **DELIVERY:** Prices shall include all charges for packing, handling, freight, distribution, and inside delivery. Transportation of goods shall be FOB destination to any point within thirty (30) days after receipt of purchase order. Vendors must notify the Buyer of any potential delivery delays or delays in availability of product. Evidence of inability to deliver or intentional delays may cause termination of contract. It shall be the responsibility of the successful bidders to include inside delivery with every unit.
8. **PRODUCT APPROVAL:** Prior to award, vendors may be required to be submit technical data sheets and/or samples for testing and approval by Information Technology Services or Materials Testing and Evaluation. If requested, two units, as specified in the attached documentation, for each unit submitted for consideration, shall be delivered to ITS or Materials Testing and Evaluation for testing. Samples will be supplied to the District at no charge.
9. **SAMPLES:** Samples, if required, shall be delivered within **(10) ten days** after request to the address listed in the Notice for Sample received by the vendor. Samples not received within the ten (10) days may be considered non-responsive, and bidder and/or item may not be recommended for award. Samples will be submitted at no charge to the District and will be made available for sixty- (60) days.
10. **MANUFACTURERS/AUTHORIZED DEALER CERTIFICATION:** If bid is being submitted by other than the manufacturer, a manufacturer's certification, if applicable, that bidder is an authorized dealer, of product, may be required. Failure to submit this letter at time of bid, or within five (5) days of request, may result in the bid not being considered for award.
11. **REMANUFACTURED SUPPLIES:** This bid shall be for remanufactured supplies only and authorized for sale in the U.S. market. Remanufactured Cartridges must include all of the following:
  - Parts cleaned and inspected, refurbished or replaced if necessary.
  - Should be fully remanufactured to meet or exceed original OEM standards of quality and performance as per STMC or other comparable organizations guidelines.
  - Bidders are requested to certify that these guidelines are met. Must be packaged and clearly labeled with Mfg name cartridge number and printer compatibility.
12. **AREA REPRESENTATIVE:** Bidder(s) must indicate in the space provided, the name, address, and phone number of the vendor representative who may make periodic scheduled visits to the schools and departments and who will be available, upon request, to resolve billing and delivery problems.
13. **LABELING:** Label should be affixed in an easy to view area on the outside of the inkjet/toner cartridge. It is requested to clearly indicate the Manufacturer, part number and serial number or production control if available and/or date of manufacture.

## MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 098-FF04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 3
TITLE PRINTERS: CONSUMABLES: REMANUFACTURED		

**SPECIAL CONDITIONS: CONTINUED**

14. **WARRANTY:** The warranty, after product installation by the school or department, shall be for **six (6) months** on-site. The vendor is to ensure that product shipped to the district is within warranty, end-of warranty and install by requirements of the manufacturer. All warranty claims require a 24-hour response time. If product defect results in damage to District owned property, vendor will be responsible for repair, or replacement, if repairs cannot be made. Repairs must be completed within three days, or the vendor may be considered in default of the contract. A detailed description of all repair work shall be provided to the end user after the work is completed. When performing any work at a school site, service personnel must check in at the main office prior to commencement of work. If equipment cannot be repaired at the site, the vendor will provide shipping materials, shipping instructions, call tags and pay all shipping charges.
15. **PUBLIC RECORDS LAW:** It is the practice of The School Board of Miami-Dade County, Florida, to evaluate all Invitation to Bids in a public forum open to the Sunshine, pursuant to Florida Statute §286.011 and to make available for public inspection and copying any information received in response to a solicitation, in accordance with Florida Statute §119, as such any information sent to M-DCPS is being sent into the public domain. No action on the part of the proposer would create an obligation of confidentiality on the part of the School Board, including but not limited to, making a reference in the proposal to the trade secret statutes, Florida Statutes §§ 812.081, 815.045. It is recommended that potential suppliers exclude from their response any information that, in their judgment, may be considered a trade secret.
16. **UNAUTHORIZED SHIPMENT/SUBSTITUTION:** Unauthorized substitutions and shipments shall be grounds for termination. Vendors shall be considered in default of the contract and may lose eligibility to transact new business with the Board for a period of fourteen (14) months from the date of termination by the Board.
17. **VENDOR INFORMATION SHEET:** All bidders are requested to complete the attached Vendor Information Sheet. In order to conduct new business under this bid, M-DCPS requires that the vendor(s) have a current vendor application on file. The information on both documents must be consistent. Failure to comply with this condition may cause the Bidder(s) not to be awarded any new business. Vendor applications can be downloaded at, <http://procurement.dadeschools.net/>
18. **OCCUPATIONAL LICENSE:** Any person, firm, corporation or joint venture, with a business location in Miami-Dade County, Florida, which is submitting a bid, shall meet the County's Occupational License Tax requirements in accordance with Chapter 8A, Article IX of the Code of Miami-Dade County, Florida. Bidders with a location outside Miami-Dade County shall meet their local Occupational Tax requirements. A copy of the license is requested to be submitted with the Bid Proposal. If the Bidder has already complied with this requirement, a new copy is not required while the license is valid and in effect. It is the Bidder's responsibility to resubmit a copy of a new license after expiration or termination of the current license. Non-compliance with this condition may cause the bid not to be considered for award.
19. **INVOICING AND PAYMENT:** Invoices are requested to contain the purchase order number, contract number, quantity, unit description, quote number (if applicable) and price. Any deviation from this requirement may be grounds for termination of the contract. The payment terms of the District are net 45 days after receipt and acceptance of item(s). Vendor may be requested to provide electronic submission of invoices in a format to be determined by the District.
20. **CREDIT CARDS:** Some orders may be placed utilizing a district issued credit card as the form of payment. These orders will be made via phone or fax for direct delivery and billing to the requesting work location. Please note that credit card purchases will benefit all vendors by providing immediate payment (i.e., within 48-72 hours) and eliminating the need to submit an invoice to the District's Accounts Payable Department or reconcile receivable balances. For credit card purchases, all vendors must have the capability to accept fax orders, which must be confirmed by calling back the requesting work location to verify prices and obtain a credit card number or as per any future district requirements as promulgated. Only actual items shipped/delivered can be charged to the credit card account (i.e., no

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 098-FF04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 4
TITLE PRINTERS: CONSUMABLES: REMANUFACTURED		

**SPECIAL CONDITIONS: CONTINUED**

back-orders). All purchase deliveries must include a packing slip or receipt/invoice listing the items and prices of goods delivered. For security reasons, the credit card charge receipt showing the work location's credit card number cannot be attached to the packing slip or receipt/invoice submitted as part of the purchase delivery.

Vendor must be able to provide level three (III) reporting on transactions to the credit card company utilized by the district and/or provide a monthly transaction file (in a format to be determined by MDCPS) and to include at a minimum the following information:

- Site/School
- Mfg
- Product Name
- Product Number
- Quantity Purchased
- Price Paid

21. **CHARTER SCHOOLS:** Items awarded under this contract shall be made available to Charter Schools authorized by the School Board. The School Board is not responsible or liable for any purchases that may be made by Charter Schools.
22. **BID ADDENDUMS OR QUESTIONS AND ANSWERS:** All bidders should monitor continuously, the M-DCPS Procurement website, for any addendums or questions and answers that may be posted, prior to the opening of this solicitation. The procurement website, which lists all bids, addendums, questions and answers and award information, is as follows: <http://procurement.dadeschools.net> (then click on) Current Bids/RFP's Under the Cone of Silence.
23. **CONE OF SILENCE:** A Cone of Silence is applicable to this competitive solicitation. Any inquiry, clarification, or information regarding this bid must be requested, in writing, by FAX or E-mail to:

A COPY OF THIS WRITTEN REQUEST MUST BE SENT SIMULTANEOUSLY TO:

Linda Leasburg-Kramer, Supervisor  
Procurement Management Services  
Miami-Dade County Public Schools  
1450 N.E. 2<sup>ND</sup> Avenue, Room 352  
Miami, Florida 33132  
Fax #305-523-3362  
E-Mail: [lleasburg-kramer@dadeschools.net](mailto:lleasburg-kramer@dadeschools.net)

Ileana Martinez, School Board Clerk  
Miami-Dade County Public Schools  
1450 N.E. 2<sup>ND</sup> Avenue, Room 268B  
Miami, Florida 33132  
Fax #305-995-1448  
E-Mail: [martinez@dadeschools.net](mailto:martinez@dadeschools.net)

**DEADLINE FOR ANY INQUIRY, CLARIFICATION, OR INFORMATION REGARDING THIS BID IS APRIL 11, 2006 TO ALLOW MDCPS SUFFICIENT TIME TO ADDRESS ALL RECEIVED INQUIRIES**

24. **BACKGROUND SCREENING REQUIREMENTS:** In accordance with the Instructions to Bidders, Section XVIII. – Background Screening Requirements, bidders are to complete the Sworn Statement – New Contracts. A copy of The Sworn Statement – New Contract forms is attached and is requested to be submitted with the bid.
25. **BID SUBMISSIONS:** Vendor is requested to provide one (1) original and one (1) copy of bid proposal. Additionally, vendor is to provide a copy of the excel file on CD with Bid Package. File to be completed may be downloaded at <http://procurement.dadeschools.net> (then click on) Current Bids/RFP's Under the Cone of Silence. Bids will be accepted until the time and date indicated on the Bidders Qualification Form, in Room 351, of SBAB, 1450 NE 2<sup>nd</sup> Ave, Miami, FL 33132. Bids and or files will **not** be accepted by E-Mail. Bidders are required to submit, with their bid package, all information requested in the attached specifications. Failure to provide documentation with the bid may result in the bid not being considered for award. Requested information includes, but is not limited to:

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 098-FF04	BUYER L. Leasburg-Kramer C.P.M.	PAGE SC 5
TITLE PRINTERS: CONSUMABLES: REMANUFACTURED		

**SPECIAL CONDITIONS: CONTINUED**

- Bidders Qualification Form.
- Bid Proposal Form.
- Vendor Information Sheet.
- Manufacturers Certification, if applicable, that bidder is an authorized dealer of product submitted.
- Sworn Statement Pursuant to Section 1012.465, Florida Statutes as Amended by HB 1877, The Jessica Lunsford Act
- Copy of Price List for Group 7 on Diskette, CD or DVD
- In order to facilitate the evaluation, vendors are requested to submit the excel file on diskette in addition to the hard copy of the Bid Proposal Form.

26. **ERASURES AND CORRECTIONS:** When filling out the Bid Proposal Form, bidders are requested to use a typewriter or complete the proposal in ink.

- a. Use of pencil is prohibited.
- b. Do not erase or use correction fluid to correct error.
- c. All changes must be crossed out and initialed in ink.

Those bids for individual items that do not comply with items 1, 2, and 3 above will be considered non-responsive for that item(s) and ineligible for award.



**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:

Bid # 098-FF04

Title: Printers: Consumables  
 Remanufactured

Buyer: L. Leasburg-Kramer

MANUFACTURER'S WARRANTY,  
 IF GREATER THAN ONE YEAR

PLEASE COMPLETE:

NAME OF BIDDER:

Before completing any portion of this bid, each bidder should be completely familiar with all conditions enumerated below and in the Special Conditions. Each bid shall be completed fully as indicated below. Vendors shall indicate the percentage of discount off "benchmark" price lists for purchases by schools and departments by manufacture/brand.

**REMANUFACTURED SUPPLIES:** This bid shall be for remanufactured supplies only and authorized for sale in the U.S. market. Remanufactured Cartridges must include all of the following:

- Parts cleaned and inspected, refurbished or replaced if necessary.
- Should be fully remanufactured to meet or exceed original OEM standards of quality and performance as per STMC or other comparable organizations guidelines.
- Bidders are requested to certify that these guidelines are met. Must be packaged and clearly labeled with Mfg name cartridge number and printer compatibility.

**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP,  
 Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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Award will be made to three (3) responsive responsible bidders meeting specifications, Total Low (Primary, a First Alternate and a Second Alternate) by Group as per Special Condition 2. AWARD.

**GROUP 1 - Brother Items 1 to 7** Bidder must respond to all items in Group  
 Rmfg to be considered for award.

1	Brother	PRINT CARTRIDGE,FAX,PC201	PC-201	Each	1	\$	
2	Brother	BLACK TONER CARTRIDGE: HL-1230, HL-1240, HL-1250, HL-1270N, HL-1435, HL-1440, HL-1450, HL-1470N, HL-1470DN, DCP-1200, DCP-1400 IntelliFAX: 4100, 4100DT, 4750, 4750e, 5750, 5750e Multifunction: MFC-8300, MFC-8500, MFC-8600, MFC-8700, MFC-9600, MFC-9700, MF	TN-430	Each	10	\$	
3	Brother	Toner Cartridge for use in: DCP1200, DCP1400, HL1230, HL1240, HL1250, HL1270N, HL1435, HL1440, HL1450, HL1470N, INTELLIFAX4100, INTELLIFAX4750, INTELLIFAX4750e, INTELLIFAX5750, INTELLIFAX5750e, MFC8300, MFC8500, MFC8600, MFC8700, MFC9600, MFC9700, MFC980	TN-460	Each	1	\$	
4	Brother	BLACK LASER TONER CARTRIDGE: DCP-8040, DCP-8045D, HL-5140, HL-5150D, HL-5150DLT, HL-5170DN	TN-540	Each	75	\$	
5	Brother	BLACK TONER CARTRIDGE FOR: DCP-8040, DCP-8045D, HL-5140, HL-5150D, HL-5150DLT, HL-5170DN, HL-5170DNLT, MFC-8220, MFC-8440, MFC-8840D, MFC-8840DN	TN-570	Each	75	\$	
6	Brother	CARTRIDGE, TONER, TN250, BRO	TN-250	Each	1	\$	
7	Brother	% off Balance of RMFGPrinter Consumables Price List		% off	0	%	Enter Pricer/catalog date or code

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:

Bid # 098-FF04

Title: Printers: Consumables  
 Remanufactured

Buyer: L. Leasburg-Kramer

MANUFACTURER'S WARRANTY,  
 IF GREATER THAN ONE YEAR

PLEASE COMPLETE:

NAME OF BIDDER:

Before completing any portion of this bid, each bidder should be completely familiar with all conditions enumerated below and in the Special Conditions. Each bid shall be completed fully as indicated below. Vendors shall indicate the percentage of discount off "benchmark" price lists for purchases by schools and departments by manufacture/brand.

**REMANUFACTURED SUPPLIES:** This bid shall be for remanufactured supplies only and authorized for sale in the U.S. market. Remanufactured Cartridges must include all of the following:

- Parts cleaned and inspected, refurbished or replaced if necessary.
- Should be fully remanufactured to meet or exceed original OEM standards of quality and performance as per STMC or other comparable organizations guidelines.
- Bidders are requested to certify that these guidelines are met. Must be packaged and clearly labeled with Mfg name cartridge number and printer compatibility.

**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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Award will be made to three (3) responsive responsible bidders meeting specifications, Total Low (Primary, a First Alternate and a Second Alternate) by Group as per Special Condition 2. AWARD.

**GROUP 2 - CANON Items 8 - 13** Bidder must respond to all items in Group  
 Rmfg to be considered for award.

8	Canon	TONER,E-40,PC700 SERIES	F41-8801-750 (1491A002AA)	Each	75	\$	
9	Canon	TONER,E-20,PC300/400/500	F41-8802-750 (1492A002AA)	Each	10	\$	
10	Canon	TONER,CARTRIDGE,CANON L50Compatible Canon models: PC1060, PC1061, PC1080F imageCLASS: D660, D680, D760, D780, D860,	6812A001AA	Each	10	\$	
11	Canon	F100 - Black Toner Cartridge for use in Canon models:PC850	F41-9921-700	Each	1	\$	
12	Canon	FX-6 Cartridge for Canon models: Fax: 100, L1000 Laser Class: 3170, 3175, 3175MS	1559A002AA	Each	1	\$	
13	Canon	% off Balance of RMFG Printer Consumables Price List		% off	0	%	Enter Pricer/catalog date or code

**GROUP 3 - EPSON Items 14 - 45** Bidder must respond to all items in Group  
 Rmfg to be considered for award.

14	Epson	CARTRIDGE,INK,SC880,BLACK	ST019201	Each	1	\$	
15	Epson	EPSON COLOR INK CARTRIDGE Stylus Color: 900, 900G, 900N, 980 Black, 980N	T005011	Each	10	\$	
16	Epson	CARTRIDGE,INK,SC880,COLOR	ST020201	Each	1	\$	
17	Epson	CARTRIDGE,INK,T028201,BLA	ST028201	Each	1	\$	
18	Epson	CARTRIDGE,INK,T032120,BLA	ST032120	Each	1	\$	
19	Epson	EPSON BLACK INK CARTRIDGE Stylus Color: 900, 900G, 900N, 980 Black, 980N	T003011	Each	1	\$	
20	Epson	Black Ink Cartridge Epson Stylus Photo 1270, Epson Stylus Photo 1280, Epson Stylus Photo 780, Epson Stylus Photo 785EPX	T007201	Each	1	\$	
21	Epson	Color Ink Cartridge Epson Stylus Photo 1270, Epson Stylus Photo 1280, Epson Stylus Photo 900	T009201	Each	1	\$	
22	Epson	Black Ink Cartridge Epson 1000 ICS, Epson Stylus Color 777, Epson Stylus Color 777i	T017201	Each	1	\$	
23	Epson	BLACK INK CARTRIDGE C60 QK. DRY (420 PG. 5% C	T028201	Each	1	\$	

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:  
 Bid # 098-FF04  
 Title: Printers: Consumables Remanufactured  
 Buyer: L. Leasburg-Kramer

PLEASE COMPLETE:

NAME OF BIDDER:

MANUFACTURER'S WARRANTY, IF GREATER THAN ONE YEAR

Before completing any portion of this bid, each bidder should be completely familiar with all conditions enumerated below and in the Special Conditions. Each bid shall be completed fully as indicated below. Vendors shall indicate the percentage of discount off "benchmark" price lists for purchases by schools and departments by manufacture/brand.

**REMANUFACTURED SUPPLIES:** This bid shall be for remanufactured supplies only and authorized for sale in the U.S. market. Remanufactured Cartridges must include all of the following:

- Parts cleaned and inspected, refurbished or replaced if necessary.
- Should be fully remanufactured to meet or exceed original OEM standards of quality and performance as per STMC or other comparable organizations guidelines.
- Bidders are requested to certify that these guidelines are met. Must be packaged and clearly labeled with Mfg name cartridge number and printer compatibility.

**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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Award will be made to three (3) responsive responsible bidders meeting specifications, Total Low (Primary, a First Alternate and a Second Alternate) by Group as per Special Condition 2. AWARD.

24	Epson	COLOR INK CARTRIDGE C60 (C/M/Y) 300 PAGES (5%)	T029201	Each	10	\$	
25	Epson	CYAN INK DURABRITE CARTRIDGE FOR: Stylus: C80, C80N, C80WN, C82, CX5200, CX5400	T032220	Each	1	\$	
26	Epson	MAGENTA INK DURABRITE CARTRIDGE FOR: Stylus: C80, C80N, C80WN, C82, CX5200, CX5400	T032320	Each	1	\$	
27	Epson	YELLOW INK DURABRITE CARTRIDGE FOR: Stylus: C80, C80N, C80WN, C82, CX5200, CX5400	T032420	Each	1	\$	
28	Epson	BLACK CARTRIDGE, Stylus Photo 960	T033120	Each	1	\$	
29	Epson	CYAN CARTRIDGE, Stylus Photo 960	T033220	Each	1	\$	
30	Epson	MAGENTA CARTRIDGE, Stylus Photo 960	T033320	Each	1	\$	
31	Epson	YELLOW CARTRIDGE, Stylus Photo 960	T033420	Each	1	\$	
32	Epson	CYAN CARTRIDGE DURABRITE FOR: Stylus: C82, CX5200, SX5400	T042220	Each	1	\$	
33	Epson	MAGENTA CARTRIDGE DURABRITE FOR: Stylus: C82, CX5200, SX5400	T042320	Each	1	\$	
34	Epson	BLACK INK CART- HIGH CAPACITY FOR C84 CX6400	T043120	Each	1	\$	
35	Epson	BLACK INK CARTRIDGE FOR: Stylus: C64, C66, C84, CX4600, CX6400, CX6600	T044120	Each	75	\$	
36	Epson	CYAN INK CARTRIDGE FOR C64 C84 CX6400	T044220	Each	250	\$	
37	Epson	MAGENTA INK CARTRIDGE FOR C64 C84 CX6400	T044320	Each	250	\$	
38	Epson	YELLOW INK CARTRIDGE FOR C64 C84 CX6400	T044420	Each	250	\$	
39	Epson	Black Ink Cartridge for use in - Epson Stylus Photo RX500, Epson Stylus Photo RX600, Epson Stylus Photo RX620, Epson Stylus Photo R200	T048120	Each	1	\$	
40	Epson	Cyan Ink Cartridge for use in - Epson Stylus Photo RX500, Epson Stylus Photo RX600, Epson Stylus Photo RX620, Epson Stylus Photo R200	T048220	Each	1	\$	
41	Epson	Magenta Ink Cartridge for use in - Epson Stylus Photo RX500, Epson Stylus Photo RX600, Epson Stylus Photo RX620, Epson Stylus Photo R200	T048320	Each	1	\$	

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:
Bid # 098-FF04
Title: Printers: Consumables Remanufactured
Buyer: L. Leasburg-Kramer

PLEASE COMPLETE:

NAME OF BIDDER:
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MANUFACTURER'S WARRANTY, IF GREATER THAN ONE YEAR
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**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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42	Epson	Yellow Ink Cartridge for use in - Epson Stylus Photo RX500, Epson Stylus Photo RX600, Epson Stylus Photo RX620, Epson Stylus Photo R200	T048420	Each	1	\$	
43	Epson	Light Cyan Ink Cartridge for use in - Epson Stylus Photo RX500, Epson Stylus Photo RX600, Epson Stylus Photo RX620, Epson Stylus Photo R200	T048520	Each	1	\$	
44	Epson	Light Magenta Ink Cartridge for use in - Epson Stylus Photo RX500, Epson Stylus Photo RX600, Epson Stylus Photo RX620, Epson Stylus Photo R200	T048620	Each	1	\$	
45	Epson	% off Balance of RMFG Printer Consumables Price List		% off	0	%	Enter Pricer/catalog date or code

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- Bidders are requested to certify that these guidelines are met. Must be packaged and clearly labeled with Mfg name cartridge number and printer compatibility.

**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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Award will be made to three (3) responsive responsible bidders meeting specifications, Total Low (Primary, a First Alternate and a Second Alternate) by Group as per Special Condition 2. AWARD.

**GROUP 4 - HP Items 46 - 105** Bidder must respond to all items in Group Rmfg to be considered for award.

46	HP	LASERJET BLACK PRINT CARTRIDGE FOR LaserJet: for use in HP models: LaserJet 4, 4+, 4M, 4M+, 5, 5M, 5N, 5se, for use in Brother models: HL-960, HL-1260, HL-1660, for use in Apple models: LaserWriter Pro 600, Pro 630 and 16/600PS for use in Canon models: LB	92298X	Each	75	\$	
47	HP	LASERJET BLACK TONER CARTRIDGE FOR Color LaserJet 8500 series and LaserJet 8550	C4149A	Each	1	\$	
48	HP	LASERJET CYAN TONER CARTRIDGE FOR Color LaserJet 8500 series and LaserJet 8550	C4150A	Each	1	\$	
49	HP	CYAN TONER LASERJET FOR: Color LaserJet: 4500, 4500n, 4500dn, 4550, 4550n, 4550dn, 4550hdn	C4192A	Each	10	\$	
50	HP	MAGENTA TONER LASERJET FOR: Color LaserJet: 4500, 4500n, 4500dn, 4550, 4550n, 4550dn, 4550hdn	C4193A	Each	10	\$	
51	HP	YELLOW TONER LASERJET FOR: Color LaserJet: 4500, 4500n, 4500dn, 4550, 4550n, 4550dn, 4550hdn	C4194A	Each	10	\$	
52		COLOR LASERJET TRANSFER KIT FOR: Color LaserJet: 4500, 4500n, 4500dn, 4550, 4550n, 4550dn, 4550hdn	C4196A	Each	10	\$	
53	HP	BLACK LASERJET CARTRIDGE FOR MODELS: 2550n	Q3960A	Each	10	\$	
54	HP	COLOR LASERJET HIGH CAPACITY TONER CARTRIDGE Cyan Cartridge for Laserjet 2550	Q3961A	Each	10	\$	
55	HP	COLOR LASERJET HIGH CAPACITY TONER CARTRIDGE Yellow Cartridge for Laserjet 2550	Q3962A	Each	10	\$	
56	HP	COLOR LASERJET HIGH CAPACITY TONER CARTRIDGE Magenta Cartridge for Laserjet 2550	Q3963A	Each	10	\$	
57	HP	Black High Capacity Inkjet Cartridge for use in Apollo by HP models P-1200, P-1220 Barbie, P-1250i; Compatible HP models: DeskJet: DeskJet, Plus, 400, 400L, 420C, 450, 500, 500C, 510, 520, 540, 550C, 560C; DeskWriter: Deskwriter, C, 510, 520,	51626A	Each	75	\$	
58	HP	CARTRIDGE, INK, BLK, 51629A	51629A	Each	75	\$	
59	HP	COLOR CARTRIDGE FOR DJ 850C 855CXI 820C 870CX	51641A	Each	75	\$	
60	HP	CARTRIDGE, INK, BLK, 51645A	51645A	Each	500	\$	

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 Bid # 098-FF04  
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PLEASE COMPLETE:

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**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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61	HP	CARTRIDGE,INK,CLR,51649A	51649A	Each	10	\$	
62	HP	HP models: LaserJet 4, 4+, 4M, 4M+, 5, 5M, 5N, 5se Brother models: HL-960, HL-1260, HL-1660 Apple models: LaserWriter Pro 600, Pro 630 and 16/600PS Canon models: LBP-1260, LBP-1260+, LBP-860, LBP-8N, LBP-EX, LBP	960 Black / 92298A	Each	250	\$	
63	HP	COLOR INK CARTRIDGE NO. 23 PACK OF (2) TWO FOR HP PRINTERS:Color Copier: 140, 145, 150, 155, 160, 170, 260, 270 DeskJet: 710C, 712C, 720C, 722C, 810C, 812C, 830C, 832C, 880C, 882C, 890C, 890Cse, 890Cxi, 895C, 895Cse, 895Cxi, 1120C, 1120Cse, 1120Cxi Office	C1823T	Each	250	\$	
64	HP	TONER,CRG,F/5P,5MP,03A	C3903A	Each	75	\$	
65	HP	TONER,1100SE/1100ASE,92A	C4092A	Each	10	\$	
66	HP	TONER,LJ 2100 SERIES,96A	C4096A	Each	75	\$	
67	HP	TONER,ULTRA PRECISE,27X	C4127X	Each	250	\$	
68	HP	BLACK LASERJET CARTRIDGE FOR MODELS: 5000, 5000n, 5000dn, 5000gn, 5100 Series, 5100, 5100dtn, 5100tn	C4129X	Each	10	\$	
69	HP	LASERJET MAGENTA TONER CARTRIDGE FOR Color LaserJet 8500 series and LaserJet 8550	C4151A	Each	1	\$	
70	HP	LASERJET YELLOW TONER CARTRIDGE FOR Color LaserJet 8500 series and LaserJet 8550	C4152A	Each	1	\$	
71	HP	Black Print Cartridge for Laserjet 8100 and 8150 Series	C4182X	Each	1	\$	
72	HP	BLACK TONER LASERJET FOR: Color LaserJet: 4500, 4500n, 4500dn, 4550, 4550n, 4550dn, 4550hdn	C4191A	Each	10	\$	
73	HP	COLOR LASERJET DRUM KIT FOR: Color LaserJet: 4500, 4500n, 4500dn, 4550, 4550n, 4550dn, 4550hdn	C4195A	Each	10	\$	
74	HP	CARTRIDGE,INK,BLK,C4844A	C4844A	Each	10	\$	
75	HP	BLACK LASERJET CARTRIDGE FOR MODELS: 1000, 1200, 1200n, 1220, 3300, 3310, 3320, 3320n, 3330, 3300mp, 3380	C7115X	Each	250	\$	
76	HP	BLACK SMART TONER CARTRIDGE FOR LASERJET 4100	C8061X	Each	75	\$	
77	HP	SMART PRINTER TONER CART 4600 LJ SERIES	C9720A	Each	75	\$	

**BID PROPOSAL FORM (FORMAT B)**

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**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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78	HP	SMART PRINT TONER CART 4600 LJ SERIES CYAN	C9721A	Each	10	\$	
79	HP	SMART PRINT CART 4600 LJ SERIES YELLOW	C9722A	Each	10	\$	
80	HP	SMART PRINT TONER 4600 LJ SERIES MAGENTA	C9723A	Each	10	\$	
81	HP	HP COLOR LASERJET 5500 SMART PRINT CARTRIDGE BLK.	C9730A	Each	10	\$	
82	HP	HP COLOR LASERJET 5500 SMART PRINT CARTRIDGE CYAN	C9731A	Each	10	\$	
83	HP	HP COLOR LASERJET 5500 SMART PRINT CARTRIDGE YEL.	C9732A	Each	10	\$	
84	HP	HP COLOR LASERJET 5500 SMART PRINT CARTRIDGE MAG.	C9733A	Each	10	\$	
85	HP	HO LASERJET Q1338A SMART PRINT CARTRIDGE	Q1338A	Each	75	\$	
86	HP	HP LASERJET Q1339A SMART PRINT CARTRIDGE BLK	Q1339A	Each	10	\$	
87	HP	Imaging Drum for Laserjet 4200	Q2429A	Each	1	\$	
88	HP	HP LASERJET Q2610A SMART PRINT CARTRIDGE HP10A BLK	Q2610A	Each	75	\$	
89	HP	HP TONER FOR LASERJET 1012	Q2612A	Each	250	\$	
90	HP	HP SMART TONER BLACK FOR HPLJ1300	Q2613A	Each	250	\$	
91	HP	HP LASERJET Q2613X TONER SMART PRINT CARTRIDGE	Q2613X	Each	75	\$	
92	HP	HP BLACK FOR CLJ 3500	Q2670A	Each	75	\$	
93	HP	HP CYAN CLJ 3500	Q2671A	Each	10	\$	
94	HP	HP CLJ YELLOW 3500	Q2672A	Each	10	\$	
95	HP	HP CLJ MAGENTA 3500	Q2673A	Each	10	\$	
96	HP	Cyan Ink Cartridge	Q2681A	Each	10	\$	
97	HP	Yellow Ink Cartridge	Q2682A	Each	10	\$	
98	HP	Image Fuser Kit	Q3655A	Each	75	\$	
99	HP	Image Transfer Kit	Q3658A	Each	1	\$	
100	HP	BLACK LASERJET TONER CARTRIDGE Black Cartridge for LaserJet 2550	Q3960A	Each	10	\$	
101	HP	HP BLACK TONER CARTRIDGE	Q5942A	Each	10	\$	
102	HP	BLACK LASERJET CARTRIDGE FOR MODELS: 4250, 4250dtn, 4350	Q5942X	Each	10	\$	
103	HP	HP BLACK TONER CARTRIDGE	Q5949A	Each	250	\$	
104	HP	Black Toner Cartridge for use in: Compatible HP models: LaserJet: 1320	Q5949X	Each	10	\$	
105	HP	% off Balance of RMFG Printer Consumables Price List		% off	0	%	Enter Pricer/catalog date or code

**BID PROPOSAL FORM (FORMAT B)**

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 Bid # 098-FF04  
 Title: Printers: Consumables Remanufactured  
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**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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**GROUP 5 - LEXMARK Items 106 - 118** Bidder must respond to all items in Group to be considered for award.

106	Lexmark	CARTRIDGE,LEXMRK,12A1970	12A1970	Each	10	\$	
107	Lexmark	BLACK HIGH YIELD TONER CARTRIDGE FOR : All-In-One: X63, X73, X83, X85, X125 Jetprinter: 3200, 5000, 5700, 5770, 7000, 7200, 7200V, Z11, Z31, Z42, Z43, Z45, Z45se, Z51, Z52, Z53, Z54, Z54se, Z82 Optra Color: 40, 45, 50 Compaq models: 1000, 1400P	12A1975	Each	75	\$	
108	Lexmark	BLACK TONER CARTRIDGE FOR : T620, T622	12A6860	Each	1	\$	
109	Lexmark	Lexmark T420 - Toner cartridge	12A7410	Each	1	\$	
110	Lexmark	Black Toner CartridgeE230, E232, E330, E332 Return Program Toner Cartridge	12A8400	Each	1	\$	
111	Lexmark	Laser Toner Print Cartridge for use in: W820 printers	12B0090	Each	1	\$	
112	Lexmark	BLACK INJET CARTRIDGE: Lexmark models: Optra: E310, E312, T Series	13T0101	Each	75	\$	
113	Lexmark	CARTRIDGE,INK, #20 COLOR INKJET, STN Lexmark models: All-In-One: X63, X73, X83, X85, X125, P3150, X3120, X4250, X4270, Z82 Jetprinter: P122, P707, Z42, Z43, Z45, Z45se, Z51, Z52, Z53, Z54, Z54se, Z705, Z715, Z82 Compaq models:A1000,	15M0120	Each	75	\$	
114	Lexmark	COLOR INKJET CARTRIDGE: Compaq models: A1000, A1500, A3000, A4000, IJ200, 1400P Lexmark models: All-In-One: X63, X73, X83, X85, X125 Jetprinter: P122, Z42, Z43, Z45, Z45se, Z51, Z52, Z53, Z82 Samsung models: SF-4500 Series,	15M0125	Each	75	\$	
115	Lexmark	BLACK INKJET CARTRIDGE: All-In-One: P3150, X3120 Jetprinter: P707, Z12, Z22, Z32, Z705, Z715	17G0050	Each	75	\$	
116	Lexmark	Lexmark Model 17G0154 High-Yield Toner Cartridge for Lexmark models: Optra M Series	17G0154	Each	1	\$	
117	Lexmark	BLACK INKJET CARTRIDGE STANDARD YIELD: All-In-One: Jetprinter: Z810, Z812, Z815, Z816, Z818 All-In-One: X5210, X5250, X5260, X5270	18C0032	Each	1	\$	
118	Lexmark	% off Balance of RMFG Printer Consumables Price List	% off	0	%		Enter Pricer/catalog date or code



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- Should be fully remanufactured to meet or exceed original OEM standards of quality and performance as per STMC or other comparable organizations guidelines.
- Bidders are requested to certify that these guidelines are met. Must be packaged and clearly labeled with Mfg name cartridge number and printer compatibility.

**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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**GROUP 6 - BALANCE OF LINE** To be awarded to vendors awarded Bidder must submit Price Catalog in hard print or on Diskette/CD/DVD

119	OTHER	% off Balance of RMFG Printer Consumables Price List	% off	0	%	PROVIDE MFG NAME and Enter Pricer/catalog date or code
120	OTHER	% off Balance of RMFG Printer Consumables Price List	% off	0	%	PROVIDE MFG NAME and Enter Pricer/catalog date or code
121	OTHER	% off Balance of RMFG Printer Consumables Price List	% off	0	%	PROVIDE MFG NAME and Enter Pricer/catalog date or code
122	OTHER	% off Balance of RMFG Printer Consumables Price List	% off	0	%	PROVIDE MFG NAME and Enter Pricer/catalog date or code

**BID PROPOSAL FORM (FORMAT B)**

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Title: Printers: Consumables Remanufactured
Buyer: L. Leasburg-Kramer

PLEASE COMPLETE:

NAME OF BIDDER:
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**PRINTER CONSUMABLES** Group 1 Brother, Group 2 Canon, Group 3 Epson, Group 4 HP, Group 5 Lexmark, Group 6 Balance of Line

Manufacturer	Description	OEM Mfg Part Number	Unit	Factor Qty	Cost	Remanufacturer Part Number/ Comments
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Please complete the following informational data

Bidder:	
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Sales Representative:	
Email	
Phone	
Fax	

Customer Service:	
Email	
Phone	
Fax	

Accounts Receivable:	
Email	
Phone	
Fax	

URL:	
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Bidder should use the following checklist to assist in bid submission

Bidders Qualification Formed Signed	
Bid Proposal Form Completed	
Vendor Information Sheet	
JLA - Background Screening Requirements	
CD/DVD of Excel Spreadsheet	
Copy of Catalog/Price List Enclosed Hard Copy or Diskette/CD/DVD showing list price	
Occupational License	