



THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA  
SCHOOL BOARD ADMINISTRATION BUILDING  
1450 Northeast Second Avenue  
Miami, FL 33132

**BIDDER QUALIFICATION FORM**

**BID NO.** 085-DD08 \_\_\_\_\_

**BID TITLE** Art Supplies \_\_\_\_\_

Direct all inquiries to Procurement Management Services.

BUYER NAME:

D. Denson

E-MAIL ADDRESS: ddenson@dadeschools.net

PHONE: (305) \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

TDD PHONE: (305) 995-2400

Bids will be accepted until 2:00 PM on 5/18/04 in room 351, School Board Administration Building, 1450 NE 2nd Avenue, Miami, FL 33132, at which time they will be publicly opened. Bids may not be withdrawn for 180 days after opening. (Refer to Instructions to Bidders, para. IV.B.)

THE SUBMISSION OF THE BID BY THE VENDOR, ACCEPTANCE AND AWARD OF THE BID BY THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA, AND SUBSEQUENT PURCHASE ORDERS ISSUED AGAINST SAID AWARD SHALL CONSTITUTE A BINDING, ENFORCEABLE CONTRACT. UNLESS OTHERWISE STIPULATED IN THE BID DOCUMENTS, NO OTHER CONTRACT DOCUMENTS SHALL BE ISSUED.

I. A. **BIDDER CERTIFICATION AND IDENTIFICATION**

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.

B. Vendor certifies that it satisfies all necessary legal requirements as an entity to do business with The School Board of Miami-Dade County, Florida.

II. **INDEMNIFICATION**

The Bidder shall hold harmless, indemnify and defend the indemnities (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorney's fees and court costs arising out of bodily injury to persons, including death, or damage to tangible property arising out of or incidental to the performance of this contract (including goods and services provided thereto) by or on behalf of the Bidder, whether or not due to or caused in part by the negligence or other culpability of the indemnity, excluding only the sole negligence or culpability of the indemnity. The following shall be deemed to be indemnities: The School Board of Miami-Dade County, Florida, its members, officers and employees.

III. PERFORMANCE SECURITY, is required on this bid. YES  NO

Refer to **INSTRUCTIONS TO BIDDERS**, para. VII.

IF PERFORMANCE SECURITY IS REQUIRED, PLEASE INDICATE THE TYPE TO BE FURNISHED:

Performance Bond

Check (Cashier's, Certified, or equal)

**An original, manual signature is required on the Bidder Qualification Form.  
(Bidder is requested to use blue ink, do not use pencil)**

**Legal Name of Vendor** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone No.** \_\_\_\_\_ **E-mail address** \_\_\_\_\_

**By: Signature (Original)**

**Of Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

**Name (Typed or Printed)**

**Of Authorized Representative** \_\_\_\_\_ **Date** \_\_\_\_\_

# INSTRUCTIONS TO BIDDERS

## NOTICE OF ESTABLISHMENT OF A CONE OF SILENCE

The School Board of Miami-Dade County Public Schools enacts a Cone of Silence from issuance of a solicitation to written recommendation of award. All provisions of School Board Rule 6Gx13-8C-1.212 apply.

### I. PREPARATION OF BIDS

A. **BIDDER QUALIFICATION FORM** qualifies the bidder and the bid and must be completed and submitted as page 1 of the bid.

1. **PERFORMANCE SECURITY.** The form of performance security the bidder will submit, when required to do so, must be furnished. Performance security shall not be submitted with the bid.

2. **BIDDER CERTIFICATION AND IDENTIFICATION.** Bid must contain an original manual signature from an authorized representative. An unsigned bid will be considered non-responsive.

B. **INSTRUCTIONS TO BIDDERS.** Defines conditions of the bid.

1. **ORDER OF PRECEDENCE.** Any inconsistency in this bid shall be resolved by giving precedence in the following order:

- A. Specifications
- B. Special Conditions
- C. Instructions To Bidders

2. **FOR M/WBE designated bids.** The **SPECIAL CONDITIONS-Minority/Women owned and controlled Business Participation Statement** and the **M/WBE Certification Application** **MUST** be completed and **SUBMITTED** with the bid if the bidder is not certified by Miami-Dade County Public Schools. Failure to submit the completed application with the bid will be considered non-responsive.

C. **BID PROPOSAL FORM.** Defines requirement of items to be purchased, and must be completed and submitted as page 2 and subsequent pages, if any, of the bid. The bidder should indicate his/her name in the appropriate space on each page.

1. **ITEM SPECIFICATION.** Specifying a certain brand, make or manufacturer is to denote the quality, type, and standard of the article desired. Articles offered must be new merchandise only, of equal or superior grade. On blank lines provided, the bidder is requested to insert the brand name, manufacturer's number and other information necessary to sufficiently identify article offered. Failure to do so may prevent consideration of the item. Also, refer to paragraph X. *Packaging*.

2. **PRICES.** Prices are requested in units of quantity specified in the bid specifications. In case of a discrepancy in computing the total amount of bid, **UNIT PRICE** quoted will govern. All prices bid shall include delivery F.O.B. destination, freight prepaid (bidder pays and bears freight charges. Bidder owns goods in transit and files any claims) and shall include all cartage, drayage, packing, etc., delivered to and unloaded at the receiving station at the site designated in **BID PROPOSAL FORMS** and there received by the designated agent of the Board.

3. **TAXES.** The Board does not pay Federal Excise and State taxes on direct purchases of tangible personal property. The applicable tax exemption number is shown on the purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of Board-owned real property as defined in Chapter 192 of the Florida Statutes.

### II. SUBMITTING OF BIDS

A. **BID FORMS AND ENVELOPES.** Bids must be submitted on forms furnished by the Board and in sealed envelopes.

Envelopes must be clearly marked with bid number, bid title and bid opening.

B. **ERASURES OR CORRECTIONS.** When filling out the bid proposal form, bidders are required to complete bid proposal in ink.

1. Use of pencil is prohibited.

2. Do not erase or use correction fluid to correct an error.

3. All changes must be crossed out and initialed in ink.

Those bids for individual items that do not comply with items 1, 2 and 3 above will be considered non-responsive for that item(s).

C. **PLACE, DATE AND HOUR.** Bids shall be submitted by U.S. Mail, Courier/Express Service, or deposited in the **BID BOX** located in Room 351, 8:00 A.M. to 4:30 P.M., Monday through Friday, **SCHOOL BOARD ADMINISTRATION BUILDING**, 1450 N.E. Second Avenue, Miami, Florida 33132. Bids received after the date and hour specified in the **BIDDER QUALIFICATION FORM** will not be considered.

D. **PUBLIC ENTITY CRIMES.** Section 287.133(2)(a) Florida Statute. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for **CATEGORY TWO** for a period of 36 months from the date of being placed on the convicted vendor list.

E. **SUBMITTING A "NO BID."** If not submitting a bid at this time, return the form entitled **"NOTICE TO PROSPECTIVE BIDDERS."** Failure to respond, either by submitting a bid or the **"NOTICE TO PROSPECTIVE BIDDERS"** form for three consecutive times, may result in the company being removed from the School Board's bid list.

F. **AVAILABILITY OF BID INFORMATION.** Immediately following the public opening, bids will be read, upon request, and then compiled in a tabular form, a copy of which will be available for examination in Procurement Management Services.

### III. CANCELLATION OF BIDS OR REQUEST FOR PROPOSALS

An invitation for bids may be canceled, in whole or in part, as may be specified in the solicitation, when it is in the best interest of the Board. The reasons shall be made a part of the master bid file.

A. Prior to opening, a solicitation may be canceled in whole or in part, prior to the date and hour specified in the Bidder Qualification Form for receipt of bids, when the Assistant Superintendent, Procurement Management Services, determines in writing, that such action is in the best interest of the Board for reasons including, but not limited to:

1. The Board no longer requires the supplies, services, or construction;
2. The Board no longer can reasonably expect to fund the procurement;
3. A review of a valid protest filed by a bidder as may be determined by the administrative staff; or
4. Proposed amendments to the solicitation would be of such magnitude that a new solicitation is desirable.

B. When a solicitation is canceled prior to opening, notice of cancellation shall be sent to all businesses solicited, via facsimile or mail, and bids or proposals returned to the vendor unopened.

The notice of cancellation shall:

1. Identify the solicitation;
2. Briefly explain the reason for cancellation; and
3. Where appropriate, explain that an opportunity will be given to compete on any future re-solicitation for procurements of similar supplies, services, or construction.

### IV. CHANGE OR WITHDRAWAL OF BIDS

A. **PRIOR TO BID OPENING.** Should the bidder desire to change or withdraw his/her bid, he/she shall do so in writing. This communication is to be received by the District Director, of Procurement Management, Room 352, School Board Administration Building, prior to date and hour of bid opening. The bidders name, the bid number, the bid title and the date the bid is due must appear on the envelope.

B. AFTER BID OPENING. After bids are opened, they may not be changed, nor withdrawn, for 90 days after the determined opening date, unless otherwise specified on the "BIDDER QUALIFICATION FORM."

C. FAILURE TO ACCEPT BID AWARD. Bidders who, prior to the Bid Award by The School Board of Miami-Dade County, Florida, indicate that they are unable to accept the bid award shall either:

1. Pay to the Board, as liquidated damages, an amount equal to 5% of the unit price bid, times the quantity, or \$10, whichever amount is larger, or
2. Lose eligibility to transact new business with the Board for a period of 14 months from the date the Board acts on the withdrawn bid.

V. PROTESTS TO CONTRACT SOLICITATION OR AWARD

A. The Board shall provide notice of a decision or intended decision concerning a solicitation, contract award, or exceptional purchase by electronic posting which can be accessed at the district's website [www.dadeschools.net](http://www.dadeschools.net).

B. Any person who is adversely affected by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods of ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the solicitation. The formal written protest shall be filed within 10 days after the date the notice of protest is filed. Failure to file a notice of protest or a formal written protest shall constitute a waiver of these proceedings. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time periods established herein.

C. All notice of protests will be reviewed by Procurement Management Services, who will offer the protesting bidder the opportunity to meet and discuss the merits of the protest. If the protest is not resolved, the bidder may seek an administrative hearing pursuant to §120.57 Fla. Stat., by filing a formal written protest within 10 days after filing the notice of protest. Petitions for hearing pursuant to §120.57 Fla. Stat., must be filed in accordance with School Board Rule 6Gx13- 8C-1.064.

VI. AWARDS

A. RESERVATION FOR REJECTION OR AWARD. The Board reserves the right to reject any or all bids, to waive irregularities or technicalities, and to request rebids. The Board reserves the right to award on an individual item basis, any combination of items, total low bid or, if an alternate bid is accepted, on such terms as are specified for the alternate bid, whichever manner is in the best interest of the Board.

B. NOTIFICATION OF INTENDED ACTION will be posted on the District's website 7-10 days prior to a regularly scheduled Board meeting.

C. OFFICIAL AWARD DATE. Awards become official upon the Board's formal approval of the award.

D. PURCHASE ORDERS. Purchase orders mailed to successful bidders are the official notification to deliver materials described therein; and the time allowed for delivery begins with the date of the purchase order. In the event that the successful bidder fails to deliver the materials in accordance with the terms and conditions of the bid and purchase order, the bidder shall be considered to be in default of the contract and subject to the default provisions stated in Instructions to Bidders, Section VI. E.

E. DEFAULT. A vendor who fails to perform according to the terms of the contract (bid) shall be considered in default. In the event of default, which may include, but is not limited to poor performance and/or non-performance, a vendor shall either (1) pay liquidated damages of 10 percent of the unit price of the item(s) awarded times

the quantity when no purchase order has been issued, 10 percent of the purchase order when a purchase order has been issued or \$100, whichever is greater or (2) lose eligibility to transact new business with the Board for a period of 14 months from date of termination of award by the Board. Bidders that are determined ineligible may request a hearing pursuant to Chapter 120 of the Florida Statutes, and School Board Rule 6Gx13- 8C-1.064.

F. The intent of the bid documents is to include only the written requirements for materials, equipment, systems, standards and workmanship necessary for the proper execution and completion of the work by the Bidder. The bid documents shall not be construed to create an entitlement to any other scope of work except as specified herein.

VII. PERFORMANCE SECURITY (FOR SUCCESSFUL BIDDERS ONLY)

A. PURPOSE. A performance bond or check may be required to guarantee performance.

B. BONDING COMPANY. Performance Bonds shall be written through a reputable and responsible surety bond agency licensed to do business in the State of Florida and with a surety company or corporation meeting both of the following specifications:

1. Awards Greater than \$500,000

A minimum rating in the latest revision of Best's Insurance Reports of:

<u>Contract Amount</u>	<u>Minimum Rating by A.M. Best</u>
\$ 500,000.01 to \$ 2,500,000	None
\$ 2,500,000.01 to \$ 5,000,000	B + or NA-3
	No Minimum Class
\$ 5,000,000.01 to \$10,000,000	A- Class IV
\$10,000,000.01 or more	A- Class V

Current certificate of authority as acceptable surety on Federal Bonds in accordance with the latest edition of the United States Treasury Department Circular 570 entitled "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" shall be accepted for an amount not exceeding the underwriting limitation thereon.

2. Awards of \$500,000 or Less

Bonds shall be written with a surety company or corporation meeting the qualifications as set forth in Paragraph VII.B. above or the qualifications set forth in section 287.0935, Florida Statutes.

C. AMOUNT. When required as defined herein, the firm or individual(s) to whom an award has been made shall execute and deliver to The School Board of Miami-Dade County, Florida, a Performance Bond, Cashier's/Certified Check, or equal.

1. Awards less than \$200,000 shall be exempt from performance security.

2. Performance security shall not be required, unless otherwise defined in the bid specifications. If performance security is required, it shall equal 100% of the award amount.

D. RELEASE OF PERFORMANCE SECURITY. Return to the Awardee of his/her cash security, or notification to the Awardee and the bonding company to cancel the performance bond, will be made when all goods/services have been accepted and invoices have been approved for payment.

VIII. SAMPLES. When bid samples are required, the buyer will notify bidder to submit samples of the items bid in accordance with the following procedures:

A. All samples must be identified with the bidder's name, bid number, item number, and product name and number. Where non-compliance with this requirement is noted, said item may be considered as being unidentifiable and may not be eligible for consideration in the award recommendation.

B. All samples are to be delivered within 7 calendar days after receipt of notification from buyer, unless otherwise stated in the Special Conditions of the bid. If the bidder does not submit samples by the date and time indicated by the buyer, the bid submitted for that item may not be considered for award.

C. Bidder must obtain, from Materials Testing and Evaluation, a signed receipt acknowledging delivery of samples. Bidder shall include a self-addressed, stamped envelope for return of sample receipt when submitting samples by mail or delivery service. The bidder will receive the original copy of the receipt and the duplicate copy will remain with the Miami-Dade County Public Schools receiving department as the file copy. Bidder shall be solely responsible for delivery of samples and for retaining sample delivery receipts, which must be presented in any dispute regarding receipt of bid samples.

D. Samples should be delivered to the following address:

MIAMI-DADE COUNTY PUBLIC SCHOOLS  
MATERIALS TESTING AND EVALUATION  
7040 West Flagler Street  
Miami, Florida 33144  
Telephone Number: 786-275-0780

Miami-Dade County Public Schools will not be responsible for samples sent to a location other than the location mentioned in the bid.

E. PAYMENT FOR SAMPLES. The Board will buy no samples and will assume no cost incidental thereto.

F. RETURN OF SAMPLES. Samples not destroyed in testing may be claimed by unsuccessful bidders 14 days after bid award date and by successful bidders 14 days after final payment; but the Board will assume no responsibility for samples not claimed within the time specified, and it will pay for no samples damaged in testing.

G. EVALUATION AND TEST RESULTS. If a sample submitted for testing does not comply, the buyer will advise the bidder to contact Materials Testing and Evaluation for further details.

IX. SUBSTITUTIONS. Should the bidder find it necessary to use a material, equipment, product or system other than specified, the bidder shall secure from the Board, through Procurement Management Services, written approval for the use of the alternate materials, equipment, product or system. The Board is not obligated to approve requests for substitutions and has the discretion to require the bidder to provide the materials as specified in the bid documents. In no case shall the bidder be entitled to additional time and/or money arising out of the Board's failure to approve requests for substitutions.

#### X. PACKAGING

A. TYPE. If packaging is different from that specified, the bidder must note the manner and amounts in which packaging is to be made; otherwise the successful bidder shall furnish packaging as specified. All packaging, wrapping and bundling shall be adequate to insure that materials will be received in undamaged condition. The Board assumes no responsibility for damages of any kind incurred in transit.

B. CONTAINER IDENTIFICATION. The following identification shall be printed, stenciled or legibly written in a conspicuous location on each shipping container:

1. BID NUMBER AND/OR PURCHASE ORDER NUMBER
2. VENDOR'S NAME AND/OR TRADEMARK
3. NAME(S) OF ITEM(S) CONTAINED
4. ITEM NUMBER(S) WITH QUANTITY(IES)

XI. PURCHASES BY OTHER PUBLIC AGENCIES. With the consent and agreement of the successful bidder(s), purchases may be made under this bid by Miami Dade County, Florida, and other governmental agencies or political subdivisions within the State of Florida. Such purchases shall be governed by the same terms and conditions stated herein. This agreement in no way restricts or interferes with the right of any State of Florida Agency or political subdivision to rebid any or all of these items.

XII. RECYCLING REQUIREMENTS. Miami-Dade County Public Schools supports recycling and recommends the use of recycled products where possible. Vendors are requested to submit a letter, along with their bid, indicating whether each item bid and/or its packaging contains pre-consumer or post-consumer waste, and if the product and/or packaging may be recycled.

XIII. ENVIRONMENTAL PRODUCTS. Miami-Dade County Public Schools encourages the use of environmentally safe products.

#### XIV. DELIVERY AND BILLING

A. DELIVERY. Saturdays, Sundays, and holidays excepted, deliveries shall be made as follows: Schools and Departments - 8:00 A.M. to 3:00 P.M. Merchandise shall be unloaded at the receiving station of the designated delivery point and received there by a designated agent of the Board. A delivery ticket, or one copy of the invoice, prepared as indicated below, shall accompany each delivery.

B. RECEIVING INSPECTION AND TESTING. Delivered items which do not fulfill all requirements will be rejected. Rejected items shall be removed and replaced promptly by the vendor, at no cost to the purchaser.

C. INVOICES. Each invoice shall be issued by the successful bidder and shall be submitted in DUPLICATE to the Accounts Payable Section, P.O. Box 01-2570, Miami, Florida 33101. To be considered for payment, each invoice must show the following information, which appears on the Purchase Order:

1. Purchase Order Number
2. Item Descriptions
3. Quantities and Units
4. Price Extensions
5. Total price of all items on invoice

D. PAYMENT. Unless otherwise specified by Miami-Dade County Public Schools, payment will be made only after delivery, authorized inspection, and acceptance. Payment will be made only to the successful bidder, unless otherwise requested, in writing, by the successful bidder and accepted by Miami-Dade County Public Schools Administration. When bidders are directed to send invoices to a school, the school will make directed payment to the bidder.

XV. NO GRATUITY POLICY. It is the policy of Procurement Management Services not to accept gifts, gratuities, or favors of any kind, or of any value whatsoever, from vendors, members of their staffs, or families.

#### XVI. COMPLIANCE WITH FEDERAL REGULATIONS

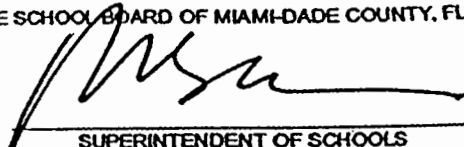
A. All contracts involving federal funds will contain certain provisions required by applicable sections of Title 34, Section 80.36(1) and Section 85.510 Code of Federal Regulations and are included by reference herein. The vendor certifies by signing the bid that the vendor and his/her principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions and may, in certain instances, be required to provide a separate written certification to this effect.

During the term of any contract with the Board, in the event of debarment, suspension, proposed debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions, the vendor shall immediately notify the Assistant Superintendent, Procurement Management Services, in writing. Vendors will also be required to provide access to records, which are directly pertinent to the contract and retain all required records for three years after the Board makes final payment.

B. For all contracts involving Federal funds in excess of \$10,000, the Board reserves the right to terminate the contract for cause, as well as for convenience, by issuing a certified notice to the vendor.

THE BOARD MAY REJECT ANY BID FOR FAILURE BY THE BIDDER TO COMPLY WITH ANY REQUIREMENT STATED ABOVE, IN THE BID PROPOSAL FORM, OR IN ATTACHMENTS THERETO WHICH BECOME PART OF THE BID.

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA



SUPERINTENDENT OF SCHOOLS

# Vendor Information Sheet



**1A.**

Federal Employer Identification Number

Or

Owner's Social Security Number

**1B.**

Name of Firm, Individual(s), Partners or Corporation

Street Address

City State Zip Code

**2. Telephone/Fax/Contact Person**

Telephone number

Fax number

Contact Person

E-mail address

**3. Ownership Disclosure**

If the contract or business transaction is with a corporation, partnership, sole proprietorship, or joint venture, the full legal name and business address shall be provided for the chief **officer**, director, or owner who holds, directly or indirectly the majority of the stock or ownership. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. Post Office addresses are not acceptable.

Name	Title	Address	Gender	Race-ethnicity	Stock Ownership

**NOTE:** The information provided by the vendor on this form should be consistent with that provided on the "Vendor's Application". All vendors must have a current vendor's application on file with M-DCPS, and have provided information and/or be familiar with M-DCPS' policy regarding the following: (a) Employment Disclosure, (b) Drug Free Workplace, (c) Family Leave Policy, (d) Code of Business Ethics, (e) Conflict of Interest, (f) Perception, (g) Gratuities, and (h) Business Meals. Failure to provide M-DCPS a current vendor application may cause the vendor not to be awarded any new business with M-DCPS. Vendor applications can be downloaded at: <http://procurement.dadeschools.net>

## MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

085-DD08	BUYER D. Denson	PAGE SC 1
TITLE Art Supplies		

**SPECIAL CONDITIONS**

1. **PURPOSE:** The purpose of this bid is to establish a contract, at firm unit prices, for the purchase of estimated requirements for the items listed. The term of the bid shall be two (2) years from the date of award, and may, by mutual agreement between Miami-Dade County Public Schools and the awardee, be extended for two (2) additional one (1) year period(s) and, if needed, 90 days beyond the expiration date of the current contract period. Procurement Management Services, may if considering to extend, request a letter of intent to extend from the awardee, prior to the end of the current contract period. All prices shall be firm for the term of the contract. The successful vendor(s) agrees to this condition by signing its bid.
2. **ESTIMATED QUANTITIES:** The estimated quantities provided in the bid proposal are for bidder's guidance only. No guarantee is expressed or implied, as to quantities that will be used during the contract period. The School Board of Miami-Dade County, Florida is not obligated to place an order for any given amount, subsequent to the award of this bid. Estimates are based upon M-DCPS's actual needs and usage during a two (2) year period, and include an additional ten (10) percent to cover unanticipated increases in requirements.
3. **AWARD:** The School Board of Miami-Dade County will award the contract to the lowest responsive/responsible bidder(s) meeting specifications.
4. **PRICING:** Prices shall include delivery charges. Transportation of goods shall be **FOB** destination to the location listed on the purchase order. Vendor(s) must notify the Buyer of any potential delivery delays.
5. **DELIVERIES:** Delivery shall be made in accordance with the delivery schedule listed on the purchase order.

**DELIVER TO:**

Miami-Dade County Public Schools  
Stores and Mail Distribution  
7001 S. W. 4 Street  
Miami, Florida 33034  
Telephone (786) 275-0600

6. **SPECIFICATIONS:** If an item is to be considered as an equal to the specified item, complete technical specifications, together with illustrative materials providing brand name and model number of the item, are requested to accompany bid. In addition, samples of the items may be requested for bid evaluation. When requested, bidder(s) shall submit the samples at no cost to M-DCPS within (10) working days after notification to the address specified on the request. Failure to submit the samples within the specified period of time shall be cause for considering the bidder(s) non-responsive and ineligible for award.

MIAMI-DADE COUNTY PUBLIC SCHOOLS  
BID PROPOSAL FORM (FORMAT A) TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

085-DD08	BUYER D. Denson	PAGE SC 2
TITLE Art Supplies		

**SPECIAL CONDITIONS**

7. **UNAUTHORIZED SHIPMENT/SUBSTITUTION:** Unauthorized substitutions and shipments shall be grounds for termination. Vendors shall be considered in default of the contract and shall lose eligibility to transact new business with the Board for a period of fourteen (14) months from the date of termination by the Board.
8. **DAMAGED GOODS:** Awardees shall be responsible for filing, processing and collecting all damage claims against the shipper for damaged materials. The awardee shall also be responsible for effecting an immediate replacement shipment of damaged materials.
9. **INVOICING AND PAYMENT:** Invoices shall contain the purchase order, contract price(s) and the contract number. Any deviation from this requirement may be grounds for termination of the contract. The payment terms of the District are net 45 days after receipt of delivery and acceptance of item(s).
10. **Cone of Silence:** A Cone of Silence is applicable to this competitive solicitation. Any inquiry, clarification or information regarding this bid must be requested in writing by Fax or E-mail to:

Donna Denson, Buyer  
Procurement Management  
Fax No. (305) 523-3366  
E-mail: [ddenson@dadeschools.net](mailto:ddenson@dadeschools.net)

A copy of this written request must be sent simultaneously to:

Ileana Martinez, School Board Clerk  
Miami-Dade County Public Schools  
1450 N. E. 2 Avenue, Room 268B  
Miami, Florida 33132  
Fax No. (305) 995-1448  
E-mail: [martinez@dadeschools.net](mailto:martinez@dadeschools.net)

11. **VENDOR INFORMATION SHEET:** All bidders are requested to complete the attached Vendor Information Sheet. In order to conduct new business under this bid, M-DCPS requires that the vendor(s) have a current vendor application on file. The information on both documents must be consistent. Failure to comply with this condition may cause the Bidder(s) not to be awarded any new business. Vendor applications can be downloaded at [procurement.dadeschools.net](http://procurement.dadeschools.net)

MIAMI-DADE COUNTY PUBLIC SCHOOLS

**BID PROPOSAL FORM (FORMAT A)**

**TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA**

085-DD08	BUYER D. Denson	PAGE SC 3
TITLE Art Supplies		

**SPECIAL CONDITIONS**

12. **ERASURES OR CORRECTIONS:** When filling out the Bid Proposal Form, bidders are required to use a typewriter or complete bid proposal in ink.

1. Use of pencil is prohibited.
2. Do not erase or use correction fluid to correct an error.
3. All changes must be crossed out and initialed in ink.

Those bids for individual items that do not comply with items 1, 2 and 3 above will be considered non-responsive for that item(s).



**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:

Bid #085-DD08

Title: Art Supplies

Buyer: D. Denson

PLEASE COMPLETE  
 ALL SHADED AREAS

NAME OF BIDDER:

ITEM	DCPS #	DESCRIPTION OF ITEM	EST. QTY.	UNIT	PRICE PER UNIT	MFG. & MODEL NO.
		VENDOR SHALL INDICATE MANUFACTURER'S WARRANTY, IF GREATER THAN ONE YEAR _____				
		<p align="center"><b>NOTICE TO BIDDERS</b></p> <p>Please pay careful attention to the unit requested for pricing. Many of the units have been changed to case or carton. Vendor must specify how item is packaged.</p> <p>If the brand bid has different packaging information, please clearly indicate on bid proposal form, to allow appropriate consideration and to avoid errors.</p>				
1		<p><b>Multi purpose student color paint:</b> (Acrylic Polymer Emulsion) water resistant. Must remove easily from brushes, clothing, screens, etc., even when dry. Certified non-toxic. Package 12 (500ML) flip top pints per carton.</p> <p>Chromacryl Acrylic color #39549, Nasco "Bulk-Krylic", Richcyl 'CP', Sargent Art 22-24XX, Dick Blick Mars 711-all, or equal. <u>(Indicate part number for each color)</u></p> <p>866-2194 Black</p> <p>866-2208 White</p> <p>866-2216 Yellow</p> <p>866-2224 Scarlet</p> <p>866-2232 Phthalo Blue</p> <p>866-2356 Red Oxide</p> <p>866-2364 Magenta</p> <p>866-2372 Blue, Deep</p> <p>Minimum order: 100 cases  <b>(Any combination of colors)</b></p>	2,000	Case		

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:

Bid #085-DD08

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2		<p><b>Paint: Finger</b>, one pint plastic wide mouth jar, washable and smooth consistency. Each case to contain 12 pints. American Crayon Prang, #2155-16, Crayola #1316, Handy Art 241-OXX or equal. <u>(Indicate part number for each color)</u></p> <p>866-0493 Black</p> <p>866-0507 Blue</p> <p>866-0515 Brown</p> <p>866-0523 Green</p> <p>866-0532 Orange</p> <p>866-0550 Red</p> <p>866-0558 Yellow</p> <p>Minimum order: 50 cases  <b>(Any Combination of Colors)</b></p>	660	Case		
3	866-0957	<p><b>Tempera Cake:</b> Set of 9 colors indented in plastic tray. Packaged 12 sets to a case.</p> <p>Prang #809R, Dixon 80900, or equal.</p> <p>Minimum order: 50 cases</p> <p><b>(Any combination of colors)</b></p>	300	Case		

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4		<p><b>Tempera: Liquid</b>, one quart plastic container with flip top cap for easy dispensing, quality paint that dries quickly to a smooth opaque finish, non-toxic C.P. seal. Each case to contain 6-one qt. containers. Crayola 1232, Prang 232 Series, Richart STXX, or equal. <b>(Indicate part number for each color and quantity per case)</b></p> <p>866-0566 Black</p> <p>866-0574 Spectrum Blue</p> <p>866-0582 Spectrum Brown</p> <p>866-0591 Spectrum Green</p> <p>866-0604 Spectrum Orange</p> <p>866-0612 Spectrum Red</p> <p>866-0621 Spectrum Violet</p> <p>866-0639 Spectrum White</p> <p>866-0647 Spectrum Yellow</p> <p>866-0949 Turquoise</p> <p>866-0931 Magenta</p> <p>Minimum order: 300 cases  <b>(Any Combination of colors)</b></p>	4,200	Case		

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5	866-0654	<p><b>Items 5 and 6 are to be awarded on a total low bid basis. Vendor must bid both items.</b></p> <p><b>Paint: Water Color</b>, 8 colors, semi-moist pop-out half pans, without brush, case of 12 cartons.</p> <p>American Crayon Prang #8-WOB, Dixon 81000, or equal.</p> <p>Minimum order: 200 cartons</p>	2,000	Carton		
6		<p><b>Paint: Water color refills</b>, rectangular semi-moist half pans, packed 12 per box, packed one color to shipping carton. Metal strip not acceptable. 12 boxes to a carton.</p> <p>American Crayon Prang #8, Dixon 0800X, or equal.  <b>(Indicate part number for each color)</b></p> <p>866-0663 Black</p> <p>866-0672 Blue</p> <p>866-0690 Brown</p> <p>866-0698 Green</p> <p>866-0702 Orange</p> <p>866-0720 Red</p> <p>866-0728 Violet</p> <p>866-0736 Yellow</p> <p>Minimum Order: 100 cartons</p> <p><b>(Any combination of colors)</b></p>	800	Carton		
7	866-1766	<p><b>Acrylic Paint: Black</b>, 2 oz. size 1 1/8" X 5" tube, box of 3 tubes. Grumbacher "Hyplar" H-134, Liquitex 1045-276, Speedball Warm Black 7507, Dick Blick Mars Black 624-2043-32 or equal.</p> <p>Minimum order: 100 boxes</p>	800	Box		

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ITEM	DCPS #	DESCRIPTION OF ITEM	EST. QTY.	UNIT	PRICE PER UNIT	MFG. & MODEL NO.
8	866-1774	<b>Acrylic Paint: Ultramarine Blue, 2 oz. Size with 1-1/8" X 5" tube, box of 3 tubes.</b>  Grumbacher "Hyplar" H-129, Liquitex 1045-360, Speedball 6633, Dick Blick Ultramarine, 624-5233-3 or equal.  Minimum order: 100 boxes	1,000	Box		
9	866-1782	<b>Acrylic Paint: Phthalocyanine Green, 2 oz. size with 1 1/8" X 5" tube. Box of 3 tubes.</b> Grumbacher "Hyplar" H-105, Liquitex 1045-317, Speedball 6627, Dick Blick Phthalo green, 624-7063-3 or equal.  Minimum order: 100 boxes	800	Box		
10	866-1791	<b>Acrylic Paint: Naphthol Red Light, 2 oz. size 1 1/8" X 5" tube, box of 3 tubes.</b>  Dick Blick Naphthol Red Light 624-3193-3, Grumbacher "Hyplar" H-095, Liquitex 1045-0294, Speedball 6622, Speedball Naphthol crimson 7503 or equal.  Minimum order: 100 boxes	1,000	Box		
11	866-1804	<b>Acrylic Paint: Titanium White, 4.65 oz. size, 1 1/2" X 6 1/4" tube.</b>  Grumbacher "Hyplar" H-212-11, Liquitex 1047-432, Speedball 6690, Dick Blick Titanium white, 624-1014 or equal.  Minimum Order: 300 tubes	3,000	Tube		
12	866-1812	<b>Acrylic Paint: Yellow Ochre, 2 oz. size with 1 1/8" X 5" tube, box of 3 tubes.</b>  Grumbacher "Hyplar" H-244, Liquitex 1045-416, Speedball 6636, Dick Blick Yellow oxide, 624-4113-3 or equal.  Minimum order: 100 boxes	800	Box		
13	866-1821	<b>Acrylic Paint: Yellow Light Hansa, 2 oz. size with 1 1/8" X 5" box of 3 tubes.</b>  Dick Blick Hansa 624-4223-3, Grumbacher "Hyplar" H-101, Liquitex 1045-411, Speedball Hansa 7521 or equal.  Minimum order: 100 boxes	1,000	Box		
14	866-1839	<b>Acrylic Paint: Burnt Umber, 2 oz. size 1 1/8" X 5" tube, box of 3 tubes.</b>  Grumbacher "Hyplar" H-024, Liquitex 1045-128, Hunt Speedball 6602, Speedball Burnt Umber 7516, Dick Blick Burnt Umber 624-8053-3 or equal.  Minimum order: 100 boxes	800	Box		

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15	866-1856	<b>Acrylic Medium, Gloss:</b> One quart size. Packed 6 qts. to a case.  Grumbacher "Hyplar" 527-32, Liquitex #5032, Speedball 6886, Dick Blick 623-1037 or equal.  Minimum order: 25 cases	300	Case		
16	866-1848	<b>Acrylic Gesso, one quart size,</b> permanent pigments. Packed 6 qts. to a case.  Grumbacher "Hyplar" 525-32, Binney & Smith (Liquitex) 5332, Dick Blick 623-1027, Speedball 6858, or equal.  Minimum order: 25 cases	400	Case		
17	866-0743	<b>Palette: Water color,</b> aluminum, round approximately 7 1/2" diameter, center well for mixing.  Grumbacher #852, Art Supply & Inst. Co. #6036, or equal.  Minimum order: 100 each	2,200	Each		
18	866-1872	<b>Strip-Palette:</b> "Peel-Off" paper min. 40 sheet pad, oil-proof treated paper for use with oils, acrylics or caseins, 9" X 12" size. 12 pads to a box.  Grumbacher #261-1, Dick Blick #854620, Hunt Bienfang #715, or equal.  Minimum order: 10 boxes	100	Box of 12 Pads		
19	866-1944	<b>Canvas:</b> Primed cotton canvas, medium textures, 52" wide, 6 yd. roll. Grumbacher C-5, Tara 1080-583, or equal.  Minimum order: 50 rolls	400	Roll		
20	866-1880	<b>Stretcher Strip:</b> Smooth pine wood, 3/4" thick by 1 5/8" wide, with interlocking ends. 2 wedges per strip, 16" length. 12/pkg. Grumbacher #650-16, Tara 16, Chaselle X056833, Blick 825216, Timbercrest 058261, Duro Art 8216, or equal.  Minimum order: 12 pkgs.	144	Pkg		
21	866-1898	<b>Stretcher Strip:</b> Smooth pine wood, 3/4" thick by 1 5/8" wide, with interlocking ends, 2 wedges per strip, 18" length. 12/pkg. Grumbacher #650-18, Tara 18, Chaselle X056851, Blick 825218, Timbercrest #058280, Duro Art 8218, or equal.  Minimum order: 12 pkgs.	240	Pkg		

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22	866-1901	<b>Stretcher Strip:</b> Smooth pine wood, 3/4" thick by 1 5/8" wide, with interlocking ends, 2 wedges per strip, 20" length 12/pkg. Grumbacher #650-20, Tara 20, Chaselle X056879, Blick 825220, Timbercrest #058305, Duro Art 8220, or equal. Minimum order: 12 pkgs.	168	Pkg		
23	866-1910	<b>Stretcher Strip:</b> Smooth pine wood, 3/4" thick by 1 5/8" wide, with interlocking ends, 2 wedges per strip, 24" length 12/pkg. Grumbacher #650-24, Tara 24, Chaselle X05913, Blick 825224, Timbercrest 058341, Duro Art 8224, or equal. Minimum order: 12 pkgs.	240	Pkg		
24	866-1928	<b>Stretcher Strip:</b> Smooth pine wood, 3/4" thick by 1 5/8" wide, with interlocking ends 2 wedges per strip 30" length 12/pkg. Grumbacher #650-30, Tara 30, Chaselle X056977, Timbercrest #058403, Blick 8252-30, Duro Art 8230, or equal. Minimum order: 12 pkgs.	144	Pkg		
25	866-1715	<b>Brush: Water color, Golden Sable (Sabline), #1, hand cupped only. Seamless aluminum ferrule. Lacquer polished handle. Packed one dozen to box. Grumbacher #4017-1, Princeton 8050 R-1, Dynasty, or equal.</b> Minimum order: 100 dozens	1600	Dozen		
26	866-0069	<b>Brush: Water color, Golden Sable (Sabline) #6, hand cupped only. Seamless aluminum Ferrule, Lacquer polished handle. Packed one dozen to box. Grumbacher #4017-6, Princeton 8050 R-6, Dynasty 1107-6, Maine Brush 017, Dick Blick 20-64 or equal.</b> Minimum order: 100 dozens	1200	Dozen		
27	866-0077	<b>Brush: Water color, Golden Sable (Sabline) #8, hand cupped only. Seamless aluminum Ferrule, Lacquer polished handle. Pack one dozen to box. Grumbacher #4017-8, Princeton 8050 R-8, Dynasty 1107-8, Maine Brush 017 or equal.</b> Minimum Order: 100 dozens	1200	Dozen		
28	866-0085	<b>Brush: Water color, Golden Sable (Sabline) #12, hand cupped only. Seamless aluminum Ferrule Lacquer polished handle. Packed one dozen to box. Grumbacher #4017-12, Princeton 8050 R-12, Dynasty 1107-12 Maine Brush #12-017, Dick Blick #12-20-64 or equal.</b> Minimum order: 100 dozens	1200	Dozen		

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29	866-0018	<b>Brush: Bristle</b> , 1/4" wide, flagged tips, wood handle. Packed one dozen to box. Grumbacher 579-2, Princeton Art 5700F-2, or equal.  Minimum order: 100 dozens	1,200	Dozen		
30	866-0026	<b>Brush: Bristle</b> , 1/2" wide, flagged tips, wood handle. Packed one dozen to box. Grumbacher 579-7, Marsel 360-6, Princeton 5700F-7, or equal.  Minimum order: 100 dozens	1200	Dozen		
31	866-0034	<b>Brush: Bristle</b> 3/4" wide flagged tips, wood handle. Packed one dozen to box. Grumbacher 579-10, Princeton Art 5700F-10, or equal.  Minimum order: 100 dozens	1200	Dozen		
32	866-0042	<b>Brush: Lettering</b> , 1/4" wide, packed one dozen per box. Grumbacher #4849-025, Marsel #600-1/4, Dick Blick #9505, or equal.  Minimum order: 30 dozens	240	Dozen		
33	866-0051	<b>Brush: Lettering</b> , 1/2" wide, packed one dozen per box. Grumbacher #4849-050, Dick Blick #9508, or equal.  Minimum order: 30 dozens	240	Dozen		
34	866-0913	<b>Portfolio:</b> 20" X 26": heavy red fiber, sturdy expansion type with plastic handle. Dick Blick #852720, Sax Art #300-5428, National Fiberstock #220PH Red Wallet, Oxford Esselte 2026H-02, or equal.  Minimum order: 500 each	4,000	Each		
35	866-0921	<b>Portfolio:</b> 23" X 31", same specifications as item #17. Dick Blick #852723, Sax Art #300-5444, National Fiberstock #223PH, or equal.  Minimum order: 500 each	6,000	Each		
36	866-3092	<b>Portfolio: Sketch</b> 23" X 31", Black with flaps & ties on three sides. Chaselle #070782, Stillman & Bien #5012, Cachet 5012, or equal.  Minimum order: 100 each	1000	Each		



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37	866-1937	<b>Sketch Book:</b> 100 sheets, 8 1/2" X 11" white drawing paper, spiral bound, 50 lbs. smooth textured paper. Cardboard backing, heavy paper front sheet. One dozen to a case. Bienfang 601 SD. Grumbacher #7193-2, Bienfang 601SD, or equal.  Minimum order: 100 cases	1200	Case		
38	866-2030	<b>Sketchbook,</b> 8" X 8", 80 sheets of 50 # paper, chipboard covers (front and back), double wire bound. One dozen to a case. Canson Talens #541-71, or equal.  Minimum order: 10 cases	40	Case		
39	866-1980	<b>Sketchbook:</b> Hardbound 216 sheets, Neutral PH drawing paper, non-yellowing archival quality, 8 1/2" X 11". 12 books to a case. Dick Blick #9317-18, Canson Talens 541-3, or equal.  Minimum order: 25 cases	400	Case		
40	866-1988	<b>Sketchbook:</b> Hardbound 192 sheets, neutral PH drawing paper, non-yellowing archival quality, 11" X 14". 12 books to a case. Dick Blick #9317-26, Chaselle 038024, Canson Talens 541-4, or equal.  Minimum order: 10 cases <b>Sample Required</b>	240	Case		
41	866-0247	<b>Erasers: Kneaded,</b> packed 24 per box. Faber 70530, Sanford 1222, or equal.  Minimum order: 100 boxes	1600	Box		
42	866-2797	<b>Blending Stump:</b> Spiral wound soft paper, pointed both ends. 3/8" X 5" long. Package of 12. Dick Blick #851103, Tacro 812, or equal.  Minimum order: 50 packages	600	Pkg		
43	866-0094	<b>Compressed Charcoal:</b> Omega, schoolmate 4115, Demco, or equal. 12 sticks per box, 12 boxes per carton.  Minimum order: 10 cartons	100	Carton		

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44	866-0107	<b>Charcoal, Sticks:</b> 24 vine sticks to box, medium. Grumbacher #V-42, Sax Art 320-0078, or equal.  Minimum order: 50 boxes	800	Box		
45	866-2820 866-2828	<b>Charcoal Pencils:</b> 6 dozen per box. Berol #630T series, Prang 60000 series, General Pencil 557 series, or equal.  Soft (4B)  Medium (2B)  Minimum order: 20 boxes	400	Box		
46	866-0786	<b>Pencils: Drawing,</b> thick lead, soft jet black ebony, packed 6 dozen per box. Faber Castell #6325, Berol #314 (02237), Dixon, General 555, or equal.  Minimum order: 50 boxes	600	Box		
47	866-1243 866-1251 866-1260	<b>Pencils: Drafting</b> 6 dozen per box. Berol Turquoise, Musgrave 1200 series, Dixon 175 series, or equal.  2B  4B  6B  Minimum order: 50 boxes	1000	Box		
48	866-0779	<b>Pencil, colored drawing:</b> Pre-sharpened non-eraser type, 12 colors per package. 12 sets to a box. Dixon Prang custom color assortment 24120, Liquitex 1912, or equal.  Minimum order: 100 packages	2,400	Package		
49	866-1235	<b>Pencil, colored drawing:</b> Professional quality. 24 colors per set. Berol Prismacolor #PC953, Sanford 03597, Prang (Dixon) 22240, Ticonderoga 50402 or equal.  Minimum order: 200 sets	2,400	Set		

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50	866-2851	<b>Colored Pencil Set:</b> 24 colors, water color based. Mongol #743, General 701A, Faber Castell 99121, Crayola #4304 or equal. Minimum order: 400 boxes	3,200	Box		
51	866-2631	<b>Color Sticks:</b> Pencil lead type, sticks of color, 24 assorted colors per box. Berol Prisma color art stick #1953, Sanford 02163, or equal. Minimum order: 500 boxes	4,000	Box		
52	866-1724	<b>Pastels, Drawing:</b> (For use on paper only) size 3" X 1/2", 12 assorted sticks per box; 12 boxes per carton. Prang #1055-12, Schoolmate #4112, or equal. Minimum order: 50 cartons	330	Carton		
53	866-0183	<b>Pastels, Oil:</b> 16 color set, 2-3/8" X 5/16" sticks. Carton of 12 sets, 12 cartons per case. Cray Pas XEP-16, Pentel #PHN-16, Sargent #22-2019 or equal. Minimum order: 50 cases	1000	Case of 12 Cartons		
54	866-0167	<b>Crayons: Large,</b> wax, no-roll, 8 colors. Carton of 12 boxes, 12 cartons to a case. Prang #93780, Crayola #38B, Sargent 25-0278, or equal. Minimum order: 50 cases	1,000	Case of 12 Cartons		
55	866-0175	<b>Crayons: Small,</b> wax, 8 colors, 12 boxes per carton, 24 cartons per case. Crayola #8, Prang #3-8, or equal. Minimum order: 100 cases	3,000	Case of 24 Cartons		
56	866-0192	<b>Crayons: Wax,</b> 16 colors, unwrapped, carton of 12 boxes, 6 cartons per case. Prang #25117, Crayola #333, Sargent 22-0555, or equal.  <b>Colors shall be:</b> Red Red Violet Yellow Yellow Green Blue Blue Green Green Blue Violet Orange Yellow Orange Violet Red Orange Black White Brown Pink or Peach Minimum order: 50 cases	600	Case of 6 Cartons		

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57	866-0204	<b>Crayons: Small</b> , flesh tones, wax molded, 8 colors. 12 boxes per pack. Crayola #008W, Prang #38018, Sargent #0530, or equal. Minimum order: 100 packs	800	Pack of 12 Boxes		
58	866-0212	<b>Crayons, large</b> , flesh tone, wax molded, 8 colors, 12 boxes per pack. Crayola #080W, Prang #38020, Sargent #0581, or equal. Minimum order: 50 packs	600	Pack of 12 Boxes		
59	866-2623	<b>Markers, Felt Tip, Fine Point:</b> Set of eight assorted colors in a sturdy recloseable container, equipped with an inner cap. 8 colors to a set, 6 sets to a box. Faber Castell #61020, Liquimark 1000-8, or equal. Minimum order: 200 box	2,000	Box		
60	866-0876	<b>Colored Markers:</b> Chisel point set of 12 colors, 12 sets to a case, odorless, with tray pack. Mr. Sketch 22672, Sanford 22672, or equal. Minimum order: 200 cases	2,000	Case		
61	866-0883 866-0891	<b>Color Markers:</b> 12 boxes, Mr. Sketch 2000, Liquimark L-800 or equal. Black, unscented Red, unscented Minimum order: 200 boxes	3,000	Box		

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62		<p><b>Paint markers, medium point 6 per box.</b>            Speedball 73XX series, Sanford 636XX series, or equal.  <b>(Indicate part number for each color)</b></p> <p>866-1286 Gold 150</p> <p>866-1324 Silver 150</p> <p>866-1278 Blue 90</p> <p>866-1316 Red 100</p> <p>866-1308 Orange 70</p> <p>866-1341 Yellow 80</p> <p>866-1294 Green 90</p> <p>866-1332 Violet 80</p> <p>Minimum order: 100 boxes (any combination of Colors)</p>	2,000	Box		
63	866-2860	<p><b>Calligraphy Pens-(Markers):</b> Black, broad point. Box of 12. Speedball Elegant Writer, #2803, Sanford 47001B, or equal.</p> <p>Minimum order: 50 boxes</p>	400	Box		
64	866-0271	<p><b>Ink: Drawing, black, one quart bottle.</b> Pelikan, Hunt (Speedball) 3398, Dick Blick #700006, or equal.</p> <p>Minimum order: 24 quarts</p>	300	Quart		
65	866-0280	<p><b>Ink: Drawing, black, one oz. bottle, screw on top.</b> Carton of 6 bottles. Pelikan, Higgins 4415, Sanford Higgins 4415 or equal.</p> <p>Minimum order: 50 cartons</p>	400	Carton		

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66	866-0795	<b>Pen Holder:</b> 12 per box with textured grip. Speedball #9451, Blick 698900, Chaselle #049913, Sax Art #332-7053, or equal.  Minimum order: 50 boxes	200	Box		
67	866-0816 866-0832	<b>Pen Points:</b> Packed one dozen per box.  Speedball Hunt "C" series, or equal.  Style C-C-1 large 15  Style C-C-3 medium 30  Minimum order: 25 boxes	250	Box		
68	866-0841	<b>Pen Points:</b> Drawing, set of 12 per box. Hunt Speedball #9413, or equal.  Minimum order: 50 boxes	300	Box		
69	866-1111	<b>Items 69 and 70 are to be awarded on a total low bid basis. Vendor must bid both items.</b>  <b>Knife Handle and Blades:</b> (Blades shall not be inserted into handle). Complete with 5 blades packaged separately and adequately protected to prevent accidental injury to the user. X-Acto #1 with #1 Blade Assortment, or PO Instruments #11 handle with #'s 10 (1); 11 (2); 16 (1); 17 (1); Blades, PO #32110, Hunt 25001 and 31, or equal.  Minimum order: 300 sets	4,000	Set		
70	866-1120	<b>Knife Blades:</b> Package of 5. X-Acto #11, PO Instruments #1110, Hunt X11, or equal.  Minimum order: 100 packages	2,000	Package		

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Bid #085-DD08

Title: Art Supplies

Buyer: D. Denson

PLEASE COMPLETE  
 ALL SHADED AREAS

NAME OF BIDDER:

ITEM	DCPS #	DESCRIPTION OF ITEM	EST. QTY.	UNIT	PRICE PER UNIT	MFG. & MODEL NO.
71		<b>Ink: Linoleum</b> , Printing, water soluble, 1.25 oz. tube, 12 tubes per box. Speedball 3400 series, Dick Blick 7962, or equal. <b>(Indicate part number for each color)</b>  866-0311 Black 150 866-0329 Blue 80 866-0337 Green 50 866-0345 Magenta 40 866-0353 Orange 40 866-0380 Turquoise 40 866-0388 White 75 866-0396 Yellow 80 866-0362 Red 65  Minimum order: 100 boxes <b>(Any combination of colors)</b>	1,500	Box		
		<b>Items 72 through 75 are to be awarded on a total low bid basis. Vendor must bid all items.</b>				
72	866-0409	<b>Linoleum</b> : Unmounted, uncoated, for block printing, battleship soft for carving. 12" X 12" X 1/8", 12 pieces to the pack, Speedball 4377, Sax Lino 699127, DickBlick/All 40404-1124 or equal.  Minimum order: 50 packages <b>Sample Required: 1 package</b>	800	Package		
73	866-0426	<b>Linoleum Cutter Set</b> : One handle, 5 assorted blades, 6 sets to a box. Speedball Lino Set #1 #4131, or equal.  Minimum order: 20 boxes	60	Box		
74	866-0418	<b>Linoleum Cutter Handle</b> : Screw-type removable chuck, Speedball #4138, or equal. 1 DZ/Box.  Minimum order: 20 boxes	120	Box		

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75	866-0433 866-0441 866-0450 866-0468	<b>Linoleum Cutter Blades:</b> Box of 12. Hunt Speedball Linocutters 4100 series or equal.  #1  #2  #3  #5  Minimum order: 50 boxes <b>(Any combination of sizes)</b>	700	Box		
76	866-3131	<b>Brayer:</b> For block printing soft rubber 4" roller.  Chaselle #113920, Speedball #4117, or equal.  Minimum order: 50 each	600	Each		
77	866-2614	<b>Batik Wax:</b> 1 lb. individually packaged. Must withstand warm storage conditions. Minimum beeswax content 30%. Chaselle #169506, Dick Blick #6030800, Pro Chemical, School Specialty #418621, Sax Arts 447728 Dick Blick #64812 or equal.  Minimum order: 50 each	350	Each		
		<b>Items 78 and 79 are to be awarded on a total low bid basis. Vendor must bid both items.</b>				
78	866-0123	<b>Clay: Firing,</b> moist, white, cones 06-04, packed in 25 lb. plastic bags, 2 bags per carton. Must be certified as non-toxic by Art and Crafts Materials Institute. Standard Ceramic #105, Miami Clay #11, Axner 1A-Wades Low White, Axner 1B-Vince Low White, or equal.  Minimum order: 300 cartons	3,000	Carton		
79	866-0115	<b>Clay: Firing,</b> Moist, Terra-cotta, Cones 06-2, packed in 25 lb. plastic bags, 2 bags per carton only. Must be certified AP non-toxic by Art and Crafts Materials Institute. Standard Ceramic #103, Miami Clay #9, Axner -Carolyn's Plastic Hand Building Clay, Cutless-Amaco Indian Red 67M, Standard Ceramic #417 Red Earthenware or equal.  Minimum order: 300 cartons	3,300	Carton		



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ITEM	DCPS #	DESCRIPTION OF ITEM	EST. QTY.	UNIT	PRICE PER UNIT	MFG. & MODEL NO.
		<b>Items 80 and 81 are to be awarded on a total low bid basis. Vendor must bid both items.</b>				
80	866-0140	<b>Clay Modeling:</b> 1 lb. package color gray-green, non-hardening non-staining, non-toxic, 4 sticks to package individually wrapped. Kleen Klay #20, Amaco Plast-1-Clay 91122B, or equal.  Minimum order: 100 boxes	1,600	Box		
81	866-0158	<b>Clay: Modeling,</b> 1 lb. package color Terracotta: Non-hardening, non-staining, non-toxic, 4 sticks to package, individually wrapped. Kleen Klay #20, Amaco Permo-Plast Terracotta 90057H, or equal.  Minimum order: 200 boxes	1,800	Box		
82	866-0301	<b>Ceramic Glaze:</b> Clear gloss, certified AP non-toxic lead free, fire to cone 05-06, gallon container.  Duncan #IN-1001 or equal  Minimum order: 12 gallons	156	Gallon		
		<b>Items 83 through 85 are to be awarded on a total low bid basis. Vendor must bid all items.</b>				
83	866-2062	<b>Wooden Modeling Tool:</b> Non-plastic: 8" hardwood modeling tool, curved at both ends. 12 each tools per box. Standard Ceramics #16, Chaselle #090788, Loew-Cornell #1126-11, Richeson 210104, or equal.  Minimum order: 20 boxes	80	Box		
84	866-2071	<b>Wooden modeling Tool:</b> Non-plastic: 8" hardwood modeling tool, one end flat and angled. The other end round. 12 each tools per box. Standard Ceramics #14, Chaselle #090779, Loew-Cornell #1126-14, Richeson #210203, or equal.  Minimum order: 20 boxes	120	Box		
85	866-2089	<b>Modeling Tool:</b> 8" in length with wood handle. One end is a round flat steel, other end is square flat steel high carbon spring tempered steel. 12 each tools per box. Loew-Cornell 1231-2, Richeson 210432, or equal.  Minimum order: 10 boxes	70	Box		

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86	866-1227	<b>Cone, Pyrometric:</b> Junior size (1-1/8), 50 to the box, cone 06. Orton Junior Size, Pyromini Bar, or equal.  Minimum order: 10 boxes	120	Box		
87	866-1961	<b>Star Stilts:</b> Pack of 12, height 3/8". Wire Points Model #9, Chaselle 101026, Roselli Roo, Star Stilts #9, School Spec 1408146, or equal.  Minimum order: 10 packages	70	Package		
88	866-2100	<b>Knife, Fettling:</b> 4-1/2" flexible soft steel blade that tapers to a blunt point with round, hardwood handle. Kemper F-96, Nasco 43-198, Dick Blick #14001, or equal.  Minimum order: 50 each	700	Each		
89	866-2118	<b>Steel Scrapers:</b> Flexible spring steel scrapers, size 2" X 4" half moon. Amaco #11231A, #3 Kemper 5-3, Richeson 210412, or equal.  Minimum order: 100 each	1600	Each		
90	866-2126	<b>Finishing Rubber:</b> Kidney shaped pliable rubber, size 2 1/8" X 3 1/2" minimum. Amaco #11250H, #1, Chaselle #088390, Saz Arts & Crafts #640-0303, Kemper FR50, or equal.  Minimum order: 50 each	600	Each		
91	866-1189	<b>Burlap:</b> 36" X 25 yards roll, minimum weight 10 oz. per square yard. Color-Black. Chaselle #X111934, Thompson 1002, or equal.  Minimum order: 10 rolls	100	Roll		
92	866-1197	<b>Burlap:</b> 36" X 25 yard roll, minimum weight 10 oz. per square yard, color-natural. Chaselle #112826, Thompson 1002, J & S, or equal.  Minimum order: 20 rolls	150	Roll		
93	866-1502	<b>Muslin, Bleached:</b> Minimum 36" width X 10 yard roll, single rolls. Chaselle X112870, Spring Mills, Thompson #171893, J&S, or equal.  Minimum order: 50 rolls	600	Roll		

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94	866-1065	<b>Raffia: Natural</b> , (Unprocessed) packaged in hanks of approx. 6 oz. each (vendor to state weight of hank on bid), Chaselle #172752, Stern 5-157T, Sch. Specialty 420034, or equal.  Minimum order: 50 Hanks	400	Hank		
95	866-2177	<b>Needle, Tapestry</b> , Large Eye: Metal, Blunt: Size 13, 10 per package, Chaselle #X195923, Pyramid 13TB, Sax Art #70601300, Rex-13T, or equal.  Minimum order: 100 packages	700	Package		
96	866-1081	<b>Needle, Tapestry: Metal</b> , size #18, small eye, 25 package, Chaselle #173136, Rex #18T, or equal.  Minimum order: 50 packages	400	Package		
97		<b>All colors of heavy rug yarn</b> 100% kodel polyester, color fast, approximate 1.37 oz. or 100% acrylic 1.50 oz. net wt., 60 yard skeins. 12 skeins per package.  Yarn, Rug: Caron, Aunt Lidia's #235B, Bemiss Jason 04XX3, or equal. <b>(Indicate part number for each color)</b>	3,000	Package		
	866-1597	Black 130				
	866-1601	Light Blue 300				
	866-1619	National Blue 100				
	866-1627	Wood Brown 130				
	866-1635	Evergreen 130				
	866-1643	Xmas Green 100				
	866-1652	Pumpkin 80				
	866-1670	Cerise 70				
	866-1678	Red 140				

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	866-1686 866-1694 866-1708	Lilac 200 White 125 Yellow 125 Minimum order: 300 packages (Any combination of colors)				
98	866-3149	<b>Plastercraft:</b> Assorted widths in rolls, 20 (lb) box. Bemiss-Jason 5272-0, Bienfang #173751, or equal. Minimum order: 50 boxes	500	Box		
99	866-0761	<b>Paste, Art:</b> 2 oz. package non-toxic, non-staining, odorless. Makes up to 4 quarts of ready-mixed art paste. 24 package to a case. Pritt Brand Art Paste, Ross 99000, or equal. Minimum order: 10 cases	80	Case		
100	866-0299	<b>Glue Stick,</b> Washable, Non-Toxic, min. of 1.41 oz (40G) in twist-tube. 10 sticks per pack or min. of 1.2 oz. (35G), 12 sticks per pack, 12 packs to a case. Eberhard Faber #99655, Ross 95500 (1.2 oz.), Dixon #15371, Ross 95500 or equal. Minimum order: 100 cases	500	Case of 12 Packs		
101	866-0256	<b>Glue: White,</b> non-toxic, vinyl adhesive in 4 fl. oz. squeeze bottle container with easy open flip or twist lid, box of 12 bottles, 6 boxes to a case. Elmer's Glue #E372, Ross 014, or equal. Minimum order: 200 cases	2,400	Case		
102	866-0264	<b>Glue: White,</b> non-toxic, vinyl adhesive in one gallon container non-toxic, 4 gallon to a case. Elmer's Glue-All E395, Ross 254, or equal. Minimum order: 50 cases	500	Case		

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103	866-1758	<b>Sponges:</b> Elephant Ear sponge, natural, size 2" X 3" minimum. Amaco #11241L, Blix #18, Chaselle #097825, Hydra Sponge #EES, or equal.  Minimum order: 200 each	1200	Each		
104	866-2347	<b>Felt: 2.8 lb. Bag,</b> approx. 20 assorted colors, 100 pieces size 9" X 12", 100% acrylic. Dick Blick #525500, Sax Art #727-0069, Kunin Felt, J & S, or equal.  Minimum order: 100 bags	500	Bag		
105	866-2894 866-2908 866-2916	<b>Tissue Paper:</b> Quire package (24 sheets). Solid color. Chaselle 941895, Spectra by Bemiss-Jason, Peacock by Peacon, or equal.  Cerise 200  Buttercup Yellow 200  Azure Blue 200  Minimum order: 100 packages	2,000	Package		
106	866-2703 866-2711 866-2720 866-2738 866-2746 866-2754 866-2762 866-2771	<b>Cellophane, Transparent:</b> 20" X 100', Cutter Box. Chaselle, Nasco, Hygloss, or equal.  Clear  Red  Green  Yellow  Blue  Purple/Orchid  Pink  Orange/Amber  Minimum order: 100 boxes  (Any combination of colors)	900	Box		

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107	866-2886	<b>Metallic Paper:</b> Standard assorted package size, 8 1/2" X 10", minimum of 20 sheets per pack. Chaselle #806398, Sunshine #108300, American Craftlines #108304, Hyglos #10-8 or equal.  Minimum order: 200 packages	1,000	Package		
108	866-2291 866-2304 866-2312 866-2321 866-2339	<b>Glitter:</b> Aluminum or plastic squares in sturdy 1 lb. containers with shaker top. Colors: Gold; Silver; Red; Green; Blue each color packaged separately. Pyramid #1328, S & S EXM2826, Glitterex, Spectra Rainbow 917X-0, Hygloss, or equal.  Gold 600 Silver 800 Red 600 Green 600 Blue 400  Minimum order: 500 lbs.  <b>(Any combination of colors)</b>	5,500	1 LB.		
109	866-2011	<b>Tooling Foil:</b> 12" X 25' roll, aluminum, 36 gauge, Chaselle 133813, St. Louis Craft, or equal.  Minimum order: 50 rolls	500	Roll		
110	866-2681	<b>Wire, Sculpture:</b> Aluminum, 50' coil, 9-gauge.  Chaselle #147512, Anchor 19000, Tower #21009, or equal.  Minimum order: 50 coils	300	Coil (Roll)		

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111	866-1511	<b>Scratch Board:</b> Approx. 11" X 14" sheets 10 Pt. thickness, pre-inked black with white background. 10 sheets to the package. Bienfang 657-SB-1, Chaselle 031174, Dick Blick #833126, Scratch Art B10, or equal. Minimum order: 200 packages	4,000	Package		
112	866-2606	<b>Scratch Board Blade:</b> Straight, sharp point, 36 package. Hunt #112, Sax Art #338-0029, Richeson 860058, Scratch Art B10, or equal. Minimum order: 20 packages	500	Package		
113	866-3114	<b>Mat: Ready Cut,</b> white, outside 11" X 14" inside 8" X 11" approx. 14 ply, pebble finish, beveled edge, 6 ply backing, shrink-wrapped 12 sheets per package. Chaselle 149565, Callen Photo Mount #3914827, or equal. Minimum order: 50 packages	500	Package		
114	866-3122	<b>Mats, Ready Cut:</b> White pebbled finish, 6 ply board. Outside size 16" X 22". Art size 12" X 18", 50 mats per package. Chaselle 149921, Callen Photo Mount, Stu-Art #MO-16C, or equal. Minimum Order: 25 packages	600	Package		
115	866-3157	<b>Mat: Ready Cut,</b> white pebbled finish, 6 ply board. Outside size 12" X 16". Art size 9" X 12". 50 mats per package. Chaselle #149896, Stu-Art MO-12, or equal. Minimum order: 20 packages	140	Package		
116	866-3106	<b>Mat: Ready Cut,</b> white, outside 18" X 24", inside 11 1/2" X 17 1/2" approx., 14 ply, pebble finish, beveled edge, 6 ply backing. Shrink wrapped 12 sheets per package. Chaselle #149734, Callen Photo Mount HC 1824, or equal. Minimum order: 100 packages	1500	Package		
117	866-2879	<b>Frame, Picture:</b> 11" X 14", Plexi-glass, shadow box style, 12 each to a case. Structural Industries #ST1114, Dick Blick #8640-26, or equal. Minimum order: 10 cases	70	Case		
118	866-3085	<b>Frame, Picture:</b> 18' X 24" brushed silver finish with Plexi-glass front. With matte 16" X 20", 6 each to a case. Stuctural Industries Mod Frame MF1824SL, North American Enclosure #10065-18, or equal. Minimum order: 25 cases	200	Case		
119	866-3181	<b>Speedball Painters:</b> Paint marker replacement nibs. Package of five. Medium point #7552. Chaselle #910045 or equal. Minimum order: 30 packages	120	Package		