

COMPLETE USING  
TYPEWRITER  
OR  
BALL-POINT PEN  
ONLY.

  
**Miami-Dade County Public Schools**  
School Board Administration Building  
1450 Northeast Second Avenue  
Miami, Florida 33132

Direct all inquiries to the  
Bureau of Procurement and  
Materials Management.

BUYER NAMED:  
**Phillip Ford**  
PHONE: (305) 995-2361  
TDD PHONE (305) 995-2400

## BIDDER QUALIFICATION FORM

BID NO. 014-CC03 BID TITLE COMMERCIAL REFRIGERATORS AND FREEZERS  
BIDS WILL BE ACCEPTED UNTIL 2:00 P.M. ON OCTOBER 14, 2003 IN ROOM 351,  
SCHOOL BOARD ADMINISTRATION BUILDING, 1450 NE 2ND AVENUE, MIAMI, FL. 33132, AT WHICH TIME THEY WILL BE  
PUBLICLY OPENED. BIDS MAY NOT BE WITHDRAWN FOR 120 DAYS AFTER OPENING. (REFER TO INSTRUCTIONS TO  
BIDDERS, para.IV.B.)

THE SUBMISSION OF THE BID BY THE VENDOR, ACCEPTANCE AND AWARD OF THE BID BY THE SCHOOL BOARD OF  
MIAMI-DADE COUNTY, FLORIDA, AND SUBSEQUENT PURCHASE ORDERS ISSUED AGAINST SAID AWARD SHALL  
CONSTITUTE A BINDING, ENFORCEABLE CONTRACT. UNLESS OTHERWISE STIPULATED IN THE BID DOCUMENTS, NO  
OTHER CONTRACT DOCUMENTS SHALL BE ISSUED.

**I. A. BIDDER CERTIFICATION AND IDENTIFICATION. (SEE INSTRUCTIONS TO BIDDERS, para. I. A.2.)**

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person  
submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I  
agree to abide by all conditions of this bid; and I certify that I am authorized to sign this bid for the bidder.

**B.** Vendor certifies that it satisfies all necessary legal requirements as an entity to do business with the School Board of  
Miami-Dade County, Florida.

**II. INDEMNIFICATION**

The Bidder shall hold harmless, indemnify and defend the indemnities (as hereinafter defined) against any claim, action,  
loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation,  
attorney's fees and court costs arising out of bodily injury to persons including death, or damage to tangible property  
arising out of or incidental to the performance of this Contract including goods and services provided thereto) by or on  
behalf of the Bidder, whether or not due to or caused in part by the negligence or other culpability of the indemnity,  
excluding only the sole negligence or culpability of the indemnity. The following shall be deemed to be indemnities: The  
School Board of Miami-Dade County, Florida and its members, officers and employees.

**III. PERFORMANCE SECURITY. Refer to INSTRUCTIONS TO BIDDERS, para I.A.1., and VI., and check (x) below:**

WHEN PERFORMANCE SECURITY IS REQUIRED I WILL FURNISH A:

Performance Bond \_\_\_\_\_ Check (Cashier's, Certified, or Equal) \_\_\_\_\_

PLEASE TYPE OR PRINT BELOW

LEGAL NAME OF VENDOR : \_\_\_\_\_  
MAILING ADDRESS : \_\_\_\_\_  
CITY, STATE, ZIP CODE : \_\_\_\_\_  
TELEPHONE NUMBER : \_\_\_\_\_ FAX # \_\_\_\_\_  
BY: SIGNATURE (ORIGINAL) : \_\_\_\_\_ DATE \_\_\_\_\_  
OF AUTHORIZED REPRESENTATIVE  
NAME (TYPED) : \_\_\_\_\_ TITLE \_\_\_\_\_  
OF AUTHORIZED REPRESENTATIVE

## INSTRUCTIONS TO BIDDERS

### NOTICE OF ESTABLISHMENT OF A CONE OF SILENCE

The School Board of Miami-Dade County Public Schools enacts a Cone of Silence from issuance of a solicitation to written recommendation of award. All provisions of School Board Rule 6Gx-8C-1.212 apply.

#### I. PREPARATION OF BIDS

A. **BIDDER QUALIFICATION FORM** qualifies the bidder and the bid and must be completed and submitted as page 1 of the bid.

1. **PERFORMANCE SECURITY.** The form of performance security the bidder will submit, when required to do so, must be furnished. Performance security shall not be submitted with the bid.

2. **BIDDER CERTIFICATION AND IDENTIFICATION.** Bid must contain an original manual signature from an authorized representative. An unsigned bid will be considered non responsive.

B. **INSTRUCTIONS TO BIDDERS.** Defines conditions of the bid.

1. **ORDER OF PRECEDENCE.** Any inconsistency in this bid shall be resolved by giving precedence in the following order:

- A. Specifications
- B. Special Conditions
- C. Instructions To Bidders

2. **FOR M/WBE designated bids.** The SPECIAL CONDITIONS-Minority/Women owned and controlled Business Participation Statement and the M/WBE Certification Application MUST be completed and SUBMITTED with the bid if the bidder is not certified by Miami-Dade County Public Schools. Failure to submit the completed application with the bid will be considered non responsive.

C. **BID PROPOSAL FORM.** Defines requirement of items to be purchased, and must be completed and submitted as page 2 and subsequent pages, if any, of the bid. The bidder should indicate his/her name in the appropriate space on each page.

1. **ITEM SPECIFICATION.** Specifying a certain brand, make or manufacturer is to denote the quality, type, and standard of the article desired. Articles offered must be new merchandise only, of equal or superior grade. On blank lines provided, the bidder is requested to insert the brand name, manufacturer's number and other information necessary to sufficiently identify article offered. Failure to do so may prevent consideration of the item. Also, refer to paragraph X. *Packaging*.

2. **PRICES.** Prices are requested in units of quantity specified in the bid specifications. In case of a discrepancy in computing the total amount of bid, UNIT PRICE quoted will govern. All prices bid shall include delivery F.O.B. destination, freight prepaid (bidder pays and bears freight charges. Bidder owns goods in transit and files any claims) and shall include all cartage, drayage, packing, etc., delivered to and unloaded at the receiving station at the site designated in BID PROPOSAL FORMS and there received by the designated agent of the Board.

3. **TAXES.** The Board does not pay Federal Excise and State taxes on direct purchases of tangible personal property. The applicable tax exemption number is shown on the purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of Board-owned real property as defined in Chapter 192 of the Florida Statutes.

#### II. SUBMITTING OF BIDS

A. **BID FORMS AND ENVELOPES.** Bids must be submitted on forms furnished by the Board and in sealed envelopes.

Envelopes must be clearly marked with bid number, bid title and bid opening.

B. **ERASURES OR CORRECTIONS.** When filling out the bid proposal form, bidders are required to complete bid proposal in ink.

- 1. Use of pencil is prohibited.

2. Do not erase or use correction fluid to correct an error.

3. All changes must be crossed out and initialed in ink.

Those bids for individual items that do not comply with items 1, 2 and 3 above will be considered non responsive for that item(s).

C. **PLACE, DATE AND HOUR.** Bids shall be submitted by U.S. Mail, Courier/Express Service, or deposited in the BID BOX located in Room 351, 8:00 A.M. to 4:30 P.M., Monday through Friday, SCHOOL BOARD ADMINISTRATION BUILDING, 1450 N.E. Second Avenue, Miami, Florida 33132. Bids received after the date and hour specified in the BIDDER QUALIFICATION FORM will not be considered.

D. **PUBLIC ENTITY CRIMES.** Section 287.133(2)(a) Florida Statute. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

E. **SUBMITTING A "NO BID."** If not submitting a bid at this time, return the form entitled "NOTICE TO PROSPECTIVE BIDDERS." Failure to respond, either by submitting a bid or the "NOTICE TO PROSPECTIVE BIDDERS" form for three consecutive times, may result in the company being removed from the School Board's bid list.

F. **AVAILABILITY OF BID INFORMATION.** Immediately following the public opening, bids will be read, upon request, and then compiled in a tabular form, a copy of which will be available for examination in Procurement Management Services.

#### III. CANCELLATION OF BIDS OR REQUEST FOR PROPOSALS

An invitation for bids may be canceled, in whole or in part, as may be specified in the solicitation, when it is in the best interest of the Board. The reasons shall be made a part of the master bid file.

A. Prior to opening, a solicitation may be canceled in whole or in part, prior to the date and hour specified in the Bidder Qualification Form for receipt of bids, when the Assistant Superintendent, Procurement Management Services, determines in writing, that such action is in the best interest of the Board for reasons including, but not limited to:

- 1. The Board no longer requires the supplies, services, or construction;
- 2. The Board no longer can reasonably expect to fund the procurement;
- 3. A review of a valid protest filed by a bidder as may be determined by the administrative staff; and
- 4. Proposed amendments to the solicitation would be of such magnitude that a new solicitation is desirable.

B. When a solicitation is canceled prior to opening, notice of cancellation shall be sent to all businesses solicited, via facsimile or mail, and bids or proposals returned to the vendor unopened.

The notice of cancellation shall:

- 1. Identify the solicitation;
- 2. Briefly explain the reason for cancellation; and
- 3. Where appropriate, explain that an opportunity will be given to compete on any future re-solicitation for procurements of similar supplies, services, or construction

#### IV. CHANGE OR WITHDRAWAL OF BIDS

A. **PRIOR TO BID OPENING.** Should the bidder desire to change or withdraw his/her bid, he/she shall do so in writing. This communication is to be received by the District Director, of Procurement Management, Room 352, School Board Administration Building, prior to date and hour of bid opening. The bidders name, the bid number, the bid title and the date the bid is due must appear on the envelope.

**B. AFTER BID OPENING.** After bids are opened, they may not be changed, nor withdrawn, for 90 days after the determined opening date, unless otherwise specified on the "BIDDER QUALIFICATION FORM."

**C. FAILURE TO ACCEPT BID AWARD.** Bidders who, prior to the Bid Award by The School Board of Miami-Dade County, Florida, indicate that they are unable to accept the bid award shall either:

1. Pay to the Board, as liquidated damages, an amount equal to 5% of the unit price bid, times the quantity, or \$10, whichever amount is larger, or
2. Lose eligibility to transact new business with the Board for a period of 14 months from the date the Board acts on the withdrawn bid.

#### **V. PROTESTS TO CONTRACT SOLICITATION OR AWARD**

**A.** The Board shall provide notice of a decision or intended decision concerning a solicitation, contract award, or exceptional purchase by electronic posting which can be accessed at the district's website [www.dadeschools.net](http://www.dadeschools.net).

**B.** Any person who is adversely affected by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods of ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the solicitation. The formal written protest shall be filed within 10 days after the date the notice of protest is filed. Failure to file a notice of protest or a formal written protest shall constitute a waiver of these proceedings. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time periods established herein.

**C.** All notice of protests will be reviewed by Procurement Management Services, who will offer the protesting bidder the opportunity to meet and discuss the merits of the protest. If the protest is not resolved, the bidder may seek an administrative hearing pursuant to §120.57 Fla. Stat., by filing a formal written protest within 10 days after filing the notice of protest. Petitions for hearing pursuant to §120.57 Fla. Stat., must be filed in accordance with School Board Rule 6Gx13- 8C-1.064.

#### **VI. AWARDS**

**A. RESERVATION FOR REJECTION OR AWARD.** The Board reserves the right to reject any or all bids, to waive irregularities or technicalities, and to request rebids. The Board reserves the right to award on an individual item basis, any combination of items, total low bid or, if an alternate bid is accepted, on such terms as are specified for the alternate bid, whichever manner is in the best interest of the Board.

**B. NOTIFICATION OF INTENDED ACTION** will be posted on the District's website 7-10 days prior to a regularly scheduled Board meeting.

**C. OFFICIAL AWARD DATE.** Awards become official upon the Board's formal approval of the award.

**D. PURCHASE ORDERS.** Purchase orders mailed to successful bidders are the official notification to deliver materials described therein; and the time allowed for delivery begins with the date of the purchase order. In the event that the successful bidder fails to deliver the materials in accordance with the terms and conditions of the bid and purchase order, the bidder shall be considered to be in default of the contract and subject to the default provisions stated in Instructions to Bidders, Section VI. E.

**E. DEFAULT.** A vendor who fails to perform according to the terms of the contract (bid) shall be considered in default. In the event of default, which may include, but is not limited to poor performance and/or non-performance, a vendor shall either (1) pay liquidated damages of 10 percent of the unit price of the item(s) awarded times

the quantity when no purchase order has been issued, 10 percent of the purchase order when a purchase order has been issued or \$100, whichever is greater or (2) lose eligibility to transact new business with the Board for a period of 14 months from date of termination of award by the Board. Bidders that are determined ineligible may request a hearing pursuant to Chapter 120 of the Florida Statutes, and School Board Rule 6Gx13- 8C-1.064.

**F.** The intent of the bid documents is to include only the written requirements for materials, equipment, systems, standards and workmanship necessary for the proper execution and completion of the work by the Bidder. The bid documents shall not be construed to create an entitlement to any other scope of work except as specified herein.

#### **VII. PERFORMANCE SECURITY (FOR SUCCESSFUL BIDDERS ONLY)**

**A. PURPOSE.** A performance bond or check may be required to guarantee performance.

**B. BONDING COMPANY.** Performance Bonds shall be written through a reputable and responsible surety bond agency licensed to do business in the State of Florida and with a surety company or corporation meeting both of the following specifications:

##### **1. Awards Greater than \$500,000**

A minimum rating in the latest revision of Best's Insurance Reports of:

<u>Contract Amount</u>	<u>Minimum Rating by A.M. Best</u>
\$ 500,000.01 to \$ 2,500,000	None
\$ 2,500,000.01 to \$ 5,000,000	B + or NA-3
	No Minimum Class
\$ 5,000,000.01 to \$10,000,000	A- Class IV
\$10,000,000.01 or more	A- Class V

Current certificate of authority as acceptable surety on Federal Bonds in accordance with the latest edition of the United States Treasury Department Circular 570 entitled "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" shall be accepted for an amount not exceeding the underwriting limitation thereon.

##### **2. Awards of \$500,000 or Less**

Bonds shall be written with a surety company or corporation meeting the qualifications as set forth in Paragraph VII.B. above or the qualifications set forth in section 287.0935, Florida Statutes.

**C. AMOUNT.** When required as defined herein, the firm or individual(s) to whom an award has been made shall execute and deliver to The School Board of Miami-Dade County, Florida, a Performance Bond, Cashier's/Certified Check, or equal.

1. Awards less than \$200,000 shall be exempt from performance security.

2. Performance security shall not be required, unless otherwise defined in the bid specifications. If performance security is required, it shall equal 100% of the award amount.

**D. RELEASE OF PERFORMANCE SECURITY.** Return to the Awardee of his/her cash security, or notification to the Awardee and the bonding company to cancel the performance bond, will be made when all goods/services have been accepted and invoices have been approved for payment.

#### **VIII. SAMPLES.** When bid samples are required, the buyer will notify bidder to submit samples of the items bid in accordance with the following procedures:

**A.** All samples must be identified with the bidder's name, bid number, item number, and product name and number. Where non-compliance with this requirement is noted, said item may be considered as being unidentifiable and may not be eligible for consideration in the award recommendation.

**B.** All samples are to be delivered within 7 calendar days after receipt of notification from buyer, unless otherwise stated in the Special Conditions of the bid. If the bidder does not submit samples by the date and time indicated by the buyer, the bid submitted for that item may not be considered for award.

C. Bidder must obtain, from Materials Testing and Evaluation, a signed receipt acknowledging delivery of samples. Bidder shall include a self-addressed, stamped envelope for return of sample receipt when submitting samples by mail or delivery service. The bidder will receive the original copy of the receipt and the duplicate copy will remain with the Miami-Dade County Public Schools receiving department as the file copy. Bidder shall be solely responsible for delivery of samples and for retaining sample delivery receipts, which must be presented in any dispute regarding receipt of bid samples.

D. Samples should be delivered to the following address:

MIAMI-DADE COUNTY PUBLIC SCHOOLS  
MATERIALS TESTING AND EVALUATION  
7040 West Flagler Street  
Miami, Florida 33144  
Telephone Number: 786-275-0780

Miami-Dade County Public Schools will not be responsible for samples sent to a location other than the location mentioned in the bid.

E. PAYMENT FOR SAMPLES. The Board will buy no samples and will assume no cost incidental thereto.

F. RETURN OF SAMPLES. Samples not destroyed in testing may be claimed by unsuccessful bidders 14 days after bid award date and by successful bidders 14 days after final payment; but the Board will assume no responsibility for samples not claimed within the time specified, and it will pay for no samples damaged in testing.

G. EVALUATION AND TEST RESULTS. If a sample submitted for testing does not comply, the buyer will advise the bidder to contact Materials Testing and Evaluation for further details.

IX. SUBSTITUTIONS. Should the bidder find it necessary to use a material, equipment, product or system other than specified, the bidder shall secure from the Board, through Procurement Management Services, written approval for the use of the alternate materials, equipment, product or system. The Board is not obligated to approve requests for substitutions and has the discretion to require the bidder to provide the materials as specified in the bid documents. In no case shall the bidder be entitled to additional time and/or money arising out of the Board's failure to approve requests for substitutions.

X. PACKAGING

A. TYPE. If packaging is different from that specified, the bidder must note the manner and amounts in which packaging is to be made; otherwise the successful bidder shall furnish packaging as specified. All packaging, wrapping and bundling shall be adequate to insure that materials will be received in undamaged condition. The Board assumes no responsibility for damages of any kind incurred in transit.

B. CONTAINER IDENTIFICATION. The following identification shall be printed, stenciled or legibly written in a conspicuous location on each shipping container:

1. BID NUMBER AND/OR PURCHASE ORDER NUMBER
2. VENDOR'S NAME AND/OR TRADEMARK
3. NAME(S) OF ITEM(S) CONTAINED
4. ITEM NUMBER(S) WITH QUANTITY(IES)

XI. PURCHASES BY OTHER PUBLIC AGENCIES. With the consent and agreement of the successful bidder(s), purchases may be made under this bid by Miami Dade County, Florida, and other governmental agencies or political subdivisions within the State of Florida. Such purchases shall be governed by the same terms and conditions stated herein. This agreement in no way restricts or interferes with the right of any State of Florida Agency or political subdivision to rebid any or all of these items.

XII. RECYCLING REQUIREMENTS. Miami-Dade County Public Schools supports recycling and recommends the use of recycled products where possible. Vendors are requested to submit a letter, along with their bid, indicating whether each item bid and/or its packaging contains pre-consumer or post-consumer waste, and if the product and/or packaging may be recycled.

XIII. ENVIRONMENTAL PRODUCTS. Miami-Dade County Public Schools encourages the use of environmentally safe products.

XIV. DELIVERY AND BILLING

A. DELIVERY. Saturdays, Sundays, and holidays excepted, deliveries shall be made as follows: Schools and Departments - 8:00 A.M. to 3:00 P.M. Merchandise shall be unloaded at the receiving station of the designated delivery point and received there by a designated agent of the Board. A delivery ticket, or one copy of the invoice, prepared as indicated below, shall accompany each delivery.

B. RECEIVING INSPECTION AND TESTING. Delivered items which do not fulfill all requirements will be rejected. Rejected items shall be removed and replaced promptly by the vendor, at no cost to the purchaser.

C. INVOICES. Each invoice shall be issued by the successful bidder and shall be submitted in DUPLICATE to the Accounts Payable Section, P.O. Box 01-2570, Miami, Florida 33101. To be considered for payment, each invoice must show the following information, which appears on the Purchase Order:

1. Purchase Order Number
2. Item Descriptions
3. Quantities and Units
4. Price Extensions
5. Total price of all items on invoice

D. PAYMENT. Unless otherwise specified by Miami-Dade County Public Schools, payment will be made only after delivery, authorized inspection, and acceptance. Payment will be made only to the successful bidder, unless otherwise requested, in writing, by the successful bidder and accepted by Miami-Dade County Public School Administration. When bidders are directed to send invoices to a school, the school will make directed payment to the bidder.

XV. NO GRATUITY POLICY. It is the policy of Procurement Management Services not to accept gifts, gratuities, or favors of any kind, or of any value whatsoever, from vendors, members of their staffs, or families.

XVI. COMPLIANCE WITH FEDERAL REGULATIONS

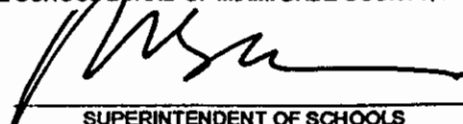
A. All contracts involving federal funds will contain certain provisions required by applicable sections of Title 34, Section 80.36(1) and Section 85.510 Code of Federal Regulations and are included by reference herein. The vendor certifies by signing the bid that the vendor and his/her principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions and may, in certain instances, be required to provide a separate written certification to this effect.

During the term of any contract with the Board, in the event of debarment, suspension, proposed debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions, the vendor shall immediately notify the Assistant Superintendent, Procurement Management Services, in writing. Vendors will also be required to provide access to records, which are directly pertinent to the contract and retain all required records for three years after the Board makes final payment.

B. For all contracts involving Federal funds in excess of \$10,000, the Board reserves the right to terminate the contract for cause, as well as for convenience, by issuing a certified notice to the vendor.

THE BOARD MAY REJECT ANY BID FOR FAILURE BY THE BIDDER TO COMPLY WITH ANY REQUIREMENT STATED ABOVE, IN THE BID PROPOSAL FORM, OR IN ATTACHMENTS THERETO WHICH BECOME PART OF THE BID.

THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA



SUPERINTENDENT OF SCHOOLS

# Vendor Information Sheet



1A.

Federal Employer Identification Number

Or

Owner's Social Security Number

1B.

Name of Firm, Individual(s), Partners or Corporation

Street Address

City

State

Zip Code

2. Telephone/Fax/Contact Person

Telephone number

Fax number

Contact Person

E-mail address

3. Ownership Disclosure

If the contract or business transaction is with a corporation, partnership, sole proprietorship, or joint venture, the full legal name and business address shall be provided for the chief officer, director, or owner who holds, directly or indirectly the majority of the stock or ownership. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. **Post Office addresses are not acceptable.**

Name	Title	Address	Gender	Race-ethnicity	Stock Ownership

**NOTE:** The information provided by the vendor on this form should be consistent with that provided on the "Vendor's Application". All vendors must have a current vendor's application on file with M-DCPS, and have provided information and/or be familiar with M-DCPS' policy regarding the following: (a) Employment Disclosure, (b) Drug Free Workplace, (c) Family Leave Policy, (d) Code of Business Ethics, (e) Conflict of Interest, (f) Perception, (g) Gratuities, and (h) Business Meals. **Failure to provide M-DCPS a current vendor application may cause the vendor not to be awarded any new business with M-DCPS.** Vendor applications can be downloaded at: <http://procurement.dadeschools.net>

FORM6-1/98

### INDEMNIFICATION AND INSURANCE

In consideration of this Contract, if awarded, the Vendor agrees without reservation to the indemnification and insurance clauses contained herein. These clauses are attached to and form a part of Bid#014-CC03

#### INDEMNIFICATION

The Vendor shall hold harmless, indemnify and defend the indemnitees (as hereinafter defined) against any claim, action, loss, damage, injury, liability, cost or expense of whatsoever kind or nature including, but not by way of limitation, attorneys' fees and court costs arising out of bodily injury to persons including death, or damage to tangible property arising out of or incidental to the performance of this Contract (including goods and services provided thereto) by or on behalf of the Vendor, whether or not due to or caused in part by the negligence or other culpability of the indemnitee, excluding only the sole negligence or culpability of the indemnitee. The following shall be deemed to be indemnitees: The School Board of Miami-Dade County, Florida and its members, officers and employees.

#### INSURANCE

Prior to being recommended for award, the Vendor has five business days after notification to submit proof of insurance as required herein. If the Vendor is not the installer of the equipment in question, then the Vendor must obtain evidence of the coverages referenced below from the Installer and submit evidence of such to the Office of Risk and Benefits Management. Failure to submit a fully completed certificate of insurance signed by an authorized representative of the insurer providing such insurance coverages may cause the Vendor to be considered non-responsive and not eligible for award of the Contract. The insurance coverages and limits shall meet, at a minimum, the following requirements:

1. Commercial General Liability Insurance in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.
2. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the operations of the Vendor, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.
3. Workers' Compensation Insurance for all employees of the Vendor as required by Florida Statutes.

"The School Board of Miami-Dade County, Florida and its members, officers and employees" shall be an additional insured on all liability coverages except Workers' Compensation Insurance.

The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the Vendor.

All insurance policies shall be issued by companies with either of the following qualifications:

- (a) The company must be (1) authorized by subsisting certificates of authority by the Department of Insurance of the State of Florida or (2) an eligible surplus lines insurer under Florida Statutes. In addition, the insurer must have a Best's Rating of "B+" or better and a Financial Size Category of "IV" or better according to the latest edition of Best's Key Rating Guide, published by A.M. Best Company.

or

- (b) with respect only to the Workers' Compensation insurance, the company must be (1) authorized as a group self-insurer pursuant to Florida Statutes or (2) authorized as a commercial self-insurance fund pursuant to Florida Statutes.

Neither approval nor failure to disapprove the insurance furnished by the Vendor to the School Board shall relieve the Vendor of the Vendor's full responsibility to provide insurance as required by this Contract.

The Vendor shall be responsible for assuring that the insurance remains in force for the duration of the contractual period; including any and all option years that may be granted to the Vendor. The certificate of insurance shall contain the provision that the School Board be given no less than thirty (30) days written notice of cancellation. If the insurance is scheduled to expire during the contractual period, the Vendor shall be responsible for submitting new or renewed certificates of insurance to the School Board at a minimum of fifteen (15) calendar days in advance of such expiration.

Unless otherwise notified, the certificate of insurance shall be delivered to:

Miami-Dade County Public Schools  
Office of Risk and Benefits Management  
1500 Biscayne Boulevard, Suite 127  
Miami, Florida 33132

The name and address of Miami-Dade County Public Schools, as shown directly above, must be the Certificate Holder on the certificate of insurance.

The Vendor may be in default of this Contract for failure to maintain the insurance as required by this Contract. Any questions and/or inquiries regarding these requirements should be directed to Ms. La-Chane Clark at 305- 995-7133.



MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 014-CC03	BUYER PHILLIP FORD	PAGE SC 1
BID TITLE: COMMERCIAL REFRIGERATORS AND FREEZERS, PURCHASE AND INSTALLATION		

**SPECIAL CONDITIONS**

- PURPOSE:** The purpose of this bid is to establish a contract, at firm unit prices, for the purchase of estimated requirements, for the items listed. The term of this bid shall be for one (1) year from date of award, and may, by mutual agreement between The School Board of Miami-Dade County, Florida, and the awardee, be extended for three (3) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current contract period. After the initial one (1) year period, all subsequent extension periods shall conclude at the end of the business week. The Board, through Procurement Management Services, may, if considering extending this contract, request a letter of intent to extend from the awardee(s), prior to the end of the current contract period. The awardee will be notified of the extension period. All prices shall be firm for the term of the contract. The successful vendor(s) agree(s) to this condition by signing its bid.
- AWARD:** In order to meet the needs of the school district, and in the best interest of the School board, awards shall be made to all responsive, responsible bidders who comply with specifications, terms and conditions contained herein.
- REQUEST FOR QUOTES:** All awarded vendors, through Procurement Management Services, will be given an opportunity to provide best and final quotes, when required, during the term of the contract. The quotes submitted by those vendors shall include all items requested, including options. If an option is omitted from a vendors quote, that vendor will not be considered for award.

It is expected that prices submitted shall remain firm for the duration of the contract. However, when Request For Quotes (RFQ) are necessary, a vendor may offer lower prices, but may not exceed prices awarded as part of this bid. The vendor offering the lowest quote, complying in full with all requirements shall be awarded the quote.

**AT NO TIME DURING THE TERM OF THIS CONTRACT, SHALL RFQ PRICES EXCEED PRICES SUBMITTED IN THIS BID.**

- ESTIMATED QUANTITIES:** The estimated quantities provided in the bid proposal are for bidder's guidance only. No guarantee is expressed or implied, as to quantities that will be used during the contract period. The School Board of Miami-Dade County, Florida is not obligated to place an order for any given amount, subsequent to the award of this bid. Estimates are based upon M-DCPS actual needs and usage during a previous contractual period, and include an additional ten percent to cover unanticipated increases in requirements.
- SPECIFICATIONS:** If an item is to be considered as an equal to the specified item, complete technical specifications, together with illustrative materials providing brand name and model number of the item, are requested to accompany bid. Non-Compliance with this condition may cause the item not to be considered for award.



MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 014-CC03	BUYER PHILLIP FORD	PAGE SC 2
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BID TITLE:  
COMMERCIAL REFRIGERATORS AND FREEZERS, PURCHASE AND INSTALLATION

**SPECIAL CONDITIONS (CONTINUED)**

6. **WARRANTY:** Equipment must have warranty for parts and labor for one year, or manufacturer's warranty, whichever is later from date of installation, in addition to the warranty requirements in the attached specifications.
  - A. All bidders are requested to submit, along with their bid, a current list with the names, addresses, and telephone numbers of (1) the manufacturer's local service representatives and (2) the local parts suppliers.
  - B. The successful bidder(s) of equipment will be required to furnish, upon receipt of notification of award, two copies of each item as follows:
    1. Warranty Information
    2. User Instruction(s) or Manual(s)
    3. Part(s) Listing & Repair Manual(s)

To: The School Board of Miami-Dade County, Florida  
 Procurement Management Services, Room 359  
 1450 NE 2<sup>nd</sup> Avenue  
 Miami, Florida 33132  
 Attn: Phillip Ford

Non-compliance by the successful bidder may result in withholding initial purchase order until received.

7. **SAMPLES:** All vendors, except those bidding on a currently approved brand/model shown for each item, must submit a sample with 5" casters, no later than 30 days after bid opening date. Samples shall be identified with (1) vendor's name, (2) bid number, (3) bid item number, and (4) product name and number. Samples shall be identical to the item to be delivered, if awarded on this bid. In addition, cut sheets for two (2) and three (3) door units must be submitted. Vendors should be aware that samples submitted shall be dismantled and returned in an unusable condition. It is the responsibility of the vendor to remove all samples once contacted by District staff. The Board will buy no samples and will assume no cost incidental thereto. Submit Samples To:

The School Board of Miami-Dade County, Florida  
 Material Control Testing Department  
 7040 West Flagler Street  
 Miami, Florida 33144  
 Telephone: 786-275-0780

A manufacturer may submit samples of a particular item for various vendors bidding their product(s), provided there is identification in writing for each vendor.

8. **BRAND NAME OR EQUAL:** If a brand is to be considered as an equal to the specified brands, it will be evaluated for acceptability. After determining acceptability, the brand will be included as an awarded item. Thereafter, the vendor may participate in the RFQ process as described in SPECIAL CONDITION 3. REQUEST FOR QUOTES.

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 014-CC03	BUYER PHILLIP FORD	PAGE SC 3
BID TITLE: COMMERCIAL REFRIGERATORS AND FREEZERS, PURCHASE AND INSTALLATION		

**SPECIAL CONDITIONS (CONTINUED)**

9. **SAFETY:** All equipment shall meet N.E.M.A. code requirements, have Underwriter Laboratory listing for electrical items, and meet all current OSHA standards and include all safety guards.
10. **DELIVERIES:** Deliveries are to be F.O.B. destination and made as soon as possible but not later than 60 days after receipt of purchase order. Equipment in the invitation to bid may require delivery to various schools and departments located throughout Miami-Dade County. And/or as indicated below.  
  

The School Board of Miami-Dade County, Florida  
Stores and Mail Distribution – Satellite Warehouse  
7001 S.W. 4<sup>th</sup> Street  
Miami, Florida 33144
11. **Marking Instructions For All Delivery Locations:** Along with a packing slip for each delivery, the purchase order number must be affixed to each carton, box, etc. Failure to follow these instructions may result in rejection and the return of the item(s) to the vendor.
12. **INSTALLATION COST:** Installation charges shall be listed as a per item fee on the bid proposal form. Successful vendor shall be responsible for receipt, inspection, and assembly of items at the location listed on the purchase order. All installed items shall be made ready-for-use, with removal and disposal of all debris and shipping materials. M-DCPS reserves the right to separately quote and/or bid installation for any item awarded as a result of this bid if it is in it's best interest to do so.
13. **ADDITIONAL INSTALLATION SERVICES:** Additional installation services throughout the term of this bid, shall include services to disconnect existing equipment, install new equipment, and relocate old equipment. The successful vendor(s) shall be responsible for all final connections, which includes connecting appliance to water, gas, electric, and drains within approximately 6 feet of existing utilities. This may include but not limited to running rigid copper piping to proper drain according to existing codes. Installer should have on hand; flex hoses, valves, fittings, and any other material necessary for full and complete hook-up of new unit. Installation must be completed within two working days of delivery of new equipment. Successful vendor will also be responsible for disconnecting any existing equipment, which is being replaced at the school kitchen and taking it to the Miami-Dade County Public Schools Stores and Mail Distribution Warehouse located at 7001 S.W. 4<sup>th</sup> Street, Miami, Florida, or other designated locations as instructed by the Department of Food and Nutrition. All work performed and materials used shall comply with all applicable federal, state and local building codes, laws, ordinances and regulations. All delivery and installation work shall be scheduled in advance at a time mutually agreed upon with the Department of Food and Nutrition and/or the cafeteria site manager.

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 014-CC03	BUYER PHILLIP FORD	PAGE SC 4
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BID TITLE:

COMMERCIAL REFRIGERATORS AND FREEZERS, PURCHASE AND INSTALLATION

**SPECIAL CONDITIONS (CONTINUED)**

14. **OCCUPATIONAL LICENSE:** Any person, firm, corporation or joint venture, with a business location in Miami-Dade County, Florida, which is submitting a bid, shall meet the County's Occupational License Tax requirements in accordance with Chapter 8A, Article IX of the Code of Miami-Dade County, Florida. Bidders with a location outside Miami-Dade County shall meet their local Occupational Tax requirements. A copy of the license is requested to be submitted with the Bid Proposal. If the Bidder has already complied with this requirement, a new copy is not required while the license is valid and in effect. It is the Bidder's responsibility to resubmit a copy of a new license after expiration or termination of the current license. Non-compliance with this condition may cause the bid not to be considered for award.
15. **VENDOR INFORMATION SHEET:** All bidders are requested to complete the attached Vendor Information Sheet. In order to conduct new business under this bid, M-DCPS requires that the vendor(s) have a current vendor application on file. The information on both documents must be consistent. Failure to comply with this condition may cause the bidder(s) not to be awarded any new business. Vendor applications can be downloaded at <http://procurement.dadeschools.net/bidsol.htm>.
16. **BID ADDENDUMS:** All bidders should monitor continuously, M-DCPS, Procurement Management Services website for any addendums that may be posted, prior to the opening of this solicitation. The Procurement Management Services website, which list all bids, addendums, and award information, is as follows: <http://procurement.dadeschools.net/bidsol.htm>
17. **INSURANCE REQUIREMENTS:** Successful vendor(s) are required to have insurance coverage, as specified in the indemnity and insurance form(s), attached hereto and made a part of this bid. The successful vendor(s) must submit completed certificate of insurance form(s), prior to being recommended for award. Failure to submit this form(s), as noted, will result in the vendor(s) not being recommended for the bid award.

MIAMI-DADE COUNTY PUBLIC SCHOOLS

BID PROPOSAL FORM (FORMAT A)

TO: THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA

BID 014-CC03	BUYER PHILLIP FORD	PAGE SC 5
BID TITLE: COMMERCIAL REFRIGERATORS AND FREEZERS, PURCHASE AND INSTALLATION		

**SPECIAL CONDITIONS (CONTINUED)**

18. **CONE OF SILENCE:** A CONE OF SILENCE IS APPLICABLE TO THIS COMPETITIVE SOLICITATION. ANY INQUIRY, CLARIFICATION OR INFORMATION REGARDING THIS QUOTE MUST BE REQUESTED IN WRITING BY FAX OR E-MAIL TO:

MR. PHILLIP FORD, BUYER  
PROCUREMENT MANAGEMENT SERVICES  
FAX #305-523-3362  
E-MAIL: [PFORD@SBAB.DADE.K12.FL.US](mailto:PFORD@SBAB.DADE.K12.FL.US)

A COPY OF THIS WRITTEN REQUEST MUST BE SENT SIMULTANEOUSLY TO:

ILEANA MARTINEZ, SCHOOL BOARD CLERK  
MIAMI-DADE COUNTY PUBLIC SCHOOLS  
1450 N.E. 2<sup>ND</sup> AVENUE, ROOM 268B  
MIAMI, FLORIDA 33132  
FAX #305-995-1448  
E-MAIL: [MARTINEZ@DADESCHOOLS.NET](mailto:MARTINEZ@DADESCHOOLS.NET)

19. **ERASURES AND STRIKEOUTS:** When filling out the bid proposal form, bidders are requested to use typewriter or black ball point pen.

1. Use of pencil is prohibited.
2. Do not erase or use correction fluid to correct an error.
3. All changes must be crossed out and initialed in ink.

Those bids for individual items that do not comply with items 1,2, and 3 above will be considered non-responsive for that item(s).

**The School Board of Miami-Dade County, Florida  
Department of Safety, Environment and Hazards Management  
Materials Control Section  
Miami-Dade County, Florida**

**Bid Number: 014-CC03**

**Title: Commercial Refrigerators and Freezers**

**FOOD SERVICE EQUIPMENT & SUPPLY STANDARD COMMITTEE  
SPECIFICATIONS**

**Refrigerators, Standard (38 Degrees F.) Temperature  
One, Two, & Three Compartment Models**

**1. TYPE**

Refrigerators shall be standard temperature (38 Degrees F.) full door models of one, two, or three reach-in or pass-thru compartments with stainless steel shelves and/or tray slides. Refrigerators shall be approved by Underwriters Laboratories, Inc. (UL) and the National Sanitation Foundation (NSF).

**2 CABINET FINISH.**

The exterior doors, ends, and front frame shall be (no. 3) type 304 stainless steel. The interior liner shall be either polished (no. 4) type 304 stainless steel or one piece, 1/8" thick acrylonitrile butadiene styrene (ABS) guaranteed for the life of the refrigerator. ABS or type 304 (no. 4) stainless steel shall be used on the interior door liner. All frames shall be deburred including top of units.

**3. CABINET METAL**

All stainless steel shall be 20 gauge minimum thickness. Exterior tops, backs, and entire bottom shall be 304 (no. 3) stainless steel including any hatching channels or other supporting substructure.

**4. BOTTOM**

The bottom shall be provided with removable, heavy-duty, adjustable, stainless steel legs, which assure at least 6 inches unobstructed clearance above the floor. The bottom shall have a gusset plate measuring approximately 12" x 12" and 1/4" thick 304 (no. 3) stainless steel so mounted to reinforce bottom at leg positions.

**5. INSULATION**

Insulation shall be 2" minimum thickness and foamed in place to insulate the cabinet. Insulation shall be 1 1/2" minimum thickness and foamed in place to insulate the doors.

**6. INTERIOR SHELL**

Interior shell shall have coved vertical and horizontal corners, with 1/4' minimum radius. Interior walls of unit shall be a smooth surface without holes/openings for ease of cleaning.

## 7. DOOR AND DOOR OPENINGS

Doors shall be of all metal construction and guaranteed not to warp for a minimum of one (1) year subsequent to installation. Doors that warp and require replacement shall be returned to the manufacturer, replaced and installed at no cost to the School Board. The doors shall provide a minimum opening of 19-5/8" in width with no interior duct obstruction. Door and cabinet design shall permit doors to be opened fully (90 degrees) without projecting beyond end of cabinet. Doors shall be self-closing magnetic gasket type that can be easily opened from the inside (when not locked) by pushing on the door's interior liner adjacent to the handle. Doors shall also be equipped with a stay open feature.

## 8. DOOR GASKET

Gaskets shall be one piece push-in (no screws) molded magnetic cushion type, odor free and grease resistant, and shall provide a positive seal.

## 9. HARDWARE

Hinges shall be pivot point, self-closing, chrome plated or stainless steel, heavy duty, commercial type. Door handles shall be chrome plated or 304 (no. 4) stainless steel with a minimum clearance between the handle and the door of no less than 1 1/4" or recessed that are easy to open and clean. If foot pedal is provided, it too shall be easy to clean. Removable plug cylinder locks shall be located on the front and each brand of refrigerator will be keyed alike.

## 10. BREAKER STRIPS AND HEATING ELEMENTS

Breaker strips shall be 304 (no. 4) stainless steel with no exposed electrical heating elements and shall be securely installed around the entire perimeter of the front frame and mullions of all door openings.

## 11. SHELVES AND SUPPORTS

Each compartment of each refrigerator shall have a raised floor rack that is made of a heavy-duty non-rusting material to allow for proper air circulation. Raised height minimum of 1" from bottom. Optional floor rack to be constructed with four (4) floor runners approximately 20" X 25" X 1", made of a minimum of 20 gauge stainless steel. Each refrigerator compartment shall be provided with a minimum of three (3) heavy-duty, rust proof removable epoxy coated or chrome plated shelves and be capable of accommodating 18" x 26" bakery pans. Optional stainless steel shelves may be submitted with sample and pricing. Shelf supporting clips shall be stainless steel or high impact plastic at between 1" and 6" on center. Clips must fit securely so they do not become loose when sheet pans are loaded and unloaded for units. No clip or tray slide is acceptable that can easily be removed by accidental bumping. A sample of the clips must be submitted for committee evaluation. Full compartment stainless steel tray slides at 3" minimum intervals shall be optionally available, to form full compartment food file, when specified. A sample of the tray slides must be submitted for committee evaluation. All edges of shelves, supports, and tray slides shall be deburred and smoothed for safe handling. All screws on the interior of the unit shall be flush with the sides of the cabinet eliminating projections which may injure an employee. Shelves and clips shall be install by vendor.

## **12. INTERIOR LIGHT AND TEMPERATURE INDICATOR**

The refrigerator shall be equipped with a shatter-proof light, controlled by individual door switches. Door heaters, fan motors, coil defrost heaters and pan and drain pipe heaters shall be operated at 115/60/1. The instrument panel shall be front mounted. A thermometer, indicating typical food storage temperature and accurate to  $\pm 2$  degrees F, shall be front mounted where it can be easily read by user.

## **13. CONDENSATE EVAPORATOR**

Each unit shall be equipped with a top or bottom mounted, self-contained hot gas line and/or electric condensate evaporator capable of eliminating condensate during conditions of high humidity. Hot gas copper discharge line to be coated to protect from corrosion and leaks. Hold down devices/clamps shall be designed to prevent metal to metal contact that may cause leaks. Drain pan shall be minimum of 5" x 11" on 1 or 2 compartment units and a minimum of 5" x 17" on three (3) compartment units, or the size equivalent in square inches.

## **14. COOLING SYSTEM**

One, two, and three compartment refrigerators shall be equipped with a top mounted coil (not ceiling hung) with or without mullion coil or mullion duct type cooling system with thermostatic expansion valve which shall be 3" – 4" from evaporator coil on 2 and 3 compartment units. Cooling system fans shall be designed for heavy duty service to provide positive, even air circulation at peak loads and shall be equipped with lifetime lubricated fan motors. Fan guards shall be constructed to prevent entrance to fingers and stored material into the fan blade chamber. All insulation between the evaporator coil and over shall be neoprene rubber. Sight glass for viewing freon shall be installed on each unit on the liquid line. Removal of evaporator housing lid for servicing purposes shall be accomplished in such a way so as not to require moving the unit even when abutting another surface.

## **15. CONDENSING UNITS**

All condensing units shall be Copelematic and Techumseh top mounted, three to four inches from front louvered panel with air cooled, hermetic or semi-hermetic type, balanced with evaporator coil. Hermetic (Techumseh), semi-hermetic (Copelematic), shall have a minimum of a five year warranty on the motor compressor.

If the condensing unit enclosure cover is secured to its base using screws, the base shall be reinforced with a pre-drilled aluminum plate to insure that the cover can be securely fastened to the base.



## 16. REFRIGERATION SYSTEM

### A.

Requirements:	Net Capacity, cubic feet, minimum
One compartment:	22
Two compartment:	46
Three compartment:	69

### B.

Requirements:	Condensing Unit
One compartment:	Minimum ¼ h. p., 115/60/1 with 134-A Refrigerant
Two compartment:	Minimum 1/3 h. p., 115/60/1 with 134-A Refrigerant
Three compartment:	Minimum ½ h. p., 115/60/1 with 134-A Refrigerant

All units shall be furnished with 6 ft. power cord and plug with ground.

The refrigeration system shall be designed to allow adequate space between components in order to maintain and/or replace parts without modification of the cabinet.

It is the intent of the School Board of Miami-Dade County to encourage the use of foam expanding agents and refrigerants that do not contribute to the depletion of the earth's protective ozone layer.

## 17. WARRANTY, PARTS LIST, SERVICE MANUAL, SCHEMATIC, AND USERS MANUAL

Each unit shall be under warranty for all parts and labor for a minimum of one year after the date the unit is installed for use. The warranty shall cover any corrosion of stainless steel surfaces which result in the formation of visible rust during the life of the refrigerator. In the event that rust develops on a stainless steel surface the vendor will replace the stainless steel or refrigerator at no cost to the

School Board of Miami-Dade County. The warranty will include a lifetime guarantee that the bottom and legs of each refrigerator will support (A) the weight of food placed in the refrigerator even though shelves are not used and (B) the weight of the refrigerator with or without food during movement. The successful vendor will be notified of the date installation is completed and unit is operational. A schematic shall be permanently attached to the top of each refrigerator. A users manual shall also be included with each refrigerator purchased.

## 18. SERVICE REPRESENTATIVE AND PARTS SUPPLIER

Upon bidding, the name, address, and telephone number of (A) the manufacturer's local service representative and (B) the local parts supplier shall be supplied to the Division of Procurement Management Services, Buyer.

## 19. BID SAMPLE

When requested, a sample one (1) door refrigerator of the exact model offered shall be made available for evaluation by the food service department and supply standards committee. The vendor is also responsible for supplying the necessary technical literature to verify compliance with specifications.

Along with the sample, each vendor must provide for approval three (3) complete illustrated parts lists with current school prices and three (3) service manuals.

## 20. SERVICE REPRESENTATIVE

No Change In Construction Of Units Shall Be Made By Vendor Without Prior Approval Or The School Board Of Miami-Dade County.

The School Board of Miami-Dade County, Florida  
Department of Safety, Environment and Hazards Management  
Materials Control Section  
Miami-Dade County, Florida

Bid Number: 014-CC03

Title: Commercial Refrigerators and Freezers

FOOD SERVICE EQUIPMENT & SUPPLY STANDARD COMMITTEE  
SPECIFICATIONS

Freezers, Storage, Standard (-10 Degrees F.) Temperature  
One, Two, & Three Compartment Models

1. TYPE

Freezers shall be standard temperature (-10 Degrees F.) full door models of one, two, or three reach-in compartments with stainless steel shelves and/or tray slides. Freezers shall be approved by Underwriters Laboratories, Inc. (UL) and the National Sanitation Foundation (NSF).

2 CABINET FINISH.

The exterior doors, ends, and front frame shall be (no. 3) type 304 stainless steel. The interior liner shall be either polished (no. 4) type 304 stainless steel or one piece, 1/8" thick acrylonitrile butadiene styrene (ABS) guaranteed for the life of the refrigerator. ABS or type 304 (no. 4) stainless steel shall be used on the interior door liner. All frames shall be deburred including top of units.

3. CABINET METAL

All stainless steel shall be 20 gauge minimum thickness. Exterior tops, backs, and entire bottom shall be 304 (no. 3) stainless steel

including any hat channels or other supporting substructure.

4. BOTTOM

The bottom shall be provided with removable, heavy-duty, adjustable, stainless steel legs which assure at least 6 inches unobstructed clearance above the floor. The bottom shall have 12" x 12" gusset plate 1/4" thick 304 (no. 3) stainless steel so mounted to reinforce bottom at leg positions.

5. INSULATION

Insulation shall be 2" minimum thickness and foamed in place to insulate the cabinet. Insulation shall be 1 1/2" minimum thickness and foamed in place to insulate the doors.

6. INTERIOR SHELL

Interior shell shall have coved vertical and horizontal corners, with 1/4' minimum radius. Interior walls of unit shall be a smooth surface without holes/openings for ease of cleaning.

## 7. DOOR AND DOOR OPENINGS

Doors shall be of all metal construction and guaranteed not to warp for a minimum of one (1) year subsequent to installation. Doors that warp and require replacement shall be returned to the manufacturer, replaced and installed at no cost to the School Board. The doors shall provide a minimum opening of 19" in width with no interior duct obstruction. Door and cabinet design shall permit doors to be opened fully a minimum of (90 degrees) without projecting beyond end of cabinet. Doors shall be furnished with either left or right handed swing, as required. Doors shall be self-closing magnetic gasket type that can be easily opened from the inside (when not locked) by pushing on the door's interior liner adjacent to the handle. Doors shall also be equipped with a stay open feature.

## 8. DOOR GASKET

Gaskets shall be one piece push-in (no screws) molded magnetic cushion type, odor free and grease resistant, and shall provide a positive seal.

## 9. HARDWARE

Hinges shall be pivot point, self-closing, chrome plated or stainless steel, heavy duty, commercial type. Door handles shall be either chrome plated or 304 (no. 4) stainless steel with a minimum clearance between the handle and the door of no less than 1 1/4" or recessed that are easy to open and clean. If foot pedal is provided, it too shall be easy to clean. Removable plug cylinder locks shall be located on the front and each brand of refrigerator will be keyed alike.

## 10. BREAKER STRIPS AND HEATING ELEMENTS

Breaker strips shall be 304 (no. 4) stainless steel with no exposed electrical heating elements. Strips and elements shall be securely installed around the entire perimeter of the front frame and mullions of all door openings.

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Each compartment of each refrigerator shall have a raised floor rack that is made of a heavy-duty non-rusting material to allow for proper air circulation. Raised height a minimum of 1" from bottom. Optional floor rack to be constructed with four (4) floor runners, sized 20" x 25" x 1", made of stainless steel minimum 20 gauge. Each refrigerator compartment shall be provided with a minimum of three (3) heavy duty, rust proof, removable epoxy coated or chrome plated shelves and be capable of accommodating 18" x 26" bakery pans. Shelf supporting clips shall be stainless steel or high impact plastic at between 1" and 6" on center. Clips must fit securely so they do not become loose when full sheet pans are loaded and unloaded. No clip or tray slide is acceptable that can easily be removed by accidental bumping. A sample of the clips must be submitted for committee evaluation. Full compartment stainless steel tray slides at 3" minimum intervals shall be optionally available, to form full compartment food file, when specified. All edges of shelves, supports, and tray slides shall be deburred and smoothed for safe handling. All screws on the interior of the unit shall be flush with the sides of the cabinet eliminating projections which may injure an employee. Shelves and clips shall be install by vendor. A sample of tray slides must be submitted for committee evaluation.

## **12. INTERIOR LIGHT AND TEMPERATURE INDICATOR**

The refrigerator shall be equipped with a shatter-proof light, controlled by individual door switches. Door heaters, fan motors, coil defrost heaters and pan and drain pipe heaters shall be operated at 115/60/1. The instrument panel shall be front mounted. A thermometer, indicating typical food storage temperature and accurate to  $\pm 2$  degrees F, shall be front mounted where it can be easily read by user.

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valve which shall be 3" – 4" from evaporator coil on 2 and 3 compartment units. Cooling system fans shall be designed for heavy-duty service to provide positive, even air circulation at peak loads and shall be equipped with lifetime lubricated fan motors. Fan guards shall be constructed to prevent entrance to fingers and stored material into the fan blade chamber. All insulation between the evaporator coil and over shall be neoprene rubber. Sight glass for viewing freon shall be installed on each unit on the liquid line. Removal of evaporator housing lid for servicing purposes shall be accomplished in such a way so as not to require moving the unit even when abutting another surface.

## **15. CONDENSING UNITS**

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If the condensing unit enclosure cover is secured to its base using screws, the base shall be reinforced with a pre-drilled aluminum plate to insure that the cover can be securely fastened to the base.

## 16. REFRIGERATION SYSTEM

### A.

Requirements:	Net Capacity, cubic feet, minimum
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## 17. WARRANTY, PARTS LIST, SERVICE MANUAL, SCHEMATIC, AND USERS MANUAL

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cost to the School Board of Miami-Dade County. The warranty will include a lifetime guarantee that the bottom and legs of each refrigerator will support (A) the weight of food placed in the refrigerator even though shelves are not used and (B) the weight of the refrigerator with or without food during movement. The successful vendor will be notified of the date installation is completed and unit is operational. A schematic shall be permanently attached to the top of each refrigerator. A users manual shall also be included with each refrigerator purchased.

## 18. SERVICE REPRESENTATIVE AND PARTS SUPPLIER

Upon bidding, the name, address, and telephone number of (A) the manufacturer's local service representative and (B) the local parts supplier shall be supplied to the Division of Procurement Management Services, Buyer.

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When requested, a sample one (1) door refrigerator of the exact model offered shall be made available for evaluation by the food service department and supply standards committee. The vendor is also responsible for supplying the necessary technical literature to verify compliance with specifications.

Along with the sample, each vendor must provide for approval three (3) complete illustrated parts lists with current school prices and three (3) service manuals.

## 20. SERVICE REPRESENTATIVE

No Change In Construction Of Units Shall Be Made By Vendor Without Prior Approval Or The School Board Of Miami-Dade County.

The School Board of Miami-Dade County, Florida  
 Bid #014-CC03  
 Commercial Refrigerators and Freezers

9/24/2003

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:
Bid #014-CC03
Title: Commercial Refrigerators and Freezers
Buyer: Phillip Ford

ITEM	DESCRIPTION OF ITEM	EST. QTY	PRICE PER UNIT	MANUF. & MODEL #
	<b>Vendor to use black point pen or typewriter using black ribbon when filling out this bid.</b>			
1	<b>Refrigerator:</b> 22 cubic foot standard temperature (38 degree F) full door models, one (1) door, reach-in, compartment consisting of tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	20 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
1A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	20	\$ _____	
	<b>OPTIONS: OPTIONAL ITEMS (1B-1G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>			
1B	Stainless steel (type 304) exterior doors, ends and front frame	10	\$ _____	
1C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	10	\$ _____	
1D	Foot pedal	10	\$ _____	
1E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11. <b>SHELVES AND SUPPORTS</b>	10	\$ _____	gauge: _____
1F	Stainless steel wire shelves, minimum of 18 gauge	10	\$ _____	gauge: _____
1G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

The School Board of Miami-Dade County, Florida  
 Bid #014-CC03  
 Commercial Refrigerators and Freezers

9/24/2003

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:
Bid #014-CC03
Title: Commercial Refrigerators and Freezers
Buyer: Phillip Ford

ITEM	DESCRIPTION OF ITEM	EST. QTY	PRICE PER UNIT	MANUF. & MODEL #
2	<b>Refrigerator:</b> 22 cubic foot standard temperature (38 degree F) full door models, one (1) door, pass thru, compartment consisting of tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	6 EACH	\$ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
2A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	6	\$	
<b>OPTIONS: OPTIONAL ITEMS (2B-2G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>				
2B	Stainless steel (type 304) exterior doors, ends and front frame	3	\$	
2C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	3	\$	
2D	Foot pedal	3	\$	
2E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11.	3	\$	gauge: _____
2F	Stainless steel wire shelves, minimum of 18 gauge	3	\$	gauge: _____
2G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$	gauge: _____

3	<b>Refrigerator:</b> 46 cubic foot standard temperature (38 degree F) full door models, two (2) door, reach-in, compartments consisting of one (1) compartment with shelving, one (1) compartment with tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	32 EACH	\$ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
3A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	32	\$	
<b>OPTIONS: OPTIONAL ITEMS (3B-3G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>				
3B	Stainless steel (type 304) exterior doors, ends and front frame	16	\$	
3C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	16	\$	
3D	Foot pedal	16	\$	
3E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11.	16	\$	gauge: _____
3F	Stainless steel wire shelves, minimum of 18 gauge	16	\$	gauge: _____
3G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$	gauge: _____



The School Board of Miami-Dade County, Florida  
 Bid #014-CC03  
 Commercial Refrigerators and Freezers

9/24/2003

**BID PROPOSAL FORM (FORMAT B)**

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Bid #014-CC03
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Buyer: Phillip Ford

ITEM	DESCRIPTION OF ITEM	EST. QTY	PRICE PER UNIT	MANUF. & MODEL #
4	<b>Refrigerator:</b> 46 cubic foot standard temperature (38 degree F) full door models, two (2) door, pass thru, compartments consisting of tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	6 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
4A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	6	\$ _____	
<b>OPTIONS: OPTIONAL ITEMS (4B-4G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>				
4B	Stainless steel (type 304) exterior doors, ends and front frame	3	\$ _____	
4C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	3	\$ _____	
4D	Foot pedal	3	\$ _____	
4E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11. <b>SHELVES AND SUPPORTS</b>	3	\$ _____	gauge: _____
4F	Stainless steel wire shelves, minimum of 18 gauge	3	\$ _____	gauge: _____
4G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

5	<b>Refrigerator:</b> 69.5 cubic foot standard temperature (38 degree F) full door models, three (3) door, reach-in, compartments consisting of two (2) compartments with shelving, one (1) compartment with tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	25 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
5A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	25	\$ _____	
<b>OPTIONS: OPTIONAL ITEMS (5B-5G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>				
5B	Stainless steel (type 304) exterior doors, ends and front frame	12	\$ _____	
5C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	12	\$ _____	
5D	Foot pedal	12	\$ _____	
5E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11. <b>SHELVES AND SUPPORTS</b>	12	\$ _____	gauge: _____
5F	Stainless steel wire shelves, minimum of 18 gauge	12	\$ _____	gauge: _____
5G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

The School Board of Miami-Dade County, Florida  
 Bid #014-CC03  
 Commercial Refrigerators and Freezers

9/24/2003

**BID PROPOSAL FORM (FORMAT B)**

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Bid #014-CC03
Title: Commercial Refrigerators and Freezers
Buyer: Phillip Ford

ITEM	DESCRIPTION OF ITEM	EST. QTY	PRICE PER UNIT	MANUF. & MODEL #
6	<b>Refrigerator:</b> 69.5 cubic foot standard temperature (38 degree F) full door models, three (3) door, reach-in, compartments consisting of one (1) compartment with shelving, two (2) compartments with tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	6 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
6A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	6	\$ _____	
	<b>OPTIONS: OPTIONAL ITEMS (1B-1G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>			
6B	Stainless steel (type 304) exterior doors, ends and front frame	3	\$ _____	
6C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	3	\$ _____	
6D	Foot pedal	3	\$ _____	
6E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11.	3	\$ _____	gauge: _____
6F	Stainless steel wire shelves, minimum of 18 gauge	3	\$ _____	gauge: _____
6G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____
7	<b>Freezer:</b> 22 cubic foot standard temperature (-10 degree F) full door models, one (1) door, reach-in, compartment with shelving. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	10 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
7A	<b>Installation Cost:</b> M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	10	\$ _____	
	<b>OPTIONS: OPTIONAL ITEMS (1B-1G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>			
7B	Stainless steel (type 304) exterior doors, ends and front frame	5	\$ _____	
7C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	5	\$ _____	
7D	Foot pedal	5	\$ _____	
7E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11.	5	\$ _____	gauge: _____
7F	Stainless steel wire shelves, minimum of 18 gauge	5	\$ _____	gauge: _____
7G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

The School Board of Miami-Dade County, Florida  
 Bid #014-CC03  
 Commercial Refrigerators and Freezers

9/24/2003

**BID PROPOSAL FORM (FORMAT B)**

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ITEM	DESCRIPTION OF ITEM	EST. QTY	PRICE PER UNIT	MANUF. & MODEL #
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8	Freezer: 22 cubic foot standard temperature (-10 degree F) full door models, one (1) door, reach-in, compartment with tray slides. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	5 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY
8A	Installation Cost: M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	5	\$ _____	
	<b>OPTIONS: OPTIONAL ITEMS (8B-8G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>			
8B	Stainless steel (type 304) exterior doors, ends and front frame	2	\$ _____	
8C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	2	\$ _____	
8D	Foot pedal	2	\$ _____	
8E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11.	2	\$ _____	gauge: _____
8F	Stainless steel wire shelves, minimum of 18 gauge	2	\$ _____	gauge: _____
8G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

9	Freezer: 46 cubic foot standard temperature (-10 degree F) full door models, two (2) door, reach-in, compartments consisting of 2 compartments with shelving. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	18 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
9A	Installation Cost: M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	18	\$ _____	
	<b>OPTIONS: OPTIONAL ITEMS (9B-9G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.</b>			
9B	Stainless steel (type 304) exterior doors, ends and front frame	9	\$ _____	
9C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	9	\$ _____	
9D	Foot pedal	9	\$ _____	
9E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11.	9	\$ _____	gauge: _____
	<b>SHELVES AND SUPPORTS</b>			
9F	Stainless steel wire shelves, minimum of 18 gauge	9	\$ _____	gauge: _____
9G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

The School Board of Miami-Dade County, Florida  
 Bid #014-CC03  
 Commercial Refrigerators and Freezers

9/24/2003

**BID PROPOSAL FORM (FORMAT B)**

Type or print in this box the complete name of the bidder:
Bid #014-CC03
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ITEM	DESCRIPTION OF ITEM	EST. QTY	PRICE PER UNIT	MANUF. & MODEL #
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10	Freezer: 69.5 cubic foot standard temperature (-10 degree F) full door models, three (3) door, reach-in, compartments consisting of 3 compartments with shelving. BRANDS: Continental, Hoshizaki, Traulsen, True or equal.	26 EACH	\$ _____ Per each, F.O.B. Destination.	BRAND: _____ MODEL: _____ LOAD LIMIT PER SHELF: _____ WARRANTY PERIOD: _____
10A	Installation Cost: M-DCPS cost for installation at various schools and departments. Requires installation, assembly, and ready for use.	26	\$ _____	
	OPTIONS: OPTIONAL ITEMS (10B-10G) MAY OR MAY NOT BE PURCHASED DURING THE TERM OF THIS CONTRACT. A NO BID AT TIME OF BID SUBMISSION, WILL NOT DISQUALIFY A VENDOR FROM BEING RECOMMENDED FOR AWARD. HOWEVER, WHEN A RFQ IS REQUESTED, AN OPTION OMITTED FROM A VENDOR'S QUOTE, SHALL RENDER THE VENDOR NON-RESPONSIVE FOR THAT QUOTE. SEE SPECIAL CONDITION 3. REQUEST FOR QUOTE.			
10B	Stainless steel (type 304) exterior doors, ends and front frame	13	\$ _____	
10C	Stainless steel (type 304) 12" x 12" gusset plate, 1/4" thick, mounted to reinforce bottom at leg positions	13	\$ _____	
10D	Foot pedal	13	\$ _____	
10E	20 gauge stainless steel floor racks. Four (4) per compartment as specified in Specifications #11. SHELVES AND SUPPORTS	13	\$ _____	gauge: _____
10F	Stainless steel wire shelves, minimum of 18 gauge	13	\$ _____	gauge: _____
10G	Floor Runners: 20"x25"x1", minimum of 20 gauge stainless steel (4)	10	\$ _____	gauge: _____

	ADDITIONAL INSTALLATION SERVICES (ITEMS 11 AND 12): Shall be awarded to all vendors receiving an award for any equipment listed within this bid. Pricing shall be in compliance with additional installation services as described in <b>SPECIAL CONDITION 11. ADDITIONAL INSTALLATION SERVICES.</b>			
11	Fixed discount from manufacturer's list price:  NOTE: ONLY OFFER DISCOUNTS FOR MANUFACTURERS FOR WHICH YOU SUBMIT A BID.		%	MFG: _____ MFG: _____ MFG: _____ MFG: _____ MFG: _____
12	HOURLY LABOR RATE		\$ _____	

## **INSTRUCTIONS FOR CERTIFICATION**

By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.

The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered and erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction which a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but not required to, check the Non-procurement List.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## **U.S. DEPARTMENT OF AGRICULTURE**

### **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549 Debarment and Suspensions, 7 CFR Part 3017, Section 3017.510; Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

#### **(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS REVERSE)**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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Organization Name  
Name

---

PR/Award Number of Project

---

Name(s) and Title(s) of Authorized Representative(s)

---

Signature(s)

---

Date