**The School Board of Miami-Dade County, Florida**
**SCHOOL BOARD ADMINISTRATION BUILDING**
**Bureau of Procurement and Materials Management**
**1450 N.E. 2nd Avenue, Room 352**
**Miami, Fl. 33132**

Direct All Inquiries To
The Bureau of Procurement and Materials Management -
L. Leasburg-Kramer, C.P.M.
PHONE: (305) 995-1364
TDD PHONE: (305) 995-2400

BID/RFP ADDENDUM

Date: October 19, 2006
Addendum No. 1

BID/RFP No.: 085-FF04
BID/RFP TITLE: IT Hardware

This addendum modifies the conditions of the above referenced BID/RFP as follows:

1) REVISE Bidder Qualification Form. **RFP OPENING DATE CHANGED TO October 31, 2006**.
2) REVISE Bid Proposal Form: Opening Date (Pages 1, 2, 6, 7); Page 14 XXVIII. Labeling; XXIX. WHO MAY BID, XXI. WARRANTY; XXXII, Question 2; XXXIV. TERMS OF CONTRACT
3) Price Proposal Sheets
4) Response to Questions, with attachments

The attached pages containing clarifications, additional information and requirements constitutes an integral part of the referenced bid.

1 If your bid/proposal has not been mailed, substitute the pages marked REVISED and mail your entire bid/proposal package. **REMEMBER TO SIGN THE BIDDER QUALIFICATION FORM.**

OR

2. If your bid/proposal has been mailed, sign and return this addendum form with the revised pages by the time and date indicated on the Bidder Qualification Form. BY SIGNING THIS ADDENDUM, THE VENDOR AGREES TO THE TERMS AND CONDITIONS CONTAINED IN THE BIDDER QUALIFICATION FORM AND ALL RELATED BID DOCUMENTS.

I acknowledge receipt of Addendum Number

PLEASE NOTE: If your firm has mailed a copy of this bid/proposal to another vendor, it is your responsibility to forward them a copy of this addendum.

(PLEASE TYPE OR PRINT BELOW)

LEGAL NAME OF BIDDER: _____

MAILING ADDRESS: _____

CITY, STATE ZIP CODE: _____

TELEPHONE NUMBER: _____ E-MAIL I.D. _____ FAX # _____

BY: SIGNATURE (Manual): _____
OF AUTHORIZED REPRESENTATIVE

NAME (Typed)- _____ TITLE: _____
OF AUTHORIZED REPRESENTATIVE

Miami-Dade County Public Schools

School Board Administration Building
1450 Northeast Second Avenue
Miami, Florida 33132

THE SCHOOL BOARD OF MIAMI-DADE COUNTY
SCHOOL BOARD ADMINISTRATION BUILDING
1450 Northeast Second Avenue
Miami, FL 33132

Direct all inquiries to Procurement Management Services:

BUYER: Linda Leasburg-Kramer, C.P.M., Supervisor

E-MAIL ADDRESS: lleasburg-kramer@dadeschools.net

PHONE NUMBER: (305) 995-1364

FAX NUMBER: (305) 523-3367

TDD PHONE: (305) 995-2400

**REQUEST FOR PROPOSALS (RFP)**
**REVISED**

**REQUEST FOR PROPOSAL NO. 085-FF04**
**IT HARDWARE**

**THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA**

Proposals will be accepted until **2:00 PM on October 31, 2006** in Room 351, of The School Board Administration building, 1450 NE 2nd Avenue, Miami, FL., 33132, at which time they will be publicly opened and may not be withdrawn for one hundred twenty (120) days from that date.

**REQUEST FOR PROPOSALS # 085-FF04**
**Proposal Acknowledgement Form**

**IT HARDWARE**

ANTI-COLLUSION STATEMENT

THE UNDERSIGNED PROPOSER HAS NOT DIVULGED TO, DISCUSSED, OR COMPARED HIS PROPOSAL WITH OTHER PROPOSERS AND HAS NOT COLLUDED WITH ANY OTHER PROPOSER OR PARTIES TO THE PROPOSAL WHATSOEVER. PROPOSER ACKNOWLEDGES THAT ALL INFORMATION CONTAINED HEREIN IS PART OF THE PUBLIC DOMAIN AS DEFINED BY THE STATE OF FLORIDA SUNSHINE LAW.

CERTIFICATION AND IDENTIFICATION FOR PROPOSERS SUBMITTING PROPOSALS.

I certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same service, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of these proposal specifications and I certify that I am authorized to sign this proposal.

(Please Type or Print Below)

| | |
|---|---|
| Legal Name of Vendor: | |
| Federal ID Number: | |
| Telephone: | Fax: |
| Mailing Address:<br><br>City:<br><br>State: Zip: | Contact Person:<br><br>Phone Number:<br><br>Email: |
| Authorized Signature: | Type / Print Name |
| Title: | Date of Proposal: |

Proposals will be accepted until **2:00 PM on OCTOBER 31, 2006** in Room 351, of The School Board Administration building, 1450 NE 2nd Avenue, Miami, FL., 33132, at which time they will be publicly opened and may not be withdrawn for one hundred twenty (120) days from that date.

**A Pre-Submission Conference will be held on October 4, 2006 at 10:00 AM in the School Board Auditorium, 1450 NE 2nd Ave. Questions concerning proposal must be received no later than October 10, 2006, 4:00 PM.**

**REQUEST FOR PROPOSALS # 085-FF04**
**IT HARDWARE**

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**REQUEST FOR PROPOSALS # 085-FF04**
**IT HARDWARE**


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## INSTRUCTIONS TO VENDOR SUBMITTING PROPOSAL

## I. PURPOSE OF REQUEST FOR PROPOSALS

The purpose of this Request for Proposals (RFP) is to award proposer(s) a contract with Miami-Dade County Public Schools (M-DCPS) to provide IT HARDWARE (computers, servers, laptops, tablets, printers etc.) for schools, and administration offices. The District may award up to three manufacturers per Group. Group I consists of Computers, Servers, Laptops, Tablets and Laptop Carts (Items 1 -26). Group II consist of Printers and Scanners (Items 27 – 36C). This proposal is issued in conjunction with Miami-Dade County.

## II. BACKGROUND AND CURRENT OPERATING ENVIRONMENT

### INTRODUCTION – MIAMI DADE COUNTY PUBLIC SCHOOLS

Miami-Dade County Public Schools has adopted an *Information Technology Blueprint* that serves as a blueprint for the next five years on the integration of technology into the classroom in order to train students the skills necessary to be 21st century learners and workers who will be able to access, analyze, and communicate information in a fast-paced and constantly changing world. This blueprint also extends to the operation side of the District with the intent to utilize technology to operate the District more efficiently and effectively. With this in mind, the District seeks to leverage its future IT hardware procurement by standardizing its' requirements and minimizing the number of manufacturers in order to lower the Total Cost of Ownership (TCO) to the District, and ensure interoperability among networks and systems.

The 2004/2005 District profile indicates that the District currently has 124809 computers in use for instructional purposes. The District prefers to utilize a centralized delivery of educational and business applications. The District plans a major technology refresh as detailed in the *Information Technology Blueprint.* The plan may be viewed on line at the following link: http://itblueprint.dadeschools.net/ .The District estimates expending $200 million in the implementation of the *Information Technology Blueprint*. This estimated amount does not include estimated purchases for Miami-Dade County

DEMOGRAPHICS

Miami-Dade County Public Schools (M-DCPS) is the fourth largest school District in the country. There are a total of 356 schools staffed by 20,319 teachers. The 2004 estimated enrollment population was 365,784 students. These students present the following racial mix:

- White (non-Hispanic) 10%
- Black (non-Hispanic) 28%
- Hispanic 60%
- Other 2%

The enrollment breakdown by instructional level follows:

- PK through grade 5 – 168,548 students
- Grade 6 through 8 – 86,902 students
- Grade 9 through 12 – 110,334 students

### INTRODUCTION – MIAMI DADE COUNTY

According to the 2006 Digital Counties Survey, an annual study by the Center for Digital Government (Center) and the National Association of Counties (NACo), Miami-Dade has once again been ranked as one of the top digital counties. This recognizes the hard work and innovation

and commitment Miami-Dade County continues to demonstrate in the area of information technology.
The County has approximately 15,000 computer workstations, 2500 laptop computers and 800 integrated network servers to meet the requirements of over 30,000 employees. This hardware is distributed though out all departments servicing a range of needs from standard business applications to the specialized needs of our public safety departments. This is a blend of both fixed workstation and mobile applications.

DEMOGRAPHICS

Miami-Dade County is the largest metropolitan area in the State of Florida. As of 2005, the population was in excess of 2.3M ranking this County as the eighth most populous county in the nation. Miami-Dade County government has over 47 departments and 15 business offices to assist in the daily operations of business and support services.

## III. INSTRUCTIONS FOR SUBMISSION OF PROPOSALS

Submissions must be received by **October 31, 2006, 2:00 PM. Vendors will be required to submit the following:**

1. Seventeen (17) printed copies, including one signed original. Vendor is requested to address questions in same order as listed in the RFP to facilitate review.
2. Seventeen copies of the proposal submitted as a PDF on a Diskette, jump drive, or CD
3. Seventeen copies Diskette, jump drive, or CD should be included with this submission of the IT HARDWARE Price Matrix (Excel file).

*(The PDF and Excel file may be submitted on one Diskette, jump drive, or CD)*

***Files should be clearly marked indicating if it is the PDF or Excel file. All documents should be labeled with the vendor's name. Files should be saved as: 085ff04_Bidders Name.pdf OR 085ff04_Bidders Name.xls***

The submission address is as follows:

**The School Board of Miami-Dade County, Florida**
**Bid Clerk, Division of Procurement Management**
**1450 N.E. Second Avenue, Room 352**
**Miami, Florida 33132**

The responsibility for submitting this proposal to the District on or before the stated time and date will be solely and strictly the responsibility of the proposers. The District will in no way be responsible for delays caused by the United States mail or any other delivery service or caused by any other occurrence. Responses received after the scheduled receipt time shall not be considered.

The proposals must be submitted in a sealed envelope or box marked ***"RFP 085-FF04 IT Hardware."*** It is anticipated that a proposal(s) may be presented to the School Board for acceptance on or about December 13, 2006. If accepted, notification to the successful proposer(s) will be on or after December 13, 2006. The School Board reserves the right to reject any and all proposals.

Vendors are advised that any changes to the Request for Proposal requirements will render the proposal non-responsive and will result in the proposal not receiving any further

consideration. Vendors are advised to monitor continuously, the M-DCPS Procurement website, for any addendums or questions and answers that may be posted, prior to the opening of this solicitation. The procurement website, which lists all bids, addendums, questions and answers and award information, is as follows: http://procurement.dadeschools.net (then click on) Current Bids/RFP's Under the Cone of Silence.

## IV. CHANGE OR WITHDRAWAL OF PROPOSAL

A. PRIOR TO PROPOSAL OPENING. Should the vendor withdraw its proposal, they shall do so in writing. This communication is to be received by the Assistant Superintendent, Procurement Management Services, 1450 N.E. 2nd Avenue, prior to the opening of the proposals. The vendor's name and the proposal number should appear on the envelope.

B. AFTER PROPOSAL OPENING. After **October 31, 2006**, proposals may not be changed; and they may not be withdrawn for one hundred twenty (120) days from that date.

## V. PROTEST TO CONTRACT SOLICITATION OR AWARD

A. The Board shall provide notice of a decision or intended decision concerning a solicitation, contract award, or exceptional purchase by electronic posting. This notice shall contain the following statement:

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

B. Any person who is adversely affected by the agency decision or intended decision, shall file with the agency a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods of ranking proposals or replies, awarding contracts, reserving rights of further negotiation or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the solicitation. The formal written protest shall be filed within 10 days after the date of the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time periods provided by this paragraph.

C. The notice of protest will be reviewed by Procurement Services staff, which will offer the protesting proposer the opportunity to meet and discuss the merits of the protest. If the protest if not resolved, the proposer may seek an administrative hearing pursuant to 120.57 Florida Statutes, by filing a formal written protest within 10 days after filing the notice of protest. Petitions for hearings on protests pursuant to 120.57 Florida Statutes must be filed in accordance with School Board Rule 6Gx13-8C-1064.

## VI. AWARDS

A. RESERVATION FOR REJECTION OR AWARD. The Board reserves the right to reject any and all proposals, to waive irregularities or technicalities, and to request re-bids.
B. NOTICE OF INTENDED ACTION. Notices will be posted on the District's website http://procurement.dadeschools.net/ 7-10 days prior to a regularly scheduled Board meeting.

C. OFFICIAL AWARD DATE. Awards become official upon Board action.

## VII. DEFAULT

In the event of default, which may include, but is not limited to non-performance and/or poor performance, the awardee shall lose eligibility to transact new business with the Board for a period of 14 months from date of termination of award by the Board. Proposers that are determined ineligible may request a hearing pursuant to §120.569, Fla. Stat., and School Board Rule 6Gx13-8C-1.064.

## VIII. PUBLIC ENTITY CRIMES

**Section 287.133(2)(a) Florida Statute.** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

## IX. COMPLIANCE WITH FEDERAL REGULATIONS

All contracts involving Federal funds will contain certain provisions required by applicable sections of Title 34, Section 80.36(I) and Section 85.510 Code of Federal Regulations and are included by reference herein. The vendor certifies by signing the proposal that the vendor and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions and may, in certain instances, be required to provide a separate written certification to this effect.

During the term of any contract with the Board, in the event of debarment, suspension, proposed debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions, the vendor shall immediately notify the Assistant Superintendent, Procurement Management Services, in writing.

Vendors will also be required to provide access to records, which are directly pertinent to the contract and retain all required records for three years after the grantee (The Board) or sub-grantee makes final payment.

For all contracts involving Federal funds, in excess of $10,000, The Board reserves the right to terminate the contract for cause as well as for convenience by issuing a certified notice to the vendor.

## X. E-RATE PROGRAM PARTICIPATION AND INVOICING PROCEDURES:

A. Where M-DCPS purchases are made using available E-rate funding, the selected

Contractor will be required to submit their Service Provider Invoice ("SPI") to the

District after services and/or equipment have been delivered, installed and are operational but before any submission to the Universal Service Administrative Company ("USAC") for reimbursement.

B. The SPI will be a complete invoice of all services and equipment and will reflect all charges to M-DCPS and to USAC. This single and consolidated invoice will contain a comprehensive itemized breakdown of all charges and clearly set forth the appropriate percentage of payments due from USAC and M-DCPS respectively.

C. The SPI will also be required to show an itemized breakdown of all eligible and ineligible equipment and/or services being procured in accordance with the corresponding M-DCPS purchase order.

D. The Contractor will only be permitted to submit an SPI for reimbursement to USAC once M-DCPS has reviewed and has returned a signed approval of said SPI to Contractor. All SPIs will be reviewed within 14 calendar days of receipt by the M-DCPS Director of the E-Rate Program.

E. If, in the course of M-DCPS' review of any SPI, M-DCPS finds any variances between those items delivered and those for which a bill is being submitted, the M-DCPS E-Rate staff will notify the Contractor that they have not approved the SPI and will indicate which items need to be modified. Once any variances are corrected, the Contractor must resubmit the SPI to the M-DCPS Director of the E-Rate Program for their approval. M-DCPS will again have 14 calendar days to review the SPI.

F. Contractor agrees that, at any time, M-DCPS is free to verify with USAC that only those M-DCPS approved SPIs have been submitted to USAC for reimbursement. Any indication that non-approved SPIs have been submitted to USAC will be considered a material breach of the terms of the contract. Additionally, M-DCPS will, upon becoming aware of any non-approved SPI submissions, notify USAC so that they may take any additional steps available to them to prevent waste, fraud and abuse within the program.

G. Damages assessed to the Contractor for submission of a non-approved SPI may include and are not limited to suspension of the contract, termination of the contract, damages in the amount of the overpayments made to Contractor by M-DCPS or USAC, or suspension or disbarment from participation in the E-Rate program. In no way shall this contract modify or limit the rights of USAC against the Contractor.

## XI. CONE OF SILENCE

A Cone of Silence is applicable to this Request for Proposal. Any inquiry, clarification, or information regarding this bid must be requested, in writing, by FAX or E-mail to:

A COPY OF THIS WRITTEN REQUEST MUST BE SENT SIMULTANEOUSLY TO:

Linda Leasburg-Kramer, Supervisor
Procurement Management Services
Miami Dade County Public Schools
1450 N.E. 2ND Avenue, Room 352
Miami, Florida 33132
FAX #305-523-3362

Ilena Martinez, School Board Clerk
Miami-Dade County Public Schools
1450 N.E. 2ND Avenue, Room 268B
Miami, Florida 33132
FAX #305-995-1448
E-MAIL: martinez@dadeschools.net

E-MAIL: lleasburg-kramer@dadeschools.net

**DEADLINE FOR ANY INQUIRY, CLARIFICATION, OR INFORMATION REGARDING THIS BID SHALL BE OCTOBER 10, 2006. TO ALLOW MDCPS SUFFICIENT TIME TO ADDRESS ALL RECEIVED INQUIRIES**

All proposers should monitor continuously, the M-DCPS Procurement website, for any addendums or questions and answers that may be posted, prior to the opening of this solicitation. The procurement website, which lists all bids, addendums, questions and answers and award information, is as follows: http://procurement.dadeschools.net (then click on) Current Bids/RFP's Under the Cone of Silence.

## XII. AFFIRMATIVE ACTION REQUIREMENTS AND M/WBE PARTICIPATION

A. Equal Employment Opportunity

It is the policy of the School Board that no person will be denied access, employment, training, or promotion on the basis of gender, race, color, religion, ethnic or national origin, political beliefs, marital status, age, sexual orientation, social and family background, linguistic preference, or disability, and that merit principles will be followed. Each proposer is required to indicate his/her equal employment policy and provide a detailed breakdown by ethnicity, gender, and occupational categories of his/her work force. **See Attachment A** - **Affirmative Action Employment Breakdown**.

B. Minority/Women Business Enterprises (M/WBE) Participation: It is the policy to actively increase contracting opportunities for Minority/Women Business Enterprises (M/WBEs). In keeping with this policy, if a minority firm, which is Woman, or African American owned and operated, is to perform a scope of work, provide documentation to substantiate the M/WBE and its staff's experience in providing this type of service. All M/WBEs must be certified by the Division of Business Development and Assistance, prior to contract award. The **M/WBE Certification Application** may be accessed through the following link:

http://procurement.dadeschools.net/pdf/3920.pdf

C. The awarded vendor is required to report all payments made to M/WBE's on a quarterly basis. The reports shall include the names of firms, contact persons and expenditures paid each quarter, and shall be submitted to the Director, Division of Business Development and Assistance, 1500 Biscayne Blvd, Suite 128, Miami, Florida 33132. The **M/WBE Quarterly Expenditure Report** may be accessed through the following link:

http://mwbe.dadeschools.net/forms/4831.pdf

## XIII. BACKGROUND SCREENING REQUIREMENTS

In accordance with the requirements of sections 1012.32, 1012.465, and 435.04, Florida Statutes (2004) as well as with the requirements of HB 1877, The Jessica Lunsford Act (2005), effective September 1, 2005, Contractor agrees to certify under oath and penalty of perjury, (Sworn Statement Pursuant to Sections 1012.32, 1012.465, and 435.04, Florida Statutes (2004) and HB 1877, The Jessica Lunsford Act (2005)) which is incorporated fully herein by reference, that Contractor and all of its employees who provide or may provide services under this Agreement have completed all background screening requirements as outlined in the above-referenced statutes.

Additionally, Contractor agrees that each of its employees, representatives, agents, subcontractors or suppliers who are permitted access on school grounds when students are present, who have direct contact with students or who have access to or control of school funds must meet level 2 screening requirements as described in sections 1012.32 and 435.04, Florida Statutes, and further upon obtaining level 2 clearance, must obtain a required Board issued photo identification badge which shall be worn by the individual at all times while on Board property when students are present.

Contractor agrees to bear any and all costs associated with acquiring the required background screening – including any costs associated with fingerprinting and obtaining the required photo identification badge. Contractor agrees to require all its affected employees to sign a statement, as a condition of employment with Contractor in relation to performance under this Agreement, agreeing that the employee will abide by the heretofore described background screening requirements, and also agreeing that the employee will notify the Contractor/Employer of any arrest(s) or conviction(s) of any offense enumerated in s. 435.04, Florida Statutes within 48 hours of its occurrence.

Contractor agrees to provide the Board with a list of all of its employees who have completed background screening as required by the above-referenced statutes and who meet the statutory requirements contained therein. Contractor agrees that it has an ongoing duty to maintain and update these lists as new employees are hired and in the event that any previously screened employee fails to meet the statutory standards. Contractor further agrees to notify the Board immediately upon becoming aware that one of its employees who were previously certified as completing the background check and meeting the statutory standards is subsequently arrested or convicted of any disqualifying offense. **Failure by Contractor to notify the Board of such arrest or conviction within 48 hours of being put on notice and within 5 business days of the occurrence of a qualifying arrest or conviction, shall constitute grounds for immediate termination of this Agreement by the Board.**

The parties further agree that failure by Contractor to perform any of the duties described in this section shall constitute a material breach of the Agreement entitling the Board to terminate this Agreement immediately with no further responsibility to make payment or perform any other duties under this Agreement.

Sworn Statement – New Contracts may be downloaded at
http://procurement.dadeschools.net/JessicaLunsfordAct.asp

## XIV. COMPLIANCE WITH SCHOOL CODE

Contractor agrees to comply with all sections of the Florida K-20 Education Code, Title XLVIII, Florida Statutes as it presently exists, and further as it may be amended from time to time. Further Contractor agrees that failure to comply with the Florida K-20 Education Code shall constitute a material breach of this Agreement and may result in the termination of this Agreement by the Board.

## XV. CONFLICT OF INTEREST

Former Miami-Dade County Public Schools employees, classified as Managerial Exempt Personnel, Pay Grade 22 and above, Dade County School Administrators Association, Pay Grade 47 and above, and other equivalent positions, are prohibited from personally representing another person or entity or acting as an agent or attorney for compensation in connection with any matter in which The School Board of Miami-Dade County, Florida, is interested, for two years after the School Board employees' service terminates. This

provision is pursuant to School Board Rule 6Gx13 – 4A-1.212 and Florida Statute § 112.313(9).
The School Board of Miami-Dade County, Florida shall be prohibited from entering into any business relationship or continue an existing business relationship with any person or entity determined to have engaged in violation of the restriction contained in this provision.

## XVI. PUBLIC RECORDS LAW

It is the practice of The School Board of Miami-Dade County, Florida, to evaluate all Requests For Proposals in a public forum open to the Sunshine, pursuant to Florida Statute §286.011 and to make available for public inspection and copying any information received in response to an RFP, in accordance with Florida Statute §119, as such any information sent to M-DCPS is being sent into the public domain. No action on the part of the proposer would create an obligation of confidentiality on the part of the School Board, including but not limited to, making a reference in the proposal to the trade secret statutes, Florida Statutes §§ 812.081, 815.045. It is recommended that potential suppliers exclude from their response any information that, in their judgment, may be considered a trade secret.

## XVII. CHARTER SCHOOLS

Items awarded under this contract shall be made available to Charter Schools approved by the School Board. The School Board is not responsible or liable for any purchases that may be made by Charter Schools.

## XVIII. PURCHASES BY MIAMI-DADE COUNTY

Miami-Dade County is a joint partner in this Request for Proposal. It should be clearly understood that the awarded vendor will need to negotiate and execute a separate Contract with the County which clearly outlines all responsibilities between the Vendor and the County. Proposers should also understand that the County is not directly obligated to utilize the results of this RFP to negotiate an agreement with the provider being recommended for award. That decision will be made specifically by the County as deemed to be in their best interest.

Purchases by Miami-Dade County are subject to the entities User Access Program (UAP) pursuant to Budget Ordinance Number 03-192. Additional information is available at the following link: http://www.miamidade.gov/dpm/uap.asp

## XIX. PURCHASES BY OTHER PUBLIC AGENCIES

With the consent and agreement of the successful proposers(s), purchases may be made under this bid by other governmental agencies or political subdivisions within the State of Florida. Such purchases shall be governed by the same terms and conditions. This agreement in no way restricts or interferes with the right of any State of Florida Agency or political subdivision to rebid any or all of these items. The School Board is not responsible or liable for any purchases that may be made by Miami-Dade County, Florida, and other governmental agencies or political subdivisions within the State of Florida.

## XX. CREDIT CARDS

Some orders may be placed utilizing a District issued credit card as the form of payment. These orders will be made via phone or fax for direct delivery and billing to the requesting work location. Please note that credit card purchases will benefit all vendors by providing

immediate payment (i.e., within 48-72 hours) and eliminating the need to submit an invoice to the District's Accounts Payable Department or reconcile receivable balances. For credit card purchases, all vendors must have the capability to accept fax orders, which must be confirmed by calling back the requesting work location to verify prices and obtain a credit card number or as per any future District requirements as may be promulgated. Only actual items shipped/delivered can be charged to the credit card account (i.e., no back-orders). All purchase deliveries must include a packing slip or receipt/invoice listing the items and prices of goods delivered. For security reasons, the credit card charge receipt showing the work location's credit card number cannot be attached to the packing slip or receipt/invoice submitted as part of the purchase delivery.

Vendor must be able to provide level three (III) reporting on transactions to the credit card company utilized by the District and/or provide a monthly transaction file (in a format to be determined by MDCPS) to include at a minimum the following information:

- Site/School
- Mfg
- Product Name
- Product Number
- Quantity Purchased
- Price Paid
- Transaction Information including date

## XXI. ASSIGNMENT

Awarded vendor(s) may not assign this Agreement. The foregoing shall not be construed to limit awarded vendor's right to use qualified subcontractors in performance of portions of the services provided hereunder.

## XXII. NEW EQUIPMENT

This bid shall be for new equipment only. Newly manufactured containing used or rebuilt parts, remanufactured, rebuilt, reconditioned, newly re-manufactured, used, shopworn, demonstrator or prototype equipment is not acceptable and will be rejected. Proposers submitting proposals for equipment that is not new will be considered non-responsive.

## XXIII. PROPOSERS PERFORMANCE

Proposers must have the ability to provide products and services requested in this Request for Proposal. Vendors will be requested to provide information regarding previous experience and references in the K-12 market. Previous performance on similar contracts may be a consideration in the evaluation process including delivery performance, invoicing, and product performance.

Awarded vendor(s) performance on this contract may affect future contract awards based on performance on this contract. Proposer's performance will be based on the following which may include but not be limited to: late/non deliveries, partial deliveries, delivery of wrong materials, products not meeting specifications, providing incorrect prices, invoicing problems, default, etc.

## XXIV. TECHNICAL MAINTENANCE MATERIAL AND INSTRUCTIONS

The successful proposer must furnish one set of schematics and parts list for each and every model of equipment awarded, when requested. Furthermore, for each and every model of equipment delivered, the successful proposers shall supply a brochure and/or

operating manual describing all of the operating instructions required to have the equipment perform in accordance with the manufacturer's specifications.

## XXV. PRODUCT APPROVAL

Computer manufacturers/brands or model revisions with substantial technology changes, never previously tested or reviewed by the District, may be required to be submitted by the proposer for testing and approval by Information Technology Services, or samples will be required for testing prior to award. One unit, as specified in the attached documentation, for each unit submitted for consideration, shall be delivered to ITS for testing. Samples will be supplied to the District at no charge.

## XXVI. SAMPLES

Samples, if required, shall be delivered within **(10) ten days** after request to: The ITS warehouse, 2740 NW 104 Court, Miami, Fl 33172. Samples not received within the ten (10) days may be considered non-responsive, and proposer and/or item may not be recommended for award. Samples will be submitted at no charge to the District and will be made available for ninety - (90) days.

## XXVII. OPERATING SYSTEM

The vendor shall pre-load the operating system on the computer or server unless otherwise specified on the purchase order and the vendor shall provide a Certificate of Authenticity and CD of installed operating system or system recovery disks for each computer or server. License numbers must be provided for all software. A Label with the Certificate of Authenticity information is requested to be affixed to the CPU casing, for all units delivered under this bid, in an easy to view location.

## XXVIII. LABELING

All systems must display the following information at minimum:

1. Serial # of unit
2. FCC Compliance – Class B Certification Code
3. UL listed identification
4. Operating System Certificate of Authenticity
5. Model Number

Label should be affixed in an easy to view area on the outside of the CPU housing and *not easily removable.*

## XXIX. WHO MAY BID

Only the manufacturer may submit bids for consideration. "Manufacturer" means the entity that holds the trademark to the brand name. *At their option, two or more manufacturers may submit a Joint Proposal. The lead proposer will be responsible for the total performance of the contract. The proposal must clearly identify which manufacturer is the lead proposer.*

*Additionally*, at its option, a manufacturer may authorize a single entity, such as a distributor, reseller, partner, authorized dealer or other named agent, to represent the manufacturer, for purposes of fulfilling contract requirements such as customer service, sales calls, installations, warranty provisions, etc. If such option is taken by the vendor then a letter of authorization from the manufacturer is required.

**Proposers are requested to submit a company organizational chart highlighting the points of contact to the District. Additionally, resumes detailing certifications, education and experience of main personnel that will be managing this contract are requested. If the manufacturer will be utilizing a distributor, reseller, partner, authorized dealer or other named agent, to represent the manufacturer to manage any part of this contract a company organizational chart and appropriate personnel resumes should be included for them also.**

## XXX. POSTING AUTHORIZED PRODUCT AND USE OF VENDOR WEB SITES

Awarded product will be posted on the District's Web Site and/or Shopping Cart. Awardees will be requested, upon notification, to:

Supply electronically, in a format to be determined by M-DCPS, information that may include:

- Thumbnail or full size pictures in .jpg format, and descriptive text in a downloadable file.
- File of items for download into the District's Shopping Cart.

The requested information will be used to populate the shopping cart, for items awarded, with sufficient information and descriptive detail to allow for easy use and item selection, for the District's end users. It is the intent of the District to utilize the Shopping Cart (or other E-Procurement systems) as the procurement method, and schools and offices will be required to utilize the items as specified and posted at this site.

Additionally, the District has recently selected an ERP (SAP, Public Services, Inc.) software solution. Vendors will be requested in the future to:

- Develop a unique section, at the vendor's web site, an on-line catalog, from which the District will create requisitions and upon approval generate purchase orders or P-Card transactions.
- Provide a billing arrangement that may allow for electronic submission of invoices

## XXXI. WARRANTY

Computer Warranty

The warranty for equipment, after delivery and acceptance by the school or department, shall be for a **minimum of three (3) years** on-site, including all parts and labor. All warranty claims require a 24-hour response time, and all warranty work on computer systems shall be completed within three days of notification from the end user. If the equipment cannot be restored to normal operation within three (3) working days, the vendor must provide replacement equipment as a loaner at no additional cost to M-DCPS until the M-DCPS owned equipment is repaired and reinstalled. A detailed description of all repair work shall be provided to the end user after the work is completed. When performing any work at a school site, service personnel must check in at the main office prior to commencement of work. Additionally, vendor's representatives must comply with Requirement XIII, BACKGROUND SCREENING REQUIREMENTS. If equipment cannot be repaired at the site, the vendor will provide shipping materials, shipping instructions, call tags and pay all shipping charges. If repairs cannot be made within three days, the vendor may be considered in default of the contract.

*Refurbished parts may only be used when no new parts are available for the system. Documentation to this affect must be submitted to M-DCPS staff prior to their use for approval. Refurbished parts must have the same warranty as new parts.*

## XXXII. TECHNICAL AND BUSINESS SOLUTIONS CRITERIA

***Vendor is requested to enumerate responses to the following criteria, in the same order as stated in this section to facilitate comparison to other respondents. The IT Hardware Provider is requested to respond with sufficient detail to permit an understanding of how your organization would fulfill the District's IT hardware needs:***

**Items 1 – 7 are Required By Technology Manufacturer Provider** – A new IT Hardware manufacturer **shall**:

1. Provide documentation to support that the vendor has shipped 200,000 units during a 12 month period to the K-12 market.

2. Demonstrable capacity to currently support at least 25,000 employees, 360,000 students, 400 locations with room for growth. *Provide supporting documentation reflecting manufacturing shipments for 2005, organizational chart, and references from organizations of comparable size.*

3. Be able to provide a locally based K-12 marketing team.

4. Commit to warranty support as per **XXXI. WARRANTY**, for a minimum of three years, and provide toll free telephone end-user support from 7:00 AM to 7:00 PM EST.

5. Demonstrate the financial resources to support the contract. A copy of the most recent audited Annual Report is requested to be submitted with the proposal.

6. Provide documentation to show the manufacturer has been in business for five (5) years.

7. Provide three references from organizations of comparable size and complexity. At least one of the references must be K-12.

**PRODUCT AND BUSINESS SOLUTION SERVICES EVALUATION CRITERIA:**
**Responses to the following will be used in the evaluation:**

**Account Relations**

8. Describe how the account will be managed. Will the Account have a single point of contact or will it have multiple contact points? Include the number of support positions and a brief description of responsibilities of the support personnel. Include a copy of the resume for the key personnel that details their experience, certifications, etc.

9. Describe the activities your organization conceives being available through your Customer Service and Technical Support Programs. Would these activities be provided through a Single Point of Contact? Advise if any additional costs would be incurred for these services.

10. Describe how your organization would the perform general customer service tasks, such as providing the status of an order, maintaining order history information about the

District's account (by District, department, school), etc? Advise if any additional costs would be incurred for these services.

11. Describe additional capabilities you would like to include or offer in your response relating to how Customer Relations would be handled or services that your organization would provide that would assist the District in procurement and management of its Technology needs. Advise if any additional costs would be incurred for these services.

**Order and Product Management**

12. Describe your plan for communicating the equipment (and Services) available for purchase or use by Board employees under the contract resulting from this RFP. How would the solution differ after the District implements the ERP software solution?

13. Describe the order management process you anticipate using for the Board. Please describe the process for meeting the District's current needs in a legacy environment in which "Punch Out catalog" cannot be used and how services would be delivered in an ERP environment. Advise if any additional costs would be incurred for these services.

14. Outline your company's proposed order processing flow beginning with order placement, order fulfillment and ending with payment.

15. What is the average cycle time, in days, from order receipt to order shipment to delivery at District locations for each of the requested hardware items? Detail by desktop, laptop, server, etc.

16. Describe any expedite procedures that can be used by the Board in cases of urgency. Advise if any additional costs would be incurred for these services.

17. Describe procedures for large scale deliveries such as a new school opening. Advise if any additional costs would be incurred for these services.

18. Does your organization have a Delivery Guarantee Program? Advise if any additional costs would be incurred for these services.

19. What was your company's percent of items on back-order from 01/01/2005 to 12/31/2005?

20. What was your company's percent of items shipped as ordered from 01/01/2005 to 12/31/2005?

21. What additional sourcing capabilities does your company have if you are out-of-stock of an ordered item?

22. Are prompt pay terms offered? What type of discount structure is provided for prompt payment?

23. What tools do you plan on using to determine the refreshed price of existing hardware or new specifications according to the agreed upon prices when major industry changes occur or every three months?

**Installation**

24. When the District requires physical installation of servers, printers, and/or computers, detail the activities which you are suggesting as part of your Solution. (If Services for physical installation vary based on the machine type, please explain these variances.) Please detail any costs associated with this activity.

25. What other Services does your company provide for systems installation of connected machines? What are the associated costs?

26. Describe how you would work with the District's lockdown device vendor when installing the new hardware or peripheral equipment. Please detail any costs associated with this activity.

27. What type of regular or preventive maintenance do you suggest the Board include as part of this Desktop Services Solution? Detail any costs associated with these services.

28. Is your organization capable of working with the Board to develop a standard software configuration image for educational and business machines and then loading it onto acquired computers? What are the associated costs for this service?

29. What Services does your company provide for systems testing? What are the associated costs for this service?

30. Is your organization capable, if requested, to perform network integration Services for servers, printers, and computers when initially installed? What would the associated costs be for this service?

**Disposal/Re-Use**

31. Describe any disposal and retirement processes for systems the Board deems past the useful life of the equipment. Do these Services meet the necessary regulations with regard to applicable Federal and / or State environmental regulations? Do these services include hard drives being sanitized or destroyed? Please detail any costs associated with this activity.

32. Describe your organizations relationship, if applicable, with any community organizations to provide refurbished units to low income families in the local community. Please detail any costs associated with this activity.

33. Describe your organizations re-use/recycle programs, if applicable. If hardware components/parts are re-used by your organization, will the Board receive a discount toward future purchases? If so, how much?

**Warranty**

34. Describe how your organization will meet the District's warranty requirements from issuance of notice of warranty problem to resolution per **XXXI. WARRANTY**. If your organization offers warranty option greater than three years, please detail the offer and provide associated costs.

35. The District will require a monthly update on warranty issues. How will this information be provided? Report must include at minimum the site, problem, date and time of initial contact, resolution, date and time call closed due to satisfactory resolution.

36. Describe how problems are escalated for resolution.

37. Describe how you will facilitate the school or administrative sites ability to determine if a product is under warranty and the contact person for warranty claims.

38. What is your average response time for repair/break-fix service calls for your top 5 customers?

39. The District requires local or toll-free access call and service support, supply ordering, and technical call support. Please provide these with contact names. Please advise how you will advise District of any changes in the point of contact. Will the District have shared or dedicated call center support? Please detail any costs associated with this activity.

40. Please describe your call center operations: Dedicated account teams, operating hours, Services provided, systems used, etc.

41. Does your organization have any experience in utilizing HEAT software? Please describe and list any customers using this software and how your organization interacts with it.

42. Describe how you would identify and replace, if necessary, defective parts or an entire system.

43. Identify the proposed provider(s) of these warranty services. If assigned to a third-party partner, briefly describe their experience related to this specific scope. Provide three references, including organization, contact name and phone number. K-12 references are preferred and at minimum, the organization should be of comparable size and complexity as the District

44. If applicable, how does you plan on managing the subcontractors providing warranty repair to ensure the consistency, timeliness, and success of the service and process?

**Product Knowledge**

45. What Services and materials does your company and/or subs in the Solution offer for user (teacher and administrative staff) training? Who executes this training? Please detail any costs associated with this activity.

46. Describe currently available online “self-help” capabilities that your organization offers for users to learn more about IT hardware and software, independently resolve common problems, or perform diagnostics. Please detail any costs associated with this activity.

47. What Services and materials does your organization offer for technical support (Help Desk tier 1 and 2) training? Who executes this training? Will your organization certify District staff to repair and manage IT hardware provided on this contract? Please detail any associated costs.

48. What solutions or suggestions does your organization have to reduce costs associated with account management as well as methods for improving supplier/client relationships and performance?

**Additional Incentives**

49. If offering additional discounts, incentives, or pricing programs in the RFP, please clearly explain the details of the program, any requirements for the District, and at what point the discount would be realized. An example of price incentives would be early payment terms.

**Asset Tracking**

50. Miami-Dade County Public Schools seeks an Asset Tracking Software solution for laptops and possibly desktops. Listed below are some of the desired features to incorporate into a possible solution:
    A. BIOS resident tracking software – each Microsoft Windows based system would be preloaded with BIOS resident software with the capability of tracking the location of the computer system, if connected to the internet, via Internet Protocol (IP) address. For Mac OS based systems the tracking software may be located on the hard drive.
    B. The provider of the tracking software would maintain a monitoring center as part of the service and such monitoring center would be available 24/7 for the lifecycle of the laptops and desktops
    C. As part of the tracking software/service, the vendor the service would provide standardized reporting that generates asset reporting for each computer system. This reporting would have limited and secure access via web management console.
    D. A theft recovery service would be associated with the monitoring service to track and reclaim stolen laptops and desktops. The recovery service would be managed by the service provider who must be experienced in working with and enabling all necessary law enforcement jurisdictions to recover stolen laptops and desktops The service provider would guarantee theft recovery, and in the event the service provider is unable to recover a stolen computer, the service provider should make monetary restitution.
    E. The monitoring service would include a data protection feature capable of remotely erasing all or part of the data on the drive, and the authority to initiate the erasing procedure should rest with the school district via web management console.

Please provide a detailed breakdown of your solution. The cost of the solution be must be presented as a one time cost at the time of purchase of the computer and it should cover the computer for 5 years.

**Printer Proposal**

51. Vendors providing proposals for printers must submit Technical specification sheets for both printers and toner cartridges. Information regarding average cartridge yield is requested to accompany the proposal.

## XXXIII. PRICE PROPOSAL SHEETS

The attached price proposal sheets (attachment C) should be filled out with sufficient detail to allow the District to determine if the item proposed by the manufacturer meets or exceeds the District's minimum requirements. An Excel file has been provided on the

bid link for download. The District requests that the submission package include copies of the proposal sheets in Excel, on a diskette, CD, or jump drive. The proposer is requested to additionally provide Technical Specification sheets for each of the models submitted. Submissions for Group II are required to include Average Cartridge yield information for the printers submitted. Declared value should be accordance with ISO/IEC 19752 or other comparable testing organization.

Manufacturers may submit proposals for Group I: Computers, Laptops, Tablets, Servers and Laptop Carts (Items 1 – 26) and/or for Group II: Printers (Items 27 – 36C).

## XXXIV. TERMS OF CONTRACT

The purpose of this Request for Proposal (RFP) is to establish a contract, with approved vendors, for the purchase of computers, servers, laptops, tablets and printers; as identified in Group I: Computers, Laptops, Tablets, Servers and Laptop Carts (Items 1 – 26) and/or for Group II: Printers (Items 27 – 36C); for use in classrooms and administrative offices, for Miami-Dade County Public Schools. *Award of Joint Proposal may be made. The lead proposer, of a Joint proposal, will be responsible for the total performance of the contract. The proposal must clearly identify which manufacturer is the lead proposer.*

The term of the bid shall be from date of award, for five (5) years, and may, if needed, 90 days beyond the expiration date of the current contract period. Procurement Management Services may, if considering extending request a letter of intent to extend from the awardee(s), prior to the end of the current contract period. The awardee(s) will be notified when the recommendation has been acted upon. The successful vendor(s) agrees to this condition by signing its proposal. The District will be undergoing a major refresh of technology as detailed in the *Information Technology Blueprint*. The District estimates expending $200 million in the implementation of the *Information Technology Blueprint*.

The District may award to up to three manufacturers for Group I: Computers, Laptops, Tablets, Servers and Laptop Carts (Items 1 – 26) and/or for Group II: Printers (Items 27 – 36C). The District may separately award up to three vendors for Group II: printers. Proposers are required to respond to all items in a Group to be considered for award in that Group.

Pricing provided for items listed, will be firm for 180 days after award and will be used for the initial posting to the Districts Shopping Cart, e-catalog or other e-procurement sites, as deemed appropriate. Prices quotes will be requested from awarded vendors as needed to ensure items purchased reflect current technology available in the market. The Board reserves the right to issue Request for Quotes during the initial 180 day period for specific projects, if deemed in the best interest of the Board. Request for Quotes, for future needs, will be solicited, from the list of awarded vendors, per Group.

If selected, the proposer(s) shall agree to hold harmless, indemnify and defend the indemnities, as hereinafter defined, against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorney's fees and court costs arising out of bodily injury or damage to tangible property arising out of or incidental to the performance of the services of this Request for Proposals by or on behalf of the proposer, excluding only the sole negligence or culpability in the indemnities. The following shall be deemed to the indemnities: The School Board of Miami-Dade County, Florida and its members, officers and employees.

Successful vendor(s) are required to have insurance coverage, as specified in the Indemnity

and insurance form(s), attached hereto and made a part of this bid (Attachment B). The successful vendor(s) must submit completed certificate of insurance form(s), before being recommended for award. Failure to submit this form(s), as noted, will result in the vendor(s) not being recommended for the bid award.

The School Board of Miami-Dade County, Florida, reserves the right to terminate any contract resulting from this proposal in the event that the service rendered does not comply with the provisions of the proposal and/or is not satisfactory and proper, as determined by the School Board.

MDCPS reserves the right to procure the items herein described in any manner it sees fit, including, but not limited to, awarding of other contracts, and use of contracts awarded by GSA, the State of Florida, any other county or municipality, or authorized contract, whichever is considered to be in the best interest of the Board.

## XXXV. EVALUATION OF PROPOSALS

Proposals will be reviewed and evaluated by a selection committee, on the basis of qualifications, and evaluation criteria as set forth in the RFP. Proposals deemed to be in conformance with RFP requirements will be reviewed and scored by the selection committee. Proposers may be requested to provide a presentation at a committee meeting.

At the meeting, each proposer will be allotted time to give an overview/presentation of their product and support solutions. The presentation may include a live demonstration of their proposed products. In addition, the proposer(s) may be requested to provide sample equipment, at no cost to the District for evaluation.

Evaluation process for the proposal is as follows:

**CONFORMANCE:** Proposals submitted will be reviewed for conformance to Required Items 1-7 specified in **XXXII Technical and Business Solution Criteria.** Non-conforming proposals will be eliminated from further consideration.

**FURTHER EVALUATION CRITERIA:** Conforming proposals will be scored a maximum of 100 points based on the following guidelines:

***Understanding of the IT Technical and Business Solutions – 30%***

Proposals will be evaluated against the questions set out below and detailed in proposer responses in Section XXXII Questions 8 – 51.

A. How well has the proposer demonstrated an understanding of the purpose and scope of the IT Hardware project?
B. How well has the proposer understood and addressed the needs of developing an Account Relationship that will serve the district well?
C. How well has the proposer developed an order and product management system that will meet the Districts needs?
D. How well has the proposer developed a plan to meet the Districts needs for product installation?
E. How well has the proposer demonstrated an ability to handle disposal or Re-Use of product deemed past it's useful life?
F. How well has the proposer developed a plan to handle product warranty?

G. How well has the proposer dealt with the delivery of product knowledge to the District?
H. Are the additional incentives offered useful to the District?
I. Has the proposer identified an asset tracking method that is effective for the District?
J. If proposing a Printer solution, has the proposer submitted information that will allow an assessment of the Total Cost of Ownership?

***Costs as provide in proposal per XXXIII – Price Proposal Sheets. – 40%***

40% of attainable points will be assigned to the cost of the proposals to the District. The lowest cost proposal will receive the maximum number of points allocated to cost. Costs will be evaluated based on the responses provided from the proposer in the Price Proposal Sheets. A weighted factor based on historical usage will be assigned as follows:

GROUP I: Computers

| | |
|---|---|
| **Desktops** | |
| Highend | 5% |
| Standard Mainstream | 25% |
| Small Form Factor | 15% |
| Monitors | 5% |
| **Laptop** | |
| Lightweight mobility | 3% |
| Highend/Desktop Replacement | 5% |
| Mainstream | 5% |
| Tablet PC | 3% |
| **Storage Cart** | |
| 16 - 20 Cart | 4% |
| 30 Cart | 4% |
| **Server** | |
| Primary Rack Mount | 5% |
| Primary Tower | 3% |
| Secondary Rack Mount | 5% |
| Secondary Tower | 3% |
| **Storage Cart** | |
| 16 - 20 Cart | 5% |
| 30 Cart | 5% |

GROUP II: Printers

40% of attainable points will be assigned to the cost of the proposals to the District. The lowest cost proposal will receive the maximum number of points allocate to cost. Price submissions will be analyzed based on the total cost of ownership to the District, including but not limited to, product cost, warranty cost and consumables cost as it relates to yield.

***Qualifications and Experience – 25%:***

Proposals will be evaluated against the questions set out below.

A. Does the proposer have knowledge of the K-12 market and experience in delivering product to meet the K-12 market needs?
B. How reasonable are the costs provided?
C. How well has the vendor performed on similar contracts through evidence of the references submitted or if applicable for similar

contracts awarded previously by the District?

D. If the proposer is utilizing subcontractors to perform services, is there a sound business plan in place for monitoring their performance in meeting the Districts needs?
E. How experienced are the personnel proposed for implementing the services on this proposal?

***Demonstration of Commitment to Affirmative Action – 5%***

Proposals will be evaluated against the question set out below.

A. Does the proposer have an Affirmative Action policy in place evidenced through employment practices?

Upon completion of the above evaluation, rating and ranking, the Committee may choose to conduct an oral presentation(s) with the Proposer(s) which the Selection Committee deems to warrant further consideration based on the best rated proposal(s) providing the best value to the District; scores in clusters; significant breaks in scoring; and/or maintaining competition. Upon completion of the oral presentation(s), the Committee may re-evaluate, re-rate and re-rank the proposals remaining in consideration based upon the written documents combined with the oral presentation to determine the overall ranking.

Should the Ranking result in a tie or if deemed in the best interest of the District, the Selection committee may solicit a Best and Final Offer ("BAFO") from the short-listed Proposers by the issuance of a written request for BAFO. A BAFO shall be solicited when, in the sole discretion of the Selection Team: (a) a clarification of the original RFP is in the best interest of the District, (b) the District may receive better value, including quality or price as a result of the BAFO or (c) the use of the BAFO is required or encouraged by the ultimate funding source for the goods or services solicited. Proposers shall adhere to all of the requirements set forth in the request for BAFO including but not limited to the deadline for submission. In no event shall a BAFO be considered which in the sole discretion of the District: (a) changes materially the scope of the original proposal; (b) increases the price for the goods or services offered; or (c) reduces the quantity, quality or suitability of the goods or services for the intended purpose. In the event that a proposer fails or refuses to provide a response to the BAFO, the proposers initial response may, in the District's sole discretion, be considered the Proposers best offer in response to this solicitation. Following the receipt of BAFO's, the Selection Committee may, but shall not be required to, conduct additional oral presentations to clarify the responses.

The District reserves the right to reject any and all proposals submitted. The School Board is not obligated to place any order for any services subsequent to the award of this proposal. The information contained in this proposal is supplied as an aid to the proposer in determining whether it will be able to supply the product and/or services that may be required by the School Board.

If a final selection is made, contract to purchase hardware and/or services acceptable to the Attorney for the School Board, may be entered into with successful proposer(s). No debriefing or discussion will be held with unsuccessful proposer(s).

**The selection committee will consist of the following or their appointed designee:**

- Deputy Superintendent, Business Operations
- A principal selected from an elementary or elem/middle (K-8 center), middle and senior high school;

- Two administrators from Information Technology Services;
- An administrator from Contracted Financial Services;
- Two administrators from Instructional Technology;
- An administrator from Career and Technical Education
- An administrator from Procurement Management Services, Miami-Dade County Public Schools (non-voting);
- An administrator from Procurement Management Services, Miami-Dade County (non-voting);
- A representative from the Division of Business Development and Assistance;
- One Administrator from Region Operations;
- A representative from Miami-Dade County Enterprise Technology Services Department

**The technical review sub-committee, if required may consist of the following:**

- Administrators from Information Technology Services and Instructional Technology.
- A Microsystems Technologist from an elementary or elem/middle (K-8 center), middle and senior high school;
- Other District staff, as may be requested by the Selection Committee, having specific knowledge required

## XXXVI. SCHEDULE

The planned schedule for review of proposals is as follows:

Posting: September 26, 2006
Pre-Submission Conference: October 4, 2006
Questions due to Procurement for response: October 10, 2006
Opening of Proposals: October 26, 2006
Evaluation of Proposals: November 2 and 3, 2006
Demonstrations/Oral Presentations: November 13, 14 2006
Award: December 13, 2006

**Above dates may vary based on number of submissions moved forward for review and the available resources of staff.**

FORM6-1/98

## INDEMNIFICATION AND INSURANCE

In consideration of this Contract, if awarded, the Vendor agrees without reservation to the indemnification and insurance clauses contained herein. These clauses are attached to and form a part of **Bid#085-FF04**

INDEMNIFICATION

The Vendor shall hold harmless, indemnify and defend the indemnitees (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorneys' fees and court costs arising out of bodily injury to persons including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Vendor, whether or not due to or caused in part by the negligence or other culpability of the indemnitee, excluding only the sole negligence or culpability of the indemnitee. The following shall be deemed to be indemnitees: The School Board of Miami-Dade County, Florida and its members, officers and employees.

INSURANCE

Prior to being recommended for award, the Vendor has five business days after notification to submit proof of insurance as required herein. **If the Vendor is not the installer of the equipment in question, then the Vendor must obtain evidence of the coverages referenced below from the Installer and submit evidence of such to the Office of Risk and Benefits Management**. Failure to submit a fully completed certificate of insurance signed by an authorized representative of the insurer providing such insurance coverages may cause the Vendor to be considered non-responsive and not eligible for award of the Contract. The insurance coverages and limits shall meet, at a minimum, the following requirements:

1. Commercial General Liability Insurance in an amount not less than $300,000 combined single limit per occurrence for bodily injury and property damage.

2. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the operations of the Vendor, in an amount not less than $300,000 combined single limit per occurrence for bodily injury and property damage.

3. Workers' Compensation Insurance for all employees of the Vendor as required by Florida Statutes.

   "The School Board of Miami-Dade County, Florida and its members, officers and employees" shall be an additional insured on all liability coverages except Workers' Compensation Insurance.

The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the Vendor.

All insurance policies shall be issued by companies with either of the following qualifications:

(a) The company must be (1) authorized by subsisting certificates of authority by the Department of Insurance of the State of Florida or (2) an eligible surplus lines insurer under Florida Statutes. In addition, the insurer must have a Best's Rating of "B+" or better and a Financial Size Category of "IV" or better according to the latest edition of Best's Key Rating Guide, published by A.M. Best Company.

or

(b) with respect only to the Workers' Compensation insurance, the company must be (1) authorized as a group self-insurer pursuant to Florida Statutes or (2) authorized as a commercial self-insurance fund pursuant to Florida Statutes.

Neither approval nor failure to disapprove the insurance furnished by the Vendor to the School Board shall relieve the Vendor of the Vendor's full responsibility to provide insurance as required by this Contract.

The Vendor shall be responsible for assuring that the insurance remains in force for the duration of the contractual period; including any and all option years that may be granted to the Vendor. The certificate of insurance shall contain the provision that the School Board be given no less than thirty (30) days written notice of cancellation. If the insurance is scheduled to expire during the contractual period, the Vendor shall be responsible for submitting new or renewed certificates of insurance to the School Board at a minimum of fifteen (15) calendar days in advance of such expiration.

Unless otherwise notified, the certificate of insurance shall be delivered to:

Miami-Dade County Public Schools
Office of Risk and Benefits Management
1500 Biscayne Boulevard, Suite 127
Miami, Florida 33132

The name and address of Miami-Dade County Public Schools, as shown directly above, must be the Certificate Holder on the certificate of insurance.

The Vendor may be in default of this Contract for failure to maintain the insurance as required by this Contract. Any questions and/or inquiries regarding these requirements should be directed to Ms. La-Chane Clark at 305- 995-7133.

**Vendor is requested to supply information for all areas highlighted**

Cells highlighted in light green indicate a change has been made

| | |
|---|---|
| Legal Name of Vendor | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |
| Address of Authorized Service Center: | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |

Item 1

**HIGHEND WORKSTATION**

(NOT FOR TYPICAL CLASSROOM USE)
SPECIFICATIONS

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor: | Intel Core 2 Duo E6400 (2.13GHz/1066MHz/2MB L2/Dual-core FSB) | |
| Memory: | 2GB, DDR2/667 SDRAM Memory, ECC (2 DIMMS) | |
| Video: | PCIe x16 128MB Graphics Card (ATI or nVidia chipset) 1xDVI and 1x TV-out and VGA (or adapter). Must include DVI to dual | |
| CDROM: | 16X DVD+/-RW Drive | |
| Hard Drive: | QTY 2: 150GB with 16MB cache (or larger SATA/150, 10,000 RPM (or faster) Hard Drives | |
| Keyboard: | 104 key (PS/2 or USB) | |
| Mouse: | 2-Button Optical Mouse with Scroll (USB) | |
| Floppy Drive: | 6-in-one media reader and 1.44MB 3.5 Inch Floppy Drive (or similar) | |
| Speakers: | Amplified set | |
| Network Card: | 10/100/1000 | |
| Warranty: | 3 year onsite | |
| Audio: | Sound Card with FireWire (IEEE1394) 24bit, 106db signal to noise ratio, 96/192KHz sampling rate | |
| O/S: | Windows XP Professional SP2 | |
| Case*: | Tower with 2 each external 3.5" and 5.25" (desktop may be substituted at buyer request at no additional cost) | |
| Cable: | 14 ft. Cat-5 Patch Cable | |
| CAL | Windows 2003 CAL | |
| USB Ports: | USB 2.0 6 - 2 on front, 4 on back | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Headset | Full Stereo headphones | |
| Microphone | Boom Microphone with mute switch with 1/8" connectors | |
| | | |

Item 2

**STANDARD MAINSTREAM UNIT**

SPECIFICATIONS

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor: | Intel® Pentium® D Processor 945 (3.4 GHz,DC,2X2M,800MHz FSB) Dual Core | |
| Memory: | 1GB DDR2/533 SDRAM, (2 DIMMS) | |
| Video: | Intel integrated Graphics Media Accelerator 3000 (up to 256MB) VGA or DVI with adapter | |
| CDROM: | 16X DVD+/-RW Drive | |
| Hard Drive: | QTY 1: 160GB + with 16MB cache (or larger SATA/150, 7,200 RPM (or faster) Hard Drive 4.2 ms Average Latency (or less)<br>9 ms Average Seek Time (or less)<br>10.9 ms Average Write Time (or less) | |
| Keyboard: | 104 key (PS/2 or USB) | |
| Mouse: | 2-Button Optical Mouse with Scroll (USB) | |
| Floppy Drive: | 1.44MB 3.5 Inch Floppy Drive | |
| Network Card: | 10/100/1000 Mb | |
| Warranty: | 3 year onsite | |
| Audio: | 16bit Sound Blaster Compatible (or better) | |
| Speakers: | Amplified set | |
| O/S: | Microsoft Windows XP Professional SP2 | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Case: | Desktop with 1 each external 3.5" and 5.25" (tower may be substituted at buyer request for no additional cost) | |
| CAL | Windows 2003 CAL | |
| Cable: | 14 ft. Cat-5 Patch Cable | |
| USB Ports: | USB 2.0 | |
| Headset | Full Stereo headphones with 1/8" connectors | |
| Microphone | Boom Microphone with mute switch | |
| | | |

Item 3

**SMALL FORM FACTOR INCLUDES MONITOR**

ADMINISTRATIVE/CLASSROOM -
ULTRA SMALL FORM FACTOR

(NOT FOR TYPICAL CLASSROOM USE)
Utilize in areas with space restrictions

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor: | Intel® Pentium® D Processor 945 (3.4 GHz,DC,2X2M,800MHz FSB) Dual Core | |
| Memory: | 1GB DDR2/533 SDRAM, (2 DIMMS) | |
| Video: | Integrated Video, Intel GMA3000 VGA and/or DVI with adapter (one adapter max per cpu/monitor purchase) | |
| Monitor: | 17 inch LCD flat panel display (17.0 viewable) with USB Connections and speakers or attachable speaker bar per tier 1280x1024 pixels, 450:1 contrast ratio, 250 cd/m² Brightness 15-Pin D-Sub connector or DVI connector with adapter to VGA, *must include upright stand for placing PC behind LCD monitor OR any ALL-In-One Desktop (CPU and Monitor Combined as a single unit)* | |
| CDROM: | 16X DVD+/-RW Drive | |
| Hard Drive: | QTY 1: 160GB + with 16MB cache (or larger SATA/150, 7,200 RPM (or faster) Hard Drive 4.2 ms Average Latency (or less)<br>9 ms Average Seek Time (or less)<br>10.9 ms Average Write Time (or less) | |
| Keyboard: | USB Keyboard | |
| Mouse: | 2-Button Optical Mouse with Scroll (USB) | |
| Floppy Drive: | 1.44MB 3.5 Inch Floppy Drive | |
| Network Card: | Integrated 10/100/1000 | |
| Warranty: | 3 year onsite | |
| Audio: | Integrated | |
| O/S: | Windows XP Professional SP2 | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Case*: | Ultra Small Form Factor design with a minimum of one optical drive | |
| Cable: | 14 ft. Cat-5 Patch Cable | |
| CAL | Windows 2003 CAL | |
| USB Ports: | USB 2.0 6 - 2 on front, 4 on back | |
| Headset | Full Stereo headphones with 1/8" connectors | |
| Microphone | Boom Microphone with mute switch | |

Item 4 **Monitors Only**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| Item 4 A | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| 15" Flat Panel | 15 inch LCD flat panel display with speakers or attachable speaker bar per tier, 1024x768 pixels, 450:1 contrast ratio, 250 cd/m² Brightness 15-Pin D-Sub connector or DVI connector with adapter to VGA. | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| Item 4 B | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| 17" Flat Panel | 17 inch LCD flat panel display with USB Connections and speakers or attachable speaker bar per tier, 1280x1024 pixels, 450:1 contrast ratio, 250 cd/m² Brightness 15-Pin D-Sub connector or DVI connector with adapter to VGA. | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| Item 4C | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| 19" Flat Panel | 19 inch LCD flat panel display with USB Connections and speakers or attachable speaker bar per tier 1280x1024 pixels, 450:1 contrast ratio, 250 cd/m² Brightness 15-Pin D-Sub connector or DVI connector with adapter to VGA. | |

**INSTALLATION**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| Item 5 | **ITEM NUMBER** | |
| OPTIONS: For Items 1 -3 above | Installation and set-up consists of unpacking, connection of monitor, keyboard and mouse, connecting equipment to existing power outlets, ensuring operation of the operating system, basic network setup including Internet access, network connections, and removal of all dunnage. Vendor must insure satisfactory operation of each and every computer system when installation is requested. | |

Item 6 **BALANCE OF LINE**

| SPECIFICATIONS | | VENDOR SPECIFICATIONS |
|---|---|---|
| Balance of Line, parts, peripherals, services etc. | Provide a % Discount Off List for Balance of Line Offering. Vendor is requested to provide a price list of items with bid submission. Price list may be provided as a hard copy or on diskette. | |

**Vendor is requested to supply information for all areas highlighted**

Cells highlighted in light green indicate a change has been made

| | |
|---|---|
| Legal Name of Vendor | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |
| Address of Authorized Service Center: | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |

Item 7

**LAPTOP -LIGHTWEIGHT MOBILITY**

SPECIFICATIONS

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor | Intel Pentium M Processor 750 (1.86GHz) | |
| Memory | 1GB DDR SDRAM | |
| Video | Up to 64 MB Shared XGA | |
| CDROM | 8X DVD/24XCDRW Combo Drive | |
| Hard Drive | 60GB 5400 RPM EIDE | |
| Floppy Drive | Floppy Drive, Internal/External | |
| Display | 12.0 in XGA | |
| Network Card | 10/100 (Integrated) | |
| Modem | 56K (Integrated) | |
| Battery | 6 -cell Lithium Ion | |
| USB | USB 2.0 | |
| Warranty | 3 year onsite | |
| Audio | Sound Blaster Compatible | |
| Speakers | Integrated | |
| O/S | Windows XP Professional SP2 | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| CAL | Windows 2003 CAL | |
| Weight | Less than 4 lbs. | |
| Case: | 1 Spindle Case | |
| Wireless | Integrated 802.11g, 54Mbps | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Headphones | Full size stereo headphones with 1/8" connectors | |
| Carry Case: | Case | |

Item 8

**LAPTOP - HIGH END/DESKTOP REPLACEMENT**

SPECIFICATIONS

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor | Intel T2500 (2.00GHz) 667Mhz Dual Core | |
| Memory | 2GB DDR2 667MHz SDRAM, 2 DIMM | |
| Video | 256MB (Non shared memory) Graphics Card (ATI or nVidia chipset) | |
| CDROM | 8X DVD+/-RW Combination Drive (modular) | |
| Hard Drive | 100GB EIDE 7200 RPM | |
| Floppy Drive | 3.5” 1.44MB | |
| Display | 15 in WXGA | |
| Network Card | 10/100 (Integrated) | |
| Modem | 56K (Integrated) | |
| Battery | 8 or 9 -cell Lithium Ion | |
| USB | USB 2.0 | |
| Warranty | 3 year onsite | |
| Audio | Sound Blaster Compatible | |
| Speakers | Integrated | |
| O/S | Windows XP Professional SP2 | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| CAL | Windows 2003 CAL | |
| Weight | Less than 8 lbs. | |
| Case: | 3 Spindle Case | |
| Wireless | Integrated 802.11g, 54Mbps | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Headphones | Full size stereo headphones with 1/8" connectors | |
| Carry Case: | Case | |

Item 9

**LAPTOP - MAINSTREAM**

SPECIFICATIONS

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor | Intel Core Duo T2400 (1.83GHz) 667Mhz Dual Core | |
| Memory | 1 GB DDR SDRAM, 2 DIMM | |
| Video | 64MB Shared XGA Display | |
| CDROM | 24X CD-RW/DVD Combination Drive (modular) | |
| Hard Drive | 80GB EIDE (5400 rpm) | |
| Floppy Drive | 3.5” 1.44MB (modular) | |
| Display | 14. in XGA | |
| Network Card | 10/100 (Integrated) | |
| Modem | 56K (Integrated) | |
| Battery | 8 or 9 -cell Lithium Ion | |
| USB | USB 2.0 | |
| Warranty | 3 year onsite | |
| Audio | Sound Blaster Compatible | |
| Speakers | Integrated | |
| O/S | Windows XP Professional SP2 | |
| CAL | Windows 2003 CAL | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| Weight | Less than 8 lbs. | |
| Case: | 2 Spindle Case | |
| Wireless | Integrated 802.11g, 54Mbps | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Headphones | Full size stereo headphones with 1/8" connectors | |
| Carry Case: | Case | |

Item 10

**Tablet PC**

SPECIFICATIONS

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| Processor | Intel Pentium M 740 processor (1.73GHz, 2MB L2 cache, 533MHz FSB) | |
| Memory | 1GB RAM | |
| Video | Up to 32 MB Shared XGA | |
| Hard Drive | 60GB EIDE 5400 RPM | |
| Floppy Drive | Floppy Drive, Internal/External | |
| CDROM | External or Modular 24X CDRW/DVD | |
| Display | 12.0 in XGA | |
| Network Card | 10/100 (Integrated) | |
| Modem | 56K (Integrated) | |
| Battery | 6-cell Lithium Ion (or better) | |
| USB | USB 2.0 | |
| Warranty | 3 year onsite | |
| Audio | Sound Blaster Compatible | |
| Speakers | Integrated | |
| O/S | Windows XP Tablet Edition | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| CAL | Windows 2003 CAL | |
| Wireless | Integrated 802.11g, 54Mbps and Bluetooth | |
| MS Office | Microsoft Office 2003 Professional (Installed) License Only | |
| Headphones | Full size stereo headphones with 1/8" connectors | |
| Carry Case: | Case | |

**Vendor is requested to supply information for all areas highlighted**

Cells highlighted in light green indicate a change has been made

| | |
|---|---|
| Legal Name of Vendor | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |
| Address of Authorized Service Center: | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |

Item 11 **Laptop Computer Portable Lab**

| | | | |
|---|---|---|---|
| | SPECIFICATIONS | | |
| | | **PRICE** | |
| | | **QUOTE NUMBER** | |
| | | **ITEM NUMBER** | |
| | | **3 YEAR WARRANTY COST** | |
| Storage Cart | The cart must enable storage for 16 to 20 notebook computers, accessories and a wireless access point. The cart must have reinforced steel doors with a keyed locking system for security, and includes power management for all notebooks (UL approved). It | Storage Cart | |
| # of laptops | 16 to 20 | # of Laptops | |

Item 12 **Laptop Computer Portable Lab**

| | | | |
|---|---|---|---|
| | | **PRICE** | |
| | | **QUOTE NUMBER** | |
| | | **ITEM NUMBER** | |
| | | **3 YEAR WARRANTY COST** | |
| | SPECIFICATIONS | | |
| Storage Cart | The cart must enable storage for 30 notebook computers, accessories and a wireless access point. The cart must have reinforced steel doors with a keyed locking system for security, and includes power management for all notebooks (UL approved). It must s | Storage Cart | |
| # of laptops | 30 | # of laptops | |

Item 13 **Options**

| | | | |
|---|---|---|---|
| | | **PRICE** | |
| | | **QUOTE NUMBER** | |
| | | **ITEM NUMBER** | |
| | | **3 YEAR WARRANTY COST** | |
| | 802.11g Wireless Network Access Point | | |

**Vendor is requested to supply information for all areas highlighted**

Cells highlighted in light green indicate a change has been made

| | |
|---|---|
| Legal Name of Vendor | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |
| Address of Authorized Service Center: | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |

Item 14

**Primary Server (Rack Mounted)**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | SPECIFICATIONS | |
| Processor | Single Intel® Xeon® (Dual Core) 5060, 2x2MB Cache, 3.20GHz, 1066MHz FSB | |
| Memory | 2GB DDR2 400MHz | |
| Processor Dual | Dual Processor Upgradeable | |
| CDROM | 24X CD | |
| Hard Drive | (3) three 72 GB SCSI 15,000 RPM Hard Drives in RAID 5 configuration (144GB total usable) | |
| Raid | Raid Level 5 Capable Hardware Controller with 128MB Cache | |
| Floppy Drive | Floppy Drive | |
| Display | None | |
| Network Card | Dual 10/100/1000 MB Ethernet Adapter | |
| Power Supply | Redundant Power Supply | |
| Tape | Internal DLTVS160 Tape Back-up (80/160 GB) with 2 backup tapes, and 1 cleaning tape | |
| Warranty | 3 year onsite | |
| O/S | Windows 2003 Server | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| Case: | Rack Mount 5U or less | |

Item 15

**Primary Server (Tower)**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | SPECIFICATIONS | |
| Processor | Single Intel® Xeon® (Dual Core) 5060, 2x2MB Cache, 3.20GHz, 1066MHz FSB | |
| Memory | 2GB DDR2 400MHz | |
| Processor Dual | Dual Processor Upgradeable | |
| CDROM | 24X CD | |
| Hard Drive | (3) three 72 GB SCSI 15,000 RPM Hard Drives in RAID 5 configuration (144GB total usable) | |
| Raid | Raid Level 5 Capable Hardware Controller with 128MB Cache | |
| Floppy Drive | Floppy Drive | |
| Display | None | |
| Network Card | Dual 10/100/1000 MB Ethernet Adapter | |
| Monitor | 15"+ Color Monitor (as per tier, no third party substitution), Keyboard, Mouse | |
| Power Supply | Redundant Power Supply | |
| Tape | Internal DLTVS160 Tape Back-up (80/160 GB) with 2 backup tapes, and 1 cleaning tape | |
| Warranty | 3 year onsite | |
| O/S | Windows 2003 Server | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| Case: | 5U Tower | |

Item 16

**Secondary Server (Rack Mounted)**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | SPECIFICATIONS | |
| Processor | Single Intel® Xeon® (Dual Core) 5060, 2x2MB Cache, 3.20GHz, 1066MHz FSB | |
| Memory | 2GB DDR2 400MHz | |
| Processor Dual | Dual Processor Upgradeable | |
| CDROM | 24X CD | |
| Hard Drive | (3) three 72 GB SCSI 15,000 RPM Hard Drives in RAID 5 configuration (144GB total usable) | |
| Raid | Raid Level 5 Capable Hardware Controller with 128MB Cache | |
| Floppy Drive | Floppy Drive | |
| Display | None | |
| Network Card | Dual 10/100/1000 MB Ethernet Adapter | |
| Power Supply | Redundant Power Supply | |
| Warranty | 3 year onsite | |
| O/S | Windows 2003 Server | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| Case: | Rack Mount 2U | |

Item 17

**Secondary Server (Tower)**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | SPECIFICATIONS | |
| Processor | Single Intel® Xeon® (Dual Core) 5060, 2x2MB Cache, 3.20GHz, 1066MHz FSB | |
| Memory | 2GB DDR2 400MHz | |
| Processor Dual | Dual Processor Upgradeable | |
| CDROM | 24X CD | |
| Hard Drive | (3) three 72 GB SCSI 15,000 RPM Hard Drives in RAID 5 configuration (144GB total usable) | |
| Raid | Raid Level 5 Capable Hardware Controller with 128MB Cache | |
| Floppy Drive | Floppy Drive | |
| Display | None | |
| Network Card | Dual 10/100/1000 MB Ethernet Adapter | |
| Monitor | 15”+ Color Monitor (as per tier, no third party substitution), Keyboard, Mouse | |
| Power Supply | Redundant Power Supply | |
| Warranty | 3 year onsite | |
| O/S | Windows 2003 Server | |
| Cable | 7 ft. Cat-5 Patch Cable | |
| Case: | Rack Mount 4U | |

Item 18

**Server Rack Enclosure**

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | SPECIFICATIONS | |
| Rack | 42 Rack Unit Height, 39+ inch Depth (Must accommodate industry standard 19” width equipment) | |
| Monitor | 2 U (maximum) LCD 15”+ Monitor, Keyboard, Mouse rack mounted console | |
| KVM | 1 U (maximum) 8 port KVM (Keyboard, Video, Mouse) rack mounted switch | |
| Installation | Assembly of rack at school site, including mounting of up to two servers. | |
| Warranty | 3 year onsite | |

## OPTIONS

| | | |
|---|---|---|
| Item 19 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | Installation | |
| | Installation and set-up consists of unpacking, connecting equipment to existing power outlets, ensuring operation of the operating system, basic network setup including Internet access, network connections, and removal of all dunnage. Vendor must insure | |

| | | |
|---|---|---|
| Item 20 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | Upgrade RAM to 4GB Total DDR2 400 | |

| | | |
|---|---|---|
| Item 21 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | Second Processor | |

| | | |
|---|---|---|
| Item 22 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| | Upgrade drives to (3) 144 GB 15K drives<br>in RAID 5 configuration (288GB total usable) | |

| | | |
|---|---|---|
| Item 23 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER**<br>Installation of Operating System | |

| | | |
|---|---|---|
| Item 24 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER**<br><br>Installation cost of each additional server mounted into 42-U Server-Rack | |

| | | |
|---|---|---|
| Item 25 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| UPS (Twist 30A outlet) | Rack Mount 3000VA+ Smart (UPS) Uninterrupted Power Supply 30AMP TwistPlug with licensed Powerchute Plus Software | |

| | | |
|---|---|---|
| Item 26 | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY COST** | |
| UPS (Standard 20A outlet) | Dual Rack Mount 1500VA+ Smart (UPS) Uninterrupted Power w standard 20AMP PlugSupply with licensed Powerchute Plus Software | |

**Vendor is requested to supply information for all areas highlighted**

Cells highlighted in light green indicate a change has been made

| | |
|---|---|
| Legal Name of Vendor | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |
| Address of Authorized Service Center: | |
| Contact Name: | |
| Phone Number: | |
| E-Mail: | |

**Vendor is to supply under separate cover information with regards to average cartridge yield. Value quoted should be in accord with ISO/IEC 19752 or comparable national or international standards. Additionally a Technical Specification sheet for each printer is requested**

Item 27

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 27A | **Classroom Color Inkjet Printer** | |
| | **(Single User non-network)** | |
| | Print Speed: 22+ pages per minute (BLACK), 12 pages+ per minute(COLOR) | |
| | Cartridge System: 4+ Color System, **must use separate black and at least 3 separate color cartridges.** | |
| | Resolution: 1200 x 4800 DPI | |
| | Ports: USB mandatory Parallel optional | |
| | Support: Macintosh and Windows 98/NT/2000/XP, "Microsoft Print Sharing" | |
| | Vendor is to submit pricing for the following items related to the printer submitted | |
| 27B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 27C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 27D | **Cyan** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 27E | **Magenta** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 27F | **Yellow** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

Item 28

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 28A | **Classroom Monochrome Laser Printer** | |
| | **(Single User non-network)** | |
| | Print Speed: 15+pages per minute | |
| | Resolution: 600 x 600 DPI | |
| | Duty Cycle: 5,000 pages per month duty cycle | |
| | Ports: USB mandatory and Parallel optional | |
| | Processor: 133+ MHz | |
| | Memory: 8+ MB | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 28B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 28C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

Item 29

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 29A | **Classroom Monochrome Laser Printer** | |
| | **(2 to 8 simultaneous users - networked)** | |
| | Print Speed: 22+ pages per minute | |
| | Resolution: 1200 x 1200 DPI | |
| | Duty Cycle: 10,000 pages per month duty cycle | |
| | Ports: 10 BaseT and USB | |
| | Processor: 133+ MHz | |
| | Memory: 16+ MB | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 29B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 29C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

Item 30

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 30A | **Classroom Monochrome Laser Printer** | |
| | **(9 to 35 simultaneous users networked)** | |
| | Print Speed: 35+pages per minute | |
| | Resolution: 1200 x 1200 DPI | |
| | Duty Cycle: 150,000 pages per month duty cycle | |
| | Ports: 10 BaseT and USB | |
| | Processor: 300+ MHz | |
| | Memory: 64+ MB | |
| | Minimum Letter, Legal, Executive, No. 10 envelopes, Monarch Envelopes | |
| | Minimum 100-Sheet multipurpose tray, one 500-Sheet input tray | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 30B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 30C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

Item 31

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 31A | **Lab or Office Monochrome Laser Printer w Duplex** | |
| | **(12 to 50 simultaneous users-networked)** | |
| | Print Speed: 45+pages per minute | |
| | **Automatic Duplex Printing** | |
| | Resolution: 1200 x 1200 DPI | |
| | Duty Cycle: 195,000 pages per month duty cycle | |
| | Ports: 10 BaseT and USB | |
| | Processor: 450+ MHz | |
| | Memory: 80+ MB | |
| | Minimum Letter, Legal, Executive, No. 10 envelopes, Monarch Envelopes | |
| | Minimum 100-Sheet multipurpose tray, one 500-Sheet input tray | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 31B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 31C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

Item 32

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 32A | **Color Laser Printer** | |
| | **(1 to 3 simultaneous users - networked)** | |
| | **Print Speed: 5+ pages per minute color/20+ ppm B&W** | |
| | Resolution: 600 x 600 DPI Color | |
| | Duty Cycle: 55,000 pages per month duty cycle | |
| | Ports: 10 BaseT and USB | |
| | Processor: 300+ MHz | |
| | Memory: 128+ MB | |
| | Minimum Letter, Legal, Executive, No. 10 envelopes, Monarch Envelopes | |
| | Minimum 200-Sheet input tray | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 32B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 32C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 32D | **Cyan** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 32E | **Magenta** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 32F | **Yellow** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 32G | **Maintenance Kit** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

Item 33

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 33A | **Color Laser Printer** | |
| | **(3 to 8 simultaneous users - networked)** | |
| | **Print Speed: 17+ pages per minute color/17+ ppm B&W** | |
| | Resolution: 600 x 600 DPI Color | |
| | Duty Cycle: 65,000 pages per month duty cycle | |
| | Ports: 10 BaseT and USB | |
| | Processor: 360+ MHz | |
| | Memory: 256+ MB | |
| | Minimum Letter, Legal, Executive, No. 10 envelopes, Monarch Envelopes | |
| | Minimum 100-Sheet multipurpose tray, one 250-Sheet input tray | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 33B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 33C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 33D | **Cyan** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 33E | **Magenta** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 33F | **Yellow** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 33G | **Maintenance Kit** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

Item 34

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 34A | **Color Laser Printer** | |
| | **(9 to 35 simultaneous users - networked)** | |
| | **Print Speed: 22+ pages per minute color/31+ ppm B&W** | |
| | **Automatic Duplex Printing** | |
| | Resolution: 600 x 600 DPI Color | |
| | Duty Cycle: 90,000 pages per month duty cycle | |
| | Ports: 10 BaseT and USB | |
| | Processor: 400+ MHz | |
| | Memory: 128+ MB | |
| | Minimum Letter, Legal, Executive, No. 10 envelopes, Monarch Envelopes | |
| | Minimum 100-Sheet multipurpose tray, one 500+Sheet input tray | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 34B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 34C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 34D | **Cyan** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 34E | **Magenta** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 34F | **Yellow** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 34G | **Maintenance Kit** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

Item 35

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 35A | **All in One (Inkjet Print, Color Copy, Color Flatbed Scanner - networked)** | |
| | Cartridge System: 6+ Color System, must use separate black and at least 3 separate color cartridges. | |
| | Print Speed: 17+ pages per minute (BLACK), 16 pages+ per minute(COLOR) | |
| | Direct Printing From Memory Cards Mandatory | |
| | Resolution: 1200 x 4800 DPI | |
| | Ports: USB mandatory Parallel optional | |
| | Scanner: 2400dpi optical (color scanner) w/ 48bit color depth | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 35B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 35C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 35D | **Cyan** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 35E | **Magenta** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |
| 35F | **Yellow** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

Item 36

| | | |
|---|---|---|
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **3 YEAR WARRANTY** | |
| | Specifications | |
| 36A | **All in One (Laser Printer, B&W Copy, Color Scan, and Fax) (Auto feed Scanner - networked)** | |
| | Auto feed Scanner | |
| | Print Speed: 19+ pages per minute | |
| | Resolution: 1200 x 1200 DPI | |
| | Ports: USB | |
| | Memory: 64+ MB | |

Vendor is to submit pricing for the following items related to the printer submitted

| | | |
|---|---|---|
| 36B | **USB CABLE** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |

**PRINTER CONSUMABLES (List cartridge model numbers and price**

| | | |
|---|---|---|
| 36C | **Black** | |
| | **PRICE** | |
| | **QUOTE NUMBER** | |
| | **ITEM NUMBER** | |
| | **AVERAGE CARTRIDGE YIELD** | |

RFP 085-FF05
IT HARDWARE

**Clarifications**

**Proposers are advised to use the attached revised Price Proposal Sheet as there have been revisions to the sheet. Items highlighted in light green have been revised or added to the sheet.**

**Please note that the cost of warranty has been requested to be supplied separately so the District may better understand any warranty offers that exceed the 3 year minimum requirement.**

**Questions**

**Question 1**: In reviewing the recently posted bid (RFP 085-FF04), it appears that only manufacturers can respond to the RFP. However, we see an option to designate a reseller. Can the designated reseller respond to the bid on behalf of the manufacturer?

**Response 1**: No, The Manufacturer must respond to the solicitation. The District requires a commitment from the manufacturer with the fulfillment of the solicitation requirements.

**Question 2**: Is it permissible for an OEM to respond to a portion of Category 1 and still be deemed responsive? Or would the district require a group of manufacturers submitting a joint response to meet all of the specs in Category 1?

**Response 2**: No, The awards are by Group and a response for the entire Group is required. Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID**

**Question 3:** If it is all possible, could you please provide me with a list of the attendees that were at the pre-Submission Conference on October 4, 2006.

**Response**: A list of the attendees from the Pre-Bid Conference is attached.

**Question 4:** Is it the District's intent to award up to three manufacturers for Group I that would also provide the items in Group II. Or is the District looking to award up to three manufacturers per group?

a. XXXIV. Terms of Contract "…The District may award up to three manufacturers for Group I: computers, laptops, tablets, servers and laptop carts. The District may separately award up to three vendors for Group II: printers, if deemed in the best interest of the District."

**Response**:
The District may award up to three in each group.

**Question 5:** Will a manufacturer who can respond to both groups be granted any more consideration than those that will need to partner to meet requirements?

a. XXXIV. Terms of Contract "…The District may award up to three manufacturers for Group I: computers, laptops, tablets, servers and laptop carts. The District may separately award up to three vendors for Group II: printers, if deemed in the best interest of the District."

**Response**: No.

**Question 6:** As this is a joint RFP with Miami-Dade County, and the awarded vendor has to negotiate and execute a separate contract with the County, does the awarded vendor have to use the same reseller/ partner for each contract?

a. XVIII.) Purchases by Miami-Dade County

**Response:** The use of a reseller/partner by the manufacturer is their decision. The contract issued by the M-DCPS and MDC will be with the Manufacturer.

**Question 7:** To demonstrate the capacity to support a District as large as MDCPS as well as success in K-12 market, would testimonials from similar sized Districts be accepted?

a. XXXII.) Technical and Business Solutions Criteria… "2. Demonstrate capacity to currently support at least 25,000 employees, 360,000 students, 400 locations with room for growth."

b. XXXII.) Technical and Business Solutions Criteria… "7. Provide three references from organizations of comparable size and complexity. At least one of the references must be K-12."

**Response**: See revised XXX11, 2. Language has been revised to include the following: *Provide supporting documentation reflecting manufacturing shipments for 2005, organizational chart, and 3 references from organizations of comparable size.* References for 2 and 7 may be the same but should be submitted in each section.

**Question 8:** Do E-Rate program participation requirements apply to Group II Printers?

a. X.) E-Rate Program Participation and Invoicing Procedures (items A-G)

**Response**: E-Rate currently does not cover printer purchases.

**Question 9:** Will there be any points awarded to a manufacturer if a M/WBE reseller/ partner is chosen to fulfill the contract?

a. XII. Affirmative Action Requirements and M/WBE Participation (items B-C)

**Response**: No. Points will only be awarded for responses reflecting XII, A – Equal Employment Opportunity .

**Question 10:** If the awarded manufacturer decides to exercise the option of using a single entity to fulfill the requirements of this contract, would it be permissible that the chosen reseller, under the guidance of the manufacturer: 1) accept purchase orders; 2) process and fulfill orders; and 3) invoice the orders?

a. XXIX Who May Bid "…At its option, a manufacturer may authorize a single entity, such as a distributor, reseller, partner, authorized dealer or other named agent, to represent the manufacturer, for purposes of fulfilling contract requirements such as customer service, sales calls, installations, warranty provisions, etc."

**Response**: As discussed at the Pre-Bid Conference, the award is with the manufacturer. Therefore an awarded manufacturer requesting this setup would need to establish a vendor number reflecting the manufacturer and his reseller.

**Question 11:** Is a manufacturer allowed to bid its products for Group I (computers, servers, laptops, tablets, and laptop carts) and then another manufacturer's catalogue for Group II (printers and scanners).

a. XXIX Who May Bid "…At its option, a manufacturer may authorize a single entity, such as a distributor, reseller, partner, authorized dealer or other named agent, to represent the manufacturer, for purposes of fulfilling contract requirements such as customer service, sales calls, installations, warranty provisions, etc."

**Response**: Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID**

**Question 12:** Section XXXI states that there is "a minimum of three (3) years on-site" warranty required. However there is no specific line item which allows for the warranty cost to be submitted. Should that cost be added into the cost of the printer in Attachment C ? "Price Proposal Sheet?"

a. XXXI. Warranty "The warranty for equipment after delivery and acceptance by the school or department shall be a minimum three (3) years on-site, including all parts and labor."

**Response**: Price Proposal sheet has been revised to include a specific price line for warranty costs.

**Question 13:** What is meant by 24-hour response time?

a. XXXI. Warranty

**Response**: 24 hours from the time the call is placed excluding Saturdays and Sundays.

**Question 14**: Requiring separate color cartridges for inkjet printers may seem as a cost savings to the District however will ultimately lead to decreased efficiencies and higher overall TCO by requiring multiple user interventions to replace supply items as well as multiple orders to be placed, processed, and invoiced. Would one color and one separate black cartridge be acceptable for these items?

a. Attachment C ? Price Proposal Sheet (Items 27A-F, 35 A-F)

**Response**: No, The offered items are to meet the specifications as listed.

**Question 15:** Should the lasers and inkjets both have a method to print documents without the need of a PC?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: No.

**Question 16:** What does the District hope to gain with the processor speed requirements?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: The minimum specifications for each printer are designed to ensure performance in the Districts' various environments.

**Question 17:** What is the objective of inkjets in the classroom?

a. Attachment C ? Price Proposal Sheet (Items 27A-F, 35 A-F)

**Response**: Inkjet printers are used in individual classrooms with a single computer, as well as for connection to two to five workstations using Microsoft Print Sharing."

This is especially important in the Elementary classroom where limited student color printing is necessary without the expense of a color laser printer.

**Question 18:** As a means of helping the District work "more efficiently and effectively," MFP's become more important by leveraging infrastructure to accomplish more while lowering the Total Cost of Ownership. Does the District have a short and long-term strategy for these multi-function devices?

a. II. Background and Current Environment

**Response**: Multifunctional devices are addressed in the Districts Multifunctional Devices, Copying Equipment, Service and Supplies Bid, Number 128-FF11

**Question 19:** Would it benefit the District to procure printers that have the ability to upgrade into a multi-function printer to eliminate the costs of replacing the printer when multi-functionality is required?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: No.

**Question 20:** How important is remote management and troubleshooting of the output devices?

a. XXXI. Warranty

**Response**: This is not an important requirement currently.

**Question 21:** Does the District want to limit or track the amount of pages a student can print in a year?

a. XXXII.) Technical and Business Solutions Criteria… Asset Tracking

**Response**: No, Based on classroom assignments and it is not restricted.

**Question 22:** Does the District want the ability to perform process improvements or solutions inside of the output device without the need of manufacturer or 3rd party software? Additional software requires additional computers

a. II. Background and Current Environment "With this in mind, the District seeks to leverage its future IT hardware procurement by standardizing its' requirements and minimizing the number of manufacturers in order to lower the Total Cost of Ownership (TCO) to the District, and ensure interoperability among networks and systems."

b. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: Not a requirement of this RFP.

**Question 23:** Should additional security for printing come standard with the output device without additional hardware or cost?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: No.

**Question 24:** Is Time to first page or print speed more important?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: Printers must meet the minimum specifications as listed.

**Question 25:** Does the District want to take advantage of an output device that leverages the PDF industry standard?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: No, Printers must meet the minimum specifications as listed.

**Question 26:** How important is network security and the security of the documents printed?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: Network connected printers are controlled and managed by the Network Services Group. Access to these printers is also controlled by the same group as directed by the end user department

**Question 27:** How important is the user experience? Does the District need information from 3rd party companies on the interface/experience comparisons of products available today in the market?

a. II. Background and Current Environment "With this in mind, the District seeks to leverage its future IT hardware procurement by standardizing its' requirements and minimizing the number of manufacturers in order to lower the Total Cost of Ownership (TCO) to the District, and ensure interoperability among networks and systems."

**Response**: Evaluation will be based on the criteria set forth in the RFP.

**Question 28:** If a manufacturer does not meet the specifications of one category of product within a group, are they precluded from responding to all other categories?

a. XXXIV. Terms of the Contract … "Proposers are required to respond to all items in a Group to be considered for award in that Group."

**Response**: The awards are by Group and a response for the entire Group is required. Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID**

**Question 29:** If a manufacturer does not meet the specifications of one category of products within a group, may they partner with another manufacturer to meet spec's and then still assign a reseller to help fulfill the contract?

a. XXXIV. Terms of the Contract … "Proposers are required to respond to all items in a Group to be considered for award in that Group."

b. XXIX Who May Bid "…At its option, a manufacturer may authorize a single entity, such as a distributor, reseller, partner, authorized dealer or other named agent, to represent the manufacturer, for purposes of fulfilling contract requirements such as customer service, sales calls, installations, warranty provisions, etc."

**Response**: The awards are by Group and a response for the entire Group is required. Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID**

**Question 30:** How will supplies be ordered for the output devices?

a. Attachment C ? Price Proposal Sheet (Group II Printers)

**Response**: The District currently has a Printers Consumable – OEM bid in place with multiple awards per manufacturer for a variety of manufacturers. These items are posted on the Districts Shopping Cart.

**Question 31:** In reference to the Evaluation Criteria section, how will the District measure Total Cost of Ownership?

**Response**: The district will evaluate that product meets minimum specifications, and will additionally look at product cost, warranty cost and consumables cost as it relates to yield.

**Question 32:** How will printer product be scored under evaluation criteria?

**Response**: Printer product will be evaluated against specifications listed.

**Question 33:** The bid provided an estimated quantity for computers of 124,809 units, is it possible to provide an estimated quantity of printers for the school district?

**Response**: Please see attached report for recap of printers purchased through the shopping cart from July 2005 through June 2006

**Question 34:** Under the Warranty section, the bid indicates that all warranty work on computer systems must be completed within 3 days or a replacement must be provided, does this expectation hold true for printers as well?

**Response**: Yes

**Question 35:** With relation to group 2 products, will installation be required the majority of the time or only in select circumstances?

**Response**: Only in select circumstances

**Question 36:** For printers specified in the excel spreadsheet, please clarify whether networking is required for products #27 Classroom Color Inkjet, #35 All in One Inkjet and #36 All in One Laser.

**Response**: See revision on items 27, 35 and 36 clarifying Network Requirement

**Question 37:** The excel spreadsheet is missing the Price, Quote # and Item # rows for all of the printers starting at item #28

**Response**: See revised response sheet

**Question 38:** According to the bid, MDCPS will be awarding the contract to three vendors per category. Will Apple be one of these vendors, or will Apple be in addition to the three vendors?

**Response**: All responses will be evaluated by the selection committee and award will be made based on the selection criteria identified in the response.

**Question 39:** Will the customer allow the manufacturer to respond to the contract and then assign the contract to a local value added reseller? This would include any and all processes from quoting, fulfillment, customer service, billing, post sales customer service, etc?

**Response**: As per specification **XXI. Assignment**, contract may not be assigned. As per **XXIX. Who May Bid**, manufacturer may authorize a reseller to may authorize a single entity, such as a distributor, reseller, partner, authorized dealer or other named agent, to represent the manufacturer, for purposes of fulfilling contract requirements such as customer service, sales calls, installations, warranty provisions, etc. If such option is taken by the vendor then a letter of authorization from the manufacturer is required. Manufacturer will be required to maintain contract relationship with the District.

**Question 40:** Was the pre-bid meeting mandatory? If so, then can the only ones to respond to this RFP be the manufacturers that meet your criteria on the sign in sheet.

**Response**: No.

**Question 41:** Please clarify that 7,200 RPM drives will be required on the desktops not 72,000 RPM.

**Response**: Yes, it is 7,200, See revised submission sheet.

**Question 42:** On desktop configuration 3, what is meant by UPR in the monitor section?

**Response**: Language has been revised to include following: *must include upright stand for placing PC behind LCD monitor OR any ALL-In-One Desktop (CPU and Monitor Combined as a single unit).* See Revised Price Proposal Sheet

**Question 43:** What are the requirements of the Installation of Operating System is software comes preinstalled?

**Response**: Ensure Operating system is working

**Question 44:** Does MDCPS require IP switches? If so, are server adapters with cables required in the quote?

**Response**: These items are purchased through the District Contract 021-FF04 – Network Connectivity Devices.

**Question 45:** For group 1, can two manufacturers partner together in one bid response and be awarded on one contract? If yes, can these two manufacturers then designate a reseller as well?

**Response**: The awards are by Group and a response for the entire Group is required. Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID.**

**Question 46:** For Group 1, are partial responses allowed? i.e. Can a manufacturer respond to desktops and laptops but not servers?

**Response**: No, The awards are by Group and a response for the entire Group is required. Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID**

**Question 47:** For Group 1, can a Verified By Intel ODM (Original Design **Manufacturer**) team up with a system integrator in one bid response to provide Build-to-Order products?

**Response**: The Manufacturer must respond to the solicitation. The District requires a commitment from the manufacturer with the fulfillment of the solicitation requirements.

**Question 48:** In section XXXII item#1, do the units need to be shipped directly from the manufacturer or can they be part of the end-product received from resellers/distributors?

**Response:** The manufacturer is responsible for determining their shipping point in fulfilling the District contract.

**Question 49: X. E-Rate Program Participation and Invoicing Procedures** Will selected Contractor be provided the following for E-rate processing? Item #21 Attachment, and a copy of the District's Form 486

**Response**: The ITEM 21 ATTACHMENT is the actual quote response from the selected vendor. This quote is sent to the SLD with the FCC Form 471, that is, the form sent to request the funds. The FCC Form 486 is the form sent to the SLD to advise the SLD that the actual work has begun on an approved application. Our practice of sending the FCC Form 486 is automatic once we're advised by ISS that work has begun… If the selected vendor requests a copy of this form we gladly provide it, otherwise we do NOT automatically send it.

**Question 50: XVI. Public Records Law** Will MDCPS be providing the opportunity to make available only a redacted version of bids?

**Response**: If the submission does not include all the information required, the bid will be considered non-responsive and will not be given further consideration.

**Question 51: *XVII. Charter Schools*** Charter Schools often look for addition services to support their infrastructure. Will MDCPS Public Schools (MDCPS) accept additional services outlines in the response that are specific to these schools rather than reflective of the services required to address MDCPS' IT Blueprint?

**Response**: Charter schools may access the MDCPS contract as it is established.

**Question 52: *XVIII. Purchases by Miami-Dade County***
County governments often look for addition services to support their infrastructure and specialized set of initiatives. Will MDCPS accept additional services outlines in the response that are specific to these schools rather than reflective of the services required to address M-DCPS' IT Blueprint?

**Response**: Miami-Dade County is a joint partner in this Request for Proposal. It should be clearly understood that the awarded vendor will need to negotiate and execute a separate Contract with the County which clearly outlines all responsibilities between the Vendor and the County. Proposers should also understand that the County is not directly obligated to utilize the results of this RFP to negotiate an agreement with the provider being recommended for award. That decision will be made specifically by the County as deemed to be in their best interest.

**Question 53: *XXVIII. Labeling***
During the pre-submission conference, MDCPS mentioned that you would like the warranty date information displayed on the systems. Please specify exactly which date(s) you are requesting be displayed (start date, end date, both, etc.)

**Response**: Please see Revised XXVIII. Labeling. Revisions are in *Italics*
All systems must display the following information at minimum:

1. Serial # of unit
2. FCC Compliance – Class B Certification Code
3. UL listed identification
4. Operating System Certificate of Authenticity
5. Model Number

Label should be affixed in an easy to view area on the outside of the CPU housing and *not easily removable .*

**Question 54: *XXX. Posting Authorized Product and Use of Vendor Web Sites***
Please clarify how MDCPS will order from the awarded vendor prior to implementing SAP ERP as well as *after* MDCPS implements SAP? Specifically, 1. Catalog Management, 2. Purchase Order Placement, and 3. Invoicing.

**Response**: Catalog on the Districts Shopping Cart is currently maintained by District staff. Quotes are obtained to refresh catalog with excel files and this information is cut and pasted into the file. We are currently exploring options to handle catalog downloads. Schools and offices enter requests in shopping cart and purchase orders are generated through a legacy system, MSAF. Invoices are currently received via mail, scanned and matched for payment. The District's current system cannot handle electronic payment methods. Regarding how the system will look in the future is not a question we can address at this time however we envision a robust e-procurement system that would take full advantage of best practices with regard to order placement and payment.

**Question 55:** ***XXXII. Technical and Business Solutions Criteria***
**Question #1**: Does M-DCPS have a preference for utilizing industry stated reports as a measure of this requirement (i.e. IDC, Gartner, Eduventures)?

**Response**: The manufacturer is to respond to questions and may use any reports, documents, charts etc available to support answers.

**Question 56:** Please clarify the roles that M-DCPS defines as "marketing team"?

**Response**: Marketing Team would be the locally based part of the manufacturer that would be the "face" of the organization in South Florida. They would be asked to work with IT, ITS and schools by suggest technology solutions based on the environment, work with Procurement and Accounts Payable as needed to ensure good vendor relations and to communicate to the District technology changes occurring in the industry as well as other Sales and Marketing type functions.

**Question 57:** Would you like the data provided for this question to be clarified as "as shipped" for all customers and for K-12 customers as a subset?

**Response**: Proposer must provide information specific to K-12 market at a minimum to support that the vendor has shipped 200,000 units during a 12 month period to the K-12 market. Other additional information reflecting shipments to comparable size organizations may be provided to support the mfg's support our organization (Question 2).

**Question 58:** Would M-DCPS prefer the solution provided for this section to be limited to physical security or will M-DCPS entertain solutions that pertain to student and system security?

**Response**: The District is open to all potential solutions/options that the manufacturer may be able to offer regarding security.

**Question 59:**
Can MDCPS provide more detail on your current equipment? Which and how many items would be included in he ARS pick up? We would like the following information:

- Quantity - How many locations? How many total pieces / systems?
- Will the equipment be palletized already before we (ARS) arrive on site?
- What kind of used equipment is to be picked up (age, models and processor speeds).

- Model
- Manufacturer
- Processor speed
- Monitor size and type

- Are all of these systems owned by MDCPS?
- Is any of the equipment leased?

**Response**: Quantity - How many locations? \ The District:

Maintains 193 elementary schools, 56 middle schools, 42 senior high schools, 15 K-8 centers, 16 primary learning centers, 5 specialized centers, 57 charter schools, 16 alternative schools, and 23 vocational centers/adult education. In addition it maintains multiple administration sites.

How many total pieces / systems?

Unknown

Will the equipment be palletized already before we (ARS) arrive on site?

No., not if picked up at school sites. Yes if units have been sent to Stores and Mail Distribution

What kind of used equipment is to be picked up (age, models and processor speeds).

- Model/Mfg - Unknown, the District has purchased units from ABC Computers, Dell, HP, IBM, Howard, etc.
- Processor speed - Unknown, variety of models purchased
- Monitor size and type - Unknown, District has purchased 15", 17" CRT's and Flat Panels

Are all of these systems owned by – By the District until property Control forms are completed for disposal authorization.

**Question 60:** This vendor has significant experience in using HEAT in School Districts where we provide a Managed Service Desk solution. If the MDCPS is not seeking to have a vendor provide this type of solution, what interaction with HEAT is MDCPS seeking to accomplish?

**Response**: Question 41 asks for information regarding any interaction you may have with HEAT. Other questions allow the manufacturer to explain how they handle warranty call solutions.

**Question 61:** ***XXXIV. Terms of Contract***
The 2nd paragraph on page 21 states: "Proposers are required to respond to all items in a Group to be considered for award in that Group." Will MDCSD consider removing this requirement?

Response: No, The awards are by Group and a response for the entire Group is required. Joint Proposals may be submitted. Please see revised language for **XXIX. WHO MAY BID**
No

**Question 62:** ***XXXV. Evaluation of Proposals***
IT Budget Evaluation (J): Will M-DCPS be evaluating TCO based on costs associated with both the printer and all consumable and maintenance items?

Response: The district will evaluate that product meets minimum specifications, and will additionally look at product cost, warranty cost and consumables cost as it relates to yield.

**Question 63:** ***XXXVI. Schedule***
Has M-DCPS created an outline for the oral presentations and demonstrations required on November 13th & 14th ? Can M-DCPS provide this criteria and the time allotted for these presentations?

**Response**: Not at present. Information will be supplied at a later date and will be posted to the Districts web site.

**Question 64:** ***Attachment C:***
**Item 5, Item 15, Item 16, Item 21: (any reference to on-site Installation)**

- Is there any data migration needed?
- Does Miami-Dade have warehousing facilities?
- Does Miami-Dade have on-site dumpsters for excess trash removal?

**Response**: No data migration is assumed at this time. MDCPS has minimal warehousing space. Manufacturer should assume responsibility for shipping directly to school site and make provisions to ensure compliance with warranty requirements without use of District provided space.

**Question 65: Laptop – High End**
Please clarify what you mean by 3-spindle. How do you define what qualifies as a "spindle"?
Since a 3-spindle case is no longer industry standard, will MDCPS consider a 2-spindle case in lieu of the requested 3-spindle case?

**Response**: The laptop case must be capable of internally housing, without swapping the following three items:
Hard drive
Cd/dvd combo drive
Floppy drive

**Question 66: Inkjet Printer**
Would you accept a single toner cartridge?
Will you accept a replacement warranty in lieu of an on-site warranty for the inkjet printer?

**Response**: No, The offered items are to meet the specifications as listed.

**Question 67:** I would like to request the conference attendees list for the Pre-Submission Conference held on October 4, 2006 at 10:00 AM for 085-FF04 – IT Hardware.

**Response**: See attached list

**Question 68:** Order and Product management #12, 13. Could you elaborate on your ERP solution?

**Response**: The Board has approved selection of SAP Public Services, Inc as the software provider. SAP has provided mySAP 2005 as their proposed product. No other information is available at this time.

**Question 69:** Please verify that your users or MDPS technical are willing to troubleshoot with our technicians.

**Response**: Each school site has a technician or shared technician who may troubleshoot with your technician, by describing the problems, however in some cases this technician is shared among multiple locations and may not be readily available at the site. They will not open cases or use hardware diagnostics.

**Question 70:** Page 17 #26. Who is the District's current lockdown Contractor, and contact information?

**Response**:
http://procurement.dadeschools.net/bidsol/asp/bid_portal.htm
Link to: Notice of Intended Action
Link to : Notice of Intended Action – October 11, 2006 posted 9/29/2006
Bid 119-FF04 Computer Lockdowns

**Question 71:** Section XXII refers to new equipment, if a vendor provides replacement parts that may be new or serviceability used (tested to new), comparable in function and performance to the original parts, which is an industry standard, would this be acceptable to the District?

**Response**: See revised XXXI. WARRANTY. It has been revised to include the following language. *Refurbished parts may only be used when no new parts are available for the system. Documentation to this affect must be submitted to M-DCPS staff prior to their use for approval. Refurbished parts must have the same warranty as new parts.*

**Question 72:** Section XXXI. refers to a 24 hour response time for warranty work. If a vendor responds to phone calls when the call is placed and offers next business day on-site service as part of the warranty offered, is that acceptable to the District?

**Response**: Yes

**Question 73:** Section XXXI. refers to the warranty support. Will the end users be willing to troubleshoot over the phone with the vendor's telephone technicians?

**Response**: Each school site has a technician or shared technician who may troubleshoot with your technician, by describing the problems, however in some cases this technician is shared among multiple locations and may not be readily available at the site. They will not open cases or use hardware diagnostics

**Question 74:** Installation- Are you willing/able to provide adequate on-site trash receptacles/disposal?

**Response**: Proposer should not rely on district providing on-site trash disposal as in some cases this is not available.

**Question 75:** Installation- Do you have hand trucks / carts on-site and available for use by our installation personnel?

**Response**: No

**Question 76:** Installation- What criteria will be used to deem an installation complete and successful?

**Response**: Items installed based on scope of work detailed in price proposal sheet or quote with signoff form school/administrative site that it is complete.

**Question 77:** Installation- Do you have a benchmark for how long it takes to install a unit

**Response**: No

**Question 78:** Installation- Does installation require the migration of user data and/or "personality" settings?

**Response**: No, unless specified in the scope of work at time of quote

**Question 79:** Installation- Will you have on-site technical escalation available for our installers?

**Response:** Each school site has a technician or shared technician who may be available to answer questions. They can not necessarily be present during the installation process. The installation is the responsibility of your installers.

**Question 80:** XXVII. Operating System – could you confirm that you are not asking for an option to order Desktops, Laptops or Tablet PCs with out an OS.

**Response**: All district systems are ordered with an operating system.

**June 2005 to July 2006 purchase recap**

This represents only purchases made through the Districts Shopping Cart for this period of time and is not inclusive of all potential purchases

| Product Name | Items Sold |
|---|---|
| Brother BROTHER HL-4200CN | 6 |
| Brother HL-2040 | 182 |
| Brother HL-5140 | 36 |
| Epson C86,  C11C574001 | 19 |
| Epson C88+ | 182 |
| Epson RX620 | 1 |
| Hewlett Packard 4250N | 73 |
| HP 1022 | 252 |
| HP 1160 | 612 |
| HP 1320 | 575 |
| HP Printer 1320N | 467 |
| HP 2800 Series - C8174A#A2L | 8 |
| HP 4650n | 26 |
| HP 5650 | 117 |
| HP ALL-N-1 3050 - Q6504A | 12 |
| HP ALL-N-1 3055 - Q6503A#ABA | 21 |
| HP ALL-N-1 3310 - Q5863A#ABA | 8 |
| HP ALL-N-1 Officejet 9110 - C8140A | 9 |
| HP Deskjet 5650, C6490A | 5 |
| HP HP 3800DN (Q5983A) | 63 |
| HP HP 5650 (C6490A) | 99 |
| HP HP All in One 3015 | 7 |
| HP HP All in One 3020 | 9 |
| HP HP Laserjet 4250 DTN | 70 |
| HP Laserjet 3800N - Q5982A | 67 |
| HP Laserjet 4240N - Q7785A | 37 |
| HP Laserjet 4250DTN - Q5403A | 29 |
| HP Laserjet 4700DN - Q7493A | 14 |
| IT Solutions 33164 | 66 |
| Lexmark 17S0050 | 7 |
| Lexmark 20G0150 | 2 |
| Lexmark 232 | 7 |
| Lexmark 232 | 9 |
| Lexmark C760N | 1 |
| Lexmark E120N | 8 |
| LEXMARK E120N - 28S0400 | 2 |
| LEXMARK E240N - 28S0400 | 127 |
| Lexmark E240N, 28S0400 | 93 |
| Lexmark E332n | 9 |
| LEXMARK LXK C524N - 20B0550 | 5 |
| LEXMARK LXK C762DN - 23B0150 | 1 |
| LEXMARK LXK T640N - 20G0150 | 18 |
| Lexmark T430DN, 26H0200 | 6 |
| Lexmark X215- MFP, 18S0100 | 1 |
| Xerox 4500/N | 5 |
| Xerox 6120N | 15 |
| Xerox 8500/n | 15 |
| XEROX Phaser 3550/N | 2 |
| XEROX Phaser 4500/N | 1 |
| XEROX Phaser 6300N | 69 |
| Xerox Laser 6300DN | 2 |
| Xerox Laser 8550DP | 17 |

| NAME | LOCATION/COMPANY | PHONE NUMBER | FAX NUMBER | E-Mail |
|---|---|---|---|---|
| Mark Makhoey | Lenovo | 954-816-5488 | — | makhoey@us.lenovo.com |
| Gregory Allgrim | IBM | 786 897 7972 | 305 441 5025 | GALGRI@US.IBM.com. |
| Alexis Perez | ITSolutions | 305-513-0059 | | aperez@itsolution.com |
| Jason Neuman | Virtucom Inc. | 800-890-2411 x255 | | jneuman@virtucom.com |
| Denise Mascetti | Xerox | (561) 251-2187 | 561-487-5036 | Denice.mascetti@xerox |
| Cathy Wanton | Lexmark | 954-938-3803 | 954-938-3820 | cwanton@lexmark.com |
| Marianna Rauls | UDT | 305 882 4135 | 305 882 4436 | mrauls@udtonline.com |
| Gerard Amaro | UDT | " | " | Gamaro@udtonline.com |
| John Vargas | Apple | 954-224-0771 | 954-392-9987 | vargas@Applecom |
| JAY SHUMNEY | INSIGHT | 954 584 9835 | 954/564 3472 | JSHUMNEY@INSIGHT.com |
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Oct 4, 2006

085-FF04
IT Hardware

Sign In Sheet

| NAME | LOCATION/COMPANY | PHONE NUMBER | FAX NUMBER | E-Mail |
|---|---|---|---|---|
| PAULA FRAPPOLLO | FL/DELL | 407-854-0705 | 407-854-0706 | paula_frappollo@dell.com |
| Diane Kitchen | ATL/Oki Data | 404-661-0505 | 770-752-0367 | dkitchen@okidata.com |
| Wayne Fountain | FL HP | 8505624455 | | Wayne.Fountain@hp.com |
| Kevin Stanford | Fort Lauderdale | (954)938-3816 | (954)938-3838 | kstanford at lexmark.com |
| Rene Murillo | IT Solutions | 3055130059 | 3055130062 | rmurillo@witsolution.com |
| Meg Morris | " | " | | mmorris@witsolution.com |
| Marilyn Velazquez | UDT | 8820435 | 8820436 | mvelazquez@udtonline.com |
| FEDERICO HERNANDEZ | MDCPS | 995 3173 | 995 3411 | fehernandez@dadeschools.net |
| Thera Petrucci | Apple | 305-205-2241 | | |

Oct 4, 2006

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IT Hardware

Sign In Sheet

| NAME | LOCATION/COMPANY | PHONE NUMBER | FAX NUMBER | E-Mail |
|---|---|---|---|---|
| Roly Avila | ITS | 305 995 3334 | | ravila@dadeschools.net |
| GLENN J. TEKEERMAN | ITS | 305-995-3723 | | GTEKEERMAN@DADESCHOOL.NET |