

**MIAMI-DADE COUNTY PUBLIC SCHOOLS
BID #036-PP04**

DISTRICT SOFTWARE LICENSING AND SPECIAL PURCHASING AGREEMENT

BID SPECIFICATIONS

1.0 PURPOSE:

The purpose of this bid is to establish vendors as providers/managers of M-DCPS district software licensing programs that would provide a comprehensive business application and educational software catalog with a wide variety of educational publishers.

2.0 TERM:

The term of this bid shall be from October 1, 2014 through September 30, 2015 and may, by mutual agreement, be renewed for one (1) additional one-year periods and if needed, 90 days beyond the expiration date of the current contract period.

3.0 DISTRICT SOFTWARE LICENSING PROGRAM:

3.1 This agreement provides M-DCPS schools with a selection of a wide variety of business and educational software titles available in both Windows and Macintosh platforms in a customized M-DCPS educational software website.

3.2 Awarded Bidder shall bid a majority of titles in the catalog of their choice plus titles from the following publishers, per Group Awarded Bidders are to provide a list of all titles and pricing from the following publishers:

Adobe
Business Objects
Corel
FileMaker
Inspiration/Kidspiration
Knowledge Adventure
Leapfrog
Microsoft
Symantec/Norton/ Veritas
Other educational publishers

4.0 AWARDED BIDDERS SERVICE/SUPPORT/MANAGEMENT AGREEMENT:

4.1 Awarded Bidder shall manage and provide delivery of product for all catalog software titles.

4.2 Awarded Bidder shall manage and provide delivery of product for all third party products.

- 4.3 Awarded Bidder shall provide a dedicated customer service representative for M-DCPS orders.
- 4.4 Awarded Bidder shall provide a dedicated inside sales representative for M-DCPS orders.
- 4.5 Awarded Bidder shall package each individual school order and ship to the Instructional Technology Department **or** the address as indicated on the purchase order at no charge.
- 4.6 Awarded Bidders may be requested to provide an exclusive M-DCPS website that includes M-DCPS pricing that reflects stated discount from the catalog prices and how-to-order information.
- 5.0 CANCELLATION OF SERVICE:
- 5.1 In the event that M-DCPS discontinues the agreement with Awarded Bidder(s) no penalty or service charge shall be levied against M-DCPS by the Awarded Bidder. M-DCPS shall pay for product shipped only.
- 5.2 M-DCPS reserves the right to discharge a/all successful Awarded Bidders due to non-compliance with requirements listed in the bid.
- 6.0 BILLING:
- 6.1 For orders issued by Instructional Technology, the successful Awarded Bidder(s) may be requested to provide billing statements in paper copy and on electronic media.
- 6.2 M-DCPS shall not be responsible for payment of any charges resulting from lost shipments or defective products.
- 6.3 Original invoices for Purchase orders issued by Instructional Technology or Information Technology Services (ITS) must be sent to Instructional Technology or ITS to be signed for receipt of goods. Invoices should not be forwarded to Accounts Payable. Invoices sent to Accounts Payable will not be processed.
- 7.0 AWARDED BIDDER(S):
- 7.1 Awarded Bidder(s) shall be awarded the contract based upon the following:
- best price from their catalog and other publishers previously listed
 - educational titles for all subject areas, grade levels, and exceptionalities
 - educational (school) versions of software
 - no initial or minimum order requirements on any title; awarded bidders should provide educational software licensing pricing.
 - Vendors are authorized dealers for product being offered at requested level, if applicable.
 - a catalog discount exclusively honored under this contract

