

**The School Board of Miami-Dade County, Florida  
SCHOOL BOARD ADMINISTRATION BUILDING  
Procurement Management Services  
1450 N.E. 2<sup>nd</sup> Avenue, Room 352  
Miami, Florida 33132**

**Direct All Inquiries To  
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Management -**

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**RFP ADDENDUM  
(INFORMATION ONLY)**

**Date: September 10, 2003  
Addendum No. 1**

**BID/RFP No. 025-DD10**

**BID/RFP TITLE: FLEET MAINTENANCE SOFTWARE**

**This addendum modifies the conditions of the above referenced RFP as follows, and is for information purposes only:**

- 1. Provides attached answers in response to questions received, pursuant to proposal implementation schedule.**

**PLEASE NOTE: If your firm has mailed a copy of this proposal to another proposer, it is your responsibility to forward them a copy of this addendum.**

RFP #025-DD10  
QUESTIONS AND ANSWERS

**QUESTION:** CAN THE RESPONSE BE ON BOTH SIDES OF THE PAGES-TO CONSERVE PAPER?

**ANSWER:** YES (PROVIDED THAT IT IS IN COMPLIANCE WITH BUREAU OF PROCUREMENT & MATERIALS MANAGEMENT REGULATIONS).

**QUESTION:** ON PAGE 9, VEHICLE INVENTORY MANAGEMENT (5<sup>TH</sup> BULLET POINT)  
– WHAT IS MEANT BY “HORIZON CAPABILITY FOR AUTOMATIC GENERATION”?

**ANSWER:** HORIZON CAPABILITY REFERS TO THE NUMBER OF DAYS BEFORE ACTUAL “DUE DATE” OF VEHICLE INSPECTION THAT THE WORK ORDER WILL GENERATE. THIS ALLOWS THE SHOP MANAGER/FOREPERSON A PERIOD OF TIME BEFORE THE INSPECTION IS ACTUALLY DUE AND PROVIDES THEM A WINDOW OF TIME TO COMPLETE THE INSPECTION.  
**NOTE:** THE TERM “HORIZON” IS WHAT IS CURRENTLY KNOWN TO DOT BY USE OF OUR CURRENT SOFTWARE SYSTEM KNOWN AS COMPASS. YOUR COMPANY’S SOFTWARE MAY PROVIDE THE SAME CAPABILITY AND JUST REFER TO IT BY A DIFFERENT NAME.

**QUESTION:** DO YOU WANT A QUOTE FOR DATA CONVERSION OF MASTER FILE RECORDS (I.E. UNITS, VENDORS, EMPLOYEES, PARTS)?

**ANSWER:** DOT HAS NOT YET DETERMINED HOW MUCH OF OUR EXISTING DATA WE WISH TO CONVERT, THEREFORE; YOU WOULD NOT BE ABLE TO RENDER AN ACCURATE QUOTE AT THIS TIME. HOWEVER, WE WOULD LIKE TO SEE THE FORMULA YOUR COMPANY USES TO CALCULATE SUCH A QUOTE.

**QUESTION:** DO YOU WANT A QUOTE FOR DATA CONVERSION OF REPAIR ORDER HISTORY?

**ANSWER:** SAME ANSWER AS QUESTION 3.

**QUESTION:** IS OPERATIONAL USER TRAINING GOING TO BE HELD AT ONE LOCATION (WITH TRAIN THE TRAINER PHILOSOPHY)? SOME LOCATIONS? ALL LOCATIONS?

**ANSWER:** DOT WILL CENTRALIZE THE TRAINING PHASE OF THIS ENDEAVOR AND BRING THE APPROPRIATE PERSONNEL TO THAT CENTRAL LOCATION FOR THE TRAINING. FROM THAT POINT FORWARD, WE WILL ALSO USE THE “TRAIN THE TRAINER” PHILOSOPHY FOR NEW-HIRES AND TRANSFERS.

**QUESTION:** DID YOU WANT A QUOTE FOR A FILE SERVER?

**ANSWER:** NO. HOWEVER PLEASE PROVIDE SPECIFICATIONS FOR ALL NECESSARY HARDWARE.